



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, April 8, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[25-061](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[25-058](#)

1) Planning and Community Development Director Amy Ainslie -
Downtown Street Closures & Operations for 2025

2) Department Quarterly Reports - Public Works and Harrigan Centennial
Hall

Attachments: [Special Report](#)

[Assembly Memo 4.8.25 Summer Operations \(002\)](#)

[PW Quarterly Report](#)

[HCH Quarterly Report 2025 \(January 1-March 31\)](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [25-056](#)

Approve liquor license renewal applications for Pioneer Liquor, Inc. dba Pioneer Bar and Pioneer Liquor Store at 216 Katlian Street

Attachments: [Motion and Memos](#)

[#865 License Documents](#)

[#872 License Documents](#)

B [25-057](#)

Approve the Health Needs and Human Services Commission 2025 goals

Attachments: [Motion and Goals](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

C [25-053](#)

Discussion / Direction / Decision on the Commercial Passenger Vessel
Tax Fund balance

Attachments: [DDD CPV](#)

[Memo - CPV Fund Analysis FY25](#)

[CPV fund app](#)

- D [25-054](#) Discussion / Direction / Decision on the Annual General Fund Grants for Non-Profit Organizations Program

Attachments: [DDD Non Profits](#)
[Memo Non Profits](#)
[Timeline of Events 031725](#)
[FY25 Grant app](#)

XII. NEW BUSINESS:

New Business First Reading

- E [ORD 25-07](#) Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2025 through June 30, 2026

Attachments: [Motion Ord 2025-07](#)
[Memo FY26 Budget](#)
[Budget change tracking](#)
[Ord 2025-07 Budget General Fund and others](#)
[Draft FY2026 Budget-City and Borough of Sitka](#)

- F [ORD 25-08](#) Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2025 through June 30, 2026, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees

Attachments: [Motion Ord 2025-08](#)
[Ord 2025-08 Enterprise Funds](#)

- G [ORD 25-06](#) Amending Title 14 "Streets, Sidewalks and Public Places" of the Sitka General Code by amending Chapter 14.05 "Public Use of Parks and Recreation Facilities, Land, and Trails"

Attachments: [Motion](#)
[Memo Ch 14.05 revision Parks and Rec](#)
[Ord 2025-06](#)

Additional New Business Items

- H [25-060](#) Accept the donation of an AirFloor from the Sitka Recreation Foundation for Parks and Recreation

Attachments: [Motion](#)
[Memo Assembly AirFloor Donation_SRF](#)
[SRF Donation Letter to CBS for AirFloor](#)

- I [25-059](#) Discussion / Decision on rescheduling the May 27 regular Assembly meeting to May 29

Attachments: [DD Rescheduling](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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