



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter*  
*Deputy Mayor Bob Potrzuski*  
*Vice-Deputy Mayor Steven Eisenbeisz*  
*Tristan Guevin, Kevin Knox*  
*Aaron Bean, and Aaron Swanson*

*Interim Municipal Administrator: Phillip Messina*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

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Tuesday, August 8, 2017

6:00 PM

Assembly Chambers

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#### WORK SESSION 5:15 PM

*Sitka Rocky Gutierrez Airport (SIT) Terminal Improvements Project*

#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-134](#) Reminders, Calendars and General Correspondence

**Attachments:** [Reminders and Calendars.pdf](#)

[Letter to Alaska Marine Highway System.pdf](#)

V. CEREMONIAL MATTERS

*none anticipated*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [17-135](#)     Approve the minutes of the July 18 and July 25 Assembly meetings  
*Attachments:* [Consent and Minutes.pdf](#)
- B**     [17-136](#)     Approve a liquor license ownership transfer and restaurant designation permit for The Longliner Lodge and Suites  
*Attachments:* [Motion and Memo Longliner.pdf](#)  
[Longliner app.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**     [17-139](#)     Reappoint Mary Ann Hall to a term on the Local Emergency Planning Committee  
*Attachments:* [Motion and application.pdf](#)

**XI. UNFINISHED BUSINESS:**

- D**     [ORD 17-28](#)     Amending Sitka General Code Chapter 10.24 entitled "Fireworks" by adding a new Section 10.24.070 "Penalties"  
*Attachments:* [Motion and Ord 2017-28.pdf](#)  
[Police and Fire Commission Minutes.pdf](#)
- E**     [ORD 17-15](#)     Adjusting the FY18 Budget (Sitka Community Hospital Modular Unit) postponed from May 23 and June 13  
*Attachments:* [Motion and memo Ord 2017-15.pdf](#)  
[Ord 2017-15.pdf](#)  
[Assembly meeting minutes.pdf](#)
- F**     [ORD 17-26](#)     Amending Sitka General Code Chapter 4.28 "Investment Policy" by adding a new Section 4.28.045 entitled "External Investment Management"  
*Attachments:* [Motion and memo Ord 2017-26.pdf](#)  
[Ord 2017-26.pdf](#)  
[Investment Committee Minutes.pdf](#)

**XII. NEW BUSINESS:****New Business First Reading**

- G**     [ORD 17-29](#)     Adjusting the FY18 Budget (Sitka Airport Terminal Improvements Project)

**Attachments:** [Motion and memo Ord 2017-29..pdf](#)  
[Ord 2017-29.pdf](#)

**Additional New Business Items**

- H**     [17-137](#)     Approve a month-to-month lease between the City and Borough of Sitka and Samson Tug and Barge Company for tidelands adjacent 5309 Halibut Point Road

**Attachments:** [Motion and memo lease.pdf](#)  
[Samson Tug and Barge Company Tidelands Lease Agreement.pdf](#)  
[Supporting documentation lease..pdf](#)

- I**     [17-138](#)     Approve the renewal of a Standard Marijuana Cultivation Facility license for Green Leaf, Inc. dba Green Leaf at 4614 Halibut Point Road C-2, C-3

**Attachments:** [Motion and memos Green Leaf.pdf](#)  
[supporting documentation Green Leaf.pdf](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION**

*none anticipated*

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, CMC, Municipal Clerk  
Publish: August 4*