



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman
Acting Municipal Attorney: Brian Hanson*

Tuesday, June 28, 2016

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[16-124](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Correspondence.pdf](#)

V. CEREMONIAL MATTERS

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. [16-118](#) Approve the minutes of the June 14 Assembly meeting
Attachments: [Motion and Minutes.pdf](#)
- B. [RES 16-10](#) Supporting the City's application to the Statewide Transportation Alternatives Program (TAP) for construction of the Sitka Seawalk Phase II
Attachments: [Res 2016-10.pdf](#)
- C. [16-123](#) Grant preliminary approval of a proposed land sale of Mineral Survey 1587 to Christopher Lillehoff PULLED
Attachments: [Prelim approval for land sale.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D. [16-119](#) Reappoint 1) Scott Wagner to a two-year term on the Gary Paxton Industrial Park Board of Directors, 2) Charles Howlett to a three-year term on the Local Emergency Planning Committee, and approve Michael Scarcelli (non-voting, ex-officio member) to the Sitka Community Hospital Board
Attachments: [Motion, reappointments, and approval apps.pdf](#)

XI. UNFINISHED BUSINESS:

- E. [ORD 16-21](#) Repealing Chapter 7.20 "Marijuana Advisory Committee", and creating Chapter 7.40 "Local Regulatory Authority", formally dissolving the existing local regulatory authority and its framework and designating the City Assembly as the permanent Local Regulatory Authority, and creating Chapter 7.50 "Licensing", detailing the procedure of the City Assembly in reviewing, approving and protesting marijuana licenses
Attachments: [Motion Ord 2016-21.pdf](#)
[Memo Ord 2016-21.pdf](#)
[Ord 16-21.pdf](#)

XII. NEW BUSINESS:

- F. [16-122](#) Approve the standard marijuana cultivation facility license for Northern Lights Indoor Gardens, LLC
Attachments: [Marijuana cultivation facility license.pdf](#)

New Business First Reading

- G. [ORD 16-06S](#) Renaming and amending Chapter 4.40 of the Sitka General Code, "Uncollectable Accounts and Bad Debt Write-Offs" and amending Sections 4.40.010 "Definitions", 4.40.020 "Policies", and 4.40.030 "Records and Reporting" and adding Sections 4.40.040 "Write-Off of Uncollectable Accounts", 4.40.050 "Utility Debts Remain with Real Property", and 4.40.060 "Authority to Offset"

Attachments: [Ord 2016-06S.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- H. [16-120](#) Legal matter - Baranof Island Brewing Company loans

Attachments: [Motion Executive Session.pdf](#)

XV. ADJOURNMENT

*Melissa Henshaw
Acting Municipal Clerk
Publish: 6/24/2016*