



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, January 23, 2018

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[18-008](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and calendars.pdf](#)

[Fate Certificate.pdf](#)

[Howlett Certificate.pdf](#)

[Public Works Update.pdf](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[18-007](#) Sitka Chapter of the Citizens' Climate Lobby

Attachments: [Citizens' Climate Lobby.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [18-010](#) Approve the minutes of the January 9 Assembly meeting

 Attachments: [Consent and Minutes.pdf](#)
- B** [18-011](#) Approve a liquor license renewal application for Talon Charters, Inc. dba Talon Lodge on Apple Island

 Attachments: [Motion and memos Talon Lodge.pdf](#)
 [AMCO Talon Lodge.pdf](#)
- C** [18-012](#) Approve a standard marijuana cultivation facility license application for Darren H Phillips dba Fiberflite at 120 Jarvis Street Unit C

 Attachments: [Motion and Memos Clerk - Fiberflite.pdf](#)
 [Memo Planning Department.pdf](#)
 [AMCO Fiberflite.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [18-013](#) Reappoint: 1) Donna Callistini to a three-year term on the Local Emergency Planning Committee, and, Appoint: 1) Alan Stevens to a three-year term on the Local Emergency Planning Committee, 2) Daniel Gunn to an unexpired term on the Library Commission, and, 3) Jennifer Herrera to an unexpired term on the Health Needs and Human Services Commission

 Attachments: [Motion.pdf](#)
 [Callistini Application LEPC.pdf](#)
 [Stevens Application LEPC.pdf](#)
 [Gunn Application.pdf](#)
 [Herrera Application HNHS.pdf](#)

- E [18-014](#) Appoint three members to the Sitka Community Hospital Board (At-Large seats) - applicants are: 1) Carin Adickes, 2) Carolyn Evans, 3) Mary Ann Hall, 4) Robert Hattle, 5) Heidi Horner Raffaele, and 6) Loyd Platson

Attachments: [Nomination Sheet.pdf](#)
 [Adickes Application.pdf](#)
 [Evans Application.pdf](#)
 [Hall Application.pdf](#)
 [Hattle Application.pdf](#)
 [Raffaele Application.pdf](#)
 [Platson Application.pdf](#)
 [Hospital Board Roster.pdf](#)

XI. **UNFINISHED BUSINESS:**

None.

XII. **NEW BUSINESS:**

New Business First Reading

- F [ORD 18-01](#) Amending Sitka General Code Section 2.08.050 Planning Commission Organization

Attachments: [Motion and Memo Ord 2018-01.pdf](#)
 [Ord 2018-01.pdf](#)
 [Code Meeting Schedules.pdf](#)

- G [ORD 18-02](#) Authorizing the lease of Alaska Tideland Survey 1300 to Larry McCrehin (adjacent 4319 Halibut Point Road and 104 Pirates Way)

Attachments: [Motion and Memo Ord 2018-02.pdf](#)
 [Ord 2018-02.pdf](#)
 [Lease Agreement..pdf](#)
 [supporting documentation.pdf](#)

Additional New Business Items

- H [18-017](#) Consider for approval the City and Borough of Sitka Request for Proposal regarding Sitka Community Hospital

Attachments: [Motion RFP.pdf](#)
 [RFP PowerPoint.pdf](#)
 [RFP Document.pdf](#)

- I [18-015](#) Discussion/Direction regarding the removal of fluoride from municipal drinking water

Attachments: [Discussion ~ Direction fluoride.pdf](#)

- J [18-009](#) Approve sending an Assembly member or Municipal Administrator to attend the March Seatrade Cruise Global event in Fort Lauderdale, FL

Attachments: [Motion and Memo Seatrade.pdf](#)

[Halibut Point Marine Services Letter.pdf](#)

[Greater Sitka Chamber of Commerce Letter.pdf](#)

- K [18-018](#) Reassignment of an Assembly Liaison to the Historic Preservation Commission

Attachments: [LIAISONS 2017-2018.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- L [18-016](#) 1) Litigation Update/Report - Dapcevich vs. CBS/Gorman/Hunter, and, 2) Sulzbach vs. CBS

Attachments: [Executive Session.pdf](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, CMC, Municipal Clerk

Publish: January 19