



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, April 8, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 5 - Mosher, Ystad, Pike, Carlson, and Saline

Absent: 2 - Christianson, and Eisenbeisz

V. CORRESPONDENCE/AGENDA CHANGES

Item D pulled and moved to April 22.

[25-061](#)

Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

None.

VII. **SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

[25-058](#)

1) Planning and Community Development Director Amy Ainslie -
Downtown Street Closures & Operations for 2025

2) Department Quarterly Reports - Public Works and Harrigan Centennial Hall

Planning and Community Development Director Amy Ainslie said Lincoln Street would remain open through May, with the Tourism Commission and downtown merchants involved in the decision making. Plans would be reassessed at the end of the month for the remainder of the visitor season. Interim Public Works Director/Asset Manager Mark Seavey and Harrigan Centennial Hall Manager Tony Rosas provided quarterly updates.

VIII. PERSONS TO BE HEARD

None.

IX. CONSENT AGENDA

A motion was made by Mosher that the Consent Agenda consisting of Items A & B be APPROVED. The motion PASSED by the following vote.

Yes: 5 - Mosher, Ystad, Pike, Carlson, and Saline

Absent: 2 - Christianson, and Eisenbeisz

- A** [25-056](#) Approve liquor license renewal applications for Pioneer Liquor, Inc. dba Pioneer Bar and Pioneer Liquor Store at 216 Katlian Street

This item was APPROVED ON THE CONSENT AGENDA.

- B** [25-057](#) Approve the Health Needs and Human Services Commission 2025 goals

This item was APPROVED ON THE CONSENT AGENDA.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- C** [25-053](#) Discussion / Direction / Decision on the Commercial Passenger Vessel Tax Fund balance

Assembly Members discussed possible uses for the balance, such as Crescent Harbor restroom and picnic shelter repairs, while some preferred to reserve the funds for a large-scale project or unforeseen needs.

- D** [25-054](#) Discussion / Direction / Decision on the Annual General Fund Grants for Non-Profit Organizations Program

No action taken. Item pulled and requested to be moved to April 22.

XII. NEW BUSINESS:

New Business First Reading

- E** [ORD 25-07](#) Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2025 through June 30, 2026
- Carlson questioned why the School District capital improvement plan was not included. Acting Municipal Administrator Ron Vinson clarified it was included in the building maintenance area.
- A motion was made by Ystad that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**
- Yes:** 4 - Mosher, Ystad, Pike, and Saline
- No:** 1 - Carlson
- Absent:** 2 - Christianson, and Eisenbeisz
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- F** [ORD 25-08](#) Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2025 through June 30, 2026, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees
- Valorie Nelson and Austin Cranford spoke in opposition.
- A motion was made by Mosher that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**
- Yes:** 5 - Mosher, Ystad, Pike, Carlson, and Saline
- Absent:** 2 - Christianson, and Eisenbeisz
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- G** [ORD 25-06](#) Amending Title 14 "Streets, Sidewalks and Public Places" of the Sitka General Code by amending Chapter 14.05 "Public Use of Parks and Recreation Facilities, Land, and Trails"
- Parks and Recreation Coordinator Kevin Knox explained that the current code no longer met the community's needs and an update was necessary. He outlined the revisions, which included a policy section, updated definitions, park scheduling and permit procedures, and clearer guidelines for public use cabins, such as residency requirements and online reservations.
- A motion was made by Ystad that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**
- Yes:** 5 - Mosher, Ystad, Pike, Carlson, and Saline
- Absent:** 2 - Christianson, and Eisenbeisz

Additional New Business Items

- H** [25-060](#) Accept the donation of an AirFloor from the Sitka Recreation Foundation for Parks and Recreation

A motion was made by Mosher that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 5 - Mosher, Ystad, Pike, Carlson, and Saline

Absent: 2 - Christianson, and Eisenbeisz

I [25-059](#) Discussion / Decision on rescheduling the May 27 regular Assembly meeting to May 29

Because of the upcoming May 28 special election, the Municipal Clerk explained that the May 27 regular meeting would need to be rescheduled so staff and election workers could prepare the Assembly Chambers for use as an election precinct.

XIII. PERSONS TO BE HEARD:

Austin Cranford commented on item C.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Administrator - Acting Administrator Ron Vinson said staff would be removing the sidewalk barriers on Katlian Street.

Liaison Representatives - Carlson reported on the Health Needs and Human Services.

Clerk - Peterson gave an update on voting options for the special election.

XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

A motion was made by Ystad to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:54 p.m.

ATTEST: _____

**Sara Peterson, MMC
Municipal Clerk**