

REQUIRED SUPPLEMENTAL INFORMATION:

For All Applications:

- Completed General Application form
- Supplemental Application (Variance, CUP, Plat, Zoning Amendment)
- Site Plan showing all existing and proposed structures with dimensions and location of utilities
- Floor Plan for all structures and showing use of those structures
- Proof of filing fee payment
- Other: _____

For Marijuana Enterprise Conditional Use Permits Only:

- AMCO Application

For Short-Term Rentals and B&Bs:

- Renter Informational Handout (directions to rental, garbage instructions, etc.)
- Documentation establishing property as primary residence (motor vehicle registration, voter registration, etc.)
- Signed Affidavit of Primary Residence for Short-term Rental Conditional Use Permit

CERTIFICATION: I hereby certify that I am the owner of the property described above and that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request. I understand that public notice will be mailed to neighboring property owners and published in the Daily Sitka Sentinel. I understand that attendance at the Planning Commission meeting is required for the application to be considered for approval. I further authorize municipal staff to access the property to conduct site visits as necessary. I authorize the applicant listed on this application to conduct business on my behalf.

Casey Finn
Owner

4/21/26
Date

Owner

Date

I certify that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request.

Applicant (if different than owner)

Date

<u>Finn</u>	<u>4/21/26</u>	<u>2011 SMC</u>
Last Name	Date Submitted	Project Address



CITY AND BOROUGH OF SITKA

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT
SUPPLEMENTAL APPLICATION FORM
CONDITIONAL USE PERMIT

APPLICATION FOR ALL OTHER CONDITIONAL USE PERMITS (EXCLUDING SHORT-TERM RENTAL AND BED & BREAKFAST)

CRITERIA TO DETERMINE IMPACT – SGC 22.24.010(E) (Please address each item in regard to your proposal)

- Hours of operation: living residents
- Location along a major or collector street: along ~~the~~ Sawmill creek
- Amount of vehicular traffic to be generated and impacts of the traffic on nearby land uses:
two cars entering SMC highway
- Potential for users or clients to access the site through residential areas or substandard street creating a cut through traffic scenario: no alterations will be changed from current traffic scenario
- Effects on vehicular and pedestrian safety: None
- Ability of the police, fire, and EMS personnel to respond to emergency calls on the site: no steep driveways and open for emergency responders
- Describe the parking plan & layout: there will be parking all the way around the structure
- Proposed signage: none

Finn
Last Name

4/21/26
Date Submitted

2011 SMC
Project Address

- Presence of existing or proposed buffers (ie. Fences, boundary walls, natural barriers, etc.) on the site or immediately adjacent the site:

drainage easement ditch along 3 sides of property

- Amount of noise to be generated and its impacts on neighbors: once construction is

complete no extra noise compared to other neighbors.

- Other criteria that surface through public comments or planning commission review (odor, security, safety, waste management, etc):

none seen

- Mitigation/ Management Plan (How will site be managed to ensure low/no impact on neighbors?)

No effect

