



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

HARBOR DEPARTMENT

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SITKA PORT AND HARBORS DEPARTMENTS QUARTERLY REPORT

Thru: John Leach, Administrator

From: Stan Eliason, Harbormaster

To: CBS Assembly Members

Date: February 7th, 2023

Department Overview:

Task 1. Mandatory Vessel Insurance: Recommended to the Port and Harbors Commission. The Commission is in favor. Further discussions on rates for uninsurable vessels, implementation, and management of this policy is needed. This supports Goal 5.4 of the strategic plan.

Task II. Harbor Condition Assessment: Crews from Moffat and Nichol arrived January 23rd to conduct above water inspections of the 5 harbors and Fisherman's Work Float. The project shall be completed no later than June 30th. This supports Goal 4.2 of the strategic plan.

60% of Staff certified in CPR. This supports Goal 5.1 of the strategic plan.

Staffing Levels:

Advertising for the Deputy Harbormaster position.

Advertising for Seasonal Port Security and Assistant Harbormaster.

I have included the FY23 budget through February 1st, 2023. 64 % Expended.

Harbormaster
Stan Eliason

Deputy
Harbormaster
Jeremiah Johnson

Maintenance
Supervisor
Brandon Calhoun

Maintenance Tech
Brian Bellows

Assistant
Harbormaster,
Tom Climo

Assistant
Harbormaster
Emy Sumauang

Assistant
Harbormaster
Nick Anderson

Office Manager
Alicia Soto

Administrative
Assistant
Darla Hoff

Expense Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 240 - Harbor Fund	EXPENSE									
5400										
5400.000	OPEB Expense	.00	.00	.00	.00	.00	.00	.00	+++	(198,362.00)
	5400 - Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$198,362.00)
6101										
6101.000	Amortization	2,684.00	.00	2,684.00	.00	.00	.00	2,684.00	0	.00
	6101 - Totals	\$2,684.00	\$0.00	\$2,684.00	\$0.00	\$0.00	\$0.00	\$2,684.00	0%	\$0.00
6203										
6203.000	Depreciation-Harbors	1,700,923.00	.00	1,700,923.00	142,724.28	.00	1,712,691.36	(11,768.36)	101	1,455,629.81
	6203 - Totals	\$1,700,923.00	\$0.00	\$1,700,923.00	\$142,724.28	\$0.00	\$1,712,691.36	(\$11,768.36)	101%	\$1,455,629.81
6205										
6205.000	Depreciation-Buildings	1,051.00	.00	1,051.00	99.56	.00	1,194.72	(143.72)	114	1,194.71
	6205 - Totals	\$1,051.00	\$0.00	\$1,051.00	\$99.56	\$0.00	\$1,194.72	(\$143.72)	114%	\$1,194.71
6206										
6206.000	Depreciation-Machinery	30,570.00	.00	30,570.00	2,699.48	.00	32,393.76	(1,823.76)	106	32,393.77
	6206 - Totals	\$30,570.00	\$0.00	\$30,570.00	\$2,699.48	\$0.00	\$32,393.76	(\$1,823.76)	106%	\$32,393.77
7200										
7200.000	Interfund Transfers Out	947,000.00	1,300,000.00	2,247,000.00	.00	.00	1,300,000.00	947,000.00	58	3,657,000.00
	7200 - Totals	\$947,000.00	\$1,300,000.00	\$2,247,000.00	\$0.00	\$0.00	\$1,300,000.00	\$947,000.00	58%	\$3,657,000.00
7301										
7301.000	Note Principal Payments	45,348.00	.00	45,348.00	.00	.00	.00	45,348.00	0	.00
	7301 - Totals	\$45,348.00	\$0.00	\$45,348.00	\$0.00	\$0.00	\$0.00	\$45,348.00	0%	\$0.00
7302										
7302.000	Bond Principal Payments	465,000.00	.00	465,000.00	.00	.00	50,000.00	415,000.00	11	.00
	7302 - Totals	\$465,000.00	\$0.00	\$465,000.00	\$0.00	\$0.00	\$50,000.00	\$415,000.00	11%	\$0.00
	EXPENSE TOTALS	\$6,282,800.69	\$1,308,153.45	\$7,590,954.14	\$195,256.22	\$30,048.16	\$4,819,929.76	\$2,740,976.22	64%	\$7,782,988.61
Fund 240 - Harbor Fund	Totals	\$6,282,800.69	\$1,308,153.45	\$7,590,954.14	\$195,256.22	\$30,048.16	\$4,819,929.76	\$2,740,976.22		\$7,782,988.61
Fund 250 - Airport Terminal Building	EXPENSE									
5110										
5110.001	Regular Salaries/Wages	55,540.80	.00	55,540.80	.00	.00	.00	55,540.80	0	.00
	5110 - Totals	\$55,540.80	\$0.00	\$55,540.80	\$0.00	\$0.00	\$0.00	\$55,540.80	0%	\$0.00
5120										
5120.002	SBS	3,404.74	.00	3,404.74	.00	.00	.00	3,404.74	0	.00
5120.003	Medicare	805.34	.00	805.34	.00	.00	.00	805.34	0	.00
5120.004	PERS	12,218.98	.00	12,218.98	.00	.00	.00	12,218.98	0	.00
5120.005	Health Insurance	32,987.28	.00	32,987.28	.00	.00	.00	32,987.28	0	.00
5120.007	Workmen's Compensation	166.52	.00	166.52	.00	.00	.00	166.52	0	.00
	5120 - Totals	\$49,582.86	\$0.00	\$49,582.86	\$0.00	\$0.00	\$0.00	\$49,582.86	0%	\$0.00