

## CITY AND BOROUGH OF SITKA

### PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT GENERAL APPLICATION

- Applications must be deemed complete at least TWENTY-ONE (21) days in advance of next meeting date.
- Review guidelines and procedural information.
- Fill form out completely. No request will be considered without a completed form.
- Submit all supporting documents and proof of payment.

#### APPLICATION FOR:

☐ VARIANCE☐ CONDITIONAL USE☐ ZONING AMENDMENT☐ PLAT/SUBDIVISION

**BRIEF DESCRIPTION OF REQUEST:** A SUBDIVISION OF LOT #3  
AND THE S.E. HALF OF LOT #4 - SUBDIVISION OF  
LOT 6A, US SURVEY 2747- TOWNS 1- LOT INTO  
3-LOTS A MAJOR SUBDIVISION.

#### PROPERTY INFORMATION:

CURRENT ZONING: R1 MH PROPOSED ZONING (if applicable): R1

CURRENT LAND USE(S): RESIDENTIAL PROPOSED LAND USES (if changing): RESIDENTIAL -

#### APPLICANT INFORMATION:

PROPERTY OWNER: MARTIN REVOCABLE LIVING TRUST MARTY & ELIZABETH

PROPERTY OWNER ADDRESS: 2217 HPR, P.O. Box 437 SITKA AK 99835

STREET ADDRESS OF PROPERTY: 2030 HPR

APPLICANT'S NAME: MARTY MARTIN

MAILING ADDRESS: P.O. Box 437 SITKA AK 99835

EMAIL ADDRESS: MARTINBJT@GCI.NET DAYTIME PHONE: 907-738-4048  
EXT

Last Name

Date Submitted

Project Address

## REQUIRED SUPPLEMENTAL INFORMATION:

### For All Applications:

- ☒ Completed General Application form
- ☒ Supplemental Application (Variance, CUP, Plat, Zoning Amendment)
- ☒ Site Plan showing all existing and proposed structures with dimensions and location of utilities
- ☒ Floor Plan for all structures and showing use of those structures
- ☒ Proof of filing fee payment
- ☐ Other: \_\_\_\_\_


### For Marijuana Enterprise Conditional Use Permits Only:

- ☒ AMCO Application

### For Short-Term Rentals and B&Bs:

- ☒ Renter Informational Handout (directions to rental, garbage instructions, etc.)
- ☒ Documentation establishing property as primary residence (motor vehicle registration, voter registration, etc.)
- ☒ Signed Affidavit of Primary Residence for Short-term Rental Conditional Use Permit

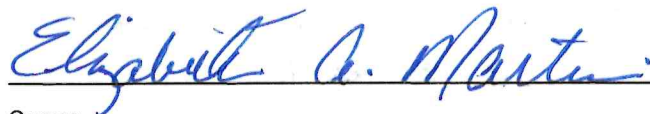
**CERTIFICATION:** I hereby certify that I am the owner of the property described above and that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request. I understand that public notice will be mailed to neighboring property owners and published in the Daily Sitka Sentinel. I understand that attendance at the Planning Commission meeting is required for the application to be considered for approval. I further authorize municipal staff to access the property to conduct site visits as necessary. I authorize the applicant listed on this application to conduct business on my behalf.



Owner

8/28/2024

Date



Owner

8/28/2024

Date

I certify that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request.

\_\_\_\_\_  
Applicant (If different than owner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Project Address



# CITY AND BOROUGH OF SITKA

## PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT SUPPLEMENTAL APPLICATION FORM PLAT APPLICATION

### APPLICATION FOR

- ☐ MAJOR SUBDIVISION/PLANNED UNIT DEVELOPMENT  
☒ MINOR SUBDIVISION/HYBRID SUBDIVISION  
☐ SUBDIVISION REPLAT/LOT MERGER/EASEMENT AMENDMENT  
☐ BOUNDARY LINE ADJUSTMENT

### ANALYSIS: (Please address each item in regard to your proposal)

- SITE/DIMENSIONS/TOPOGRAPHY: 2030 HPR-SITKA,  
127.5' x 381.36  
SLOPING PROPERTY BACK TO FRONT. (NO LANDSLIDE EFFECTS)  
FRONT ELEVATION EVEN W/ HPR, REAR ELEVATION 50'-HIGHER
- EXISTING UTILITIES AND UTILITY ROUTES: WATER, SEWER, ELECTRICAL.  
AM SERVING HOUSE BEING BUILT - (NEW WATER & SEWER -  
UPPER 2-LOTS)
- PROPOSED UTILITIES AND UTILITY ROUTES: WATER & SEWER & ELECTRICAL  
ALL PROPOSED TO BE IN THE ACCESS & UTILITY CORRIDOR
- ACCESS, ROADS, TRANSPORTATION, AND MOBILITY: HPR IS MAJOR HIGHWAY  
NEW ACCESS ROAD WILL GO WHERE DOUBLE WIDE IS NOW.
- IMPACT OF PROPOSAL ON ANY EXISTING EASEMENTS: NO - EXISTING EASEMENTS
- PUBLIC HEALTH, SAFETY, AND WELFARE: ? NWR
- ACCESS TO LIGHT AND AIR: ? LOTS



• ORDERLY AND EFFICIENT LAYOUT AND DEVELOPMENT: ?

• DESCRIBE ALL EXISTING STRUCTURES, THEIR USE, AND PROXIMITY TO PROPOSED PROPERTY LINES:

THE EXISTING DOUBLE WIDE TRAIL THAT IS THERE NOW  
IS SCHEDULED TO BE DEMOLISHED WHEN THE  
OCCUPANCY PERMIT IS ISSUED FOR THE NEW HOUSE  
BEING CONSTRUCTED. (AS-BUILT ATTACHED)

• EXISTENCE OF ANY ENCROACHMENTS: ⓪

• AVAILABILITY OF REQUIRED PARKING: YES

• SUMMARY OF PROPOSED EASEMENT AGREEMENTS OR COVENANTS:

THE ACCESS &  
UTILITY CORRIDOR IS LAYED OUT ON THE PLAT.  
THERE WILL BE NO EASEMENT AGREEMENTS UNLESS NOTED

ANY ADDITIONAL COMMENTS

THE EXISTING STATE DRIVEWAY  
WILL STAY ~~AT~~ AT ITS PRESENT LOCATION THE ROAD  
WILL CURVE OVER ON THE RIGHT OF WAY TO THE LOCATION  
IT IS ON THE PLAT.

[Signature]

Applicant

8-29-2024

Date