

**CITY AND BOROUGH OF SITKA**

**ORDINANCE NO. 2014-28**

**AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA  
ADJUSTING THE FY14 AND FY15 BUDGETS**

**BE IT ENACTED** by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. **PURPOSE.** The purpose of this ordinance is to adjust the FY14 AND FY15 budgets for known changes.

4. **ENACTMENT.** The Assembly of the City and Borough of Sitka hereby adjusts the FY14 and FY15 Budgets for known changes. In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2013 and ending June 30, 2014 is hereby adjusted as follows:

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
<b><u>FISCAL YEAR 2014 EXPENDITURE BUDGETS</u></b>			
<b>GENERAL FUND</b>			
<b>Clerk – Operations:</b>			
100-500-003-5212.000	Contracted/Purchased Services		\$15,000
Carry over funds from FY14 to FY15 for the Legal review of the Sitka General Code.			
<b>Engineering – Operations:</b>			
100-530-032-800-5212.000	Contracted/Purchased Services		\$10,000
Carry over funds from FY14 to FY15 to fund the remaining PMWeb software expense.			
<b>Streets – Operations:</b>			
100-530-033-812-5212.000	Contracted/Purchased Services		\$35,000
Carry over funds from FY14 to FY15 to fund street and parking lot striping.			
<b>Recreation – Operations:</b>			
100-530-034-817-5207.000	Repairs & Maintenance		\$4,500
Carry over funds from FY14 to FY15 for the maintenance of the Baranof Warm Springs City of Sitka owned picnic shelter.			

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
<b>GENERAL FUND (cont.)</b>			
<b>General Fund – Fixed Assets</b>			
100-550-670-7106.004	Fixed Assets/Equipment	\$1,094	
100-550-670-7106.021	Fixed Assets/Equipment	\$5,640	
To cover the overage of the Finance Department copy purchase by \$1,094 and the overage of the Police Department for the Security System Upgrades. Both expenditures came in more than what was anticipated.			
<b>ENTERPRISE AND INTERNAL SERVICE FUNDS</b>			
<b>Wastewater Fund – Fixed Assets:</b>			
220-600-670-7106.000	Fixed Assets		\$16,114
Carry over funds from FY14 to FY15 for replacement of Lift Station Pumps.			
<b>Water Fund – Operations:</b>			
210-600-605-5212.000	Contracted/Purchased Services		\$13,787
Carry over funds from FY14 to FY15 for hydrant replacements project #80216.			
<b>Harbor Fund – Operations:</b>			
240-600-630-5212.000	Contracted/Purchased Services		\$139,304
Carry over funds from FY14 to FY15 for Seaplane Base Study project #80242.			
<b>Building Maintenance Fund – Operations:</b>			
320-600-630-5212.000	Contracted/Purchased Services		\$178,000
260-600-630-5208.000	Blding Repairs & Maintenance		\$40,000
210-600-601-5208.000	Blding Repairs & Maintenance		\$13,000
260-600-630-5208.000	Blding Repairs & Maintenance		\$19,000
Carry over funds from FY14 to FY15 for the following projects: City Hall exterior paint project #70066; Marine Service Center Shutdown project; Senior Center rear deck repair project #70068; Blue Lake Water Plant Replace doors project; Marine Service Center exterior doors replacement project; Senior Center Exterior paint project #70070; Senior Center front door and coverings project #70069.			
<b>Central Garage Fund – Fixed Assets</b>			
310-600-670-7107.000	Fixed Assets/Vehicles	\$268.30	
This account went over due to shipping cost.			

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
<b>SPECIAL REVENUE FUNDS</b>			
<b>Fund 173 – SMC Contingency:</b>			
173-600-630-5212.000	Contracted/Purchased Services	\$191	
To cover the overage due to AKDEC water column monitoring and testing costs that were greater than anticipated.			
<b>Fund 190 – Tobacco Excise Tax:</b>			
190-300-305-3051.001	Tobacco Tax Revenue	\$30,041	
190-600-601-5290.000	Other Expenses	\$30,041	
To recognize the additional revenue of tax. This contributes to the added expenditure to the Sitka Community Hospital.			
<b>CAPITAL PROJECTS</b>			
<b>Harbor Fish Waste Disposal Solution Project #90758:</b>			
240-600-680-7200.000	Interfund Transfers	\$19,317	
750-300-370-3701.240	Interfund Billing	\$19,317	
750-600-630-5212.000	Contracted/Purchased Services	\$19,317	
To cover overage of project due to modifications of the craft, to fit the needs for fish waste disposal; seas trials; transportation to Sitka and management of the grant.			
<b>Channel, Lake, Monastery &amp; Landfill Station Upgrades Project #90601: This is to move the budget for the Monastery Lift Station project #90755 (\$30,000) and the Channel Lift Station Design Project #90457 (\$195,000) to the Channel, Lake, Monastery &amp; Landfill Lift Station Upgrades Project #90601. This is for informational purpose only.</b>			

In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2014 and ending June 30, 2015 is hereby adjusted as follows for the purchase orders open as of June 30, 2014.

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
<b><u>FISCAL YEAR 2015 EXPENDITURE BUDGETS</u></b>			
<b>General Fund</b>		\$181,406	
<b>Electric</b>		\$265,432	
<b>Water</b>		\$7,908	
<b>Wastewater</b>		\$42,086	
<b>Solid Waste</b>		\$15,372	
<b>Harbor</b>		\$8,860	
<b>GPIP</b>		\$290	
<b>MIS</b>		\$28,641	
<b>Central Garage</b>		\$175,000	
<b>Building Maintenance</b>		\$59,132	

In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2014 and ending June 30, 2015 is hereby adjusted as follows:

Account Number	Account	Increase	Decrease
<b>FISCAL YEAR 2015 EXPENDITURE BUDGET</b>			
<b>GENERAL FUND</b>			
<b>General Fund – Wages</b>			
100-500-001-5110.010	Temp Wages		\$150,000
100-500-001-5110.001	Wages	\$7,608	
100-500-002-5110.001	Wages	\$74	
100-500-003-5110.001	Wages	\$7,574	
100-500-004-5110.001	Wages	\$36,255	
100-500-005-5110.001	Wages	\$8,811	
100-500-006-5110.001	Wages	\$12,246	
100-520-021-800-5110.001	Wages	\$2,606	
100-520-022-800-5110.001	Wages	\$6,702	
100-530-032-5110.001	Wages	\$24,010	
100-530-033-5110.001	Wages	\$1,013	
100-530-034-5110.001	Wages	\$395	
100-530-035-5110.001	Wages	\$609	
100-540-041-5110.001	Wages	\$865	
100-540-043-5110.001	Wages	\$664	
100-550-680-7200.000	Interfund Transfers	\$40,568	
<b>At the June 10, 2014 meeting, the Assembly approved the Fox Lawson and Associates Plan – Compensation Philosophy and Compensation Plan Revision.</b>			
<b>Clerk – Operations:</b>			
100-500-003-5212.000	Contracted/Purchased Services	\$15,000	
<b>Legal review of the Sitka General Code.</b>			
<b>Engineering – Operations:</b>			
100-530-032-800-5212.000	Contracted/Purchased Services	\$10,000	
<b>PMWeb Software expense.</b>			
<b>Streets – Operations</b>			
100-530-033-812-5212.000	Contracted/Purchased Services	\$35,000	
<b>Street and parking lot striping.</b>			

Account Number	Account	Increase	Decrease
<b>GENERAL FUND (cont)</b>			
<b>Recreation – Operations:</b>			
100-530-034-817-5207.000	Repairs & Maintenance	\$4,500	
Baranof Warm Springs picnic shelter maintenance.			
<b>Police – Operations:</b>			
100-520-021-800-5212.000	Contracted/Purchased Services	\$75,000	
At the July 9, 2013 meeting, the Assembly approved to partially fund a planning study for a new facility for the Police Department and other related agencies.			
<b>ENTERPRISE AND INTERNAL SERVICE FUNDS</b>			
<b>Wastewater Fund – Fixed Assets:</b>			
220-600-670-7106.000	Fixed Assets/Equipment	\$16,114	
Lift Station Pumps.			
<b>Water Fund – Operations:</b>			
210-600-605-5212.000	Contracted/Purchased Services	\$13,787	
Hydrant replacement project #80216.			
<b>Harbor Fund – Operations:</b>			
240-600-630-5212.000	Contracted/Purchased Services	\$139,304	
Seaplane Base Study Project #80242.			
<b>Building Maintenance Fund – Operations:</b>			
320-630-630-5212.000	Contracted/Purchased Services	\$178,000	
260-600-630-5208.000	Blding Repairs & Maintenance	\$40,000	
210-600-601-5208.000	Blding Repairs & Maintenance	\$13,000	
260-600-630-5208.000	Blding Repairs & Maintenance	\$19,000	
To fund the following projects: City Hall exterior paint project #70066; Marine Service Center Shutdown project; Senior Center rear deck repair project #70068; Blue Lake Water Plant Replace doors project; Marine Service Center exterior doors replacement project; Senior Center Exterior paint project #70070; Senior Center front door and coverings project #70069.			
<b>Enterprise Fund/Internal Service Funds – Personnel:</b>			
200-300-370-3701.100	Wages	\$20,920	
200-600-601-5110.001	Interfund Billing	\$20,920	
220-300-370-3701.100	Wages	\$790	
220-600-601-5110.001	Interfund Billing	\$790	

Account Number	Account	Increase	Decrease
<b>ENTERPRISE AND INTERNAL SERVICE FUNDS (cont)</b>			
240-300-370-3701.100	Wages	\$16,051	
240-600-601-5110.001	Interfund Billing	\$16,051	
300-300-370-3701.100	Wages	\$1,158	
300-600-601-5110.001	Interfund Billing	\$1,158	
320-300-370-3701.100	Wages	\$1,649	
320-600-601-5110.001	Interfund Billing	\$1,649	
<p><b>At the June 10, 2014 meeting, the Assembly approved the Fox Lawson and Associates Plan -- Compensation Philosophy and Compensation Plan Revision.</b></p>			

**EXPLANATION**

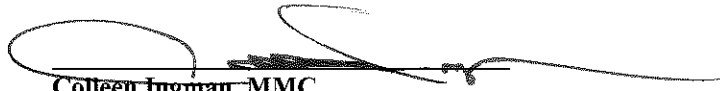
Necessary revisions in the FY2015 budget were identified. These changes involve the increase of expenditure accounts and causes decreased cash flows to the fund balance of various funds. A short explanation of each budget revision is included. A short explanation of each budget revision is included. The revisions for the Open Purchase orders have been rounded up to the nearest dollar.

5. **EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

**PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska this 12<sup>th</sup> Day of August, 2014.

**ATTEST:**

  
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Matt Hunter, Deputy Mayor

  
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Colleen Ingman, MMC  
Municipal Clerk