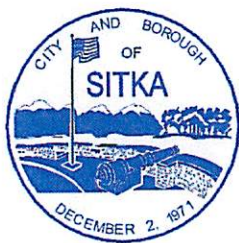


Should this item be pulled from the consent agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve Resolution 2017-16 on first and final reading.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

MEMORANDUM

To: Phillip Messina, Municipal Administrator
Mayor Hunter and Members of the Assembly

From: Michael Scarcelli, Planning and Community Development Director *MS*
Samantha Pierson, Planner I

Subject: Certified Local Government Grant Application – Cemetery Cataloging

Date: July 3, 2017

The Historic Preservation Commission is unanimously recommending approval of a Certified Local Government grant application submitted by Sea Level Consulting. The recommendation was made at their June 27, 2017 meeting.

The intent is to gather and preserve information regarding the community's cemeteries. This includes consolidation and organization of existing inventories, converting existing data to GIS format, gather additional data to fill existing gaps, and preparing appropriate information for public access. Sitka Tribe of Alaska will determine which information is appropriate for public access.

Sitka Tribe of Alaska has supplied a letter of support for the project.

The state Historic Preservation Office announced the grant on May 19, 2017. The Historic Preservation Commission considered the application June 27, 2017 and voted unanimously to support the project. The application deadline was June 30, 2017, and was submitted contingent upon passage of a resolution of support by the Assembly.

The grant application is for a 60-40 match grant. Sea Level Consulting intends to contribute \$16,655 with in-kind and donated resources and requests \$24,982 from the Historic Preservation Fund for Certified Local Governments (Federal Share).

A \$2000 municipal administration fee was included in the project budget. If the grant is awarded, the sub-grantee will be required to follow municipal procurement and reporting requirements.

RECOMMENDED ACTION: Approve the resolution supporting the grant application.