

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: Sitka Maritime Heritage Society

Alaska State Business License Number (if applicable): _____

Name of Contact Person: Keith Nyitray

Phone: [REDACTED] Email: [REDACTED]

Mailing address: [REDACTED] Box [REDACTED] [REDACTED]

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- Annual Grant:
 - Human Services or
 - Cultural and Educational Services or
 - Community Development
- Special Emergency Grant

Dollars Requested: \$3,000.00

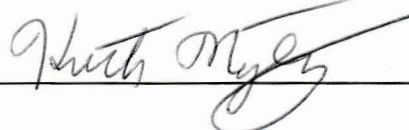
Match Dollars Committed: \$3,000.00 Percentage: 50%

Sources of Matched Dollars: Existing capital reserves

Brief Description of the Purpose of the Grant: _____

Electrical improvements to Japonski Island Boathouse - installing additional electrical outlets in workshop and wiring the old boiler room at the rear of the workshop for lights & outlets.

I, Keith Nyitray, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: 

Title: Executive Director

Date: 8/14/24

City and Borough of Sitka
General Fund Grants for Non-profit Organizations
(Submission by: Sitka Maritime Heritage Society)

Detailed Project Description:

Grant Category? Annual - Cultural and Educational Services

What will be done with these funds? Any funds allocated will go towards electrical improvements to the Japonski Island Boathouse (*included in the Sitka Naval Operating Base and U.S. Army Coastal Defenses National Historic Landmark*). Specifically, said funds will go towards adding additional electrical outlets in the "workshop" wing of the boathouse so as to improve working and safety conditions when teaching classes or conducting on-going rehabilitation work of the boathouse. Additionally, said funds will also go towards wiring the rear room of the workshop with an overhead light and several electrical outlets.

Who will do it? Up until now, all our electrical work has been contracted out to Dan Littlefield of Eagle Wolf Electric - a local contractor who has done most, if not all, of the wiring work for the Japonski Island Boathouse. If Dan is not available we will put it out for a local bid.

Who be served? The additional electrical outlets will improve access to power needed to run a variety of tools and equipment used by the volunteers currently helping to restore and rehabilitate the Japonski Island Boathouse. In addition to the volunteers, the added outlets will also help when workshops are held - such as the recent Sitka 4H club building the masts and booms for the dories they had previously built. Perhaps, more importantly, the additional outlets will also be a safety improvement as extension cords will no longer be needed to be run across the floor from one section of the workshop to another as currently needed at times.

Has the agency received CBS General Grants previously? No.

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Expected Outcomes:

How will this project be measured as successful? Once the additional outlets and overhead light(s) are installed there will be a marked improvement to access power allowing more volunteers and students to work safely without the possibility of tripping over extension cords as well as better overhead lighting - which also improves safety as well.

What will be the tangible community benefits be? As stated previously, safety for all current volunteers working on the boathouse, and students (*when classes are taught*), will be the most tangible benefit for all involved.

What are some benchmarks during the project that indicate things are going in the right direction? It will only take the contractor (*whether it be Dan Littlefield of Eagle Wolf Electric or another local contractor*) a day or two to do all the work and, as such, there's only one benchmark... the completion of the project.

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Statement of Need:

How does this project align with the funding category you are applying for? The Sitka Maritime Heritage Society's main mission is: *"To preserve Southeast Alaska's maritime history through historic preservation, collection, historical research, and educational programs and services."* As such this project, by improving access to, and the safety of using, electrical outlets will improve our organizations continued efforts to hold classes related to Sitka's maritime heritage, restore and rehabilitate the historic Japonski Island Boathouse into a Maritime Heritage Center that will benefit our local community (especially our youth) and the members of the visiting public alike. It will also provide additional opportunities for volunteers and students to work on more projects than they are currently capable of doing.

What documented needs does this project address? On page 29 of the architectural plans that were drawn up by North Wind Architects for the Japonski Island Boathouse, the plans shows that additional electrical outlets and overhead lighting are part of the overall project design.

Does the funding from this request leverage other funds for the project? How? There are no current grants that these funds would go towards or possibly be used as "leverage." This is a minor "stand-alone" project. If the cost for installing the required electrical additions is more than the \$3,000 requested, the Sitka Maritime Heritage Society will cover any overage.

City and Borough of Sitka

General Fund Grants for Non-profit Organizations

(Submission by: Sitka Maritime Heritage Society)

Organizational Capacity:

Track record: Since the Sitka Maritime Heritage Society's incorporation in 1999 members and volunteers have worked continuously to restore and rehabilitate the Japonski Island Boathouse. Over the interim years hundreds of thousands of dollars have been raised and tens of thousands of volunteer hours have been put towards the project.



Japonski Island Boathouse, June 2007



Japonski Island Boathouse May 2024

Community support: The Sitka Maritime Heritage Society has been very fortunate in that we have over a hundred members, numerous local business sponsors, and has an average of \pm 100 hours of volunteer/community labor donated to the project every month.

Board attendance: The Sitka Maritime Heritage Society has seven Board members that meet the first Monday of every month.

List of Board Members and Officers:

Mike Litman - President
John Murray - Vice-President
Bruce Gazaway - Secretary
Joe D'Arienzo - Treasurer
Rebecca Poulson - At Large/Historian
Stan Barge - At-Large
Dave Turcott - At-Large
Keith Nyitray - Executive Director

SITKA MARITIME HERITAGE SOCIETY
Statement of Financial Position
As of December 31, 2023

	Total
ASSETS	
Current Assets	
Bank Accounts	
PayPal	429.36
Petty Cash	304.35
TFCU 6 Month CD	11,875.15
TFCU Business Checking	15,969.61
TFCU Business Shares - Savings	5.20
Total Bank Accounts	\$ 28,583.67
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	\$ 0.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$ 0.00
Total Current Assets	\$ 28,583.67
Fixed Assets	
Accumulated Depreciation	-55,360.22
Fixed Asset	276,112.60
Total Fixed Assets	\$ 220,752.38
Other Assets	
Security Deposits Paid	50.00
Total Other Assets	\$ 50.00
TOTAL ASSETS	\$ 249,386.05
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	580.95
Total Accounts Payable	\$ 580.95
Other Current Liabilities	
City And Borough of Sitka Payable	0.00
Direct Deposit Liabilities	1,030.08
Payroll Tax Liabilities (deleted)	959.58
Total Other Current Liabilities	\$ 1,989.66
Total Current Liabilities	\$ 2,570.61
Total Liabilities	\$ 2,570.61
Equity	
Opening Balance Equity	0.00
Restricted Funds Interp. Sign	1,000.00
Retained Earnings	308,493.13
Net Revenue	-62,677.69
Total Equity	\$ 246,815.44
TOTAL LIABILITIES AND EQUITY	\$ 249,386.05

2024 Budget

		Insurance - Other	\$ 375.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375.00
		Total Insurance	\$ 3,875.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,875.00
		Meeting Expense	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00
		Outreach	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Professional Services								
		Accounting	\$ 4,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,800.00
		Legal & Professional	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
		Total Professional Services	\$ 5,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,800.00
		Supplies								
		Office - Bank Fees	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30.00
		Office - Other	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00
		Program Expense	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00
		Total Supplies	\$ 630.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630.00
		Taxes, Licenses, Permits	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00
		Total Other Expenses	\$ 13,455.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,455.00
		Payroll/Personnel Expenses								
		Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Direct Deposit Fees	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00
		Director's Salary	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00
		Payroll Tax Expense	\$ 2,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900.00
		Worker's Comp	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
		Total Payroll/Personnel Expenses	\$ 38,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,450.00
		Total Expenses	\$ 54,906.05	\$ 13,890.00	\$ 8,000.00	\$ 65,000.00	\$ 86,890.00	\$ 23,000.00	\$ 109,890.00	\$ 164,796.05
		Net Ordinary Income	\$ (23,906.05)	\$ (13,890.00)	\$ 35,100.00	\$ -	\$ 21,210.00	\$ (3,000.00)	\$ 18,210.00	\$ (5,696.05)
		Other Income/Expense								
		Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Total Other Income								
		Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Interest & Finance Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Unknown transactions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Total Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Net Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Net Income	\$ (23,906.05)	\$ (13,890.00)	\$ 35,100.00	\$ -	\$ 21,210.00	\$ (3,000.00)	\$ 18,210.00	\$ (5,696.05)

Past Grants

1. \$90,000 (50:50 Matching) - HPF Grant #23011- JIB Sprinkler System (Phase II), Insulation, Windows, Addition
2. \$40,000 (50:50 Matching) - MHE Grant #23-04 - Sitka's Native Maritime History
3. \$40,000 (50:50 Matching) - MHP Grant #23-02 - JIB Restoration & Sprinkler System (Phase 1)
4. \$45,750 (60:40 Matching) - CLG Grant # 22004 - Japonski Island Boathouse, Walls & Accessible Restroom
5. \$24,000 (60:40 Matching) - Grant #21007 - Japonski Island Boathouse Timbers
6. \$38,353 (60:40 Matching) - HPF Grant #19007 - Japonski Island Boathouse, NE Wall & Entry Addition
- 7.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

MAY 18 2004

SITKA MARITIME HERITAGE SOCIETY INC

Employer Identification Number:

DLN:

Contact Person:

JERRY FIERRO

ID#

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated September 7, 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

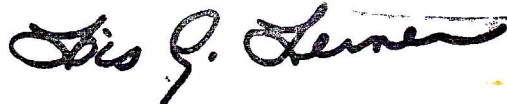
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

SITKA MARITIME HERITAGE SOCIETY, INC



owned by

SITKA MARITIME HERITAGE SOCIETY, INC.

is licensed by the department to conduct business for the period

August 8, 2024 to December 31, 2024
for the following line(s) of business:

71 - Arts, Entertainment and Recreation



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

General Fund Grants for Non-Profit Organizations for Fiscal Year 2025

CBS Liabilities Form

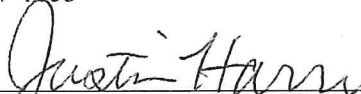
Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Sitka Maritime Heritage Society


- Property Tax


Justin Harris, Supervisory Senior Accountant
747-1853

- Sales Tax


Justin Harris, Supervisory Senior Accountant
747-1853

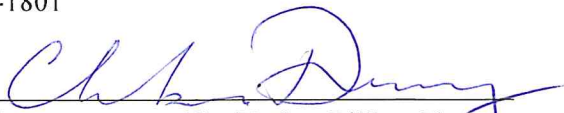
- Municipal Leases


Melody Andaluz, Procurement Specialist
747-1852

- Loan/Promissory Note


Brooke Volschenk, Controller
747-1801

- Utilities


Chelsey Dumag, Utility/Harbor Billing Clerk
747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.