



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Phyllis Hackett, Steven Eisenbeisz,
Benjamin Miyasato, Aaron Swanson, and Tristan J. Guevin*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, December 9, 2014

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

AA [14-230](#) Correspondence

Attachments: [Calendars.pdf](#)

[Reminders.pdf](#)

[Assembly update 12 1 2014.pdf](#)

[Assembly Package November 2014.pdf](#)

[Tjosmsland Certificate etc.pdf](#)

V. CEREMONIAL MATTERS

BB [14-231](#) Alaska Municipal League 2014 Awards: 1) Municipal Elected Official of the Year, and 2) Community Award of Excellence

Attachments: [CEREMONIAL.docx.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

- CC [14-208](#) Solid Waste Advisory Committee - update Representative Jonathan Kreiss-Tomkins <10
 Attachments: [Scheduled Reports.pdf](#)

VII. **PERSONS TO BE HEARD**

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. **REPORTS**

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. **CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [14-228](#) Approve the minutes of the November 25, 2014 Assembly meeting
 Attachments: [Minutes and Motion.pdf](#)

X. **UNFINISHED BUSINESS:**

- B [ORD 14-35](#) Repealing SGC Chapter 2.48 District Civil Defense Council without replacement
 Attachments: [ORD 14-35 Motion.pdf](#)
 [Ord 2014-35.pdf](#)
- C [ORD 14-36](#) Repealing SGC Chapter 2.52 Parks and Playgrounds
 Attachments: [ORD 14-36 Playgrounds.pdf](#)

XI. **NEW BUSINESS:**

- D [RES 14-20](#) Adopting an alternative allocation method for the FY15 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 18: Central Southeast.
 Attachments: [Shared Fisheries Resolution and Motion.pdf](#)

- E** [ORD 14-34](#) Amending SGC at 2.40 elections, adding Section 2.40.095 Candidate biographical information, amending sections 2.40.110 Withdrawal or amendment of nomination, 2.40.115 Write-in candidates, renaming Chapter Section VI to add Advanced voting, amending Sections 2.40.190 Eligibility, 2.40.200 Assisted voting, adding Section 2.40.205 Voting by electronic transmission, amending Sections 2.40.220 Issuance of absentee or advanced ballots, 2.40.230 Casting absentee or advanced ballots, 2.40.250 Election officials (E) Oath, 2.40.310 Ballot box, 2.40.315 (D)(2) Marking of ballot, 2.40.315 (G) Improperly marked ballots, adding Sections 2.40.315 (H) closing of polls, and 2.40.316 Poll watchers, amending Sections B2.40.320 reports of unused and damaged ballots, 2.40.330 (B), (C), (D) Counting ballots - hand-counted, 2.40.390 (H) Counting ballots, 2.40.420 Canvass board, 2.40.430 Election results, renaming Section 2.40.440 Assembly approval, amending Sections 2.40.460 Certificate of election, 2.40.470 Notice of election contest, 2.40.500 Costs, and 2.40.520 Prohibited practices
Attachments: [ORD 14-34 2.40 Elections.pdf](#)
- F** [ORD 14-40](#) An ordinance amending SGC Chapter 15.01 Entitled "Electric Utility Policies" by adding a new Section 15.01.090 entitled "Rebate Program for Electric Heat Pump Heating Systems"
Attachments: [Motion ORD 14-40.pdf](#)
[2014-40 Heat Pump Rebate Program.pdf](#)

New Business First Reading Amended Ordinances

- G** [ORD 14-37](#) Adjusting the FY15 Budget
Attachments: [ORD 14-37A FY15 Budget.pdf](#)
- H** [ORD 14-38](#) Amending SGC Title 22 Zoning regarding commercial home horticulture
Attachments: [Memo Ord 2014-38.pdf](#)
[ORD 14-38A Horticulture and Motion.pdf](#)
[Appeals Period Memo.pdf](#)
[Misc Docs relating to Ord 2014-38.pdf](#)
- I** [ORD 14-39](#) Amending SGC Section 2.08.015 Selection of acting administrator to include a procedure for unforeseen appointments
Attachments: [ORD 14-39A Acting Administrator and Motion.pdf](#)

Additional New Business Items

- J [14-232](#) Approve a Tidelands Lease between Alaska Bulk Water Inc. and the City and Borough of Sitka at Sawmill Cove fronting the Gary Paxton Industrial Park

Attachments: [Motion.pdf](#)

[Tidelands bulk water lease MEMO \(5\).doc.pdf](#)

[TAB Tidelands Lease.pdf](#)

[bulk water corp drawings.pdf](#)

[TABBWOriginalContract2006.pdf](#)

[TAB Amendment No1signed.pdf](#)

[TAB Amendment No 2-1 2010signed.pdf](#)

[TAB Amendment 3 signed.pdf](#)

[TAB Amendment 4 signed.pdf](#)

- K [14-233](#) Award a contract to Coastal Excavation, L.L.C. in the amount of \$812,433.13 for completion of the Hollywood Way and New Archangel Street Utility and Street Improvement project

Attachments: [Hollywood New Archangel.pdf](#)

- L [14-229](#) Appoint Marjorie Hennessy to a term on the Tree & Landscape Committee

Attachments: [Appointment Marjorie Hennessy.pdf](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION

Sitka Community Hospital Finances

- M [14-235](#) Sitka Community Hospital Finances

Attachments: [Exec. session Hospital 08.doc](#)

[Executive Session Outline.docx](#)

XIV. ADJOURNMENT

Colleen Ingman, MMC

Municipal Clerk

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