



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz  
Deputy Mayor Thor Christianson,  
Vice Deputy Mayor Valorie Nelson,  
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, August 10, 2021

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-132](#) Reminders, Calendars, and General Correspondence

Attachments: [Calendars & Reminders](#)

[CBS Comments on AMHS Winter 2021 - 2022 ferry schedule](#)

V. CEREMONIAL MATTERS

[21-130](#) Citation: Honoring Sitka's Healthcare Professionals, First Responders, and Frontline Workers

Attachments: [Healthcare Citation](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. CONSENT AGENDA**

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [21-127](#)     Approve the minutes of the July 13, July 27, and July 29 Assembly meetings  
                  **Attachments:** [Consent and Minutes](#)
- B**     [21-128](#)     Approve the following marijuana license renewal applications: 1) standard marijuana cultivation facility license and marijuana concentrate manufacturing facility license for AKO Farms, LLC at 1210 Beardslee Way, and 2) standard marijuana cultivation facility license and retail marijuana store license for Northern Lights Indoor Gardens, LLC at 1321 Sawmill Creek Road Suites M, N, O, and P  
                  **Attachments:** [Motion and Memos](#)  
                          [AKO Farms SMCF License Docs](#)  
                          [AKO Farms MCMF License Docs](#)  
                          [Northern Lights SMCF License Docs](#)  
                          [Northern Lights RMS License Docs](#)

**IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**     [21-129](#)     Reappoint 1) Chris Ystad to a three-year term on the Port and Harbors Commission, and 2) James Poulson to a three-year term on the Historic Preservation Commission  
                  **Attachments:** [Motion](#)  
                          [Ystad](#)  
                          [Poulson](#)

**X. UNFINISHED BUSINESS:**

- D**      [ORD 21-23](#)      Amending Title 20 "Environmentally Critical Areas" of the Sitka General Code by repealing Chapter 20.01 "Landslide Area Management"  
**Attachments:** [Motion Ord 2021-23](#)  
[02 Assembly Memo](#)  
[03 Ord 2021-23](#)  
[04 State DNR Landslide 011020](#)  
[05 Shannon and Wilson\\_Sitka\\_S Kramer Landslide Report](#)  
[06 GPIIP Debris Flow Analysis - S&W 2016](#)  
[07 Gavan Hill final report-signed](#)  
[08 Draft ADNR landslide hazard evaluation](#)
- E**      [ORD 21-22](#)      Concerning the sale of the former Sitka Community Hospital Site located at 209 Moller Drive, 202 Brady Street, 204 Brady Street, and 302 Gavan Street, Sitka, Alaska; and submitting an advisory question of such a sale to the qualified voters at the regular election on October 5, 2021  
**Attachments:** [Motion Ord 2021-22](#)  
[Staff Memo Ballot Prop](#)  
[Ord 2021-22.](#)
- F**      [ORD 21-21](#)      Authorizing the lease of Upper Granite Creek Lease Area 5, a 6.7 acre portion of Lot 1, U.S. Survey 3670  
**Attachments:** [Motion Ord 2021-21](#)  
[02 Memo Granite Creek Lot 5 Lease](#)  
[03 Ord 2021-21](#)  
[04 Lease Agreement Unsigned](#)  
[05 Lease Agreement Attachments update](#)  
[06 REVISED Insurance](#)

**XI.      NEW BUSINESS:**

**New Business First Reading**

- G**      [ORD 21-20](#)      Authorizing the lease of 4951 Halibut Point Road, a 17 acre portion of Lot 1, U.S. Survey 3670  
**Attachments:** [01 Motion Ord 2021-20](#)  
[Memo 4951 HPR Lease](#)  
[Ord 2021-20](#)  
[LEASE AGREEMENT 4951 HPR](#)

**Additional New Business Items**

- H      [RES 21-19](#)      Approving submittal and execution of Municipal Harbor Facility Grant application to the State of Alaska, Department of Transportation and Public Facilities (DOT&PF) in the amount of \$2,218,646 for the project entitled Fishermen's Work Float Replacement

**Attachments:** [Motion Memo Res 2021-19](#)

- I      [RES 21-20](#)      Declaring support and in-kind commitments to the Sitka Community Boatyard application to the Denali Commission and supporting the development of a boatyard and haul out at the Gary Paxton Industrial Park

**Attachments:** [Motion Memo and Res 2021-20](#)

**XII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII.      REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XIV.      EXECUTIVE SESSION**

- J      [21-131](#)      Financial/Legal Matter: Equipment Tampering/Power Theft Claim by the City and Borough of Sitka against a customer

**Attachments:** [Motion Executive Session](#)

**XV.      ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: August 6*