

POSSIBLE MOTION

I MOVE TO reappoint Roberta Littlefield and Ana Dittmar to three-year terms on the Historic Preservation Commission.



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Historic Preservation Commission
Name: Roberta (Roby) Littlefield Daytime Phone: 738-4004
Address: 4102 HPR Evening Phone: 777-3444
Email Address: robylittlefield@gci.net Fax Number: _____
Length of Residence in Sitka: 45 years Registered to vote in Sitka? Yes ___ No
Employer: Sitka School Dist. U of A Southeast

Organizations you belong to or participate in:
NoowTlein Dancers, Daughters of the American Revolution (DAR) Raven Radio Board, Kaagwaantaan Inc., Dog Point Fish Camp, ANS,

Explain your main reason for applying: I'm interested in local history, Native (Tlingit) oral history & language, education, archival research & genealogy.

What background, experience or credentials will you bring to the board, commission, or committee membership? I speak Tlingit, teach a childrens culture camp, well known in the Native Community,

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 4/8/15 Signature: [Handwritten Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ___ Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com

Roberta N. Littlefield
4102 Halibut Point Road - Sitka, Alaska 99835
Home Phone (907) 747-6866 Cell phone (907) 738-4004
robittlefield@gci.net

Objective:

Tlingit language and cultural instruction, curriculum development, oral history research, documentation, and digital archiving.

Accomplishments:

- Learned to understand, speak and write the Tlingit language.
- Founding member or teacher of three traditional dance groups.
- In 2003, created a Tlingit language and culture email discussion blog that provides answers to questions; identifies resources; shares curriculum & facilitates communications for over 400 group members including students, parents, teachers, fluent Elders, & linguists from all over USA.
- Developed curricula to instruct other teachers and students in Tlingit language, a series of 15 lessons for beginning language learners.
- Researched, documented, digitized, transcribed and translated local oral history for over 30 years and provided free transcripts services to fluent Elders and other language students and community members.
- Founding board member of N.A.T.I.V.E. Inc., 502(c)3 nonprofit corporation in 1991.
- Founder, in 1978, of the Dog Point Children's Fish Camp Cultural and Language Immersion Programs.

Experience:

Adjunct Professor at University of Alaska, Southeast	2009-2012
Digital Archivist and Cultural Specialist for Sitka Tribe	2007-2009
Director of Family Recovery Culture Camps	2000-2003
Tlingit Language Curricula developer for Sealaska Heritage Foundation, Goldbelt Inc. and Sitka School District	1999-2012
Tlingit language instructor in Sitka School district	1994-2012
Drum making, regalia sewing, and traditional art teacher	1986-2012
Board Secretary for NATIVE, Inc. 501(c)3 non-profit	1986-2012
Language instructor for Sitka Native Education Program	1982-1983
Cultural Camp Facilitator for Dog Point Fish Camp	1978-2012
Preschool van driver for Sitka Native Education Program	1976-1981

Education: Transcripts available on request
Type M teaching certificate valid until 2015

References:

Steve Bradshaw 907-747-3263
bradshaws@mail.ssd.k12.ak.us
Ethel Makinen 907-747-7447
Catrina Mitchel 907-723-6931
catrina.mitchell@sealaska.com
Linda Belarde 907-209-6081
lindabelarde@hotmail.com



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: HISTORIC PRESERVATION COMMISSION

Name: ANA DITTMAR Daytime Phone: 907623-7537

Address: 217 MARINE ST Evening Phone: SAME

Email Address: anadittmar1@hotmail.com Fax Number: _____

Length of Residence in Sitka: 5.5 years Registered to vote in Sitka? Yes No

Employer: RETIRED FROM N.P.S.

Organizations you belong to or participate in:

ST MICHAEL'S RUSSIAN ORTHODOX CATHEDRAL: PARISH COUNCIL OFFICER, CHOIR, MUSEUM CURATOR

City of SITKA HISTORIC PRESERVATION COMMISSION: member at large

Explain your main reason for applying:
CONCERN ABOUT AND SENSE OF RESPONSIBILITY FOR HISTORIC PRESERVATION IN SITKA.

What background, experience or credentials will you bring to the board, commission, or committee membership?

PH.D. IN CULTURAL ANTHROPOLOGY, 30 YEARS EXPERIENCE IN CULTURAL RESOURCES 15 YEARS IN RESOURCE MANAGEMENT, ARCHEOLOGY.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

NONE

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: MAY 4 2015 Signature: ANA DITTMAR

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com

ANA DITTMAR, Ph.D.

~~407 Hemlock St~~ 217 Marine ST
Sitka, Alaska 99835
(907) ~~738-8001~~ (cell and home) 623-7537
~~(907) 747-0140 (office)~~
anadittmar1@hotmail.com
~~ana_dittmar@nps.gov (work)~~

EMPLOYMENT/WORK EXPERIENCE

JOB TITLE: GS-0193-12, Cultural & Natural Resources Manager/Archeologist

EMPLOYER: National Park Service, Department of Interior,

Sitka National Historical Park, 103 Monastery St, Sitka, AK 99835

SUPERVISOR: Park Superintendent Randy Larson, (907) 747-0111

STARTING DATE: November 8, 2009 to present, full-time permanent RETIRED 12/30/12

PERMANENT, GS-12, step 6

MAJOR DUTIES AND ACCOMPLISHMENTS:

Supervise Park Cultural and Natural Resources Programs and staff

NEPA, NAGPRA, coordinator

Acts as Contracting Officer's Representative and maintains certification

Section 106 Coordinator

Acts as primary Park contact with SHPO, State Historic Preservation Officer

Manages compliance oversight

Enforces resource management laws

Establishes Resources Programs

Analyzes existing inventory data, identifies gaps in information, develops strategies for obtaining needed scientific information

Prepares Resources Management Plan

Provides innovative ideas for professional and community partnerships

Acts as Agreements Technical Representative for formal Agreements

Maintains professional relationships with researchers, subject matter experts and other agencies, parks, and traditionally associated groups

Participates on advisory committees, task forces and others to the benefit of the Park

Participates in professional meetings

Establishes partnerships between agencies and municipal and other groups for furtherance of resource stewardship goals

Co leads the development of a strategy for a new, sustainable cultural center in cooperation with the Native community.

Assists in technical support to National Historic Landmark, St Michael's Cathedral

Conducts professional oral histories and produces appropriate digital records

Makes public presentations and organizes others in giving presentations

Creates museum exhibits integrating natural and cultural resources with traditional Native knowledge.

JOB TITLE: GS-0193-12, Cultural Resources Program Manager/Archeologist
EMPLOYER: US National Forest Service, Department of Agriculture,
Six Rivers National Forest, 1330 Bayshore Way, Eureka, CA, 95501
SUPERVISOR: Jean Hawthorne, Line Officer for Recreation/Engineering/Heritage
(707) 441-3543, jhawthorne@fs.fed.us, may contact if being considered
STARTING DATE: April 4, 2004 to present, full-time and permanent
PERMANENT, GS-12, step 4,

MAJOR DUTIES AND ACCOMPLISHMENTS:

Cultural Resources Program Manager and Forest Archeologist for a 1,300,000 acre management area including a National Forest with four District Offices, a National Recreation Area, several Wilderness Areas, and Tribal Trust Lands on the Redwoods Coast of Northwestern California. Duties and professional responsibilities include:

Management of Forest's cultural resource program, including following roles and duties:

- Management of the Forest's cultural resources program and budget;
- Serve as primary agency specialist and contact with SHPO
- Implementation of all Programmatic Agreements with SHPO,
- Integrate Cultural Program with Natural Resource Program
- Serve on interdisciplinary NEPA teams, write specialist documents
- Develop and lead public activities relating to cultural resources;
- Interpret the forest's heritage to the public and to resource specialists;
- Tribal consultation and partnership with tribes associated with the forest;
- Supervision of four staff archeologists, contractors, and forest volunteers;
- Development and operation of the Land Management Plan for protection of the forest's cultural resources;
- Act as point of contact to the Regional Office for cultural issues;
- Serve as member of forest interdisciplinary teams with natural resource program managers, EIS teams, IDTeams, Fires, Fuels reduction projects, Community Protection Projects, Special Use Permits, Timber and Fire Salvage Sales Projects, OHV management team, NEPA, recreational areas development projects, grazing program;
- Coordination with stakeholders on projects; private, public and tribal;
- Develop and maintain professional peer relationships with tribal staffs, & Interagency relationships with Federal, State, and Local agencies;
- Create, negotiate and oversee Co-operative Agreements, Cost-Share, and other contracts with agency and private groups;
- Develop and manage resource inventory and monitoring strategies;
- Design and implement scientific monitoring programs;
- Act as primary Forest representative to Regional CRM, SHPO, ACHP;
- Operation and coordination of the projects that ensure protection of cultural resources with compliance to applicable federal laws;
- Oversight and management of forest museum collections, library and records database;

Act as forest Data Steward for cultural resource, Oracles, I-Web database;
Maintain GIS files and database for Cultural Resources Program;
Serve as authoritative expert in appeals and litigations associated with
cultural resources, especially those involving Native American
religious values and sensitive archeological resources;
Preparation and submission of nominations for the National Register of
Historic Places and Determinations of Eligibility;
Submission of required, detailed Forest Annual Reports to SHPO;
Participation in forest-wide team to prepare annual work plan & budget;
Serve on the Forest Leadership Team.

JOB TITLE: GS-0193-11, Integrated Resources Program Manager/Archeologist

EMPLOYER: US National Park Service, Department of Interior,

Pu'uhonua o Honaunau National Historical Park, Hawai'i

SUPERVISOR: Geri Bell, Superintendent Pu'uhonua o Honaunau NHP, Hawai'i

(808) 328-2326 or (808) 329-6881, may contact if being considered

STARTING DATE: Nov 4, 2002 to April 3, 2004, full-time and permanent

PERMANENT, GS-11

MAJOR DUTIES AND ACCOMPLISHMENTS:

Chief of Natural and Cultural Resources Programs at a Hawaiian park
in which natural resources were often considered cultural resources.

Integrated management specialist whose duties and professional
responsibilities included:

Management of an interdisciplinary program and program budget for the
park's natural and cultural resources;

Supervision of the division's staff of 5, physical and cultural employees
including archeologist through CESU University of Hawaii,
park biologist, vegetation control workers, general laborers,
seasonals, YCC, volunteers;

Planning & implementing division work plans, weekly division meetings,
PMIS project design and planning,

Maintain the park's ASMIS (archeology), ANCS+ (museum collections),
and GIS databases, cooperate in the Inventory and Monitoring
Program as well as Natural Resource & Cultural Resource MAP.

Contracting, acting as COTR/COR for Agreements and contracts,

Maintenance of cooperative partnerships with other federal, state, and
state and indigenous groups, organizations, and agencies;
partnership with educational institutions and private non-profit
groups, creation and maintenance of working relationships with
Native Hawaiian groups and institutions.

Primary responsibility for maintaining relationships with regulating
agencies and applying laws and policies regarding cultural

and natural resources, conducting and supervising federal compliance activities and acting as the park's Section 106 Coordinator.

At conferences and professional meetings, to represent the park superintendent, give presentations and participate in agency-wide, regional and local policy decision making,
Act as Selecting Official in hiring,
Participate in and provide leadership at annual traditional cultural festival.
Partner with Chief of Interpretation on various park projects,
Professional member of the Society for Hawaiian Archeology.

JOB TITLE: GS-1015-11, Museum Curator/Cultural Resources Manager

**EMPLOYER: US National Park Service, Department of Interior,
War In The Pacific National Historical Park, Guam, USA, and
American Memorial Park, Saipan, Commonwealth of the Northern
Mariana Islands**

**SUPERVISOR: Karen Gustin, formerly WAPA & AMME, Parks Superintendent
Currently Superintendent of Big Cypress National Preserve
May contact anytime, (239) 695-2000**

**STARTING DATE: January, 2001 to November 2002, full-time and permanent
PERMANENT, GS-11**

MAJOR DUTIES AND ACCOMPLISHMENTS

Museum Curator with collateral duties as Cultural Resource Manager whose professional responsibilities included:

Management of the museum program, park library and archives,
Collateral duties as cultural resources program manager;
Oversight of NPS funded projects and PMIS projects,
Management of division budget, supervision of a staff of one,
Partnership with University of Guam to oversee graduate student interns;
Initiation and maintenance of cooperative relationships and partnerships with the Department of Defense, Department of Interior, Government of Guam, Government of the Commonwealth of the Northern Mariana Islands, other federal, state and local groups, organizations, and agencies. International cooperation with Japan, Micronesia, & US territories in the Pacific Islands,
Primary responsibility for supervising and conducting federal compliance activities, acting as the park Section 106 coordinator
Regional Coordinator for the ASMIS (Archeological Sites Management Information System) Pacific Islands.
Familiarity and experience with NAGPRA, NADB, and SHPO, ARPA protocol and policy. Archeological survey and field crew leader.
Act as point of contact in the Western Pacific for Federal Agency cultural

Activities and for public heritage tours related to WWII.
Member of the Society for Hawaiian Archeology.

JOB TITLE: GS-0193-05 Archeological Technician

**EMPLOYER: US National Park Service, Department of Interior,
Zion National Park, Springdale Utah.**

SUPERVISOR: Jack Burns, Formerly Cultural Resources, contact him anytime
currently at Zion NP, Utah, (435) 772-0145

STARTING DATE: March, 1999 to January 2001

MAJOR DUTIES AND ACCOMPLISHMENTS: several, seasonal sessions

As Arch Tech and as Visitor Use Assistant, both GS-05

About 350 hours as volunteer archeologist, and museum technician.

Archeologist Technician whose responsibilities included technical
archeological tasks, specifically:

Field surveys, inventory broad landscapes on the Colorado Plateau for
fuels reduction projects.

ASMIS (Archeological Sites Management Information System) database
building and maintenance,

GPS and GIS, digitize all documentation during inventory

Relocate, update site reports, and monitor sites for condition assessment

Digital documentation of the park's 90+ List of Classified Structures,

Site condition assessments and field monitoring of archeological sites,

Survey of archeological sites for the Zion Park Controlled Burn Program.

Combination of field and office work.

Volunteer museum technician, with curatorial duties.

Also initiated a student internship program between Southern Utah

University where I had previously been a faculty member and Zion

National Park Resources Management and Research Division.

Recruited Native American interns.

JOB TITLE: Assistant Professor of Anthropology and Sociology

EMPLOYER: Southern Utah University, Cedar City, Utah

SUPERVISOR: Department Chair, now retired

Contact Lynne Brown, Director of Multicultural Center, Southern Utah

University (435) 586-7771, brown_lj@suu.edu, or Professor

Larry Ping, Ph.D, Dept Social Sciences, Southern Utah University

(415) 586-7860, ping@suu.edu

STARTING DATE: August 1989 to January 1995

MAJOR DUTIES AND ACCOMPLISHMENTS:

Full-time, tenure-track faculty member at Southern Utah University

Taught upper and lower division anthropology and sociology courses, Tested, advised, supervised, and evaluated students and their research, Developed curriculum, served on university committees, conducted original research, wrote technical and original research papers, conducted ethnographic interviews, wrote and presented professional papers at conferences and meetings. Created and implemented a student field internship program, In 1992, was awarded a NEH (National Endowment for the Humanities) grant for research at the University of Southern California. Conferences at which I presented professional papers and participated in panels include: American Anthropological Association, Southwestern Anthropological Association, Society for Popular Culture.

Relevant university courses taught included:

Introduction to Anthropology, World Geography, Native America, The Origins of Human Society, Social Change. Also taught Yoga through department of physical sciences.

EDUCATION:

Ph.D. Anthropology, Rutgers University, New Jersey, 1984

Emphasis: Cultural Anthropology

M.A. Anthropology, Rutgers University, New Jersey, 1981

Physical Anthropology and Cultural Anthropology

B.A. Anthropology/Sociology, Stockton State College, N.J., 1978

RELEVANT GRADUATE SCHOOL COURSEWORK TOPICS:

Cultural Anthropology, Physical Anthropology, Ethnography, Archeology, Native American Studies, Paleontology, Social and Ecological Systems (Human Ecology), Field Research Design,

RELEVANT GRADUATE SCHOOL PROFESSIONAL SKILLS:

Curriculum development, lecturing, teaching, presenting

Active fieldwork methods, field research technology

Supervision of college students, evaluation, testing,

Implementation of field excavation and analysis of artifacts

Field survey, mapping, classifying, & analysis

Implement cultural research with living, indigenous peoples

Narrative reports and technical reports

Public presentation of information and research summaries

Establish and maintain community and professional contacts

Interviewing skills, oral histories, ethnographic interviews

Foreign language skills (all in novice or disuse status): French, Serbo-Croatian, Swedish, Russian, German, Hawaiian

ADDITIONAL FEDERAL SERVICE TRAINING AND CERTIFICATION:

COTR, Federal Contractor Technical Representative, 40 hrs. 3/2009

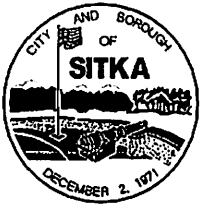
COTR, Level II, Federal Contractor Technical Representative, 24 hrs.
COTR, Level II, Refresher Course, 16 hours, 3/2005
COTR, Level II, Refresher Course, 16 hours, 4/2007
Supervision, DOD, Basic-40 hours, Reeves-Martin & Assoc., 2003
Supervision, DOA, Basic 40 hours, 2006
Supervision refresher, 16 hours, 2007
NEPA Project Planning, 40 hours, 2/2009
NEPA accumulated Effects 16 hours, 2007
NEPA accumulated Effects, 16 hours, 2006
NEPA, On-Line Basic, 2005
INFRA (a cultural resources Oracle Database) 24 hours
Section 106, Federal Compliance/Historic Preservation Law, 24 hrs.
ARPA, Archeological Law Enforcement Training, 24 hours, 2002
OSHA 600, Occupational Safety & Health for Supervisors, 24 hours
American Red Cross, Standard First Aid, & Adult CRP w/AED
FMSS, Asset Management Process, 32 hours, Indiana University
GPS-GIS, Trimble, Pathfinder
ARC-GIS 32 hours, 2006, ARC-GIS 9.2 version
ANCS+, NPS Museum Management System, 32 hours
ASMIS, Archeological Sites Management Information system, 24 hours
GPRA, Government Performance and Results Act, 24 hours training
MAXIMO, Work Planning System, 32 hours, 11/2002

RECENT AWARDS: Certificates of Merit

For assistance in the resolution of long-standing trespass lawsuit on
Six Rivers National Forest; 3/2009
For contribution to EIS for North Fork Eel Grazing Allotments; 2007

ENVIRONMENTAL IMPACT STATEMENTS (EIS): Contributing Specialist

Travel Management (OHV Route Designation) Project: 2009
Orleans Community Fuels Reduction Project: 2008
SPI Road Project: October 2007



HISTORIC PRESERVATION COMMISSION

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
PETER GORMAN 103 Rands Dr.	747-5553 pcgorman@gmail.com	12/23/03 1/9/07 12/22/09 1/8/13	12/23/06 1/9/10 12/22/12 1/8/16	VICE-CHAIR At-large
ROBERTA LITTLEFIELD 4102 Halibut Point Road	738-4004 c 747-6866 h robbylittlefield@gci.net	7/13/10 4/24/12	01/27/12 4/24/15	SECRETARY Native community
JUDITH OZMENT 2028 Halibut Point Road	738-7811 jozment@gci.net	4/27/10 9/11/12	9/22/12 9/11/15	Historical Society
JAMES POULSON 1610 Sawmill Creek Rd	747-3219 w 747-6567 h sitka@operamail.com	2/22/11 2/25/14	2/22/14 2/25/17	At large
ANA DITTMAR 407 Hemlock St	623-7537 anadittmar1@hotmail.com	4/10/12	4/10/15	At large
Anne Pollnow PO Box 6326	738-0794 sealevelanne@gmail.com	4/28/15	4/22/17	At Large
ROBERT SAM 448 Katlian Street	623-7097 bob.sam@sitkatriben-sn.gov	2/24/15	2/24/18	STA
MIKE MILLER 448 Katlian Street	752-0423 mike.miller@sitkatriben-sn.gov	2/24/15	2/24/18	STA (alternate)
Carole Gibb Planner I	747-1814 carole@cityofsitka.com			Staff Liaison/ Secretary
Aaron Swanson 1410 C Sawmill Creek Rd	747-5499 h 623-7869 c assemblyswanson@cityofsitka.com			Assembly Liaison

Established by Ordinance 02-1683

7 members from selected categories 3-year terms

Sitka Historical Society (1), Native Community (2 - one representing Sitka Tribe of Alaska), At-Large (4)

Established by Ordinance 92-1075

Second Wednesday, 6 p.m. – Harrigan Centennial Hall

Quorum is met when 4 Commission members are present

Revised: April 30, 2015