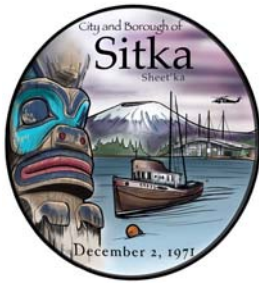


Should this item be pulled from the Consent Agenda the following motion is suggested:

## **POSSIBLE MOTION**

**I MOVE TO** approve a liquor license renewal application for Ludvig's Bistro, Inc. dba Ludvig's Bistro at 256 Katlian Street and forward this approval to the Alcoholic Beverage Control Board without objection.



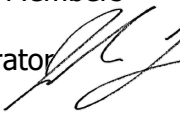
# City and Borough of Sitka

PROVIDING FOR TODAY...PREPARING FOR TOMORROW

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*A Coast Guard City*

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members  
**Thru:** John Leach, Municipal Administrator   
**From:** Sara Peterson, Municipal Clerk  
**Date:** February 1, 2022  
**Subject:** Liquor License Renewal – Ludvig's Bistro, Inc.

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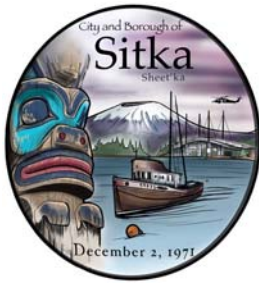
Our office has received notification of the following liquor license renewal application submitted by:

**Lic #:** 4246  
**DBA:** Ludvig's Bistro  
**License Type:** Restaurant/Eating Place  
**Licensee:** Ludvig's Bistro, Inc.  
**Premises Address:** 256 Katlian Street

Memos were circulated to the various departments who may have a reason to protest this request. No departmental objections were received.

**Recommendation:**

**Approve a liquor license renewal application for Ludvig's Bistro, Inc. dba Ludvig's Bistro at 256 Katlian Street and forward this approval to the Alcoholic Beverage Control Board without objection.**



# City and Borough of Sitka

PROVIDING FOR TODAY...PREPARING FOR TOMORROW

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*A Coast Guard City*

## MEMORANDUM

**To:** Utility Billing Clerk – Erica  
Collections - Carolyn  
Municipal Billings – Erica  
Sales Tax/Property Tax - Justin  
Fire Department  
Police Department  
Building Official(s)

**From:** Sara Peterson, Municipal Clerk

**Date:** January 28, 2022

**Subject:** Liquor License Renewal – Ludvig's Bistro, Inc.

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The Municipal Clerk's Office has been notified by the Alcohol and Marijuana Control Office of the following liquor license renewal application submitted by:

**Lic #:** **4246**  
**DBA:** Ludvig's Bistro  
**License Type:** Restaurant/Eating Place  
**Licensee:** Ludvig's Bistro, Inc.  
**Premises Address:** 256 Katlian Street

Please notify no later than **noon on February 2** of any reason to protest. This request is scheduled to go before the Assembly on February 8.

Thank you.



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

January 28, 2022

Sitka, City and Borough

Via Email: [sara.peterson@cityofsitka.org](mailto:sara.peterson@cityofsitka.org) ; [Jessica.earnshaw@cityofsitka.org](mailto:Jessica.earnshaw@cityofsitka.org)

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Restaurant/Eating Place	<b>License</b>	4246
<b>Licensee:</b>	Ludvig's Bistro, Inc		
<b>Doing Business As:</b>	Ludvig's Bistro		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Director

[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

1/28/2022

ABC BOARD

LIQUOR LICENSE

2022 - 2023

TEMPORARY

4246

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2023 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT  
FEBRUARY 28, 2024 UNLESS DATED BELOW

TYPE OF LICENSE: Restaurant/Eating

LICENSE FEE: \$600.00

1130

CITY / BOROUGH: Sitka  
Sitka

D/B/A: Ludvig's Bistro  
256 Katlian Street

Mail Address:  
Ludvig's Bistro Inc.  
256 Katlian St.  
Sitka, AK 99835

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD



DIRECTOR

04-900 (REV 7/21)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

1/28/2022

ABC BOARD

LIQUOR LICENSE

2022 - 2023

TEMPORARY

4246

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2023 (AS 04.11.270(b))

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TYPE OF LICENSE: Restaurant/Eating

LICENSE FEE: \$600.00

CITY / BOROUGH: Sitka  
Sitka

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

D/B/A: Ludvig's Bistro  
256 Katlian Street  
Mailing Address:  
Ludvig's Bistro Inc.  
256 Katlian St.  
Sitka, AK 99835

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 7/21)





550 W 7<sup>th</sup> Avenue,  
Suite 1600  
Anchorage, AK 99501  
alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

## Form AB-17: 2022/2023 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2021 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2022 will be expired per AS 04.11.270, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105.
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

### Establishment Contact Information

Licensee (Owner):	Ludvig's Bistro, Inc.	License #:	4246
License Type:	Restaurant Eating Place		
Doing Business As:	Ludvig's Bistro		
Premises Address:	256 Katlian Street		
Local Governing Body:	Sitka Assembly		
Community Council:	n/a		

If your mailing address has changed, write the NEW address below:

Mailing Address:	
City:	State: ZIP:

### Section 1 - Licensee Contact Information

**Contact Licensee:** The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.  
This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

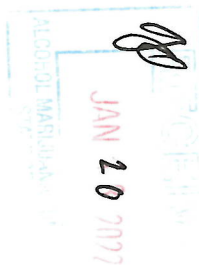
Contact Licensee:	Colette Nelson	Contact Phone:	907-738-3603
Contact Email:	Ludvigsbistro@gmail.com		

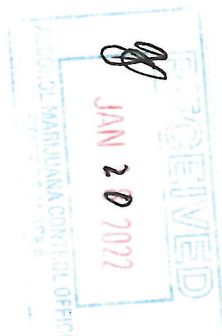
**Optional:** If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:		Contact Phone:	
Contact Email:	n/a		
Name of Contact:		Contact Phone:	
Contact Email:			
Name of Contact:		Contact Phone:	
Contact Email:			

[Form AB-17] (rev09/21/2021)

Page 1 of 4





Alaska Alcoholic Beverage Control Board

## Form AB-17: 2022/2023 License Renewal Application

### Section 2 - Entity or Community Ownership Information

**Sole Proprietors should skip this Section.**

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.  
<https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #: 76667D

**READ BEFORE PROCEEDING:** Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

### DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of any type including non-profit must list ONLY the following:
  - All shareholders who own 10% or more stock in the corporation
  - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of any type must list ONLY the following:
  - All Members with an ownership interest of 10% or more
  - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of any type, including Limited Partnerships must list ONLY the following:
  - Each Partner with an interest of 10% or more
  - All General Partners regardless of percentage owned

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.

Name of Official:	Colette Nelson		
Title(s):	President, Secretary Treasurer	Phone: 907.738.3603	% Owned: 100
Mailing Address:	256 Kathian Street		
City:	Sitka	State: AK	ZIP: 99835

Name of Official:			
Title(s):		Phone:	% Owned:
Mailing Address:			
City:		State:	ZIP:

Name of Official:			
Title(s):		Phone:	% Owned:
Mailing Address:			
City:		State:	ZIP:





## Form AB-17: 2022/2023 License Renewal Application

## Section 3 – Sole Proprietor Ownership Information

**Corporations, LLC's and Partnerships of ALL kinds should skip this section.**

**READ BEFORE PROCEEDING:** Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require.

**If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.**

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

## Section 4 – License Operation

**Check ONE BOX for EACH CALENDAR YEAR** that best describes how this liquor license was operated:

1. The license was **regularly operated continuously** throughout each year. (Year-round)

2020

☒

2021

☒

2. The license was **only operated during a specific season** each year. (Seasonal)

If your operation dates have changed, list them below:

\_\_\_\_\_ to \_\_\_\_\_

☐☐

3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.

☐☐

4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. A complete Form AB-29: Waiver of Operation Application

and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.

☐☐

**If you have not met the minimum number of hours of operation in 2020 and/or 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.**

## Section 5 – Violations and Convictions

Have **ANY** Notices of Violation been issued for this license **OR** has **ANY** person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2020 or 2021?

Yes

☐

No

☒

**If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)**

**If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.**

AMCO

DEC - 3 2021





# Alaska Alcoholic Beverage Control Board


## Form AB-17: 2022/2023 License Renewal Application

### Section 6 – Certifications


As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

  
Signature of licensee

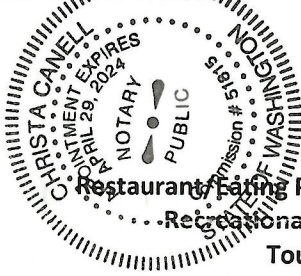
  
Printed name of licensee

  
Signature of Notary Public

Notary Public in and for the State of: WA

My commission expires: 4-29-21

Subscribed and sworn to before me this 29<sup>th</sup> day of Nov, 2021.



**Restaurant/Fairing Place applications must include a completed AB-33: Restaurant Receipts Affidavit**

**Recreational Site applications must include a completed Recreational Site Statement**

**Tourism applications must include a completed Tourism Statement**

**Wholesale applications must include a completed AB-25: Supplier Certification**

**Common Carrier applications must include a current safety inspection certificate**

All renewal and supplemental forms are available online

**Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.**

### FOR OFFICE USE ONLY

License Fee:	\$	Application Fee:	\$ 300.00	Misc. Fee:	\$
Total Fees Due:					\$

Details

# ENTITY DETAILS

## Name(s)

Type	Name
Legal Name	LUDVIG'S BISTRO, INC.

Entity Type: Business Corporation

Entity #: 76667D

Status: Good Standing

AK Formed Date: 6/4/2002

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2024

Entity Mailing Address: 256 KATLIAN, SITKA, AK 99835

Entity Physical Address: 256 KATLIAN ST, SITKA, AK 99835

## Registered Agent

Agent Name: Colette Nelson

Registered Mailing Address: 256 KATLIAN, SITKA, AK 99835

Registered Physical Address: 256 KATLIAN, SITKA, AK 99835

## Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	COLETTE NELSON	President, Treasurer, Director, Secretary, Shareholder	100.00

## Filed Documents

Date Filed	Type	Filing	Certificate
6/04/2002	Creation Filing	<a href="#">Click to View</a>	
12/11/2003	Biennial Report	<a href="#">Click to View</a>	
1/10/2006	Biennial Report	<a href="#">Click to View</a>	
12/06/2011	Biennial Report	<a href="#">Click to View</a>	
12/06/2011	Biennial Report	<a href="#">Click to View</a>	
12/06/2011	Biennial Report	<a href="#">Click to View</a>	
5/08/2014	Biennial Report	<a href="#">Click to View</a>	
11/23/2015	Biennial Report	<a href="#">Click to View</a>	
4/26/2018	Biennial Report	<a href="#">Click to View</a>	
5/17/2018	Agent Change	<a href="#">Click to View</a>	

Date Filed	Type	Filing	Certificate
11/19/2019	Biennial Report	<a href="#">Click to View</a>	
11/03/2021	Biennial Report	<a href="#">Click to View</a>	

Close Details

Print Friendly Version

License Detail

# LICENSE DETAILS

License #: 299142

[Print Business License](#)

Business Name: LUDVIG'S BISTRO, INC

Status: Active

Issue Date: 12/26/2003

Expiration Date: 12/31/2022

Mailing Address: 256 KATLIAN AVENUE  
SITKA, AK 99835

Physical Address: 256 Katlian St  
9077383603  
Sitka, AK 99835

## Owners

LUDVIG'S BISTRO, INC.

## Activities

Line of Business	NAICS	Professional License #
72 - Accommodation and Food Services	722110 - FULL-SERVICE RESTAURANTS	
72 - Accommodation and Food Services	722330 - MOBILE FOOD SERVICES	

## Endorsements

No Endorsements Found

## License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

No Lapses on record for the last 4 years.

Close License Detail

Print Friendly Version