



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Final

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Crystal Duncan,  
Thor Christianson, Chris Ystad,  
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Thursday, March 23, 2023

6:00 PM

Assembly Chambers

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#### SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Started at 6:10 p.m. due to lack of a quorum.

**Present:** 4 - Mosher, Duncan, Pike, and Carlson

**Absent:** 3 - Christianson, Eisenbeisz, and Ystad

V. CORRESPONDENCE/AGENDA CHANGES

None.

VI. PERSONS TO BE HEARD:

None.

VII. NEW BUSINESS:

- A [23-042](#) Discussion / Direction / Decision of the FY2024 Draft Administrator's Budget with focus on the Enterprise Funds and Internal Service Funds (Assembly action may be taken)

Melissa Haley, Finance Director, reviewed the draft budget for Enterprise Funds, impacts on working capital, confirmed capital projects, and confirmed rates for

utilities/harbor. The impact of rate increases for utilities was estimated at \$310/month. In addition, Haley reviewed the Internal Service Funds draft budget - IT Fund, Central Garage Fund, and Building Maintenance Fund.

- B**     [23-043](#)     Discussion / Direction / Decision, if desired, of the FY2024 Draft Administrator's Budget as it relates to the General Fund, Enterprise Funds, Internal Service Funds, and other Funds (Assembly action may be taken)

Assembly members discussed the funding amount for the Chamber of Commerce and Visit Sitka. The consensus was to include \$525k in the budget.

**VIII.    PERSONS TO BE HEARD:**

None.

**IX.     ADJOURNMENT**

**A motion was made by Pike to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:06 p.m.**

**ATTEST:** \_\_\_\_\_  
**Sara Peterson, MMC**  
**Municipal Clerk**