



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Phyllis Hackett, Pete Esquiro, Mike Reif,
Benjamin Miyasato and Aaron Swanson*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, June 24, 2014

6:00 PM

Assembly Chambers

WORKSESSION - Road System Master Planning & Funding Strategy 5:00 - 5:50 PM

AA [14-148](#) Worksession Presentation

Attachments: [Road Master Planning and Funding ASSEMBLY 6-28-14 Work Session](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

BB [14-149](#) Reminders and Calendars

Attachments: [Reminders](#)

CC [14-150](#) Misc. Correspondence

Attachments: [Correspondence](#)

V. CEREMONIAL MATTERS

None scheduled

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

DD 14-144 Bear Task Force Update <10 minutes

Attachments: Bear Task Force

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [14-146](#) Approve the minutes of the June 10, 2014 Assembly meeting

Attachments: [MOTION Minutes](#)
[Minutes](#)

B [14-147](#) Appointments: Reappoint 1) Grant Miller & Steven Eisenbeisz - Gary Paxton Industrial Park, 2) Ann Wilkinson - Sitka Community Hospital Board, 3) Jane Eidler - Library Commission, 4) Bert Stedman - Sitka Investment Committee, 5) Darrell Windsor - Planning Commission, and Appoint 6) Terrance Seslar - Planning Commission

Attachments: [MOTION Appointments](#)
[Appointments](#)

X. UNFINISHED BUSINESS:**C [ORD 14-19](#)** Amending Title 15 of the SGC to increase Water Rates at Sections 15.05.240 A entitled "Service Connection Charge", 15.05.560 entitled "Rates and Fees" and 15.05.625A entitled "Water Service-Sawmill Cove Industrial Park AKA Gary Paxton Industrial Park."

Attachments: [MOTION ORD 2014-19](#)
[ORD 2014-19](#)
[Items J and K Memo](#)

- D** [ORD 14-20](#) Amending Title 15 of SGC to increase wastewater rates at Sections 15.04.100 entitled "Service Connection Charge", 15.04.320 entitled "Rates and Fees" and 15.05.625 entitled "Wastewater Service - Sawmill Cove Industrial Park AKA Gary Paxton Industrial Park"
Attachments: [MOTION 2014-20](#)
[ORD 2014-20](#)
[Items J and K Memo](#)
- E** [ORD 14-21](#) Amending SGC to reflect the recent name change of Sawmill Cove Industrial Park to Gary Paxton Industrial park as approved by Resolution No. 2014-08
Attachments: [MOTION ORD 2014-21](#)
[ORD 2014-21](#)
- F** [ORD 14-22](#) Modifying SGC Section 13.04 entitled "Definitions" to include Float Homes to definition of Float Houses and modifying Section 13.15 entitled "Reserved-Float House" to be entitled "Float Homes" and adding regulations for Floating Homes within the jurisdiction of the CBS of Harbors
Attachments: [ORD 2014-22](#)
- G** [ORD 14-23](#) Modifying SGC Title 19 entitled "Building and Construction" by adding language to exempt float homes under SGC 19.08.025 entitled "Docks and Buildings" and adding Chapter 19.15 entitled "Building Code for Float Homes," Chapter 19.16 entitled "Electrical Code for Float Homes," and Chapter 19.17 entitled "Plumbing Code for Float Homes"
Attachments: [ORD 2014-23](#)

XI. NEW BUSINESS:

New Business First Reading

- H** [ORD 14-24](#) Repealing SGC Chapter 4.06 entitled "Allocation of Revenues from Sale of Water" and Reenacting it with a new Chapter 4.06 of the SGC entitled "Proceeds from Raw Water Sale Contracts"
Attachments: [ORD 2014-24 GPIP Water Fee](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

*Colleen Ingman, MMC
Municipal Clerk
Publish: 6-20-14*



Legislation Details

File #: 14-148 **Version:** 1 **Name:**
Type: Item **Status:** AGENDA READY
File created: 6/19/2014 **In control:** City and Borough Assembly
On agenda: 6/24/2014 **Final action:**
Title: Worksession Presentation
Sponsors:
Indexes:
Code sections:
Attachments: [Road Master Planning and Funding ASSEMBLY 6-28-14 Work Session](#)

Date	Ver.	Action By	Action	Result
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Road System Master Planning and Funding Strategies



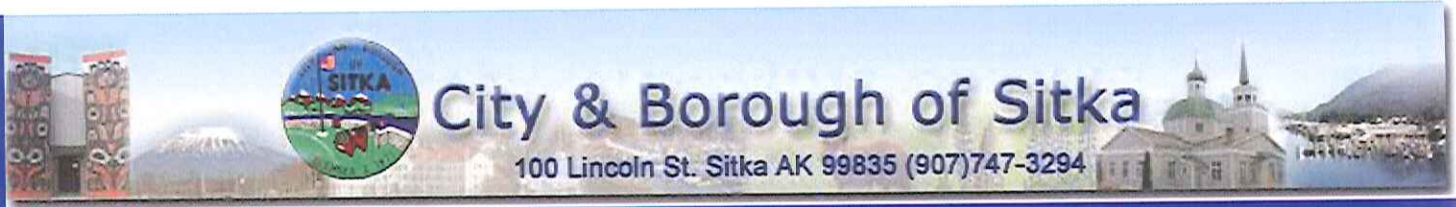
Created By:
Michael Harmon
CBS Public Works
March 24, 2014



Chapter

Slide Number

- Road System Background
 - Expanding Infrastructure..... 3
 - Paving History..... 4
 - Ballot History..... 5
 - Sustainable Roads..... 6 thru 9
- Remaining Service Life (RSL)
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 - RSL Breakdown (Pie Chart)..... 11
 - RSL versus Cost (Bar Char)..... 12
 - Cumulative Cost 13
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 - LID Analysis and Charts..... 33 thru 35
- Annual Funding Stats..... 36 thru 37
- Funding Scenarios (with and without LID)..... 38 thru 39



Expanding Infrastructure with Shrinking Budgets & Maintenance Staff

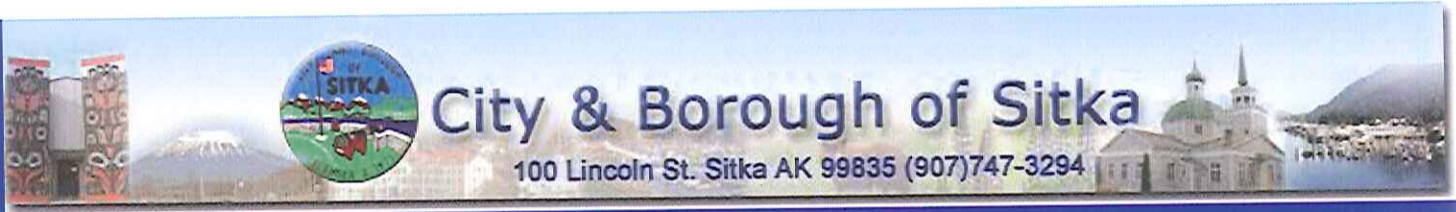
- Streets (33% Increase):

Knutson Drive	Katherine Benson	Andrew Hope	Bahovic Court
Price Street	Naomi Kanosh	Kaasda Heen Circle	Harbor Mt ByPass
Vitskari	Yaw	Kostrometinoff	Toivo Circle
Kiksadi Court	Thomas Young	Mills Street	Old Harbor Mt Road
Lance Drive	Gil Truitt	Georgeson Loop	Nelson Logging Road*
Harvest Way	Herb Didrikson	Johnston Street	Eliason
Lillian Drive	Peter Simpson	Donna Drive	Versa
Smith Street	Rudolph	Kramer (Casc.Ck end)	Alice Loop (Japonski)
Jarvis Street	Walton	Sanddollar Drive	Seward Ave.(Japonski)
Indian River	Charlie Joseph	Tongass (Japonski)	



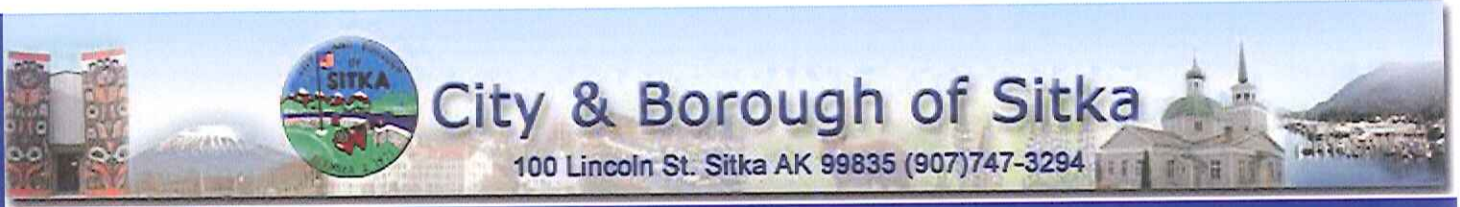
PAVING HISTORY

- The road system in Sitka has developed over a long period of time. The downtown business area roads have been paved for many years.
- Many of the residential roads were not paved until either an LID was formed by residents or they were paved during the 80's and 90's under State Grants. Some of these roads did not have good bases and have deteriorated more than others.



BALLOT PROPOSITION HISTORY

- In 2009 Proposition #2 asked the voters to support a $\frac{1}{2}$ sales tax increase all year around to fund a \$7,000,000 road improvement package and including bonding for 20-years.
 - » Yes 465
 - » No 572
- In 2011 Proposition #1 asked the voters to support a $\frac{1}{2}$ millage rate increase in support of funding improvements to roads and the Hospital.
 - » Yes 792
 - » No 1282



FUNDING SUSTAINABLE ROADS

- A dedicated infrastructure fund has been established but it does not have a dedicated revenue stream commensurate with the needed maintenance.
- Currently the majority of the funding for road repair and maintenance is allocated from the General Fund.
- The FY 2015 Budget proposes \$1.3 million towards road improvements.

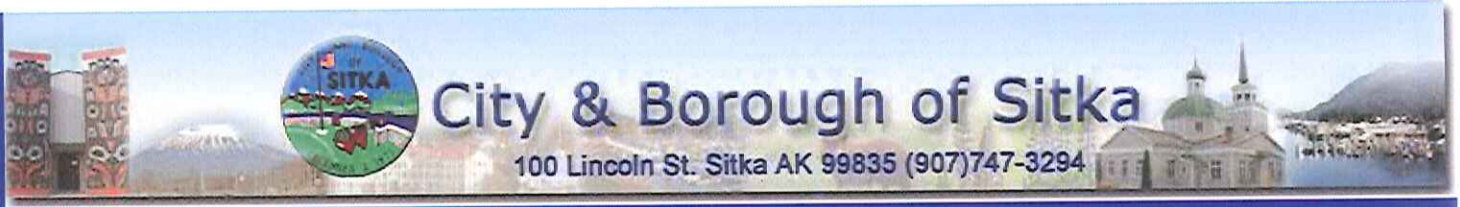


BOTTOM UP FAILURE

Most of the current road base material is not free draining and is not “non frost susceptible” material. Many of these road exhibit “alligator” cracking and potholes.

TOP DOWN FAILURE

This can happen from heavy or repetitive loads pulverizing the pavement from the top. Also prevalent in aging or thin pavement over a relatively competent base.



BUILDING SUSTAINABLE ROADS

Building a good road starts with a stable base that is free draining.

The sustainable solution for our roads is to remove the substandard base and replace it with 2 inch minus shot rock approximately 18 to 24 inches thick. This will provide a free draining base for the pavement to be constructed over and resurfaced as needed into the foreseeable future.



ROAD REPAIR TREATMENT OPTIONS

<u>Treatment</u>	<u>Maintenance Type</u>	<u>Cost Per SY</u>	<u>Added Life</u>	<u>Next Treatment</u>
• Patching	Routine	\$4.50	1 Years	Grind with 2 ½" overlay
• Chip Seal	Preventative	\$15.00	5 Years	Chip Seal
• Grind with 2 ½" overlay	Rehabilitation	\$30.00	12 Years	Fog/Crack Seal
• Reconstruction	Reconstruction	\$73.00	20 Years	Fog/Crack Seal
• Downtown Reconstruction Full Curb, gutter Sidewalk	Reconstruction	\$285.00	20 Years	2 ¼ Inch overlay

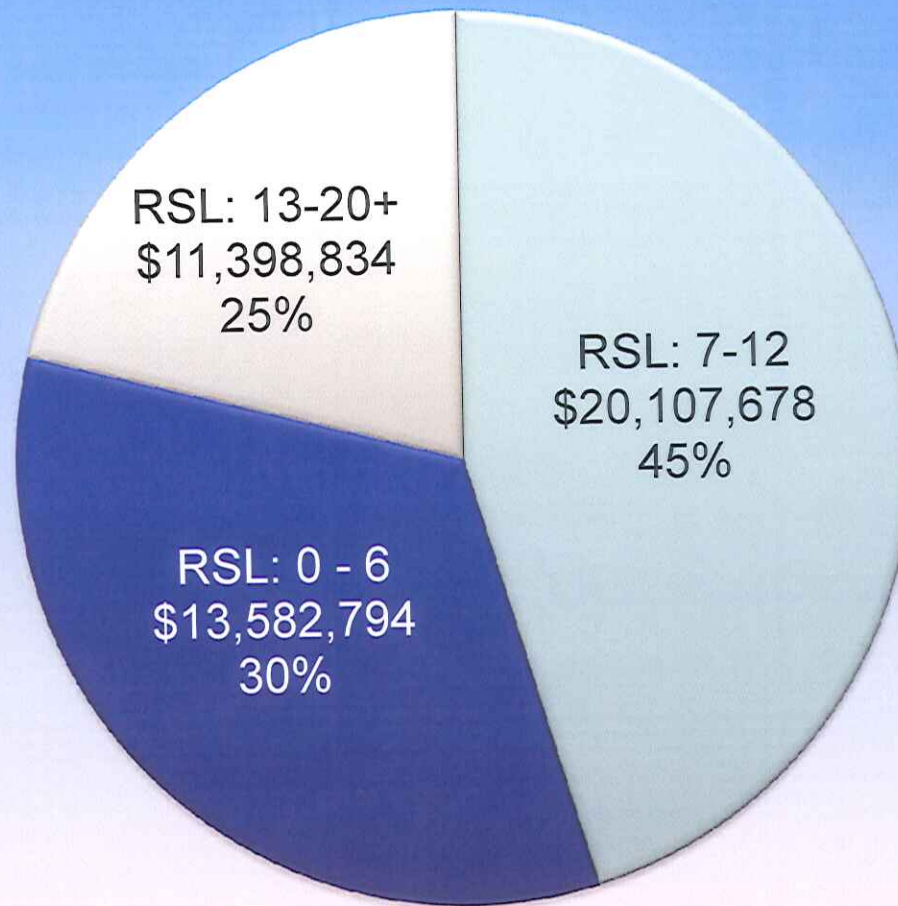


TOTAL ROAD INVENTORY SORTED BY REMAINING SERVICE LIFE

Location ID	Road Name	From	To	Length (ft)	Width (ft)	Area (yd^2)	RSL	Recommended Treatment	Treatment Costs/YD^2	Estimated Cost
400	FINN ALLEY	ETOLIN ST	BARLOW ST	218	12	291	0	2.5" Repave	73	\$21,219
545	LANCE DR	VITSKARI ST	SAWMILL CREEK RD	792	18	1584	0	2.5" Repave	73	\$115,632
579	RANDS DR	WINCHESTER WAY	END	105	18	210	0	2.5" Repave	73	\$15,330
588	SHOTGUN ALLEY	UNKNOWN UNK	YAKOBI WAY	201	18	402	0	2.5" Repave	73	\$29,346
43	TOIVO CR	HALIBUT POINT RD	END	411	18	822	0	2.5" Repave	73	\$60,007
378	JEFF DAVIS ST	ETOLIN ST	CRESCENT DR	66	24	176	0	Full Reconstruct	285	\$50,160
466	LINCOLN ST	CATHEDRAL WAY	END	65	18	130	0	Full Reconstruct	285	\$37,050
473	LINCOLN ST	END	MAKSOUTOFF ST	104	36	416	0	Full Reconstruct	285	\$118,560

Road Repair Cost	Cost per SY
Full Reconstruct	\$ 285.00
2.5" Repave	\$ 73.00
Grind/Overlay	\$ 30.00
CPI (avg. last 10-years)	2.7%

Cost Per Remaining Service Life



Remaining Service Life Cost Per Year



Remaining Service Life



Cumulative Total RSL Cost Total Road System



ETOLIN AT PARK
RSL- 0

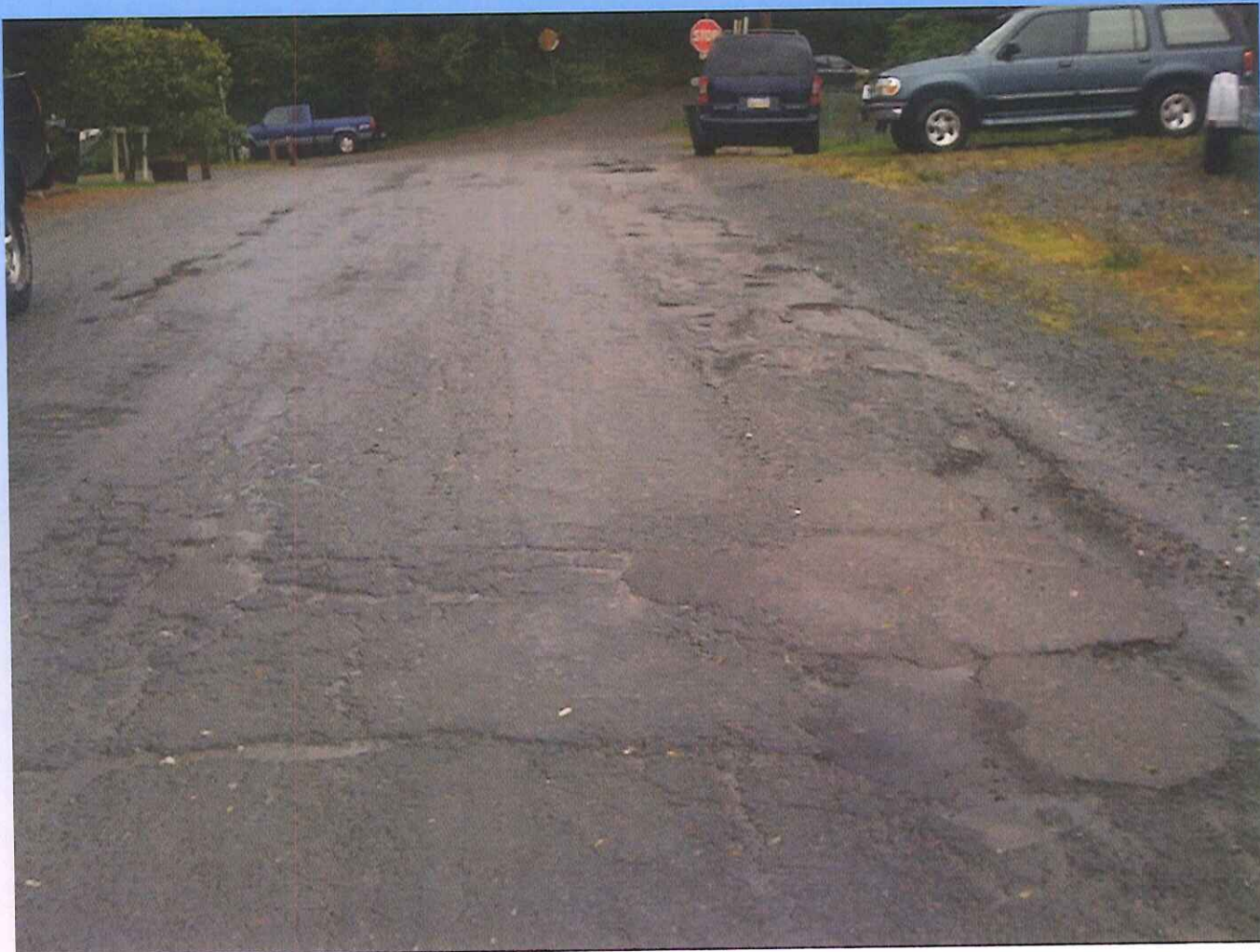


NEW ARCHANGEL RSL - 0





ARROWHEAD RSL - 0



MONASTERY RSL - 2



CASCADE STREET RSL - 2





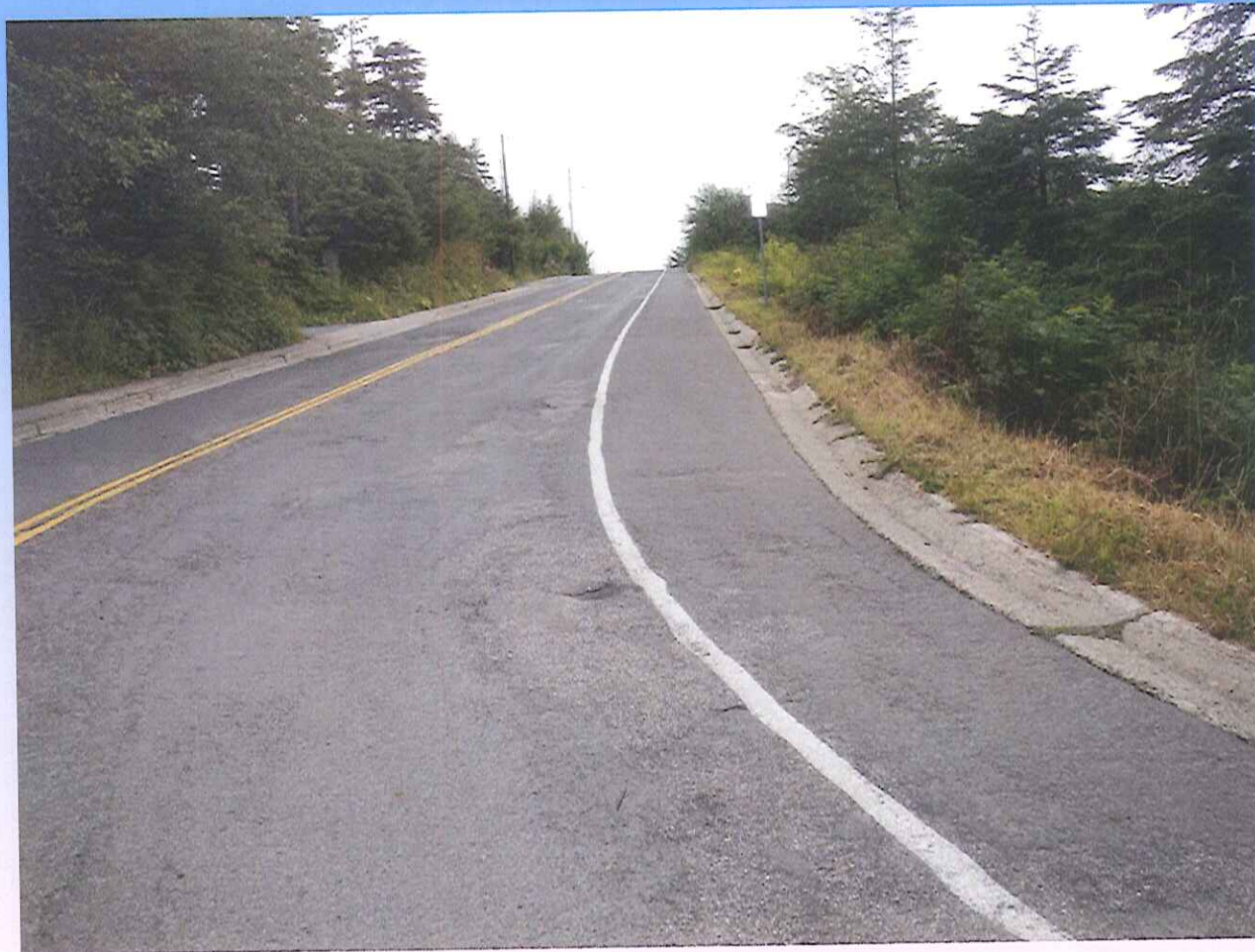
MONASTERY

RSL - 2





EDGE CUMBE RSL - 4





LAKE VIEW
RSL - 4





BARANOF
RSL - 6

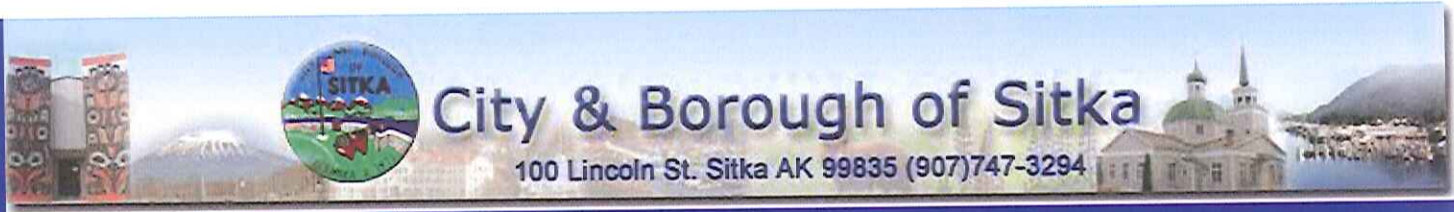


BARANOF RSL - 6



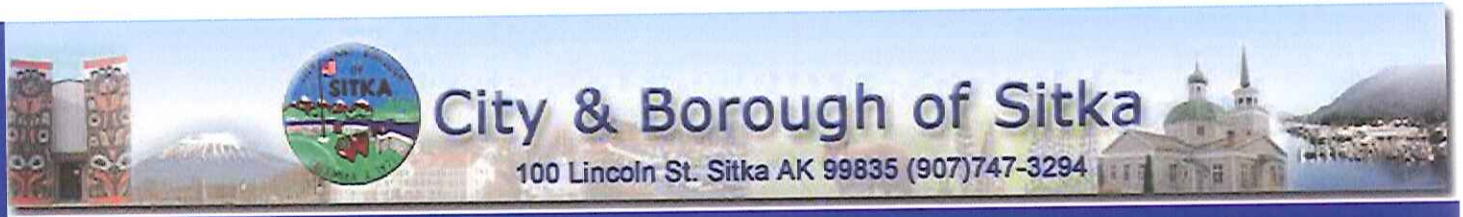
EDGE CUMBE DR
RSL - 6





EDGE CUMBE DR
RSL - 6





DAVIDOFF ST.
RSL - 8





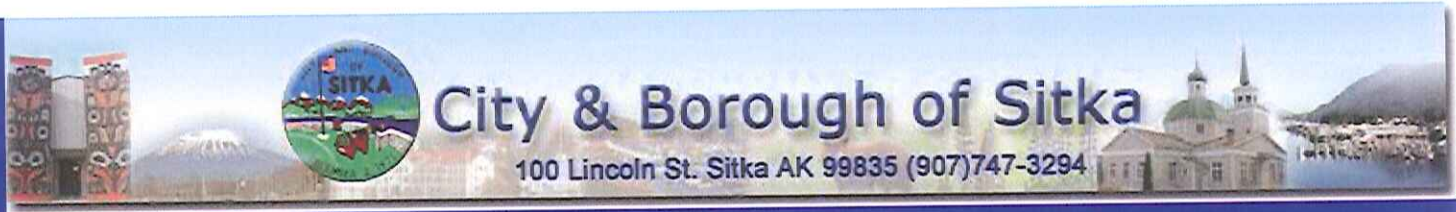
WORTMAN LOOP RSL - 20 REPLACEMENT COMPETED 2010





WORTMAN LOOP RSL - 20 REPLACEMENT COMPLETED 2010





OJA STREET RSL - 20 FULL RECONSTRUCTION IN 2010



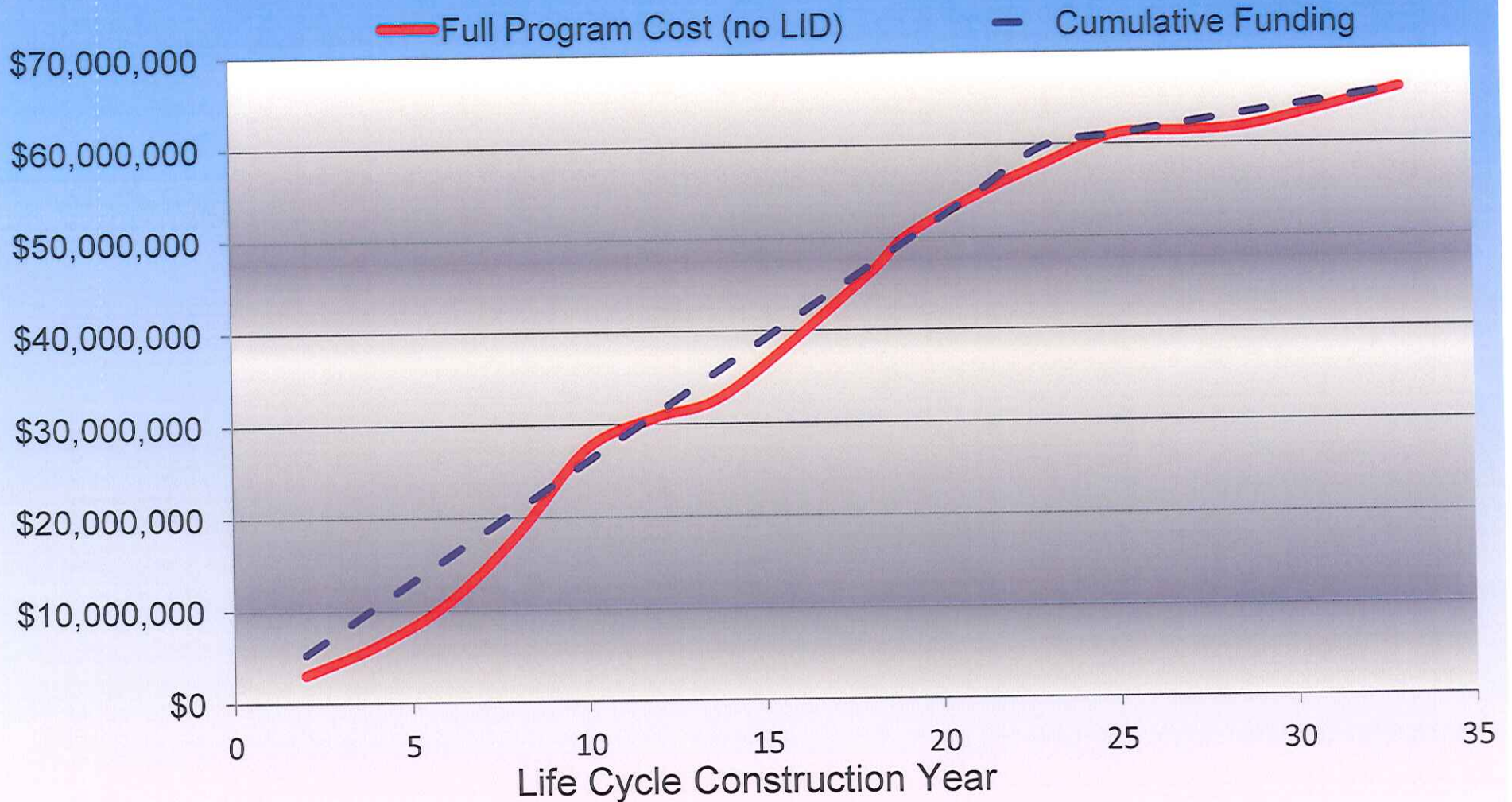


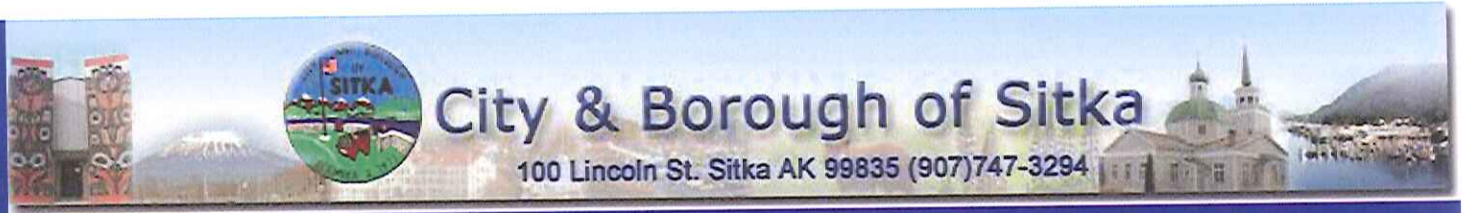
MONASTERY STREET UNDER CONSTRUCTION 2011





Cumulative Cost vs. \$2.7-mill per year for 25-years
(\$600k per year beyond 25-Years)





Reducing CBS Cost by Adding LID Program

- Local Improvement Districts (LID) can be formed and assessed the cost to repair streets per current CBS code.
- To maintain the primary road system at a high level LID programs could be focused towards residential street areas only.
- LID programs are more successful when municipalities pay a portion of the cost and provides low interest loans to the owners assessed in order to pay the cost over 20-years.
- The challenges with LID programs are that they require 50% support by the owners within the LID area and the allocation of the assessment can be viewed as unfair.
- LID programs can create a patchwork system whereas some roads may not get repaired and be converted to gravel.



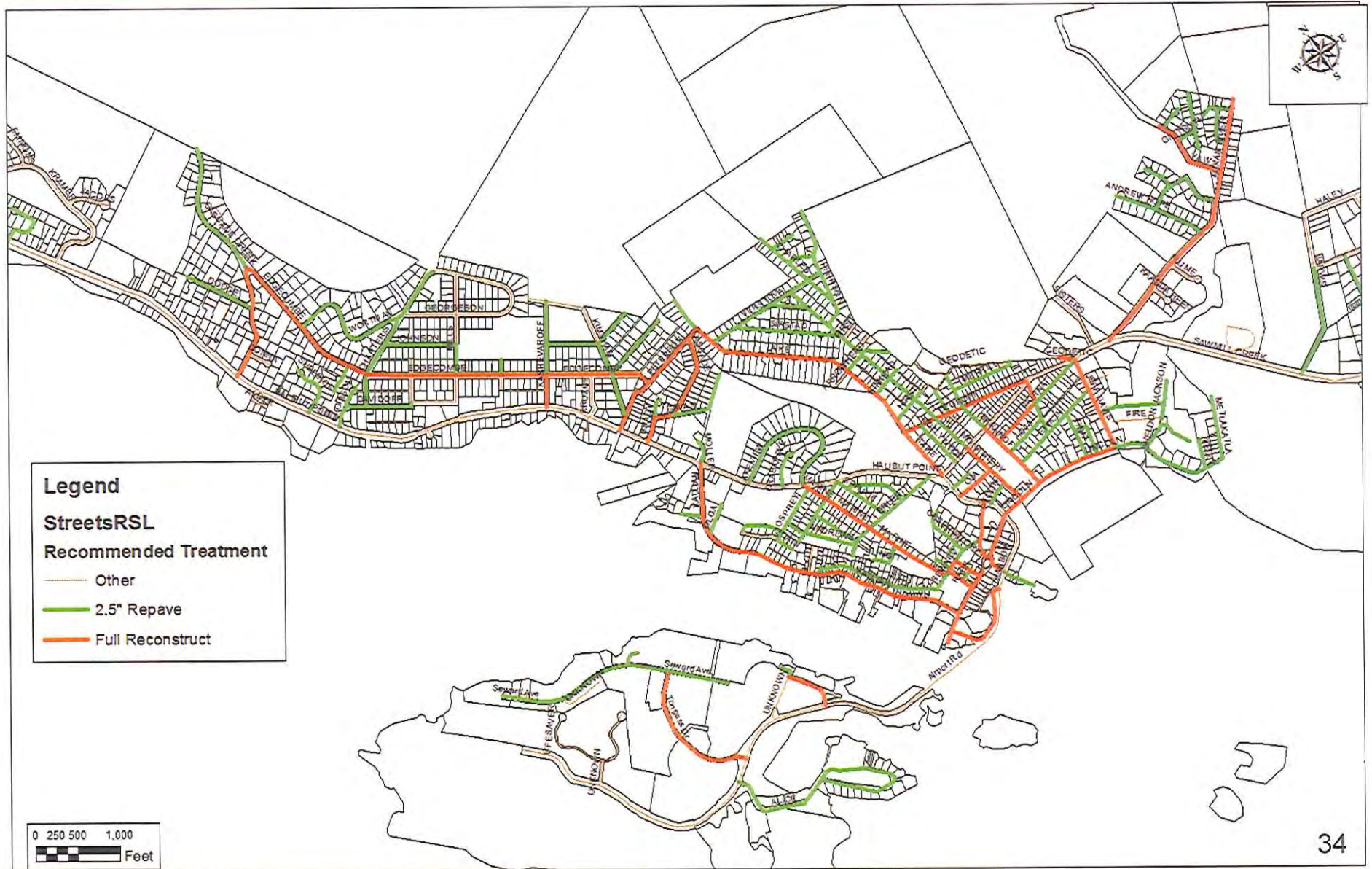
Potential LID Program Scenario

- Focus on the residential streets without curb, gutter and sidewalk.
- Select street sections that make sense functionally as a unit and apply an LID to that section.
- LID expenses are shared 1/3rd for one side of the street, 1/3rd for the opposite side of the street, and 1/3rd by the CBS.
- Separating the residential streets equates to \$14.6 million in construction costs shifted into the LID program.
- There are approximately \$28 million in road repair remaining associate to our primary roads consisting on curb, gutter and sidewalk.

Public Works

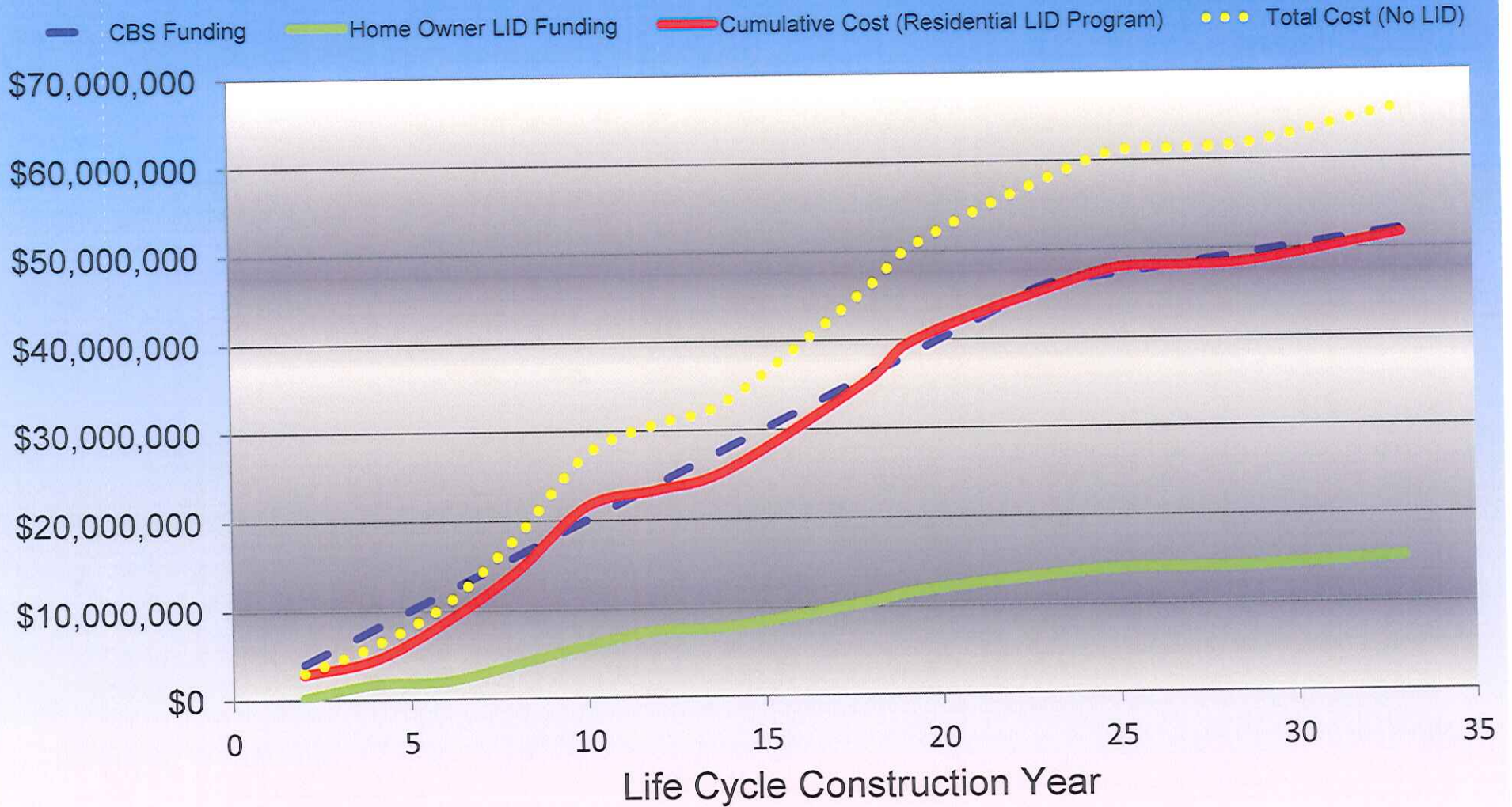
Road Master Planning

March 24, 2014



Cumulative Cost with LID Program

(CBS Funding=\$2-mill per year for 25-years; \$600k per year beyond 25-Years)





Annual Funding Stats

- Past 12-years from the General Fund:

Year	General Fund
2004	300,000
2005	300,000
2006	150,000
2007	290,000
2008	300,000
2009	300,000
2010	290,000
2011	450,000
2012	425,000
2013	260,000
2014	813,000
2015	1,385,020
Total	5,263,020
Average	438,585

- Pass ordinance dedicating annual funding out of the General Fund for road replacement.
- Continue to build Infrastructure Sinking Fund. Currently there is very little funding in this account.
- Utilize the funding within the LID account to promote road projects such as Gavan and Smith Street.



Annual Funding Stats

- **Sales Tax:**
 - 1% Sales Tax = \$1.6 million
 - 1% Sales Tax in the summer = \$953k
 - 1% Sales Tax in the winter = \$638k
- **Property Tax:**
 - One millage rate = \$1 million
- **Vehicle Licensing Fees:**
 - Adding CBS fee to State Licensing \$500k to \$1-million
- **LID Funding:**
 - Residential Streets and 2/3^{rds} \$700k
- **Grant Funding:**
 - Continue to utilize utility DEC funding when appropriate
 - State and Federal funding for roads is not likely

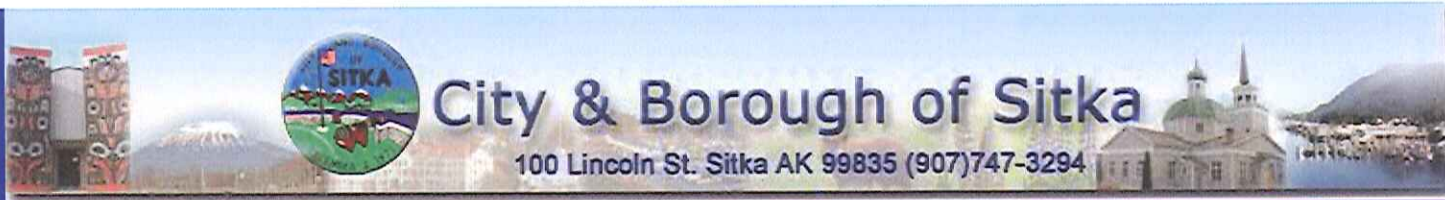


Potential Funding Scenarios (No LID)

- Annual Road Program No LID (\$2.7-mill annually):
 - General Fund= \$1,062,000
 - State Vehicle License Fee= \$ 500,000
 - 1% Sales Tax in the winter= \$ 638,000
 - Sales Tax Exemption Reduction= \$ 500,000

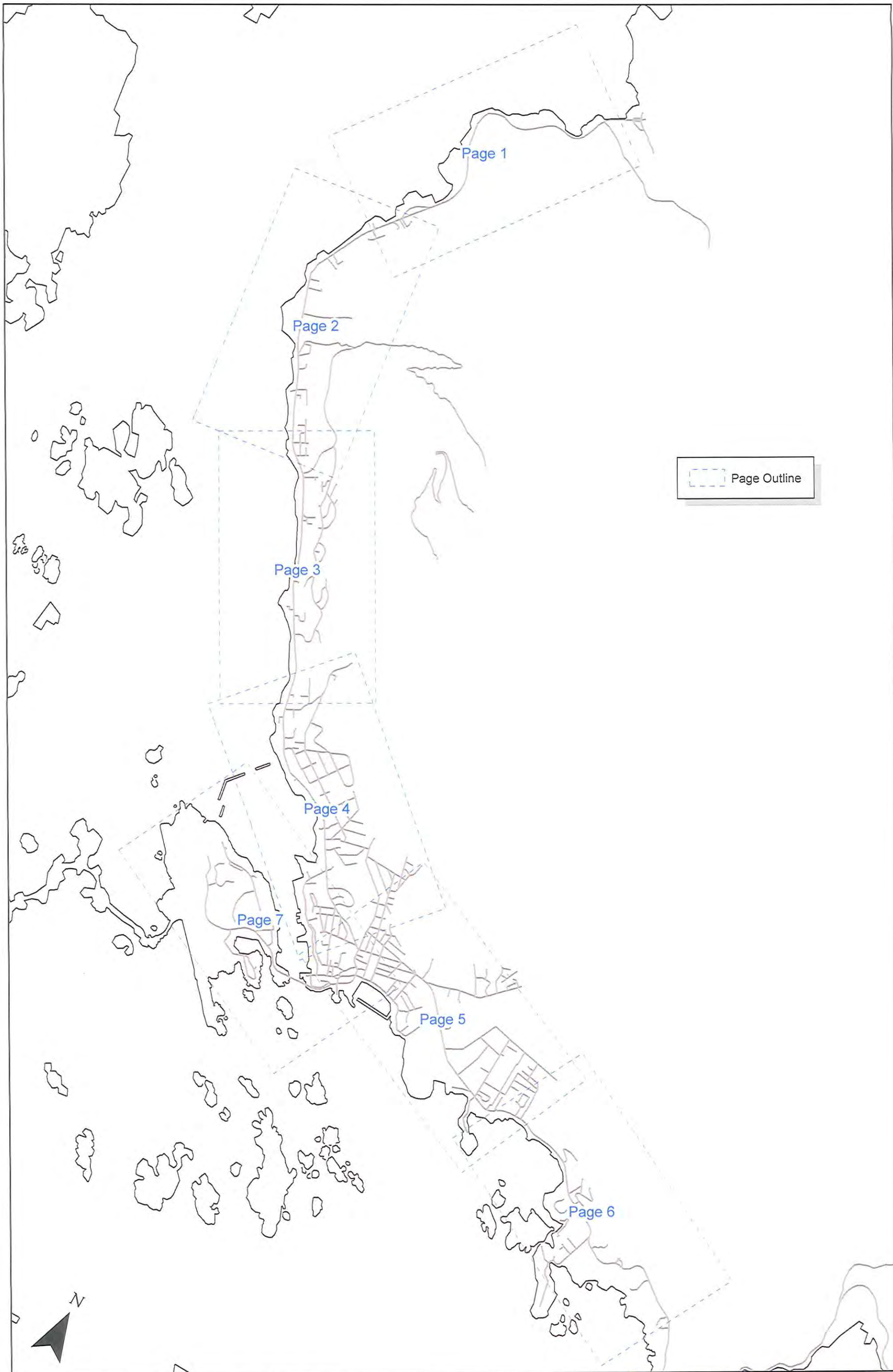
- Annual Road Program No LID (\$2.7-mill annually):
 - General Fund= \$1,362,000 (Same as FY15)
 - Property Tax 1/2 Millage Rate= \$ 500,000
 - 1% Sales Tax in the winter= \$ 638,000
 - Sales Tax Exemption Reduction= \$ 200,000

- Annual Road Program No LID (\$2.7-mill annually):
 - General Fund= \$1,100,000
 - 1% Sales Tax= \$1,600,000



Potential Funding Scenarios LID

- Annual Road Program with Residential LID (\$2-mill annually):
 - General Fund= \$1,000,000
 - Property Tax One Millage Rate= \$1,000,000
- Annual Road Program with Residential LID (\$2-mill annually):
 - General Fund= \$1,062,000
 - State Vehicle License Fee= \$ 200,000
 - 1% Sales Tax in the winter= \$ 638,000
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Page Outline



0 0.35 0.7 1.4 Miles

Map Index



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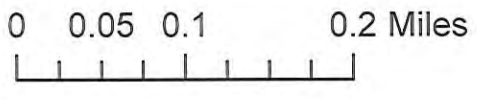
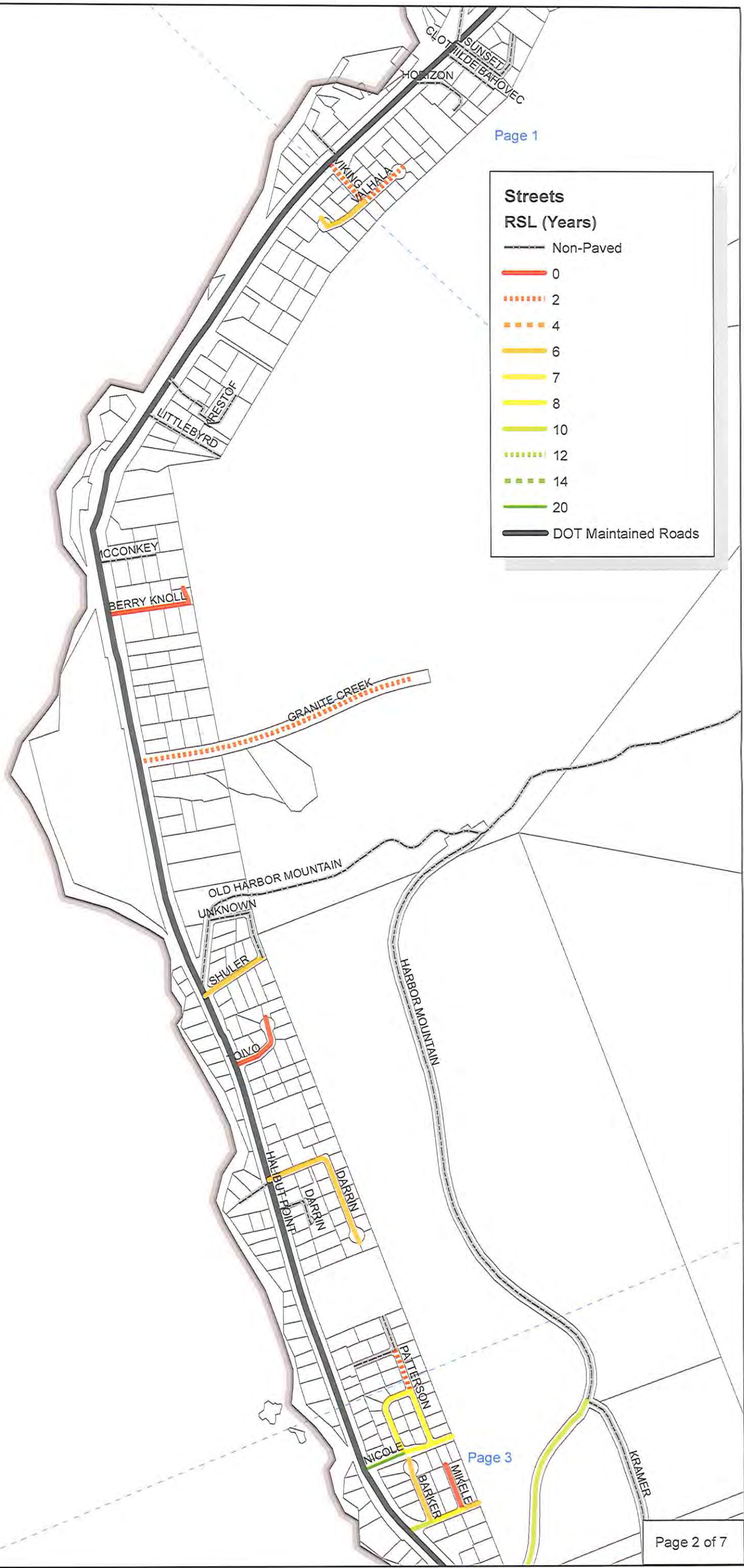
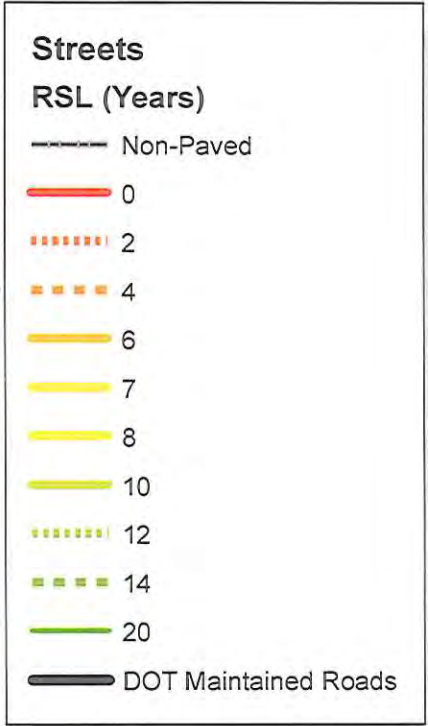
0 0.05 0.1 0.2 Miles

Remaining Service Life



City and Borough of Sitka

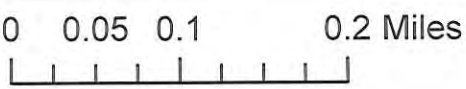
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Remaining Service Life



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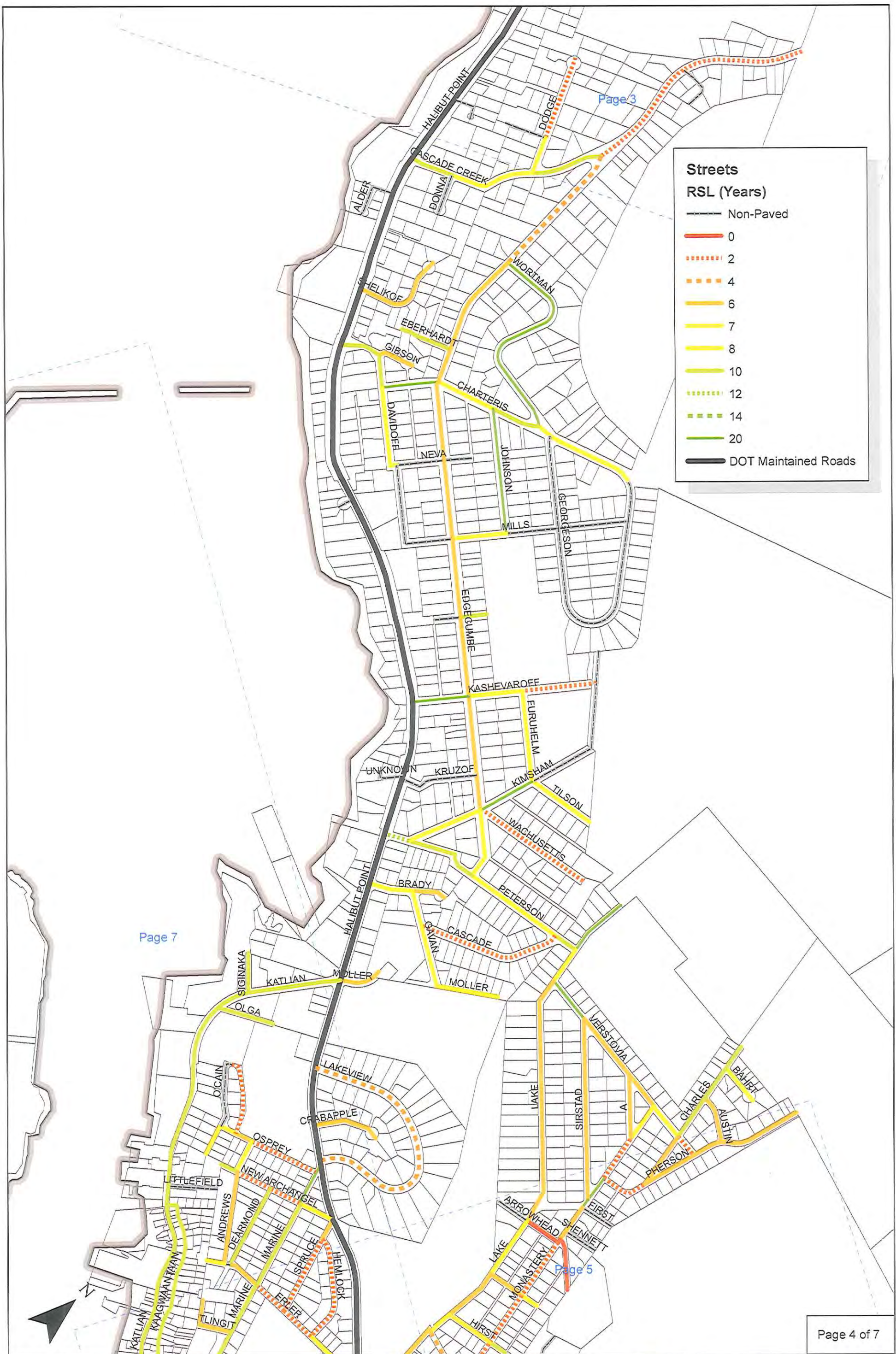


Remaining Service Life



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Streets
RSL (Years)

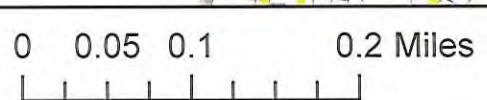
- Non-Paved
- 0
- 2
- 4
- 6
- 7
- 8
- 10
- 12
- 14
- 20
- DOT Maintained Roads

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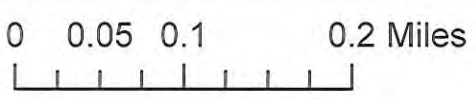
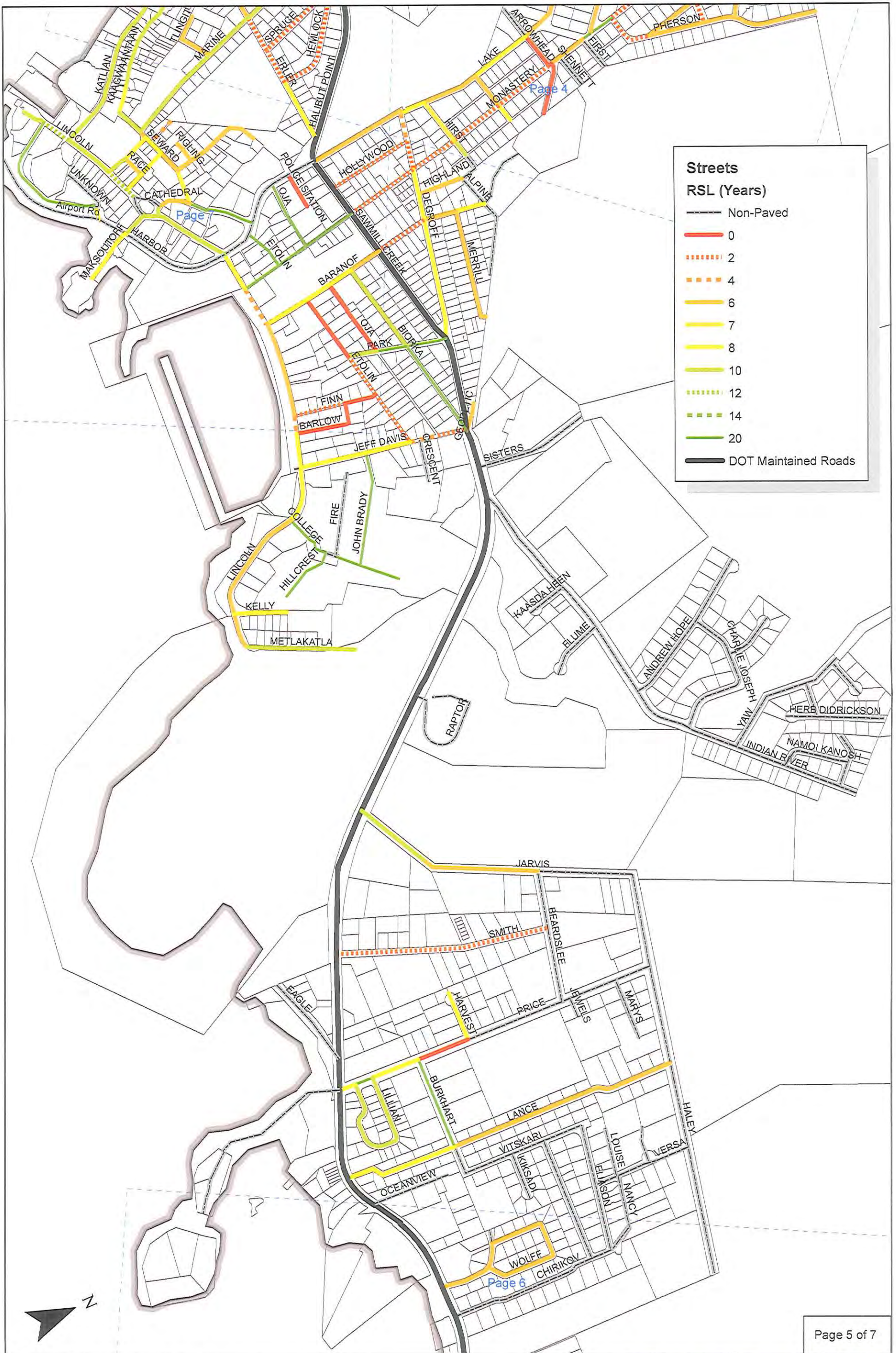


Remaining Service Life



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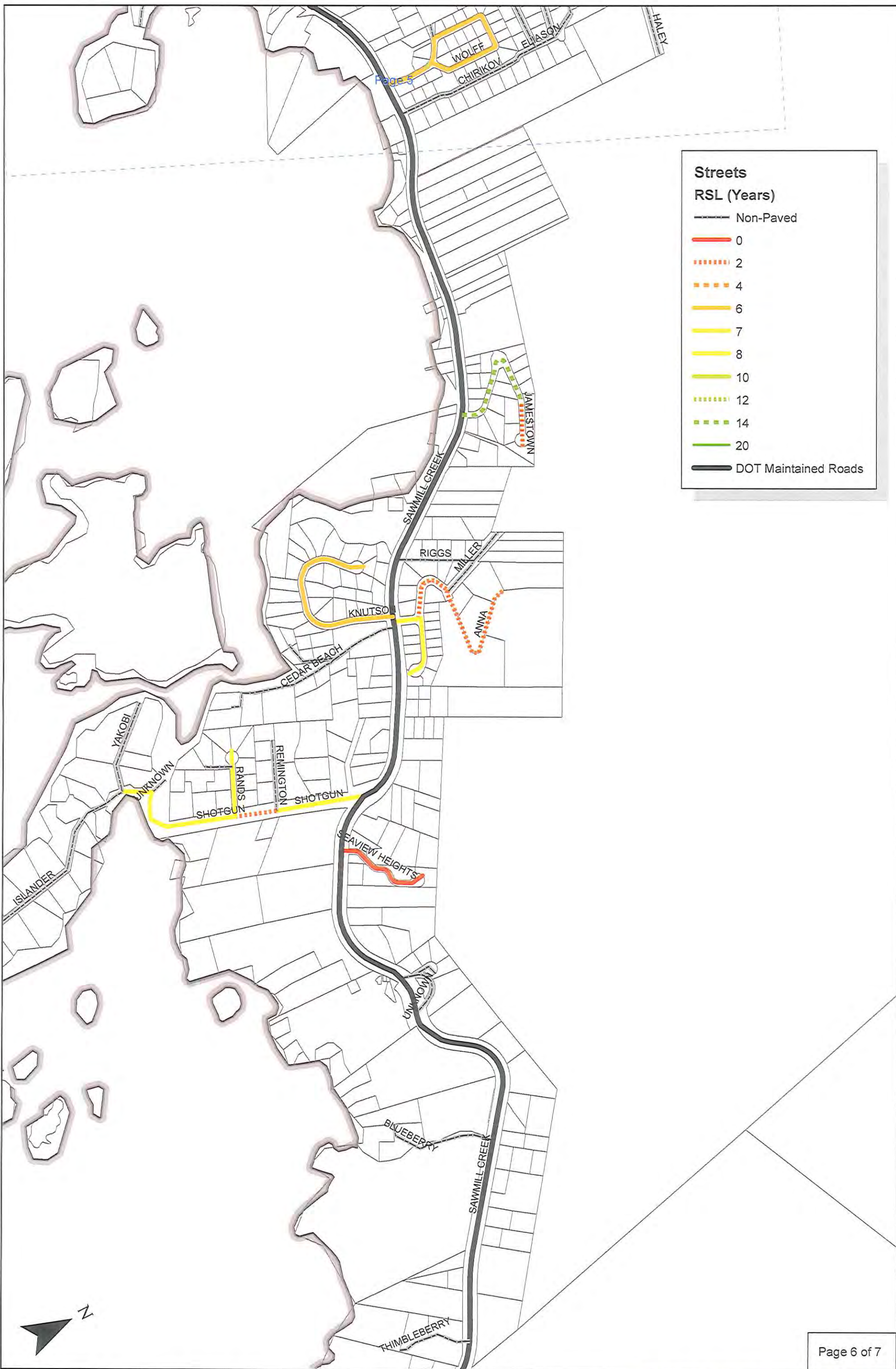


Remaining Service Life



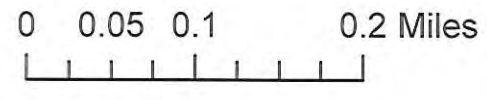
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Streets
RSL (Years)

- Non-Paved
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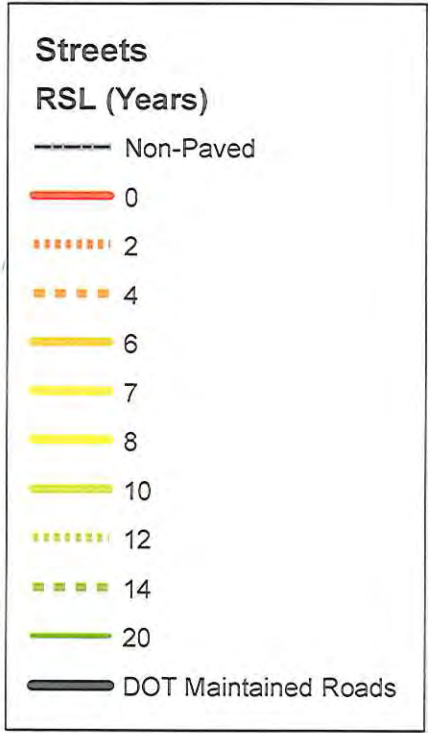
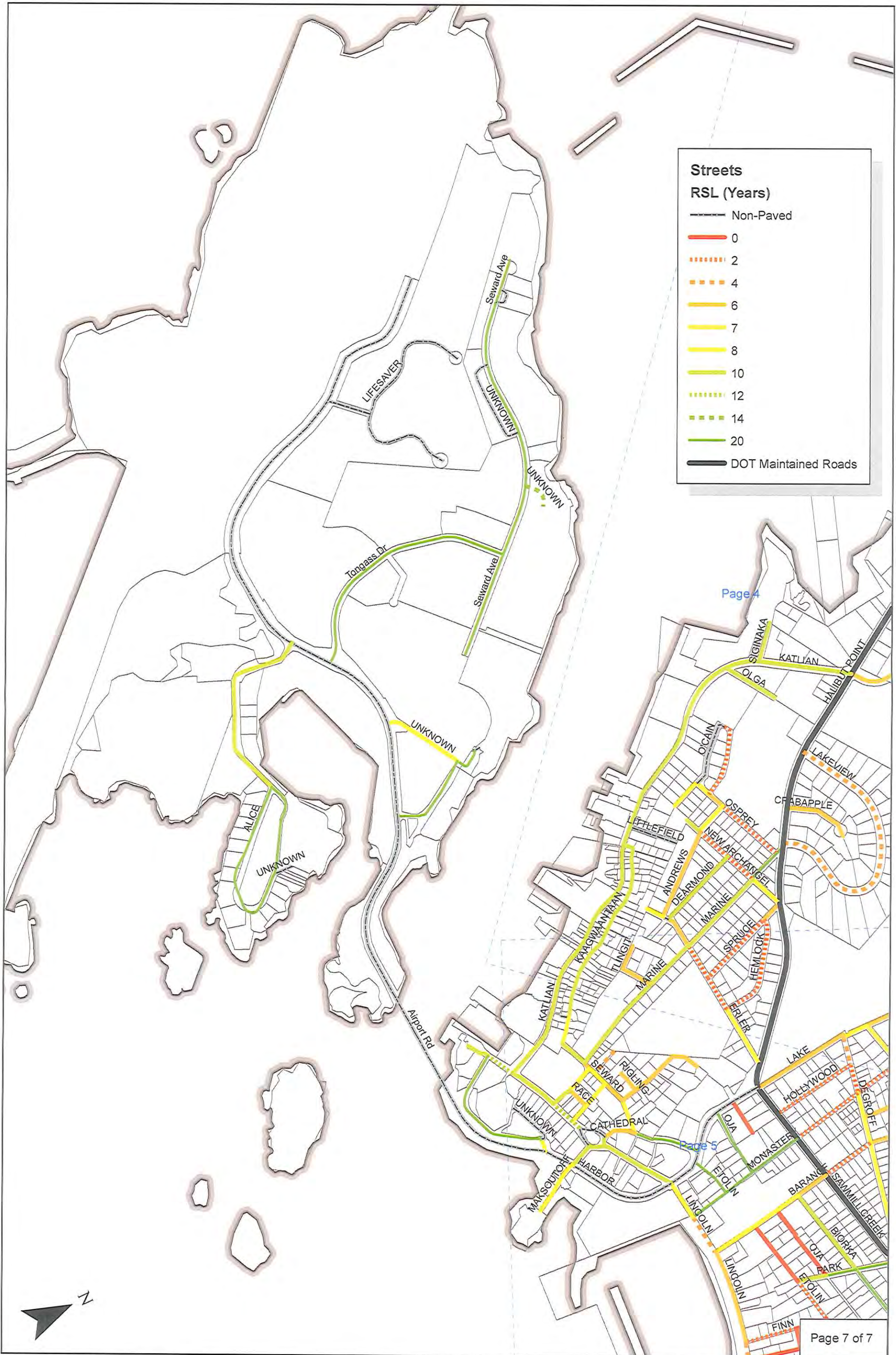


Remaining Service Life



City and Borough of Sitka

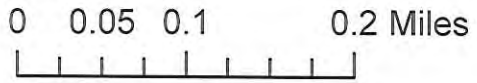
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Remaining Service Life



City and Borough of Sitka

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TOTAL ROAD INVENTORY SORTED BY REMAINING SERVICE LIFE

Location ID	Road Name	From	To	Length (ft)	Width (ft)	Area (yd^2)	RSL	Recommended Treatment	Treatment Costs/YD^2	Estimated Cost
400	FINN ALLEY	ETOLIN ST	BARLOW ST	218	12	291	0	2.5" Repave	73	\$21,219
545	LANCE DR	VITSKARI ST	SAWMILL CREEK RD	792	18	1584	0	2.5" Repave	73	\$115,632
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43	TOIVO CR	HALIBUT POINT RD	END	411	18	822	0	2.5" Repave	73	\$60,007
378	JEFF DAVIS ST	ETOLIN ST	CRESCENT DR	66	24	176	0	Full Reconstruct	285	\$50,160
466	LINCOLN ST	CATHEDRAL WAY	END	65	18	130	0	Full Reconstruct	285	\$37,050
473	LINCOLN ST	END	MAKSOUTOFF ST	104	36	416	0	Full Reconstruct	285	\$118,560
150	CHARTERIS ST	DAVIDOFF ST	EDGECOMBE DR	389	20	865	2	2.5" Repave	77	\$66,616
385	ETOLIN ST	FINN Alley	JEFF DAVIS ST	404	10	449	2	2.5" Repave	77	\$34,562
390	ETOLIN ST	PARK ST	FINN Alley	319	10	354	2	2.5" Repave	77	\$27,291
344	HEMLOCK ST	SPRUCE ST	ERLER ST	739	18	1478	2	2.5" Repave	77	\$113,799
598	JAMESTOWN	JAMESTOWN	END	287	16	510	2	2.5" Repave	77	\$39,256
155	JOHNSON ST	MILLS ST	CHARTERIS ST	856	24	2284	2	2.5" Repave	77	\$175,854
513	LANCE DR	VITSKARI ST	HALEY WAY	1595	18	3190	2	2.5" Repave	77	\$245,615
509	LINCOLN ST	COLLEGE DR	KELLY ST	808	24	2155	2	2.5" Repave	77	\$165,899
470	LINCOLN ST	JEFF DAVIS ST	COLLEGE DR	381	24	1016	2	2.5" Repave	77	\$78,227
511	LINCOLN ST	KELLY ST	METLAKATLA ST	242	24	645	2	2.5" Repave	77	\$49,688
62	MIKELE ST	ROSS STREET	END	284	12	378	2	2.5" Repave	77	\$29,126
252	MONASTERY ST	ARROWHEAD ST	KINKEAD ST	439	14	683	2	2.5" Repave	77	\$52,579
297	MONASTERY ST	HIRST ST	DEGROFF ST	347	14	540	2	2.5" Repave	77	\$41,560
275	MONASTERY ST	KINKEAD ST	HIRST ST	389	14	605	2	2.5" Repave	77	\$46,591
220	MONASTERY ST	IPHERSON ST	A ST	330	18	660	2	2.5" Repave	77	\$50,782
311	OCAIN ST	OSPREY ST	END OF PAVEMENT	511	12	681	2	2.5" Repave	77	\$52,468
296	OSPREY ST	MARINE ST	ANDREWS ST	490	18	980	2	2.5" Repave	77	\$75,455
54	PATTERSON WAY	SOMER DR	KINCROFT WAY	262	12	349	2	2.5" Repave	77	\$26,881
219	IPHERSON ST	CHARLES ST	MONASTERY ST	328	18	657	2	2.5" Repave	77	\$50,560
512	PRICE ST	BURKHART ST	HARVEST ST	369	24	984	2	2.5" Repave	77	\$75,763
580	SHOTGUN Alley	RANDS	REMINGTON DR	795	18	1590	2	2.5" Repave	77	\$122,422
225	SIRSTAD ST	VERSTOVA ST	MONASTERY ST	1243	18	2485	2	2.5" Repave	77	\$191,348
522	SMITH ST	SAWMILL CREEK RD	BEARDSLEE WAY	1466	24	3909	2	2.5" Repave	77	\$301,000
25	VIKING WAY	HALIBUT POINT RD	VALHALA WAY	316	16	561	2	2.5" Repave	77	\$43,215
213	CASCADE ST	GAVAN ST	PETERSON ST	1002	36	4006	2	Full Reconstruct	301	\$1,204,274
305	DEGROFF ST	HIGHLAND ST	MONASTERY ST	175	32	623	2	Full Reconstruct	301	\$187,311
298	DEGROFF ST	MONASTERY ST	HOLLYWOOD WAY	198	24	527	2	Full Reconstruct	301	\$158,484

TOTAL ROAD INVENTORY SORTED BY REMAINING SERVICE LIFE

Location ID	Road Name	From	To	Length (ft)	Width (ft)	Area (yd^2)	RSL	Recommended Treatment	Treatment Costs/YD^2	Estimated Cost
444	JEFF DAVIS ST	LINCOLN ST	JOHN BRADY DR	456	24	1216	2	Full Reconstruct	301	\$365,527
345	JEFF DAVIS ST	OJA ST	BIORKA ST	201	24	536	2	Full Reconstruct	301	\$161,120
490	UNKNOWN	UNKNOWN	Airport Rd	622	24	1659	2	Full Reconstruct	301	\$498,591
431	FINN ALLEY	BARLOW ST	LINCOLN ST	359	12	479	4	2.5" Repave	81	\$38,872
278	LAKEVIEW DR	HALIBUT POINT RD	HALIBUT POINT RD	1917	18	3834	4	2.5" Repave	81	\$311,356
451	PRINCESS WAY	END	SEWARD ST	206	12	275	4	2.5" Repave	81	\$22,305
294	DEGROFF ST	HOLLYWOOD WAY	LAKE ST	196	24	522	4	Full Reconstruct	317	\$165,467
368	JEFF DAVIS ST	CRESCENT DR	OJA ST	130	24	347	4	Full Reconstruct	317	\$109,910
401	JEFF DAVIS ST	JOHN BRADY DR	ETOLIN ST	313	24	835	4	Full Reconstruct	317	\$264,630
435	LINCOLN ST	FINN Alley	BARLOW ST	122	24	325	4	Full Reconstruct	317	\$103,147
424	LINCOLN ST	MONASTERY ST	BARANOF ST	283	24	755	4	Full Reconstruct	317	\$239,266
552	ANNA DR	MILLER DR	END	969	18	1938	6	2.5" Repave	86	\$165,997
191	AUSTIN ST	IPHERSON ST	CHARLES ST	328	18	656	6	2.5" Repave	86	\$56,189
308	BARANOF ST	DEGROFF ST	MERRILL ST	225	18	450	6	2.5" Repave	86	\$38,544
434	BARLOW ST	FINN Alley	LINCOLN ST	504	8	448	6	2.5" Repave	86	\$38,373
212	BRADY ST	GAVAN ST	END	234	36	936	6	2.5" Repave	86	\$80,184
122	CASCADE CREEK RD	EDGECOMBE DR	CEDAR HEIGHTS RD	827	18	1654	6	2.5" Repave	86	\$141,656
216	CHARLES ST	IPHERSON ST	VERSTOVA ST	400	18	800	6	2.5" Repave	86	\$68,534
268	CRABAPPLE DR	END	HALIBUT POINT RD	466	18	932	6	2.5" Repave	86	\$79,829
50	DARRIN DR	END	HALIBUT POINT RD	889	18	1779	6	2.5" Repave	86	\$152,336
123	DODGE CR	UNKNOWN UNK	END	603	18	1206	6	2.5" Repave	86	\$103,256
356	ERLER ST	DEARMOND ST	MARINE ST	231	16	411	6	2.5" Repave	86	\$35,175
149	GIBSON PL	DAVIDOFF ST	END	252	12	335	6	2.5" Repave	86	\$28,728
304	HIGHLAND ST	ALPINE ST	DEGROFF ST	318	18	636	6	2.5" Repave	86	\$54,476
281	HIRST ST	LAKE ST	MONASTERY ST	333	14	518	6	2.5" Repave	86	\$44,369
258	KINKEAD ST	LAKE ST	MONASTERY ST	258	14	401	6	2.5" Repave	86	\$34,376
564	KNUTSON DR	SAWMILL CREEK RD	END	1353	18	2706	6	2.5" Repave	86	\$231,779
295	MERRILL ST	BARANOF ST	END	774	12	1032	6	2.5" Repave	86	\$88,394
234	MOLLER DR	HALIBUT POINT	END	288	24	768	6	2.5" Repave	86	\$65,805
236	MONASTERY ST	ARROWHEAD ST	SHENNETT ST	71	18	142	6	2.5" Repave	86	\$12,174
231	MONASTERY ST	SHENNETT ST	FIRST ST	200	18	399	6	2.5" Repave	86	\$34,205
421	OBSERVATORY ST	END	RIGLING WAY	534	18	1068	6	2.5" Repave	86	\$91,478
436	OBSERVATORY ST	RIGLING WAY	SEWARD ST	114	10	127	6	2.5" Repave	86	\$10,849
306	OSPREY ST	ANDREWS ST	OCAIN ST	124	18	248	6	2.5" Repave	86	\$21,242
190	IPHERSON ST	AUSTIN ST	END	568	18	1136	6	2.5" Repave	86	\$97,302

TOTAL ROAD INVENTORY SORTED BY REMAINING SERVICE LIFE										
Location ID	Road Name	From	To	Length (ft)	Width (ft)	Area (yd^2)	RSL	Recommended Treatment	Treatment Costs/YD^2	Estimated Cost
204	PERSON ST	VERSTOVA ST	AUSTIN ST	213	18	426	6	2.5" Repave	86	\$36,488
215	PERSON ST	VERSTOVA ST	CHARLES ST	390	18	781	6	2.5" Repave	86	\$66,860
471	RACE ST	AMERICAN ST	BARRACKS ST	153	18	306	6	2.5" Repave	86	\$26,210
426	RIGLING WAY	END	OBSERVATORY ST	148	10	164	6	2.5" Repave	86	\$14,085
61	ROSS STREET	END	MIKELE ST	102	12	136	6	2.5" Repave	86	\$11,620
115	SAND DOLLAR DR	HALIBUT POINT RD	END	787	12	1050	6	2.5" Repave	86	\$89,895
443	SEWARD AVE	UNKNOWN	UNKNOWN	195	24	520	6	2.5" Repave	86	\$44,540
446	SEWARD ST	AMERICAN ST	OBSERVATORY ST	162	24	432	6	2.5" Repave	86	\$37,002
454	SEWARD ST	MARINE ST	BARRACKS ST	54	24	144	6	2.5" Repave	86	\$12,334
143	SHELIKOF WAY	END	HALIBUT POINT RD	673	24	1794	6	2.5" Repave	86	\$153,688
307	SPRUCE ST	NEW ARCHANGEL ST	HEMLOCK ST	150	30	500	6	2.5" Repave	86	\$42,827
402	TLINGIT WAY	MARINE ST	END	392	18	784	6	2.5" Repave	86	\$67,152
24	VALHALA WAY	END	VIKING WAY	319	12	426	6	2.5" Repave	86	\$36,451
26	VALHALA WAY	VIKING WAY	END	328	12	437	6	2.5" Repave	86	\$37,443
519	WOLFF DR	END	END	166	18	332	6	2.5" Repave	86	\$28,437
518	WOLFF DR	END	END	1078	18	2156	6	2.5" Repave	86	\$184,669
529	WOLFF DR	SAWMILL CREEK RD	END	349	24	931	6	2.5" Repave	86	\$79,715
217	BRADY ST	HALIBUT POINT RD	GAVAN ST	303	36	1213	6	Full Reconstruct	334	\$405,777
131	CASCADE CREEK RD	HALIBUT POINT RD	DONNA DR	299	18	599	6	Full Reconstruct	334	\$200,217
463	CATHEDRAL WAY	SEWARD ST	LINCOLN ST	223	18	446	6	Full Reconstruct	334	\$149,143
349	LAKE ST	DEGROFF ST	SAWMILL CREEK RD	706	24	1883	6	Full Reconstruct	334	\$629,566
233	LAKE ST	FIRST ST	VERSTOVA ST	1573	24	4196	6	Full Reconstruct	334	\$1,403,115
282	LAKE ST	HIRST ST	KINKEAD ST	400	32	1421	6	Full Reconstruct	334	\$475,034
432	LINCOLN ST	BARANOF ST	FINN Alley	657	24	1752	6	Full Reconstruct	334	\$585,870
445	LINCOLN ST	BARLOW ST	JEFF DAVIS ST	236	24	629	6	Full Reconstruct	334	\$210,450
318	ANDREWS ST	OSPREY ST	NEW ARCHANGEL ST	235	18	470	8	2.5" Repave	90	\$42,460
561	ANNA CR	ANNA DR	END	440	18	880	8	2.5" Repave	90	\$79,500
182	BAHRT CR	CHARLES ST	END	289	18	578	8	2.5" Repave	90	\$52,217
288	BARANOF ST	ALPINE ST	MERRILL ST	203	12	271	8	2.5" Repave	90	\$24,452
64	BARKER ST	END	ROSS STREET	395	12	526	8	2.5" Repave	90	\$47,549
120	CASCADE CREEK RD	CEDAR HEIGHTS RD	END	834	16	1483	8	2.5" Repave	90	\$134,021
137	CHARTERIS ST	GEORGESON LP	GEORGESON LP	616	24	1641	8	2.5" Repave	90	\$148,281
138	CHARTERIS ST	GEORGESON LP	WORTMAN LP	102	24	271	8	2.5" Repave	90	\$24,458
161	DAVIDOFF ST	NEVA ST	CHARTERIS ST	581	18	1163	8	2.5" Repave	90	\$105,022
357	DEARMOND ST	NEW ARCHANGEL ST	ERLER ST	590	18	1180	8	2.5" Repave	90	\$106,603

TOTAL ROAD INVENTORY SORTED BY REMAINING SERVICE LIFE

Location ID	Road Name	From	To	Length (ft)	Width (ft)	Area (yd^2)	RSL	Recommended Treatment	Treatment Costs/YD^2	Estimated Cost
374	ERLER ST	END	ANDREWS ST	121	16	215	8	2.5" Repave	90	\$19,433
177	FURUHELM ST	KIMSHAM ST	KASHEVAROFF ST	624	18	1248	8	2.5" Repave	90	\$112,702
222	GAVAN ST	CASCADE ST	MOLLER AVE	428	18	855	8	2.5" Repave	90	\$77,269
493	HARVEST ST	PRICE ST	END	345	18	690	8	2.5" Repave	90	\$62,336
597	JARVIS	JARVIS	BEARDSLEE	800	24	2133	8	2.5" Repave	90	\$192,673
458	KAAGWAANTAAN ST	UNKNOWN UNK	END	104	24	277	8	2.5" Repave	90	\$25,055
172	KASHEVAROFF ST	EDGECOME DR	FURUHELM ST	371	24	988	8	2.5" Repave	90	\$89,282
168	KASHEVAROFF ST	FURUHELM ST	KIMSHAM ST	507	24	1352	8	2.5" Repave	90	\$122,177
508	KELLY ST	LINCOLN ST	KAAGWAANTAAN ST	1017	18	2034	8	2.5" Repave	90	\$183,754
207	KIMSHAM ST	PETERSON ST	EDGECOMBE DR	532	36	2128	8	2.5" Repave	90	\$192,236
251	KINKEAD ST	MONASTERY ST	END	127	14	198	8	2.5" Repave	90	\$17,847
162	MILLS ST	EDGECOMBE DR	JOHNSON ST	371	24	988	8	2.5" Repave	90	\$89,292
221	MOLLER AVE	HALIBUT POINT RD	END	428	14	666	8	2.5" Repave	90	\$60,148
210	MONASTERY ST	VERSTOVA ST	A ST	271	18	542	8	2.5" Repave	90	\$48,939
55	NICOLE DR	PATTERSON WAY	END	128	18	256	8	2.5" Repave	90	\$23,089
57	NICOLE DR	SOMER DR	PATTERSON WAY	178	18	356	8	2.5" Repave	90	\$32,123
325	OCAIN ST	OSPREY ST	END	215	12	287	8	2.5" Repave	90	\$25,898
310	OSPREY ST	OCAIN ST	OCAIN ST	112	18	224	8	2.5" Repave	90	\$20,236
56	PATTERSON WAY	NICOLE DR	SOMER DR	341	18	682	8	2.5" Repave	90	\$61,577
581	RANDS DR	WINCHESTER WAY	SHOTGUN Alley	342	18	684	8	2.5" Repave	90	\$61,793
63	ROSS STREET	MIKELE ST	BARKER ST	201	12	268	8	2.5" Repave	90	\$24,197
440	SEWARD ST	CATHEDRAL WAY	OBSERVATORY ST	241	24	643	8	2.5" Repave	90	\$58,059
450	SEWARD ST	PRINCESS WAY	AMERICAN ST	103	24	275	8	2.5" Repave	90	\$24,814
587	SHOTGUN ALLEY	RANDS DR	UNKNOWN UNK	769	18	1538	8	2.5" Repave	90	\$138,945
40	SHULER DR	HALIBUT POINT RD	UNKNOWN	438	18	876	8	2.5" Repave	90	\$79,126
58	SOMER DR	NICOLE DR	PATTERSON WAY	483	18	967	8	2.5" Repave	90	\$87,344
174	TILSON ST	KIMSHAM ST	END	480	18	961	8	2.5" Repave	90	\$86,814
183	WACHUSETTS ST	KIMSHAM ST	END	850	18	1699	8	2.5" Repave	90	\$153,521
129	CASCADE CREEK RD	DONNA DR	DODGE CR	585	18	1169	8	Full Reconstruct	353	\$412,406
478	AMERICAN ST	RACE ST	LINCOLN ST	142	18	284	8	Full Reconstruct	353	\$100,167
464	AMERICAN ST	SEWARD ST	RACE ST	202	18	404	8	Full Reconstruct	353	\$142,492
366	ANDREWS ST	NEW ARCHANGEL ST	ERLER ST	632	18	1264	8	Full Reconstruct	353	\$445,816
472	BARRACKS ST	SEWARD ST	RACE ST	200	18	400	8	Full Reconstruct	353	\$141,081
322	DEGROFF ST	BARANOF ST	PARK ST	824	36	3296	8	Full Reconstruct	353	\$1,162,507
309	DEGROFF ST	HIGHLAND ST	BARANOF ST	179	32	636	8	Full Reconstruct	353	\$224,475

TOTAL ROAD INVENTORY SORTED BY REMAINING SERVICE LIFE

Location ID	Road Name	From	To	Length (ft)	Width (ft)	Area (yd^2)	RSL	Recommended Treatment	Treatment Costs/YD^2	Estimated Cost
501	HARBOR WAY	UNKNOWN UNK	Airport Rd	95	24	253	8	Full Reconstruct	353	\$89,351
292	LAKE ST	DEGROFF ST	HIRST ST	178	32	632	8	Full Reconstruct	353	\$222,908
198	LAKE ST	VERSTOVA ST	PETERSON ST	260	24	693	8	Full Reconstruct	353	\$244,254
427	LINCOLN ST	MONASTERY ST	HARBOR DR	279	28	868	8	Full Reconstruct	353	\$306,146
195	PETERSON ST	CASCADE ST	EDGECOMBE DR	703	36	2814	8	Full Reconstruct	353	\$992,482
211	A ST	MONASTERY ST	VERSTOVA ST	434	18	869	10	2.5" Repave	95	\$82,781
526	ALICE LP	Airport Rd	END	1330	24	3547	10	2.5" Repave	95	\$337,946
125	CASCADE CREEK RD	EDGECOMBE DR	DODGE CR	827	16	1470	10	2.5" Repave	95	\$140,076
202	CHARLES ST	AUSTIN ST	VERSTOVA ST	321	18	642	10	2.5" Repave	95	\$61,173
187	CHARLES ST	BAHRT CR	AUSTIN ST	249	18	498	10	2.5" Repave	95	\$47,452
181	CHARLES ST	END	BAHRT CR	180	18	360	10	2.5" Repave	95	\$34,303
141	CHARTERIS ST	WORTMAN LP	JOHNSON ST	340	18	680	10	2.5" Repave	95	\$64,818
151	DAVIDOFF ST	GIBSON PL	CHARTERIS ST	223	18	447	10	2.5" Repave	95	\$42,592
126	DODGE CR	CASCADE CREEK RD	UNKNOWN UNK	261	18	521	10	2.5" Repave	95	\$49,653
142	EBERHARDT DR	EDGECOMBE DR	END	360	12	480	10	2.5" Repave	95	\$45,713
274	HIRST ST	MONASTERY ST	KINKEAD ST	126	14	196	10	2.5" Repave	95	\$18,676
370	KAAGWAANTAAN	KIRKMAN WAY	KATLIAN AVE	78	24	208	10	2.5" Repave	95	\$19,819
449	KAAGWAANTAAN	UNKNOWN UNK	UNKNOWN UNK	1211	24	3229	10	2.5" Repave	95	\$307,709
166	KOSTROMETINOFF	EDGECOMBE DR	END	181	18	362	10	2.5" Repave	95	\$34,485
69	KRAMER AVE	HALIBUT POINT RD	RBOR MOUNTAIN BYPA	1454	24	3878	10	2.5" Repave	95	\$369,534
537	LILLIAN DR	PRICE ST	PRICE ST	1105	18	2210	10	2.5" Repave	95	\$210,581
510	METLAKATLA ST	LINCOLN ST	KELLY ST	906	24	2416	10	2.5" Repave	95	\$230,210
321	NEW ARCHANGEL	ANDREWS ST	END	113	18	226	10	2.5" Repave	95	\$21,535
391	PARK ST	OJA ST	ETOLIN ST	199	18	398	10	2.5" Repave	95	\$37,924
539	PRICE ST	LILLIAN DR	SAWMILL CREEK RD	116	24	309	10	2.5" Repave	95	\$29,475
65	ROSS STREET	BARKER ST	HALIBUT POINT RD	145	12	193	10	2.5" Repave	95	\$18,360
462	SEWARD ST	END	MARINE ST	198	24	528	10	2.5" Repave	95	\$50,311
567	SHOTGUN Alley	SAWMILL CREEK RD	REMINGTON DR	82	18	164	10	2.5" Repave	95	\$15,627
257	SIGINAKA WAY	KATLIAN AVE	END	274	18	547	10	2.5" Repave	95	\$52,146
548	JAMESTOWN DR	SAWMILL CREEK RD	JAMESTOWN	875	16	1556	10	Full Reconstruct	372	\$579,004
256	KATLIAN AVE	HALIBUT POINT RD	SIGINAKA WAY	634	36	2537	10	Full Reconstruct	372	\$943,872
495	KATLIAN AVE	LINCOLN	BARANOF ST	434	36	1738	10	Full Reconstruct	372	\$646,419
371	KATLIAN AVE	LITTLEFIELD	KAAGWAANTAAN ST	153	24	408	10	Full Reconstruct	372	\$151,943
355	KATLIAN AVE	OLGA ST	LITTLEFIELD	209	24	557	10	Full Reconstruct	372	\$207,023
465	LINCOLN ST	END	HARBOR DR	521	36	2084	10	Full Reconstruct	372	\$775,259

TOTAL ROAD INVENTORY SORTED BY REMAINING SERVICE LIFE

Location ID	Road Name	From	To	Length (ft)	Width (ft)	Area (yd^2)	RSL	Recommended Treatment	Treatment Costs/YD^2	Estimated Cost
505	LINCOLN ST	END	HARBOR WAY	155	40	689	10	Full Reconstruct	372	\$256,270
494	LINCOLN ST	KATLIAN AVE	BARRACKS ST	349	36	1396	10	Full Reconstruct	372	\$519,320
392	MARINE ST	ERLER ST	TLINGIT WAY	367	32	1305	10	Full Reconstruct	372	\$485,426
352	MARINE ST	NEW ARCHANGEL ST	ERLER ST	634	32	2254	10	Full Reconstruct	372	\$838,583
455	MARINE ST	TLINGIT WAY	SEWARD ST	709	20	1576	10	Full Reconstruct	372	\$586,115
189	PETERSON ST	LAKE ST	CASCADE ST	171	36	685	10	Full Reconstruct	372	\$254,892
264	OLGA ST	KATLIAN AVE	OTTER	390	18	780	12	2.5" Repave	101	\$78,392
199	VERSTOVA ST	SIRSTAD ST	LAKE ST	329	20	731	12	2.5" Repave	101	\$73,420
482	LINCOLN ST	AMERICAN ST	BARRACKS ST	175	36	700	12	Full Reconstruct	392	\$274,655
477	LINCOLN ST	END	AMERICAN ST	67	18	134	12	Full Reconstruct	392	\$52,577
504	LINCOLN ST	KATLIAN AVE	HARBOR WAY	209	40	929	12	Full Reconstruct	392	\$364,463
208	PETERSON ST	HALIBUT POINT RD	KIMSHAM ST	177	36	710	12	Full Reconstruct	392	\$278,541
139	WORTMAN LP	CHARTERIS ST	EDGECOMBE DR	1553	18	3105	13	2.5" Repave	103	\$320,525
259	LAKE ST	ARROWHEAD ST	KINKEAD ST	442	32	1570	13	Full Reconstruct	403	\$632,627
224	MONASTERY ST	PERSON ST	SIRSTAD ST	184	18	367	14	2.5" Repave	106	\$38,933
359	BIORKA ST	BARANOF ST	PARK ST	646	18	1292	14	Full Reconstruct	414	\$534,680
206	PETERSON ST	KIMSHAM ST	EDGECOMBE DR	530	36	2121	14	Full Reconstruct	414	\$877,555
227	MONASTERY ST	FIRST ST	SIRSTAD ST	64	18	128	18	2.5" Repave	118	\$15,088
179	KASHEVAROFF ST	HALIBUT POINT RD	EDGECOMBE DR	389	24	1036	18	Full Reconstruct	460	\$476,987
525	ALICE LP	ALICE LP	UNKNOWN	639	24	1703	20	2.5" Repave	124	\$211,828
532	ALICE LP	UNKNOWN UNK	END	239	36	956	20	2.5" Repave	124	\$118,902
547	ALICE LP	UNKNOWN UNK	UNKNOWN UNK	1039	24	2771	20	2.5" Repave	124	\$344,601
483	BARRACKS ST	RACE ST	LINCOLN ST	149	18	298	20	2.5" Repave	124	\$37,064
514	BURKHART ST	PRICE ST	VITSKARI ST	647	18	1294	20	2.5" Repave	124	\$160,941
145	CHARTERIS ST	JOHNSON ST	EDGECOMBE DR	418	18	836	20	2.5" Repave	124	\$104,007
156	DAVIDOFF ST	HALIBUT POINT RD	GIBSON PL	281	24	750	20	2.5" Repave	124	\$93,235
35	GRANITE CREEK RD	END	HALIBUT POINT RD	1100	24	2933	20	2.5" Repave	124	\$364,832
497	JARVIS ST	JARVIS	SAWMILL CREEK RD	545	24	1454	20	2.5" Repave	124	\$180,802
184	KIMSHAM ST	WACHUSETTS ST	FURUHELM ST	390	22	953	20	2.5" Repave	124	\$118,584
339	LAKE ST	K	HALIBUT POINT RD	47	32	166	20	2.5" Repave	124	\$20,591
188	LAKE ST	PETERSON ST	END	438	24	1168	20	2.5" Repave	124	\$145,324
59	NICOLE DR	HALIBUT POINT RD	SOMER DR	254	12	339	20	2.5" Repave	124	\$42,148
373	PARK ST	BIORKA ST	OJA ST	208	24	555	20	2.5" Repave	124	\$68,986
524	PRICE ST	BURKHART ST	LILLIAN DR	337	24	899	20	2.5" Repave	124	\$111,771
527	PRICE ST	LILLIAN DR	LILLIAN DR	127	24	339	20	2.5" Repave	124	\$42,122

TOTAL ROAD INVENTORY SORTED BY REMAINING SERVICE LIFE

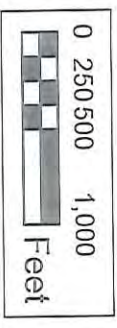
Location ID	Road Name	From	To	Length (ft)	Width (ft)	Area (yd^2)	RSL	Recommended Treatment	Treatment Costs/YD^2	Estimated Cost
314	SEWARD AVE	Airport Rd	UNKNOWN UNK	424	36	1696	20	2.5" Repave	124	\$210,939
287	SEWARD AVE	END	UNKNOWN UNK	212	36	848	20	2.5" Repave	124	\$105,470
361	SEWARD AVE	TONGASS DR	END	361	24	963	20	2.5" Repave	124	\$119,731
350	SEWARD AVE	Tongass Dr	UNKNOWN UNK	494	10	549	20	2.5" Repave	124	\$68,268
404	SEWARD AVE	UNKNOWN UNK	END	631	10	701	20	2.5" Repave	124	\$87,200
324	SEWARD AVE	UNKNOWN UNK	UNKNOWN UNK	378	24	1008	20	2.5" Repave	124	\$125,370
290	SEWARD AVE	UNKNOWN UNK	UNKNOWN UNK	89	36	356	20	2.5" Repave	124	\$44,277
517	HARBOR WAY	LINCOLN ST	UNKNOWN UNK	982	24	2619	20	Full Reconstruct	486	\$1,271,551
485	MAKSOUTOFF ST	HARBOR DR	LINCOLN ST	176	24	469	20	Full Reconstruct	486	\$227,895
283	MARINE ST	HALIBUT POINT RD	OSPREY ST	65	20	144	20	Full Reconstruct	486	\$70,138
301	MARINE ST	OSPREY ST	NEW ARCHANGEL ST	240	20	533	20	Full Reconstruct	486	\$258,972
340	PARK ST	BIORKA ST	SAWMILL CREEK RD	277	18	554	20	Full Reconstruct	486	\$269,007
315	SEWARD AVE	UNKNOWN UNK	UNKNOWN UNK	509	24	1357	20	Full Reconstruct	486	\$659,083
439	SEWARD ST	CATHEDRAL WAY	LAKE ST	455	40	2022	20	Full Reconstruct	486	\$981,935
489	TONGASS DR	Airport Rd	Seward Ave	1736	24	4629	20	Full Reconstruct	486	\$2,247,875
556	ANNA DR	ANNA CR	MILLER DR	437	18	874	24	Grind/Overlay	57	\$49,696
558	ANNA DR	SAWMILL CREEK RD	ANNA CR	170	18	340	24	Grind/Overlay	57	\$19,333
246	ARROWHEAD ST	END	KINKEAD ST	175	12	233	24	Grind/Overlay	57	\$13,270
239	ARROWHEAD ST	KINKEAD ST	MONASTERY ST	178	12	238	24	Grind/Overlay	57	\$13,509
240	ARROWHEAD ST	LAKE ST	MONASTERY ST	258	12	344	24	Grind/Overlay	57	\$19,558
384	BARANOF ST	BIORKA ST	OJA ST	177	18	354	24	Grind/Overlay	57	\$20,129
331	BARANOF ST	DEGROFF ST	SAWMILL CREEK RD	377	18	754	24	Grind/Overlay	57	\$42,873
398	BARANOF ST	OJA ST	ETOLIN ST	187	18	374	24	Grind/Overlay	57	\$21,266
360	BARANOF ST	SAWMILL CREEK RD	BIORKA ST	234	18	468	24	Grind/Overlay	57	\$26,611
417	BARANOF ST	ETOLIN ST	LINCOLN ST	316	18	632	24	Grind/Overlay	57	\$35,936
130	EDGE CUMBE DR	WORTMAN LP	CASCADE CREEK RD	979	32	3480	24	Grind/Overlay	57	\$197,867
146	EDGE CUMBE DR	CHARTERIS ST	EBERHARDT DR	235	36	939	24	Grind/Overlay	57	\$53,378
153	EDGE CUMBE DR	CHARTERIS ST	NEVA ST	544	36	2176	24	Grind/Overlay	57	\$123,706
173	EDGE CUMBE DR	KASHEVAROFF ST	KOSTROMETINOFF ST	544	36	2176	24	Grind/Overlay	57	\$123,727
186	EDGE CUMBE DR	KIMSHAM ST	KRUZOF ST	243	40	1080	24	Grind/Overlay	57	\$61,437
167	EDGE CUMBE DR	KOSTROMETINOFF ST	MILLS ST	539	40	2396	24	Grind/Overlay	57	\$136,230
178	EDGE CUMBE DR	KRUZOF ST	KASHEVAROFF ST	541	40	2403	24	Grind/Overlay	57	\$136,634
163	EDGE CUMBE DR	MILLS ST	NEVA ST	541	36	2163	24	Grind/Overlay	57	\$122,981
196	EDGE CUMBE DR	PETERSON ST	KIMSHAM ST	482	36	1926	24	Grind/Overlay	57	\$109,528
140	EDGE CUMBE DR	EBERHARDT DR	WORTMAN LP	729	32	2592	24	Grind/Overlay	57	\$147,356

TOTAL ROAD INVENTORY SORTED BY REMAINING SERVICE LIFE

Location ID	Road Name	From	To	Length (ft)	Width (ft)	Area (yd^2)	RSL	Recommended Treatment	Treatment Costs/YD^2	Estimated Cost
346	ERLER ST	HEMLOCK ST	SPRUCE ST	252	30	840	24	Grind/Overlay	57	\$47,763
351	ERLER ST	SPRUCE ST	MARINE ST	253	18	506	24	Grind/Overlay	57	\$28,771
343	ERLER ST	HALIBUT POINT RD	HEMLOCK ST	439	16	780	24	Grind/Overlay	57	\$44,377
397	ETOLIN ST	BARANOF ST	PARK ST	479	14	745	24	Grind/Overlay	57	\$42,368
408	ETOLIN WAY	MONASTERY ST	LAKE ST	302	12	403	24	Grind/Overlay	57	\$22,896
214	GAVAN ST	BRADY ST	CASCADE ST	244	36	978	24	Grind/Overlay	57	\$55,588
342	HOLLYWOOD	SAWMILL	NICOLE DR	178	10	198	24	Grind/Overlay	57	\$11,232
403	MONASTERY ST	OJA WAY	ETOLIN WAY	228	12	304	24	Grind/Overlay	57	\$17,286
337	MONASTERY ST	SAWMILL CREEK RD	DEGROFF ST	519	14	807	24	Grind/Overlay	57	\$45,906
425	MONASTERY ST	LINCOLN ST	ETOLIN WAY	283	12	377	24	Grind/Overlay	57	\$21,455
387	MONASTERY ST	SAWMILL CREEK RD	OJA WAY	384	24	1024	24	Grind/Overlay	57	\$58,225
316	NEW ARCHANGEL	DEARMOND ST	ANDREWS ST	249	18	498	24	Grind/Overlay	57	\$28,317
312	NEW ARCHANGEL	MARINE ST	DEARMOND ST	224	18	448	24	Grind/Overlay	57	\$25,474
299	NEW ARCHANGEL	SPRUCE ST	MARINE ST	245	18	490	24	Grind/Overlay	57	\$27,862
383	OJA ST	PARK ST	BARANOF ST	561	14	873	24	Grind/Overlay	57	\$49,620
388	OJA WAY	LAKE ST	MONASTERY ST	485	24	1293	24	Grind/Overlay	57	\$73,540
379	POLICE STATION WAY	LAKE ST	END	256	10	284	24	Grind/Overlay	57	\$16,174
453	SEWARD ST	BARRACKS ST	PRINCESS WAY	46	24	123	24	Grind/Overlay	57	\$6,975
347	SPRUCE ST	HEMLOCK ST	ERLER ST	556	30	1853	24	Grind/Overlay	57	\$105,382
205	VERSTOVA ST	PERSON ST	CHARLES ST	168	18	336	24	Grind/Overlay	57	\$19,111
203	VERSTOVA ST	CHARLES ST	MONASTERY ST	265	18	530	24	Grind/Overlay	57	\$30,143
201	VERSTOVA ST	A ST	MONASTERY ST	273	18	546	24	Grind/Overlay	57	\$31,038
200	VERSTOVA ST	A ST	SIRSTAD ST	498	18	997	24	Grind/Overlay	57	\$56,677

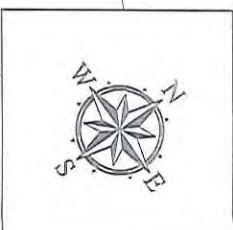
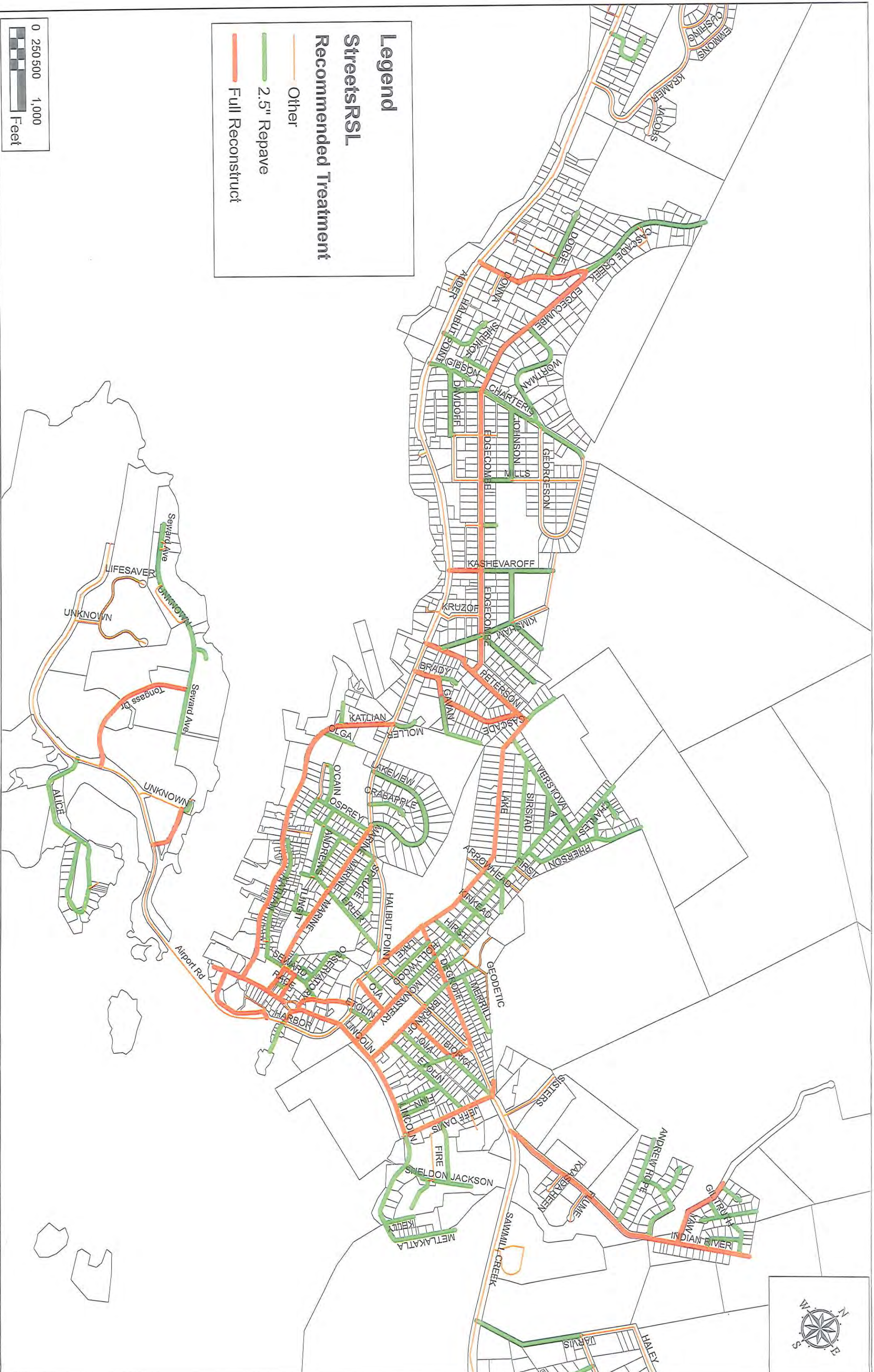
			Grand Total	116850.8	5952	276872			Grand Total	\$45,089,307
			22.13 Centerline Miles							

Road Repair Cost	Cost per SY
Full Reconstruct	\$ 285.00
2.5" Repave	\$ 73.00
Grind/Overlay	\$ 30.00
CPI (avg. last 10-years)	2.7%



Legend
StreetsRSL
Recommended Treatment

- Other
- 2.5" Repave
- Full Reconstruct





Legislation Details

File #: 14-149 Version: 1 Name:
Type: Correspondence Status: AGENDA READY
File created: 6/19/2014 In control: City and Borough Assembly
On agenda: 6/24/2014 Final action:
Title: Reminders and Calendars
Sponsors:
Indexes:
Code sections:
Attachments: [Reminders](#)

Date	Ver.	Action By	Action	Result
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REMINDERS

<u>DATE</u>	<u>EVENT</u>	<u>TIME</u>
Tuesday, June 24	Worksession: Road System Master Planning and Funding Strategy	5:00 PM
Tuesday, June 24	Regular Meeting	6:00 PM
Tuesday, July 8	Regular Meeting	6:00 PM

Municipal Election Reminders

Monday, July 21	First day to file candidate petitions
Tuesday, July 22	Last scheduled meeting to <u>introduce</u> ordinance charter changes and ballot measures
Friday, August 8	5pm deadline for filing candidate positions
Tuesday, October 7	Municipal Election

Expiring Terms:

Assembly
Mayor McConnell
Mike Reif
Pete Esquiro

School Board
Tim Fulton
Tonia Rioux

Assembly Calendar

2013 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2015

June 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Jun	2	3	4	5	6	7
Reif	Reif	Reif 7:00pm Planning 7:00pm <u>School</u>	Reif 7:00pm <u>Library</u>	Reif 12:00pm <u>Parks & Rec</u> 12:00pm - 1:30pm SEDA Board Meeting	Reif	Reif
8	9	10	11	12	13	14
Reif	Reif 6:00pm Police and Fire	Reif 5:00pm Worksession: Library Update and Sitka Foods Assessment 6:00pm <u>Reg</u> <u>Assembly Mtg</u>	Reif 6:00pm Historic Preservation 6:00pm Port & Harbors Commission	Reif 12:00pm LEPC	Reif	Reif
15	16	17	18	19	20	21
Reif	Reif	Reif 12:00pm <u>Tree/Landscape</u> 7:00pm <u>Planning</u> 7:00pm <u>School</u>	6:30pm STA	4:00pm - 5:00pm Turbine Project Tour - w/Brewton, meet at Electric Dept.		
22	23	24	25	26	27	28
		12:00pm Health Needs and Human Services Commission 1:00pm SCVB Board 5:00pm Worksession: Road System Master Planning and Funding Strategy 6:00pm <u>Regular</u> <u>Assembly Mtg</u>		6:30pm <u>Hospital</u> <u>Board</u>		
29	30	1	Jul 2	3	4	5
	McConnell	McConnell 12:00pm Tree and Landscape Committee 7:00pm Planning 7:00pm <u>School</u>	McConnell Esquiro 7:00pm <u>Library</u>	McConnell Esquiro Reif 12:00pm <u>Parks & Rec</u> 12:00pm - 1:30pm SEDA Board Meeting	McConnell Esquiro Reif	McConnell Esquiro Reif

Assembly Calendar

[2013](#) [Jan](#) [Feb](#) [Mar](#) [Apr](#) [May](#) [Jun](#) [Jul](#) [Aug](#) [Sep](#) [Oct](#) [Nov](#) [Dec](#) [2015](#)

July 2014

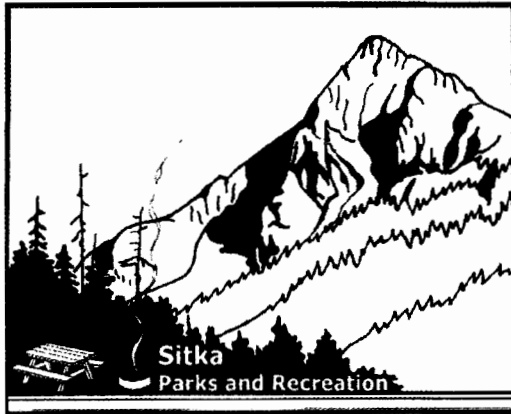
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29 Jun	30 McConnell	1 Jul McConnell 12:00pm Tree and Landscape Committee 7:00pm Planning 7:00pm <u>School</u>	2 McConnell Esquiro 7:00pm <u>Library</u>	3 McConnell Esquiro Reif 12:00pm <u>Parks & Rec</u> 12:00pm - 1:30pm SEDA Board Meeting	4 McConnell Esquiro Reif	5 McConnell Esquiro Reif
6 McConnell Esquiro Reif	7 McConnell Esquiro Reif	8 McConnell Esquiro Reif 12:00pm Health Needs and Human Services Commission 6:00pm <u>Reg Assembly Mtg</u>	9 McConnell Esquiro Reif 6:00pm Historic Preservation 6:00pm Port & Harbors Commission 6:00pm Police and Fire	10 McConnell Esquiro Reif	11 McConnell Esquiro Reif	12 McConnell Esquiro
13 McConnell Esquiro	14 McConnell Esquiro	15 McConnell Esquiro 7:00pm Planning 7:00pm <u>School</u>	16 McConnell Esquiro 6:30pm STA	17 McConnell Esquiro	18 McConnell Esquiro	19 McConnell Esquiro
20 McConnell Esquiro	21 McConnell Esquiro	22 McConnell Esquiro 6:00pm <u>Regular Assembly Mtg</u>	23 McConnell	24 McConnell 6:30pm <u>Hospital Board</u>	25 McConnell	26 McConnell
27 McConnell	28 McConnell	29 1:00pm SCVB Board	30	31	1 Aug	2



Legislation Details

File #: 14-150 Version: 1 Name:
Type: Correspondence Status: AGENDA READY
File created: 6/19/2014 In control: City and Borough Assembly
On agenda: 6/24/2014 Final action:
Title: Misc. Correspondence
Sponsors:
Indexes:
Code sections:
Attachments: [Correspondence](#)

Date	Ver.	Action By	Action	Result
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City and Borough of Sitka

Parks & Recreation Committee -

100 Lincoln Street • Sitka, Alaska 99835

Date: 6/10/14

To: Mark Gorman, Municipal Administrator
Mim McConnell, Mayor and Assembly Members

From: Hans vonRekowski, Chair and Sitka Parks and Recreation Members

Subject: Sitka Seawalk adjacent to the Kettleon Library

The Parks and Recreation Committee (SPRC) members met with staff and Monique Anderson during the public planning phase for the Centennial Building and Kettleon Library renewal project. The Committee appreciates having the opportunity to discuss the projects with the planning team and being a part of project development.

The SPRC members are pleased to hear that the Centennial project is fully funded to include the exterior improvements and Sea Walk. The library project has many of the exterior improvements as additive alternates. At our June 5, 2014 meeting, the Committee unanimously passed a motion in support of the continuation of the Sea Walk by the Library. Members would like to see the paver strip for the Sea Walk adjacent to the library as a first tier additive alternate or included in the project. It was the consensus that it is important to either include the paver strip for the Sea Walk or at least set up the sidewalk construction so that it can be added at later. Another less expensive alternative would be to use colored concrete to match the existing Sea Walk and paver strip.

Committee members are grateful for the opportunity to comment on these plans and we appreciate the time City Staff and designers take to meet with us and hear our concerns.

Sincerely,

A handwritten signature in cursive script that reads "Hans vonRekowski".

Hans vonRekowski, Chair, Sitka Parks and Recreation Committee

Cc: Michael Harmon, Public Works Director
Stephen Weatherman, Municipal Engineer
Monique Anderson, Anderson Land Planning



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

**Department of Transportation
and Public Facilities**

ALASKA MARINE HIGHWAY SYSTEM
Office of the General Manager

7559 North Tongass Highway
Ketchikan, Alaska 99901-9101
Main: 907.228.7250
Fax: 907.228.6875

6/11/2014

The Honorable Mim McConnell
Mayor of City and Borough of Sitka
100 Lincoln Street
Sitka, AK 99835

Re: F/W/S 2014-15 Marine Highway Schedule Comment

Dear Mayor McConnell,

Thank you your letter dated April 1, 2014 regarding additional northbound ferry service to Sitka. Upon receipt of your letter, I asked Alaska Marine Highway System staff to evaluate the possibility of adding an additional northbound sailing per week to Sitka. While we are not able to include an additional northbound sailing to Sitka in the formal schedule during the 2014/2015 Fall/Winter/Spring season due to both business and operational challenges, the Alaska Marine Highway System is willing to continue to work with the community on schedule alterations for unique events – such as travelling school groups.

Alaska Marine Highway System schedules balance the need between essential service to all of the communities in Southeast Alaska and routes that have high utilization, primarily the mainline routes that connect with road-heads, which provide revenue to the system. Sitka has had the current schedule pattern for several years. While other options have been explored, given current equipment levels, maintenance/project timelines and budget constraints, the current schedule is Alaska Marine Highway System's best effort to accommodate the community of Sitka while balancing the needs of other communities in Southeast Alaska, and the Marine Highway System as a whole.

As you are aware, the Alaska Marine Highway System is dependent upon system generated revenues and additional state subsidies, to provide critical service to coastal Alaskan communities. In the past six years Alaska Marine Highway System has attempted to focus on providing consistent schedules that meet the needs of the traveling public, because the public has

"Keep Alaska Moving through service and infrastructure."

requested this and Alaska Marine Highway System ridership data demonstrate that consistency increases ridership. Statistical data shows that ridership in Sitka has remained relatively steady over the last six years, and that the traffic numbers are a substantial increase over years prior to 2008 when Sitka did not have schedule consistency. Statistical data also shows ridership on Sitka sailings is significantly lower than vessels providing service to the Alaska Marine Highway System hub in Juneau or to the communities of Haines and Skagway, Prince Rupert or Bellingham - the final destinations or connection points for many travelers. Alaska Marine Highway System attempted to address this issue many years ago by allowing 'thru-fares' for passengers travelling through Sitka on sailings to their final destinations if no other options were available. Thru-fares apply to not only passengers but vehicles, which results in lost revenue for Alaska Marine Highway System.

A primary challenge in providing parity of service, i.e., additional Alaska Marine Highway System service to Sitka, is basic geography. Additional service to Sitka presents the Alaska Marine Highway System with significant operational impacts to the system as a whole. Addressing the tide related navigational constraints to/from Sitka can require large delays in the schedule that are not an issue in Lynn Canal. Therefore, one additional trip to Sitka requires substantially more time than a route that is not dependent on tide and current constraints. Given these constraints, adding an additional northbound stop in Sitka with the Prince Rupert vessel would require a schedule that provides no insulation for weather delays and other unforeseen events that often occur. The Southeast Alaska Marine Highway System schedule as a whole would have much less flexibility to accommodate changes for school and community events. Altering the schedule of the LeConte (or Aurora when it is used in Southeast) was considered, however past attempts at re-routing these vessels through Sitka were not well received due to the inconsistencies of the schedule and the inconvenience to riders (middle of the night arrivals and departures). Also, the current negotiated contracts and US Coast Guard requirements for the LeConte make trips to Sitka difficult. Additionally, changing the LeConte schedule to add an additional Sitka stop would impact the village schedules enough that notification would need to be provided.

Operational challenges were encountered when reviewing schedule alterations to accommodate Sitka school events as well. The addition of another northbound sailing per week for Sitka would not provide Sitka schools with the necessary connections needed to reach school event destinations in a timely manner without additional schedule changes that adversely impact the system as a whole. Another challenge the Alaska Marine Highway System encounters when attempting schedule changes to add a northbound sailing to Sitka is that none of the school districts south of Sitka could utilize the north/southbound sailings that include Sitka stops due to the additional length of time. This creates a "zero-sum" effect where ferry service is essentially taken from one user and given to another user.

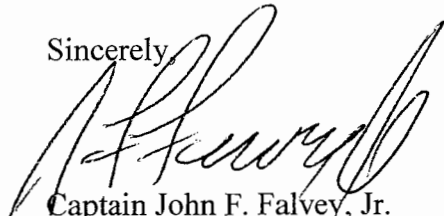
Your request that Alaska Marine Highway System and DOT&PF detail the costs and benefits of a Baranof road is beyond the scope of a reply to comments on the proposed 2014-15 winter

schedule. However, there is no doubt that avoiding Peril Strait would reduce the cost of service to Sitka and would facilitate a higher level of service to Sitka while addressing the problem of east-west travel on north-south routes. The Southeast Alaska Transportation Plan update is the first step in a detailed analysis, with an environmental document to follow if recommended by the Plan. The plan should be released soon and will no doubt facilitate further discussion of this concept.

Given the operational and business challenges addressed above, the Alaska Marine Highway System is not able to accommodate the community's request for an additional weekly northbound sailing in the 2014/2015 Fall/Winter/Spring schedule. As part of the review conducted by the Alaska Marine Highway System, it was noted that all major Region Five Sitka-related events have been accommodated over the past several years by the Alaska Marine Highway System. We would like to continue our commitment to work with the community to accommodate schedule alterations – including occasional additional sailings - for community and school events. The 2014-15 winter service schedule is further constrained by the need to put new engines in the Chenega at the same time as a major refurbishment project for the LeConte. Furthermore, the status/operating hours of the LeConte in the future will not be clear until after the current round of union negotiations are concluded. When all these issues are resolved, we may be in a position to increase winter service to/from Sitka for the winter of 2015-16.

The Alaska Marine Highway System and the Department of Transportation and Public Facilities looks forward to a continued positive working relationship with the City and Borough of Sitka.

Sincerely,



Captain John F. Falvey, Jr.
General Manager

JFF:gn

cc: Reuben M. Yost, Deputy Commissioner, DOT&PF
Captain Anthony G. Karvelas, Operations Manager, AMHS, DOT&PF
Matthew A. McLaren, Business Enterprise & Development, AMHS, DOT&PF
Kerri L. Traudt, Vessel Schedule Coordinator, AMHS, DOT&PF
Danielle J. Doyle, Marketing Manager, AMHS, DOT&PF
Jennifer A. Black, Program Coordinator, AMHS, DOT&PF



Legislation Details

File #: 14-146 Version: 1 Name:

Type: Minutes Status: AGENDA READY

File created: 6/18/2014 In control: City and Borough Assembly

On agenda: 6/24/2014 Final action:

Title: Approve the minutes of the June 10, 2014 Assembly meeting

Sponsors:

Indexes:

Code sections:

Attachments: [MOTION Minutes](#)
[Minutes](#)

Date	Ver.	Action By	Action	Result
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If pulled from the Consent the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve the Assembly minutes of June 10, 2014.



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final-revised City and Borough Assembly

Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Phyllis Hackett, Pete Esquiro, Mike Reif,
Benjamin Miyasato and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC

Tuesday, June 10, 2014

6:00 PM

Assembly Chambers

WORKSESSIONS

14-139 Worksession documents - Food Assessment

REGULAR MEETING

I. **CALL TO ORDER**

II. **FLAG SALUTE**

III. **ROLL CALL**

Present: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Excused: 1 - Reif

IV. **CORRESPONDENCE/AGENDA CHANGES**

14-140 Reminders and Calendars

14-141 Letter and Service Award - Horan

Mayor mentioned Horan's long history of service with the community and extended appreciation.

14-142 Electrical Department - Montly Update

14-143 Public Works Monthly Report

14-145 Alaska National Insurance

V. CEREMONIAL MATTERS

Mayor McConnell offered kudos to all involved in achieving the Alaska State Baseball Championship and recognized the graduating seniors and retiring coaches as well as the team and Tournament Director.

Ed Conway noted it was a great opportunity for the baseball team to get a little publicity. He thanked CBS employees Gary Baugher, Lynne Brandon, and Shawn McLeod for their work over the years. He also recognized and thanked the fans. It was a phenomenal turn out by the community.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)**14-144 Bear Task Force Update <10 minutes**

Police Chief Sheldon Schmitt announced the report wouldn't be happening as Phil Mooney had got called out to where a bear had entered a residence.

VII. PERSONS TO BE HEARD

Police Chief Schmitt introduced new Lieutenant Jeff Ankerfelt.

Keith Nyitray, Food Assessment Survey chairman announced the food coop was ordering over 3,000 lbs of food a month. Their unofficial motto is: "Food for People Not for Profit." Possible actions to consider: 1) Composting program, 2) We have a Fish to Schools program why not a Farm to Schools program.

VIII. REPORTS

Mayor - Attended the Alaska Seaplane Open House; Steve Bradshaw's retirement party; Harrigan Centennial Hall construction meeting where she learned about materials and surfaces; attended the State Baseball Championship opening celebration; attended Historic Downtown District meeting and recommended citizens attend in the future. She will be traveling the end of the month through July. Additionally she will travel to Ketchikan Monday to attend the SB99 signing by invitation of the Governor.

Administrator - Spoke to the Radio Town Hall on Roads. Mentioned curtailing the Solid Waste Master Plan, noting a good starting point had been provided. Met with Caddy Lister from the AEA and was informed the Reynolds Creek project would go forward leaving only \$9 million in the bank for the CBS Blue Lake Project which she thought would be loaned at 5.1% over 50 years. Jay Sweeney, Chief Finance and Administrative Officer, was going to further research to see if it was still worth pursuing. Gorman announced that the Police and Fire Commission approved the relocation of the Community Ride to across the street from Stereo North in Crescent Harbor parking lot. It was noted CBS would lose four parking spaces. Chief Schmitt planned to establish ten long-term parking spaces in Crescent Harbor and associate it with an opportunity to purchase a 30-day parking permit. Sitka Community Hospital asked to activate their Line of Credit. Apparently with their new software program they had not been able to issue bills so they were behind in collecting revenue.

Liaisons - Miyasato attended the Library Commission meeting where the logistics of the move to Stratton Library and getting community involvement to help move the books were the main topics. He also attended the Parks & Recreation Committee meeting.

Clerk - Mentioned a Solar Turbine Tour would be held on Thursday, June 19 at 4:00 PM. Those Assembly members interested in attending should meet at the Public Works/Electrical Shops off Jarvis Street.

Other - Hackett attended the Solid Waste meeting and was pleased with city's staff decision to end or accelerate the contract. She believed the City was well poised to take it on from there. Attended the Alaska State Baseball Opening Ceremonies.

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

- A 14-130** Approve the minutes of the May 27 and 29 Assembly meetings
- This item was **APPROVED** on the **CONSENT AGENDA**.
- C 14-131** Award the FY2014 Fisheries Enhancement Funds in the amount of \$33,900 to Sitka Sound Science Center
- This item was **APPROVED** on the **CONSENT AGENDA**.
- D 14-135** Approve award to furnish Diesel Fuel to Petro Marine Services
- This item was **APPROVED** on the **CONSENT AGENDA**.
- B 14-133** Appointments: 1) Reappoint Susan Royce to a term on the Animal Hearing Board. and 2) Appoint Ptarmica McConnell to a term on the Gary Paxton Industrial Park Board
- Mayor McConnell recused herself stating she was related to one of the applicants.
- A motion was made by Miyasato that these Appointments be APPROVED. The motion PASSED by the following vote.**
- Yes:** 5 - Hunter, Hackett, Esquiro, Swanson, and Miyasato
- Absent:** 1 - Reif
- Recused:** 1 - McConnell
- E 14-136** Approve award to Aggregate Construction Inc. in the amount of \$163,788.00 for Verstovia Paving from Sirstad to Pherson
- Hackett wondered about the Gavin Subdivision LID if something similar could be done for Verstovia. Gorman informed there were ongoing discussions with the Gavin Subdivision neighborhood. Public Works Director, Michael Harmon, informed that

waiting on the project was an option. Gorman offered that historically once the paving was done the City took over the responsibility. Harmon explained most of the LID requests come from folks who have gravel and want a paved road. Harmon added there were some serious issues that would need to be discussed if there were to be changes to the current roads management system. Gorman mentioned that this topic might be a critical community conversation.

Harmon noted Verstovia Street was a high priority and there was \$1.3 M for road projects in the upcoming budget.

Gorman spoke against postponing the item and recommended moving forward being cognizant of some Assembly members concerns. It was suggested that a worksession on the topic be set for June 24.

A motion was made by Hackett that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

No: 1 - Reif

X. UNFINISHED BUSINESS:

- F ORD 14-13A** Amending SGC Chapter 4.12 entitled "Property Tax" to add SGC 4.12.045 entitled "Exemptions - Disaster Damage" to Allow Reassessment of Property Damaged by Disaster

A motion was made by Hunter that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

- G ORD 14-15** Adopting budgets for the fiscal year July 1, 2014 through June 30, 2015

Hackett and others thanked staff for their hard work and presentation on the FY2015 budget. Gorman shared that the CBS should end up with a higher surplus than anticipated which Sweeney added would be significant.

Hunter mentioned that the FY2015 budget included \$25,000 for the Ride and while he would support it in this budget he did not see supporting it in the future.

A motion was made by Hackett that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

- H ORD 14-17** Authorizing the transfer/sale of City and Borough of Sitka's pocket lot as depicted in the Turney Burkhart Planned Unit Development and located in the Turney Burkhart Subdivision to Sitka's Community Land Trust (CLT)

Mayor McConnell recused herself. Deputy Mayor Hunter read the title of the

ordinance.

Stephen Courtright briefly reminded Assembly members that he recalled they all supported affordable housing when running for Assembly and this was an important step to take. He emphasized that it was difficult to make it on a single income with a family of four. He and his family want to stay but something needs to change.

The Greater Sitka Chamber of Commerce Director, Jennifer Robinson, submitted Resolution 2014-02 signed by the Chamber of Commerce urging CBS to gift additional land to the Sitka Community Land Trust. Robinson noted the lack of affordable housing was impacting Sitkans and put employers in Sitka at a disadvantage. She urged the Assembly to support this item.

SCDC Executive Director, Mim McConnell, shared this would be the flagship home and demonstrate to the community how a community land trust works. SCDC would take a lot that was under utilized, not maintained and replace it with an affordable home that would realize home ownership for years to come. She spoke to the positive outcomes such as: 1) additional property tax revenue, 2) allowing families to stay in Sitka, which would boost the labor force and potentially the school enrollment. She described this as "A gift of land that keeps on giving."

Miyasato stressed the importance of affordable housing. He mentioned people repeatedly tell him they are leaving because they can't afford to live here and if people keep leaving who is going to stay? Hackett stated that we were somewhat limited in what we could do as a City and had some concerns with the SCDC staying operational. Hunter supported stating it may be a solution to the affordable housing issue and was a small price to pay to investigate what could be.

Meeting went into Recess

Meeting Reconvened

A motion was made by Swanson that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 5 - Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

Recused: 1 - McConnell

I ORD 14-18 Amending CBS Sitka Personnel Policies Handbook to: Change Policy on Probationary Period Increase for Regular Employees; Address Starting Pay for New Employees; Address Pay Upon Promotion; Establish Pay Matrix Procedures; Address Forfeited Annual Leave; Remove Section XXI and Update Attachment A

Hunter stated the Assembly had received public comment from some concerned citizens and in some cases citizens were mostly uninformed. He stated three reasons he would support this: 1) The study analyzed all the non union employees and looked at the fairness issue and found some iniquities - many were female employees, 2) This was more sustainable than the current structure as this plan would get rid of the auto step increase for all employees and concentrate on the new hires. Once they reached mid-point it was merit based from there meaning we would pay people more if they did more. 3) Finally, as a City, we have had difficulty getting the next generation of leadership because many staff have good union compensated jobs and supervisory roles did not equate to what they were making so there was a greater

risk, with greater responsibility and lesser pay there was little to no interest in moving up. Hunter stated the City was having to hire new employees at higher rates because our rates were not in step with the market.

Hackett agreed with Hunter. She added it was important to note this was not a "Cadillac pay scale" its target was 90% of mid-point not 100%. She was in support of the ordinance mainly because the plan compensated for performance and not longevity, was more sustainable than existing practices and within budget. Hackett mentioned this study was not about senior staff noting most of the increases were not supervisory people.

Esquiro appreciated Hunter's analogy, evaluating that this plan was good for the long run and the City would realize benefits. Miyasato noted this ordinance would make up for all the years CBS didn't have the study showing the inequities. Mayor McConnell stated it had to do with fairness and inequities. The represented employees had unions speaking for them whereas these employees didn't.

A motion was made by Hunter that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

XI. NEW BUSINESS:

New Business First Reading

- J ORD 14-19** Amending Title 15 of the SGC to increase Water Rates at Sections 15.05.240 A entitled "Service Connection Charge", 15.05.560 entitled "Rates and Fees" and 15.05.625A entitled "Water Service-Sawmill Cove Industrial Park AKA Gary Paxton Industrial Park."

A motion was made by Hunter that this Ordinance be APPROVED on first reading. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Excused: 1 - Reif

- K ORD 14-20** Amending Title 15 of SGC to increase wastewater rates at Sections 15.04.100 entitled "Service Connection Charge", 15.04.320 entitled "Rates and Fees" and 15.05.625 entitled "Wastewater Service - Sawmill Cove Industrial Park AKA Gary Paxton Industrial Park

A motion was made by Swanson that this Ordinance be APPROVED on first reading. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Excused: 1 - Reif

- L ORD 14-21** Amending SGC to reflect the recent name change of Sawmill Cove Industrial Park to Gary Paxton Industrial park as approved by Resolution No. 2014-08

A motion was made by Swanson that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

M ORD 14-22

Modifying SGC Section 13.04 entitled "Definitions" to include Float Homes to definition of Float Houses and modifying Section 13.15 entitled "Reserved-Float House" to be entitled "Float Homes" and adding regulations for Floating Homes within the jurisdiction of the CBS of Harbors

Gorman assured this would not displace any commercial vessels in the harbors. With the reconstruction of ANB two slips were identified as a pilot project and assured that DEC standards must be met.

Planning Director, Wells Williams, stated businesses would not be allowed only home offices.

A motion was made by Swanson that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

A motion was made by Hackett to amend Line 121 by inserting "at least 25". The motion to AMEND PASSED on the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Excused: 1 - Reif

It was noted any business purpose needed to be identified in the Moorage Agreement.

Hunter liked that this would be handled at the Port and Harbors Commission level and not come back to the Assembly.

A motion was made by Hunter to Amend by adding "unless approved in the moorage agreement" at the end of Line 103. The motion to AMEND PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Excused: 1 - Reif

N ORD 14-23

Modifying SGC Title 19 entitled "Building and Construction" by adding language to exempt float homes under SGC 19.08.025 entitled "Docks and Buildings" and adding Chapter 19.15 entitled "Building Code for Float Homes," Chapter 19.16 entitled "Electrical Code for Float Homes," and Chapter 19.17 entitled "Plumbing Code for Float Homes"

A motion was made by Swanson that this Ordinance be APPROVED on first reading. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

Hackett voiced concerns regarding sewage. Gorman replied this was a valid concern and the City would police it.

A motion was made by Hackett to AMEND Line 134 to read "or other approved decay resistant materials approved by the Building Official." The amendment PASSED on the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Excused: 1 - Reif

Additional New Business Items

- O 14-132** Approve a conditional use permit for a Specialized Instruction School at 205 Harbor Drive filed by Emily Davis.

A motion was made by Hunter to convene as the Board of Adjustment. The motion PASSED with no objections.

A motion was made by Hunter to approve a Conditional Use Permit request submitted by Emily A. Davis for a Specialized Instruction School DBA as Pacific Learning Center at 205 Harbor Drive as recommended by the Planning Commission and in accordance with the following conditions and findings:

Conditions:

- 1. Contingent upon a completed satisfactory life safety inspection.**
- 2. The facility shall be operated consistent with the application and plans that were submitted with the request and in general conformance with the staffing and student ratio as presented.**
- 3. The facility shall be operated in accordance with the narrative that was submitted with the application.**
- 4. The applicant shall submit an annual report within 9 months and come in front of the Planning Commission for an annual review.**
- 5. The Planning Commission, at its discretion, may schedule an additional public hearing at any time for the purpose of resolving issues with the request and mitigating adverse impacts on nearby properties.**
- 6. Failure to comply with any of the conditions may result in revocation of the conditional use permit.**

Findings:

- 1a. Granting of the conditional use permit will not be detrimental to the public health, safety, and general welfare;**
- 1b. Will not adversely affect the established character of the surrounding vicinity, because there is adequate parking;**
- 1c. Will not be injurious to the uses, property, or improvements adjacent to, and in the vicinity of, the site upon which the proposed use is to be located, specifically the adjacent parking lot;**
- 2. That the granting of the proposed Conditional Use Permit is consistent and compatible with the intent of the goals, objectives and policies of the**

Comprehensive Plan and any implementing regulation, specifically Economic Goals and Policies 2.1 To contribute to a stable, long-term, local economic base;

3. That all conditions necessary to lessen any impacts of the proposed use are conditions that can be monitored and enforced;

4. That the proposed use will not introduce hazardous conditions at the site that cannot be mitigated to protect adjacent properties, the vicinity, and the public health, safety and welfare of the community from such hazard;

5. That the conditional use will be supported by, and not adversely affect, adequate public facilities and services; or that conditions can be imposed to lessen any adverse impacts on such facilities and services, specifically nearby presence of municipality maintained roads;

6. Burden of Proof. The applicant has the burden of proving that the proposed conditional use meets all of the criteria.

The motion PASSED by the following vote.

A motion was made by Hackett to reconvene as the Assembly in regular session. The motion to reconvene PASSED without objection.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

P 14-137

Discussion/Direction/Decision on the Port and Harbors Commission request that the Harbor Fund receive 80% of the tax revenue generated by the vessel tax with the General Fund receiving 20% to cover administrative fees

Hunter relayed that the Port and Harbors Commission had been trying to find ways to come up with additional revenue without increasing rates.

Port and Harbors Commission member, David Tjomsland, thanked the Assembly for their support.

A motion was made by Hackett that the Harbor Enterprise Fund receive 80% of the revenues generated by vessel tax with 20% dedicated to the General Fund to cover administrative fees. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

Q 14-138

Authorize the Police Chief to apply for grants to fund a School Resource Officer under the COPS Hiring Program (CHP)

Swanson and Hunter both expressed their support and stressed the importance of a school resource officer.

Municipal Attorney Koutchak recommended approval and reiterated the importance.

A motion was made by Swanson to authorize the Police Chief to apply for grants to fund a School Resource Officer. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

R1 14-134

1) Approve a employee contract between the CBS and Municipal Administrator Mark Gorman; and 2) Approve an employee contract between the CBS and Municipal Attorney Robin Koutchak

Hackett appreciated the assembly members who worked on this to make it brief.

1) A motion was made by Miyasato to approve the contract between the Municipal Administrator and the CBS. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Absent: 1 - Reif

Members thanked the attorney for keeping the contract concise and simple.

2) A motion was made by Miyasato to approve the contract between the Municipal Attorney and the CBS. The motion PASSED by the following vote.

Yes: 6 - McConnell, Hunter, Hackett, Esquiro, Swanson, and Miyasato

Excused: 1 - Reif

XII. PERSONS TO BE HEARD:

None.

XIII. EXECUTIVE SESSION

None.

XIV. ADJOURNMENT

A motion was made by Hackett to ADJOURN. No objections were heard and the meeting ADJOURNED at 8:45 PM.

ATTEST: _____

**Colleen Ingman, MMC
Municipal Clerk**



Legislation Details

File #: 14-147 Version: 1 Name:

Type: Appointment Status: AGENDA READY

File created: 6/18/2014 In control: City and Borough Assembly

On agenda: 6/24/2014 Final action:

Title: Appointments: Reappoint 1) Grant Miller & Steven Eisenbeisz - Gary Paxton Industrial Park, 2) Ann Wilkinson - Sitka Community Hospital Board, 3) Jane Eidler - Library Commission, 4) Bert Stedman - Sitka Investment Committee, 5) Darrell Windsor - Planning Commission, and Appoint 6) Terrance Seslar - Planning Commission

Sponsors:

Indexes:

Code sections:

Attachments: [MOTION Appointments](#)
[Appointments](#)

Date	Ver.	Action By	Action	Result
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Should this item be pulled from the consent agenda, the following motion is suggested:

Appointments

I MOVE to re-appoint: 1) Grant Miller & Steven Eisenbeisz - Gary Paxton Industrial Park Board, 2) Ann Wilkinson – Sitka Community Hospital Board, 3) Jane Eidler – Library Commission, 4) Bert Stedman – Sitka Investment Committee, 5) Darrell Windsor – Planning Commission, and Appoint 6) Terrance Seslar – Planning Commission



**Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka**

Board/Commission/Committee: Gary Paxton Industrial Park Board

Name: Steven Eisenbeisz Daytime Phone: 907-738-9075

Address: 208 Lincoln St Evening Phone: Same

Email Address: akninezeroseven@yahoo.com Fax Number: None

Length of Residence in Sitka: 22 Years Registered to vote in Sitka? Yes No

Employer: Russells

Organizations you belong to or participate in:

I am currently an active member of the Sitka Fire Department, Sitka Chamber of Commerce and Chairman of the Revitalize Sitka group

Explain your main reason for applying:

To use my experiences and point of views to further the development and profitability of the park, and to protect and further the parks interests, with in the scope provided by the assembly.

What background, experience or credentials will you bring to the board, commission, or committee membership? Currently a member of the GPIP Board.

Former property manager of multiple commercial and residential properties in Sitka
Held seat on Police and Fire Commission.

Ran for City Assembly in 2013, narrowly loosing a write in campaign.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 6/6/14 Signature: [Handwritten Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com

Assembly members,

My name is Steven Eisenbeisz. Today I ask you to consider reelecting me to the Gary Paxton Industrial Park Board. For those of you who don't know me, I have been a Sitka resident for over 22 years. My only time away during that period was for a 4 year service in the Marine Corps. My wife was born in Sitka and moved back here around the same time I did. We both have family in town, aunts and uncles on her side and mom and brother for me.

Once I returned to town, Sitka Mountain Rescue was the first group I volunteered with. That eventually lead to volunteering with the Sitka Fire Department, where I am currently a Firefighter/EMT. For a time I held a seat on the Police and Fire commission, which was given up due to a job at the police department. In 2013 I ran for City Assembly, narrowly losing my write in campaign. My employment in Sitka has consisted of licensed property manager at Davis Reality, consisting of both residential and commercial properties, Corrections Officer for the Sitka Police Department and currently owner along with my wife at her family's business, Russell's.

My main reason for reapplying to the board is my love of Sitka. I fully plan to spend the rest of my days in Sitka. Without community involvement, Sitka will slowly deteriorate. We can't let this happen. The Gary Paxton Industrial Park is one of our last available prime areas for development. With jobs and wages in Sitka declining, we must put this to use for the good of the town. I hope to continue to put forth my ideas and work towards a better Sitka.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read 'S. Eisenbeisz', written in a cursive style.

Steven Eisenbeisz



GARY PAXTON INDUSTRIAL PARK BOARD OF DIRECTORS

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
GRANT J. MILLER P.O. Box 6097	738-3443 w 747-7870 fax grant@gci.net	6/13/06 6/10/08 6/8/10 6/12/12	6/13/08 6/10/10 6/8/12 6/12/14	CHAIR
DAN JONES 719 Sirstad Street	738-6998 c 747-6373 h danieljonespe@gci.net	10/11/11 10/22/13	10/11/13 10/22/15	VICE-CHAIR
CHRISTOPHER FONDELL 407 Lincoln Street	747-5744 w 747-0660 fax chrisf@gci.net	7/24/07 7/14/09 7/12/11 7/9/13	7/24/09 7/14/11 7/12/13 7/9/15	
STEVEN EISENBEISZ 2214 Sawmill Creek Road	738-9075 c akninezeroseven@yahoo.com	12/10/13	6/12/14	<i>Wilkinson's term</i>
PTARMICA MCCONNELL 2575 Sawmill Creek Road	738-9941 c ptarmica@sheeatika.com	6/10/14	6/10/16	
Garry White 329 Harbor Drive, #212	747-2660 w 747-7688 fax garrywhite@gci.net			Sawmill Cove Director
Mark Gorman City & Borough of Sitka 100 Lincoln Street	747-1808 w 747-7403 fax markgorman@cityofsitka.com			Municipal Administrator
Pete Esquiro 108 Sand Dollar Drive	747-6874 assembliesquiro@cityofsitka.com			Assembly Liaison
Linda Wilson 329 Harbor Drive, #212	747-2660 w 747-7688 fax admin@sitka.net			Secretary

Established by Ordinance 00-1568

Five members appointed by the Assembly for 2-year terms, one designated At-Large

Revised: June 12, 2014



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Gary Paxton Industrial Park Board.
Name: Grant J. Miller Daytime Phone: 738 3443
Address: Box 6097 Sitka 99835 Evening Phone: 747 7870
Email Address: grant@gsi.net Fax Number: _____
Length of Residence in Sitka: 34 yrs Registered to vote in Sitka? Yes No
Employer: Self

Organizations you belong to or participate in:

Explain your main reason for applying:

What background, experience or credentials will you bring to the board, commission, or committee membership?

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 6-16-14 Signature: [Handwritten Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com



Application for Appointment to Boards, Committees, and Commissions

City and Borough of Sitka

RECEIVED
MAY 23 2012

Board/Commission/Committee: Saw Mill Cove Ind. Park & Borough of Sitka

Name: Grant Miller Daytime Phone: 738 5443

Address: Box 6097 Sitka AK 99585 Evening Phone: 747 7870

Email Address: ~~Grant@gsi.net~~ Grant@gci.net Fax Number: _____

Length of Residence in Sitka: 30+ Registered to vote in Sitka? Yes No

Employer: SSSC / self

Organizations you belong to or participate in:

SEDA, Port & Harbor Commission, Sitka Conservation Soc.

Explain your main reason for applying:

History, interest, experience

What background, experience or credentials will you bring to the board membership?

Current / past member

Previous Application

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 5-25-12

Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com



GARY PAXTON INDUSTRIAL PARK BOARD OF DIRECTORS

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
GRANT J. MILLER P.O. Box 6097	738-3443 w 747-7870 fax grant@gci.net	6/13/06 6/10/08 6/8/10 6/12/12	6/13/08 6/10/10 6/8/12 6/12/14	CHAIR
DAN JONES 719 Sirstad Street	738-6998 c 747-6373 h danielgjonespe@gci.net	10/11/11 10/22/13	10/11/13 10/22/15	VICE-CHAIR
CHRISTOPHER FONDELL 407 Lincoln Street	747-5744 w 747-0660 fax chrif@gci.net	7/24/07 7/14/09 7/12/11 7/9/13	7/24/09 7/14/11 7/12/13 7/9/15	
STEVEN EISENBEISZ 2214 Sawmill Creek Road	738-9075 c akninezeroseven@yahoo.com	12/10/13	6/12/14	<i>Wilkinson's term</i>
PTARMICA MCCONNELL 2575 Sawmill Creek Road	738-9941 c ptarmica@sheeatika.com	6/10/14	6/10/16	
Garry White 329 Harbor Drive, #212	747-2660 w 747-7688 fax garrywhite@gci.net			Sawmill Cove Director
Mark Gorman City & Borough of Sitka 100 Lincoln Street	747-1808 w 747-7403 fax markgorman@cityofsitka.com			Municipal Administrator
Pete Esquiro 108 Sand Dollar Drive	747-6874 assemblyesquiro@cityofsitka.com			Assembly Liaison
Linda Wilson 329 Harbor Drive, #212	747-2660 w 747-7688 fax admin@sitka.net			Secretary

Established by Ordinance 00-1568

Five members appointed by the Assembly for 2-year terms, one designated At-Large

Revised: June 12, 2014



**Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka**

Board/Commission/Committee: Sitka Community Hospital Board
Name: Ann Wilkinson Daytime Phone: 907-747-2707
Address: P O Box 174, Sitka, AK 99835 Evening Phone: 907-747-2707
Email Address: wilkinson99835@gmail.com Fax Number: _____
Length of Residence in Sitka: 12 years Registered to vote in Sitka? Yes No
Employer: Self employed

Organizations you belong to or participate in:

Alaska Day Festival, Sitka Seafood Festival, Sitka Community Hospital Foundation, Write Women of Sitka

Explain your main reason for applying:

I've served on the Board for one 3 year term. Currently I am the chairperson of the CEO Selection Committee. I really need to complete that task. This is a challenging time for all hospitals, especially Alaskan rural hospitals. SCH is at a crossroads on many fronts. We are initiating our electronic medical record, hiring a new CEO, growing our facility and facing the challenges of the Affordable Healthcare Act. I am passionate about SCH and feel an obligation to represent Sitkans on their hospital board as we work through these challenges.

What background, experience or credentials will you bring to the board, commission, or committee membership?

Since I've been on the Board for one term, I'm well versed in the current challenges facing SCH and it's Board. I bring to the table over 15 years experience as an RN, 7 years as a traveling nurse specializing in small town, rural hospitals. I've worked in a hospital office doing insurance billing and medicare reimbursements, so I understand multiple aspects of hospitals, the caring side as well as the business side. I have an Associates degree in nursing and a Bachelor's Degree in business administration.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 05/20/2014 Signature: Ann B Wilkinson

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com



Ann Wilkinson

P O Box 174

Sitka, Alaska 99835

907-747-2707

Wilkinson99835@gmail.com

May 20, 2014

City and Borough of Sitka Assembly Members,

Please accept this as my letter of interest and resume for application to the Hospital Board.

I've lived in Sitka for twelve years and am planning to retire here. I've developed a passion for doing my part to make Sitka the best place to live. That means doing all I can to insure good healthcare for Sitkans.

As a nurse and former hospital business office employee, I'm very much aware of the challenges facing small town hospitals. I recognize that the primary goal of the hospital is to provide the utmost care to patients. But almost as important is the secondary goal to insure the financial stability of the hospital. I feel I'm up to the challenge of helping the hospital meet both of those goals.

I appreciate you considering me for the Sitka Community Hospital Board. Please feel free to contact me if you want to discuss my application further.

Thank you,

A handwritten signature in cursive script that reads 'Ann Wilkinson'.

Ann Wilkinson

Resume for Ann B. Wilkinson for SCH Board

Education

- University of Alaska Southeast – Occupational Endorsements in Web Foundations, Web Authoring, and Network Administration. Recipient of CIOS Academic Excellence Award, May, 2010.
- El Centro College – Associate Degree of Nursing, December, 1991.
- Austin College – BA in Business Administration with a concentration in Accounting, May, 1980.

Unique Qualifications

- Over 18 years working in hospitals, including 15 years as a Registered Nurse. As a traveling nurse specializing in small town hospitals, worked in 16 hospitals across the country.
- Experience with billing insurance, Medicare and Medicaid.

Work History

- September, 2010 to Current – Self-employed at Sitka Office Services.
- 2008 to June, 2010 – Student at UAS studying web design & computer technology.
- 2002 to 2007 – Registered Nurse at SEARHC.
- 1992 to 2003 – Registered Nurse, including 1997 to 2003 worked as a traveling nurse.
- 1988 to 1992 – General office support tech at small hospital while attending nursing school.
- 1980 to 1988 – Accountant in oil & gas and commercial real estate industries.
- 1975 to 1980 – Part time bookkeeper while attending college.

Employment history information provided on attached resume

Most Recent Employer		Address	Phone Number
Date Started	Starting Salary Per	Starting Position	
	\$		
Date Left	Salary on Leaving Per	Position on Leaving	
	\$		
Name and Title of Supervisor		Reason for Leaving	

Duties/Responsibilities

May we contact your present employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
--	--

Employer		Address	Phone Number
Date Started	Starting Salary Per	Starting Position	
	\$		
Date Left	Salary on Leaving Per	Position on Leaving	
	\$		
Name and Title of Supervisor		Reason for Leaving	

Duties/Responsibilities

Most Recent Employer		Address	Phone Number
Date Started	Starting Salary Per	Starting Position	
	\$		
Date Left	Salary on Leaving Per	Position on Leaving	
	\$		
Name and Title of Supervisor		Reason for Leaving	

Duties/Responsibilities

Include explanation of any gaps in employment.
not applicable

Other Qualifications
Describe any specialized training, apprenticeship, skills and extra-curricular activities.
Recent, relevant training included on resume. Extra-curricular activities include hiking, orienteering, skiing, kayaking and, before our daughter was born, participation on various boards and committees (Big Brothers Big Sisters of Northern Idaho board, Engineers Without Borders, (Mat-Su) Valley Community for Recycling Solutions board).
Describe any job-related training received in the United States military.
none
List professional, trade, business, or civic activities and offices held.
none
List professional, trade or business licenses held.
Included on resume. Note that although I am certified as a small, treated water system operator, I have not actually performed these duties.

Additional Information
State any additional information you feel may be helpful to us in considering your application. Summarize special job-related skills and qualifications from employment or other experience.
I'm not sure that it's relevant, but Wendy and I placed 10th in the continent in the 2005 wife-carrying championships held at Sunday River, Maine.

References		
Do not include family members or past supervisors.		
Name	Phone Number	Occupation
Mike Phillips, P.E. (a past supervisor, but not listed on resume)	(907) 269-7615 mike.phillips@alaska.gov	lead engineer for ADEC's Municipal Grants and Loans program
David Whiting	(907) 269-7674 david.whiting@alaska.gov	procurement specialist for ADEC's Village Safe Water program
Parke Ruesch, P.E.	(907) 562-3252 pruesch@crweng.com	consulting engineer I teamed with on many Village Safe Water projects

Note to Applicants:

DO NOT ANSWER THE FOLLOWING QUESTION UNLESS YOU HAVE REVIEWED THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING. PLEASE SEE JOB DESCRIPTION.

Are you capable of performing in a reasonable manner, with or without reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given.

Yes No



Hospital Board Roster

Board Member	Phone	Address, E-mail	Employer/ Occupation	First Appointed	Term Expires
Celeste Tydingco President	747-3621 h	118 Jacobs Circle sitkaot@gmail.com	Homemaker	2/08/11	6/26/15
Pauline Fredrickson Vice-President	747-8453 h	PO Box 416 judyzc@gci.net	Retired (Education/ Administration)	7/2003	6/26/15
Ann Wilkinson Secretary	747-2707 h	PO Box 174 wilkinson99835@gmail.com	Self-Employed	6/28/11	6/30/14
Mary Ann Hall	747-7265 h	2037 Halibut Point Road ob1jry@gmail.com	Retired/Lab Technician	10/13/09	6/30/16
Hans von Rekowski	747-5419	3003 Mikele Street hvonn@acsalaska.net	Retired	3/25/14	6/30/17
Paul Bahna, MD	747-7749 w 623-0945 h	600 DeGross Street A bnbahna@uas.alaska.edu	Biology Professor	7/1/13	6/30/16
Lori Hart	738-9068 c 747-4949 h	100 Winchester Way lahart@uaa.alaska.edu	Nursing Professor	8/14/12	6/30/15
<i>Medical Staff Liaison*</i> Roger Golub, MD	747-3241 w	Sitka Community Hospital 209 Moller Avenue rgolub@lostrange.com	Physician	Dec 31 each year
<i>Assembly Liaison*</i> Phyllis Hackett	747-4872 h 738-1991 c	500 Lincoln Street B-4 assemblyhackett@cityofsitka.com		10/22/13	October (each year after election)
Alternate: Aaron Swanson	747-5499 h 623-7869 c	1408 Sawmill Creek Road assemblyswanson@cityofsitka.com			
<i>Hospital Staff</i> Hugh Hallgren Angela McGraw	747-1738 747-1737	CEO Exec Asst/Recording Secretary	hhallgren@sitkahospital.org angelam@sitkahospital.org		

* Non-Voting

Hospital Board meets the **fourth Thursday of each month at 6:30 p.m.** in the Hospital Classroom.

6 Members from Public 3-year terms

1 Member a Physician 3-year term

*unless unable to fill in 60 days; a non-physician will be appointed

1 Member from the Assembly 1-year - non-voting

1 Member from Medical Staff 1-year - non-voting; recommended by medical staff, approved by Assembly

Established by Ordinance 73-55

OATH OF OFFICE REQUIRED

Revised: April 23, 2014



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Library Commission
Name: Jane E. Eidler Daytime Phone: 907 747-5677
Address: PO Box 1673 Evening Phone: 907 747-5354
Email Address: eidlerjee@yahoo.com Fax Number: _____
Length of Residence in Sitka: 39 years Registered to vote in Sitka? Yes No
Employer: Sitka School District

Organizations you belong to or participate in:

Sitka Conservation Society
Friends of the library
Sitka Historical Society

Explain your main reason for applying: I love reading and public libraries.
I have been working on the library expansion and want to continue with it.

What background, experience or credentials will you bring to the board, commission, or committee membership? I started a library at a Federal Prison in 1974 and have been involved in the summer reading program for many years.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 06-11-2014 Signature: Jane E. Eidler

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

→ I will be out of town

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com

PO Box 1673
Sitka, AK 99835-1673
10 June 2014

City and Borough of Sitka
100 Lincoln Street
Sitka, AK 99835

Dear Members of the Assembly:

I am interested in reapplying to my appointment on the library board. I graduated college with a Bachelor of Arts from the State University of Buffalo in Buffalo, New York and moved to Alaska in 1975 specifically to Sitka and have now lived in Sitka longer than I lived in New York.

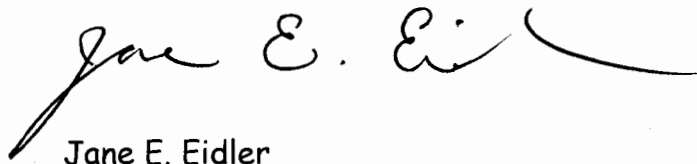
For many years I have been active in the library in Sitka with their summer reading program with children. I have been active on the board and give a perspective from an active woman in the community with a passion for books and community and the changing nature of libraries to fit into a different society than the one I grew up in.

Libraries now have computers for the public and a special room for children and more changes are coming. Right now the library is on track to be expanded and it is an exciting time for the board members and the community.

My love of libraries goes back to my youth where I always sought out the public library where ever I lived. In closing I can assure you that I am a committed member of the library board and would like to remain on it. Unfortunately I will not be in town when my name comes up as I am getting a new hip and will be out of town.

Thank you for your time and please consider me for remaining on the board. I started a library in a Federal Prison when I was a VISTA volunteer and I would like to continue to serve the city through the library board.

Sincerely,



Jane E. Eidler



LIBRARY COMMISSION

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
CURT LEDFORD Little Marshall Island PO Box 2114	738-2794 c curtledford@gmail.com	7/10/01 8/10/04 7/24/07 7/27/10 8/13/13	7/10/04 8/10/07 7/24/10 7/27/13 8/13/16	Chair
JANE EIDLER PO Box 1673	747-5354 pmwild@ptialaska.net	6/27/06 7/8/08 6/28/11	7/12/08 7/8/11 6/28/14	
JANET KECK LOVE 1503 Davidoff St.	747-5608 h bjmelove@gci.net	8/12/03 9/12/06 9/8/09 9/25/12	8/12/06 9/12/09 9/8/12 9/25/15	
BARBARA BINGHAM PO Box 6112	747-5777 h 738-3557 c bbingham23@gmail.com	9/12/06 9/8/09 10/23/12	9/12/09 9/8/12 10/23/15	
ALICE JOHNSTONE 213 Shotgun Alley	747-3931 h johnstone@ak.net	7/22/03 7/11/06 7/14/09 7/24/12	7/22/06 7/11/09 7/14/12 7/24/15	
PJ FORD SLACK PO Box 6281	966-1906 w 738-0020 c fordpj@sitkaschools.org	8/27/10 11/9/10 11/12/13	11/13/10 11/9/13 11/12/16	
CINDY LITMAN 715 Sawmill Creek Rd	623-3969 cindylitman@gmail.com	3/26/13	3/26/16	
Benjamin Miyasato 405 B Degroff St.	752-0163 c assemblymiyasato@cityofsitka.com			Assembly Liaison
Elizabeth O'Donnell 214 Observatory	747-8014			Emeritus Member

7 Members from Public 3-year terms
 Established by Ordinance 72-50, Ord. 03-1730 added 2 more members
 First Wednesday of the Month, 7 p.m.

OATH OF OFFICE REQUIRED

Revised: November 13, 2013



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: SITKA INVESTMENT COM.
Name: BERT STEDMAN Daytime Phone: 747-8393
Address: 1806 SAWMILL CR. Evening Phone: " - 8905
Email Address: BSTEDMAN@CCI.NET Fax Number: _____
Length of Residence in Sitka: 4.5 years Registered to vote in Sitka? Yes No
Employer: STATE / SELF
Organizations you belong to or participate in: SITKA MASONIC LODGE, SITKA CHAMBER OF COM., ELKS, SONS OF NORWAY

Explain your main reason for applying:

see attached

What background, experience or credentials will you bring to the board, commission, or committee membership?

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 5/21/14 Signature: Bert Stedman

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com

Explain your main reason for applying.

For continuity of the committee and to bring 30 years of investment experience, at the citizen, municipal and State and level. Continue to pursue keeping Sitka an affordable and pristine community to raise families in.

What background, experience or credentials will you bring to the board, commission, or committee membership?

Since graduating from the University of Oregon in 1985, with a Business Degree in Finance, I have been working with portfolio management at several levels. Finance experience includes analysis, review, and policy setting for individuals, communities and the State of Alaska.

I have been involved with the Sitka Permanent for several decades and been a member of the Sitka Investment Committee since its inception and would like to continue to serve the committee and community.



INVESTMENT COMMITTEE

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
BERT STEDMAN 118 American St.	747-8393 w 747-8905 h 747-8620 fax In Juneau: 907-465-3873 h 907-465-3922 business Bstedman@gci.net	6/10/03 6/14/05 6/24/08 6/28/11	6/10/05 6/14/08 6/24/11 6/28/14	CHAIR
DAVID ARP PO Box 295	747-4690 h 738-1343 c Java_arp@yahoo.com	11/30/10 11/26/12	11/30/12 11/26/18	Investment Advisor
JERE CHRISTNER 1201 Georgeson Loop	738-4053 c 747-6930 h toss@ak.net	1/14/14	1/14/17	
Jay Sweeney 100 Lincoln Street	747-1836 w jay@cityofsitka.com			Finance Director/ Secretary
Mark Gorman 100 Lincoln Street	747-1808 w markgorman@cityofsitka.com			Municipal Administrator – Ex Officio
Mike Reif PO Box 2346 Alternate: Pete Esquiro 108 Sand Dollar Dr.	747-6005 h 738-6016 c assemblyreif@cityofsitka.com 747-6874 h assemblyesquiro@cityofsitka.com			Assembly Liaison

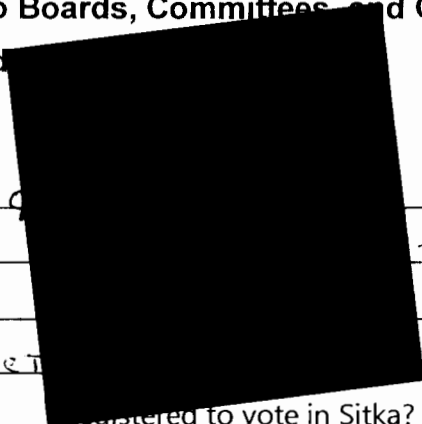
3 Members from Public
Established by Ordinance 01-1651

Revised: April 16, 2014



Application for Appointment to Boards, Committees and Commissions

City and



Board/Commission/Committee: Planning

Name: Darrell E Windsor -4046

Address: _____ -4046

Email Address: dwindor@gci.net

Length of Residence in Sitka: 20 yr. Registered to vote in Sitka? Yes ___ No

Employer: Self

Organizations you belong to or participate in: Mason's and Shrine club

Explain your main reason for applying:

Been on commission wanna stay

What background, experience or credentials will you bring to the board, commission, or committee membership?

In building trades 39 years

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 6-10-14 Signature: [Handwritten Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes ___ No

Return to:
 Sara Peterson, Deputy Clerk
 100 Lincoln Street
 Fax: 907-747-7403
 Email: sara@cityofsitka.com



PLANNING COMMISSION

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
RICHARD PARMELEE 405 Hemlock	747-3077 w 738-0606 c 747-3461 h rjparmelee@gmail.com	5/8/07 4/27/10 4/23/13	5/8/10 4/27/13 4/23/16	CHAIR
CHRIS SPIVEY PO Box 312	747-6636 w 738-2524 c spi3050@yahoo.com	12/11/12 1/28/14	2/8/14 1/28/17	VICE CHAIR <i>Rogers term</i>
DARRELL WINDSOR PO Box 1973	738-4046 c dwindsor@gci.net	6/28/11	6/28/14	
CHERYL WESTOVER 515 Charteris St.	738-1511 c 747-8787 h pakkasma@hotmail.com	10/23/12	10/23/15	
DEBRA POHLMAN 506 Arrowhead St.	623-0417 dpohlarbear@gmail.com	6/25/13	6/25/16	
Wells Williams Planning Director	747-1824 wells@cityofsitka.com			Liaison
Maegan Bosak Planner I	747-1814 maegan@cityofsitka.com			Liaison and Secretary

5 members from public, 3-year terms
 Established by Ordinance 74-118/SGC2.18 & Charter Article VIII
 Must be registered to vote
 First and Third Tuesdays 7:00 p.m. - Harrigan Centennial Hall

**CONFLICT OF INTEREST FORMS
 OATHS OF OFFICE**

Revised: February 3, 2014



**Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka**

Board/Commission/Committee: PLANNING COMMISSION
 Name: TERRANCE SESLAR Daytime Phone: 907-747-8005
 Address: 104 Sunset Dr # B Evening Phone: 907-752-9010
 Email Address: tseslar@hotmail.com Fax Number: _____
 Length of Residence in Sitka: 2 MONTHS Registered to vote in Sitka? Yes No
 Employer: SE REGION EMS Council (SEREMS)

Organizations you belong to or participate in:
MU- Student Action Council
ASCA
SE HOA

Explain your main reason for applying:
I feel with my education + experience I can be a vital member of any board + commission. I look at things in a financial perspective. "What effect does the board + commission have on the bottomline."

What background, experience or credentials will you bring to the board, commission, or committee membership?
I have extensive experience in accounting, HR + business processes which provides sensible + cost effective methods on saving money in my tenure as many different scopes of business. I participate in + understand "Roberts rules of order". I have had a couple businesses in the past.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 06-09-14 Signature: *Terrance Sesar*

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
 Sara Peterson, Deputy Clerk
 100 Lincoln Street
 Fax: 907-747-7403
 Email: sara@cityofsitka.com

June 9, 2014

To Whom It May Concern;

I am writing this letter with intent to apply for two vacant council positions with the City and Borough of Sitka.

During my employment tenure I have held various accounting and purchasing positions with such entities as governmental, non-profit and manufacturing. In those entities my responsibilities have been that of accounting manager and/or controller. I have done presentations to reflect financial information to various boards during that time also.

While working for the State of Alaska I serve on the Juneau Chapter State Employee board as a treasurer for four years and as a representative for eight years. It was during this time that I became interested in the workings of boards and commissions.

Six years ago I decided it was time to secure a post-secondary education, in doing so I have completed my undergraduate degree in accounting and my master's in business administration all at the same university. While there I established the student action council writing its bylaws and amendments and serving in both capacities as president and treasurer respectively. I was also instrumental in drafting the election committee bylaws and processes and was an ad-hoc representative to future committee members.

During this time I also served on the home owner's board where I resided in Reno, Nevada. My primary seat was that of treasurer and I served in that capacity for 2 years until the time I relocated to Colorado.

In Colorado I returned to college to get another graduate degree in Human Resource management, where I ran for the student body, but lost to a more tenured student.

I feel that I have a lot of experience to offer to any board or commission I am elected to sit on. I understand Roberts Rules of order and the nuances associated with this type of organization. I am a critical thinker and a fiscal conservative.

I plan on residing in Sitka and if I am not elected to serve on the two commissions I have requested on the attached application I will reapply until I am elected.

Thank you for the opportunity to cite my credentials.

Terrance Seslar, MBA

TERRANCE SESLAR

104 Sunset Drive #B ~ Sitka, Alaska 99835
907-752-9010~ tseslar@hotmail.com

QUALIFICATIONS PROFILE

Accomplished and seasoned financial professional with solid and progressive experience in directing all facets of accounting and payroll functions within organizations. Highly skilled in effectively collaborating with all members of the organization to achieve business and financial objectives. Adept in streamlining financial processes, enhancing productivity levels, and implementing technology solutions.

AREAS OF EXPERTISE

- Payroll Administration
- Human Resources
- Benefits Management
- Tax Filings
- Financial Analysis
- Compensation
- Financial Reporting
- General Ledger Activity
- GAAP Compliance

EDUCATION & CREDENTIALS

Master of Business Administration (2011)

MORRISON UNIVERSITY, Reno, NV; Magna Cum Laude

Bachelor of Science, Accounting (2008)

MORRISON UNIVERSITY, Reno, NV; Cum Laude

PROFESSIONAL BACKGROUND

SE Region Emergency Medical Svc Council (2014 – Present)

Finance Manager

- Executed all aspects of financial stewardship, accounting, and cash flow management.
- Led efforts to develop and implement accounting procedures that complied with GAAP standards.
- Spearheaded the development of monthly, quarterly, and annual financial statements that aided in business decision-making processes.
- Directed accounting functions involving general ledger activity, accounts receivable, accounts payable, payroll, and inventory management.
- Handled payroll tax reporting on a quarterly and annual basis.
- Performed budgeting, financial analysis, financial statement preparation, and consolidation activities for non-profit entity.
- Served as a key member of the executive team charged with process improvement and executive leadership.

Jones West Ford (2002 – 2012)

Payroll/Human Resources Administrator

- Maintained responsibility for all aspects of payroll, which included allocation of payroll expenses and accruals.
- Ensured the integrity of payroll information for the management team including vacation and sick leave accrual, overtime, and withholding status.
- Complied with government reporting requirements for payroll taxes, withholding, and employer contributions.

TERRANCE SESLAR

Page 2 of 2

- Established the parameters for payroll audits.
- Introduced effective internal controls for the payroll process, which included GAAP compliance.
- Completed and reviewed quarterly and annual payroll tax returns.
- Ensured governmental compliance with all employer provided health benefits.
- Supported accounting, cash management, and financial management activities.
- Offered accounting expertise and procedural methods for employee retirement accounts.
- Reconciled the payroll, deposit, and sweep accounts.
- Formulated the annual LIFO computations, which aided in inventory write downs.
- Cross-trained in managing accounts receivable and accounts payable functions.
- Performed as benefit coordinator/administrator securing bids for Health, Life, and 401(k) benefits.
- Executed human resources tasks including employee relations and benefits administration.
- Created Excel spreadsheets utilizing software report generator for all aspects of payroll.
- Administers and maintain the Ford dealer rebate accounting system by enhancing income for dealership
- Assists in posting and tracking accruals for month and year end via the trial balance.
- Prepares the financial statements with assistance of controller for management review.
- Generates ACH transactions for direct deposit of payrolls to financial institutions.
- Posts income and expenses to the three bank accounts and reconcile on daily basis.
- Maintains the inventory of new and used vehicles; reconciles flooring ledgers to banks statements.
- Transfers monies via wire transfer or ACH for purchase of or paying off of vehicle inventory.

Gap in Employment:

Colorado Tech University (2012-2013) MHRM

Early Career:

Controller, Delyse-Reno

Accounting Analyst, SageWind-Reno

Customer Service Representative, Coast Gas-Reno

Lead Accounts Receivable Technician, Lindemann Produce

Grower Accounting Technician, Lindemann Produce

Procurement Technician, Department of Education, State of Alaska

Accounting Technician, Department of Labor, State of Alaska

ACTIVITIES

President/Treasurer, Student Action Council

Treasurer – Silver Creek Homeowners Assn.

TECHNICAL SKILLS

Word, Excel, PowerPoint, AKSIS, ERA (Reynolds and Reynolds), QuickBooks, ADP, Sage/ABRA



Legislation Details

File #: ORD 14-19 Version: 1 Name:
Type: Ordinance Status: SECOND READING
File created: 6/4/2014 In control: City and Borough Assembly
On agenda: 6/24/2014 Final action:
Title: Amending Title 15 of the SGC to increase Water Rates at Sections 15.05.240 A entitled "Service Connection Charge", 15.05.560 entitled "Rates and Fees" and 15.05.625A entitled "Water Service-Sawmill Cove Industrial Park AKA Gary Paxton Industrial Park."

Sponsors:

Indexes:

Code sections:

Attachments: [MOTION ORD 2014-19](#)
[ORD 2014-19](#)
[Items J and K Memo](#)

Date	Ver.	Action By	Action	Result
6/10/2014	1	City and Borough Assembly	APPROVED	Pass

Possible Motion

I MOVE TO approve Ordinance 2014-19
on second and final reading.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2014-19

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING TITLE 15 OF THE SITKA GENERAL CODE TO INCREASE WATER RATES AT SECTIONS 15.05.240A ENTITLED "SERVICE CONNECTION CHARGE", 15.05.620 ENTITLED "RATES AND FEES" AND DELETING SECTION 15.05.625 ENTITLED "WATER AND WASTEWATER RATES – SAWMILL COVE INDUSTRIAL PARK"

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. PURPOSE. The purpose of this ordinance is to increase user fees for water service, and, to increase the connection charge for connecting a structure to the Municipal water system and make clarifying edits.

4. ENACTMENT, NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that SGC 15.05.240A, SGC 15.05.620 and SGC 15.05.625 are amended to read as follows (new language underlined; deleted language stricken):

15.05.240. Service Connection Charge.

A. At the time the applicant files for a connection permit where no service previously existed; or, if the applicant is filing for a change in service location, or size, or to serve a new structure, the applicant shall submit with this application the service connection charge of six hundred and ninety dollars. This charge is to cover permit fees, inspection, and administrative costs.

15.05.620 Rates and fees.

A. Unmetered Water. Base rate: ~~thirty dollars and eighty cents~~ \$35.42 per unit.

Table with 2 columns: UNIT DESCRIPTION and UNIT. Rows include Residential/Dwelling Unit (1.0), Commercial (General, Miscellaneous) (1.0), and Clubs and lodges without bar or restaurant.

UNIT DESCRIPTION		UNIT
Garages, service stations		
Offices including medical (10 or less employees)		
Shops and stores without food processing		
Commercial Specifics⁽³⁾ (1 Minimum) Plus	Per Each	
Bar, lounge, restaurant, snack bar	seat or stool	0.05
Barber, beauty shop (one station = 1.0)	station	0.6
Bowling alley	lane	1.0
Church	10 seats	0.1
Office/office space	over 10 employees	0.2
Hospital	bed	0.8
Meat market		3.0
Supermarket, grocery store with food process		8.0
Rest home	bed	0.2
Hotel, motel ⁽⁴⁾	bed or room	0.3
Dormitory, boardinghouse ⁽⁴⁾	bed or room	0.3
RV park ⁽⁴⁾⁽⁶⁾	RV space	0.3
Bed and breakfast ⁽⁴⁾	bed or room	0.15
Commercial laundry	wet machine	8.0
Launderette	wet machine	1.0
Schools, college, day care ⁽⁵⁾	10 students	0.4
Theater	10 seats	0.2
Car wash (no minimum)	stall	2.0

38 (1) Including apartments and trailers, per each. (Apartments shall be assessed as if on a
39 separate meter.)

40 (2) Base rate.

41 (3) Business in homes shall be assessed for the additional appropriate commercial rate.

42 (4) Hotel, motel, B&B may count rooms only. Dormitory or boardinghouse must count
43 beds or room. RV parks count RV spaces with utility hookups. (Vacation rates do not
44 apply.)

45 (5) Approximate enrollment—may be reviewed annually.

46 (6) RV parks have all mobile units able to be underway on the road with a minimal
47 amount of time and not require special permits to drive on the road. Underway can be
48 under its own power, pulled by a vehicle or in the bed of a pickup. Rental rates are
49 based on the day and utilities are included.

50
51 B. Metered Water Service.

52 1. General Metered Water Service

Meter Size	Allowance (GAL)	Minimum Charge
Up to 1"	15,000	\$43.91 \$50.50
2"	50,000	\$96.30 \$110.75
3"	100,000	\$144.45 \$166.12
4"	250,000	\$288.90 \$332.24
6" and above	500,000	\$577.80 \$664.47

53 All over allowance charged at minimum charge plus ~~ninety-six cents~~ \$1.10 per
54 one thousand gallons. The over allowance charged at minimum charge plus ~~forty-~~
55 ~~four cents~~ \$0.51 per one thousand gallons will apply to major fish processing
56 plants (Seafood Producers Cooperative, Sitka Sound Seafoods, Inc., aka North
57 Pacific Seafoods, and Stikine Holdings, LLC, aka Silver Bay Seafoods).

58 2. Gary Paxton Industrial Park

59 a. Metered water: \$110.75 per month minimum.

60 i. Treated water: \$2.22 per one thousand gallons.

Memo

To: Mayor McConnell and Assembly Members
From: Jay Sweeney, CFAO
Date: June 9, 2014
Re: Tracking of Utility Rate Increases to Utility Master Plans

Mayor McConnell and Assembly members,

As you have proposed water and wastewater user fee increases before you for consideration, I thought it would be helpful to review how these fee increases relate to the approved master plans for water and wastewater treatment.

The proposed fee increases are being greeted by the public with somewhat of an element of surprise. The master plans, which were approved by the Assembly, laid out a series of annual fee increases for water and wastewater, however, and the fee increases being proposed for FY15 are right in line with the overall goals of the respective master plans. Thus, there may be some element of forgetting the goals and conclusions of the master plans associated with this surprise.

Water Master Plan

In the City and Borough of Sitka Municipal Water System Master Plan (MWMP), approved in May, 2009, it was noted (Executive Summary, page 6) that “...**user fees have not increased since July, 2002, and (were at the time) significantly lower than other communities in Alaska**”. The MWMP recommended that the monthly base rate per unit be increased by roughly 14% per year for a period of 7 years, from FY09 through FY15, with the base rate rising from \$16.00 to \$35.12 in FY15 (Executive Summary, page 6). The current rate increase would raise the monthly base rate per unit to \$35.42, slightly ahead of the planned rate for FY15.

The MWMP went on to discuss, in Chapter 8, the importance of raising user fees to increase working capital. Within the Fiscal Policy Framework in the MWMP (Chapter 8, pages 1-2), the Plan stated “...**the purpose of maintaining a working capital balance is to provide sufficient cash flow to meet daily operating expenses....this study incorporates a minimum balance in the operating account equal to 30 to 45 days of annual operating and maintenance expense sustained from rate revenue**”. The Plan further stated that, in addition to working capital, “...**a capital contingency is similar to a working capital balance, but is used for capital purposes. Consistent with industry practice, this study incorporates a target (capital contingency) balance of 1% of water system fixed assets, ranging from about \$100,000 to \$270,000 a year**”. Finally, the Plan addressed accumulation of cash for system reinvestment by stating “...**this study introduces a system of reinvestment funding to annually fund from rates an amount equal to annual depreciation rates**”.

In Table 1 in the Technical Appendix, Financial Spreadsheet Model, the MWMP showed total working capital rising to \$1,540,656 by the end of FY14, with user fee increases implemented annually as

recommended. This goal has not been achieved, unfortunately, despite the series of implemented rate increases. The reason for the goal not being achieved has been higher than anticipated rate funded system reinvestment (replacing worn out infrastructure).

The following were target goals for FY14 and projections for actual results:

Total Revenue Projected Per Plan, FY14:	\$1,753,319
Total Estimated Actual Revenue, FY14:	\$1,763,000
Total Cash Outlays Projected Per Plan, FY14:	\$1,794,772
Total Estimated Actual Outlays, FY14:	\$1,548,000
Total Working Capital Per Plan, FY14:	\$1,540,656
Total Estimated Working Capital, FY14:	\$ 157,000

Given the above data, it is clear that it not the inability to achieved planned revenues, not the inability to control costs, which is the reason for the inability to achieve planned levels of working capital. Instead, it is that expenditures for system reinvestments (replacements of infrastructure) that have exceeded planned levels. These reinvestments were absolutely essential and are indicative of an infrastructure in worse shape than previously thought.

The MWMP further went on to recommend “**...following the implementation of the proposed rate strategy, future year rate increases....(will) correspond with annual inflationary levels**” (Executive Summary, page 6).

Given the fact that the water Fund has not been able to achieve its planned level of working capital despite 6 years of rate increases, it is highly likely that (1) a water rate increase will be necessary annually, and (2) the water Fund will need to continue with rate increases above the rate of inflation for some time after FY15.

Wastewater Master Plan

In the City and Borough of Sitka Municipal Sanitary Sewer Master Plan (MSSMP) was approved in October, 2012. The MSSMP recommended that the monthly base rate per unit be increased by roughly 9.5% per year for a period of 6 years, from FY13 through FY18, and then by 6.5% per year for another 4 years, from FY19 through FY22, with the base rate rising from \$38.53 to \$85.44 in FY22 (Rate Schedule, page 29). The current rate increase would raise the monthly base rate per unit to \$50.59, the planned rate for FY15.

The MSSMP set forth fiscal policies which, if adopted, would meet certain key goals. These included:

- “**providing sufficient cash flow (working capital) to meet daily operating expenses.....allowing the Wastewater Fund to maintain a minimum balance equal to 30 to 45 days of operations and maintenance expenditures (about 8% to 12%) which are sustained from rate revenues**” (Fiscal Policies: Working Capital, Page 18);
- “**providing a source of funding for emergency repairs (other than catastrophic events), unanticipated capital expenditures, and project cost overruns...maintaining a minimum balance in the capital account equal to 1% to 2% of the original cost of system fixed assets**” (Fiscal Policies: Capital Contingency, Page 19); and,
- “**providing for ongoing system integrity through reinvestment in the system...annually funded from rates in an amount equal to annual depreciation expense – phased in over 10 years**” (Fiscal Policies: System Reinvestment Funding, Page 20).

In The Revenue Requirement Table (Page 28), the MSSMP showed total working capital needed to fund capital projects and system reinvestment through FY2022. The data was presented in such a way

as to show an annual cash flow deficit if rate increases were not enacted. This cash flow deficiency was shown to be (\$2,530,136) at the end of FY22, again if rate increases were not enacted.

Financial results through FY14 have been achieved and the plan is being executed as envisioned.

The following were target goals for FY14 and projections for actual results:

Total Revenue Projected Per Plan, FY14:	\$2,446,000
Total Estimated Actual Revenue, FY14:	\$2,628,000
Total Cash Outlays Projected Per Plan, FY14:	\$3,886,180
Total Estimated Actual Outlays, FY14:	\$2,695,000
Total Estimated Working Capital, FY14:	\$5,510,000
Total Estimated Undesignated Working Capital	\$2,012,000
Total Estimated Designated Working Capital	\$3,498,000
(Note: MSSMP did not forecast working capital)	

User Fees need to be raised in FY15, as recommended by the MSSMP, but for a different reason than in the Water Fund. As previously noted, the Water Fund has not achieved the fiscal goals of the MWMP, despite six years of user fee increases, due to higher than anticipated system reinvestment. The Wastewater Fund is achieving plan goals, but it is only entering the third year of the plan. If the Wastewater Treatment Fund continues to meet plan goals for several more years, lower annual fee increases could possibly be considered in the future. For example, the shift from annual fee increases of 9.5% to 6.5% could be made earlier than planned (currently in FY19). It is imperative, however, as advocated for the Water Fund, that user fees be increased every year and that we not use positive results as a reason to discontinue the plan, thus falling back into an eventual fiscal crisis.



Legislation Details

File #: ORD 14-20 Version: 1 Name:
Type: Ordinance Status: SECOND READING
File created: 6/4/2014 In control: City and Borough Assembly
On agenda: 6/24/2014 Final action:
Title: Amending Title 15 of SGC to increase wastewater rates at Sections 15.04.100 entitled "Service Connection Charge", 15.04.320 entitled "Rates and Fees" and 15.05.625 entitled "Wastewater Service - Sawmill Cove Industrial Park AKA Gary Paxton Industrial Park"

Sponsors:

Indexes:

Code sections:

Attachments: [MOTION 2014-20](#)
[ORD 2014-20](#)
[Items J and K Memo](#)

Date	Ver.	Action By	Action	Result
6/10/2014	1	City and Borough Assembly	APPROVED	Pass

Possible Motion

I MOVE TO approve Ordinance 2014-20
on second and final reading.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2014-20

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING TITLE 15 OF THE SITKA GENERAL CODE TO INCREASE WASTEWATER RATES AT SECTIONS 15.04.100 ENTITLED "SERVICE CONNECTION CHARGE", AND 15.04.320 ENTITLED "RATES AND FEES"

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. PURPOSE. The purpose of this ordinance is to increase user fees for wastewater service, and, to increase the connection charge for connecting a structure to the Municipal sewer system and make clarifying edits.

4. ENACTMENT, NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that SGC 15.04.100A and SGC 15.04.320 are amended to read as follows (new language underlined; deleted language stricken):

15.04.100 Service Connection Charge.

A. At the time the applicant files for a connection permit where no service previously existed; or, if the applicant is filing for a change in service connection, or size, or to serve a new structure, the applicant shall submit with the application the service connection charge of six hundred ninety dollars. This charge is to cover the costs to the CBS of locating the stub-out from the sewer main (if available), inspection of the sewer service line, administrative costs, and permit fees. Upon approval of the connection, the property owner may proceed in accordance with the provisions in Section 15.04.130.

15.04.320 Rates and Fees.

A. Base rate: fifty ~~forty-six~~ dollars and fifty nine ~~twenty~~ cents per unit per month.

Table with 2 columns: UNIT DESCRIPTION and UNIT. Rows include Residential/Dwelling Unit (1.0), Commercial (General, Miscellaneous) (1.0), and Clubs and lodges without bar or restaurant.

UNIT DESCRIPTION	UNIT	
Garages, service stations		
Offices including medical (10 or less employees)		
Shops and stores without food processing		
Commercial Specifics⁽³⁾ (1 Minimum) Plus	Per Each	
Bar, lounge, restaurant, snack bar	seat or stool	0.05
Barber, beauty shop (one station = 1.0)	station	0.6
Bowling alley	lane	1.0
Church	10 seats	0.1
Office/office space	over 10 employees	0.2
Hospital	bed	0.8
Meat market		3.0
Supermarket, grocery store with food process		8.0
Rest home	bed	0.2
Hotel, motel ⁽⁴⁾	bed or room	0.3
Dormitory, boardinghouse ⁽⁴⁾	bed or room	0.3
<u>RV park⁽⁴⁾⁽⁶⁾</u>	<u>RV space</u>	<u>0.3</u>
Bed and breakfast ⁽⁴⁾	bed or room	0.15
Commercial laundry	wet machine	8.0
Launderette	wet machine	1.0
Schools, college, day care ⁽⁵⁾	10 students	0.4
Theater	10 seats	0.2
Car wash (no minimum)	stall	2.0

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Notes:

- (1) Including apartments and trailers, per each. (Apartments shall be assessed as if on a separate meter.)
- (2) Base rate.
- (3) Business in homes shall be assessed for the additional appropriate commercial rate.
- (4) Hotel, motel, B&B may count rooms only. Dormitory or boardinghouse must count beds or room. RV parks count RV spaces with utility hookups. (Vacation rates do not apply.)
- (5) Approximate enrollment—may be reviewed annually.

52 (6) RV parks have all mobile units able to be underway on the road with a minimal
53 amount of time and not require special permits to drive on the road. Underway can be
54 under its own power, pulled by a vehicle or in the bed of a pickup. Rental rates are
55 based on the day and utilities are included.
56

57 B. Sewer Service in Conjunction with Metered Water.

58
59 1. General Sewer Service in Conjunction with Metered Water
60

61 Minimum charge: One times the unmetered sewer base rate plus two dollars
62 and seventy three ~~thirty one~~ cents per one thousand metered gallons.
63

64 Note: Special provisions may be made for facilities such as fish processors,
65 which do not discharge all wastewater into the municipal sewer system.
66 These facilities may be assessed on their equivalent employee loads, such as
67 with offices, dormitories, etc.

68 ~~a.1.~~ The charge for any establishment not herein designated will be either:

69 ~~i.a.~~ As metered if a meter has been installed; or

70 ~~ii.b.~~ The minimum charge as outlined for sewer service, if a meter has not
71 been installed; or

72 ~~iii.e.~~ As determined administratively by the public works director.

73 ~~b. 2.~~ A commercial enterprise consisting of more than one facility shall be
74 charged the sum of the applicable rates for each facility.

75 ~~c. 3.~~ Partial charges for services are prorated based on a thirty-day month.
76 Vacation credit(s) must be requested prior to departure.

77
78 2. Gary Paxton Industrial Park
79

80 Treated wastewater, metered: one hundred dollars per month minimum.
81

82 a. Treated wastewater, metered: two dollars and ninety-nine cents per one
83 thousand gallons water use.
84

85 C. Connection fee: six hundred ninety dollars per connection.
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5. EFFECTIVE DATE. This ordinance shall become effective on July 1, 2014 after passage by the Assembly of the City and Borough of Sitka.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 24th day of June, 2014

Mim McConnell, Mayor

ATTEST:

Colleen Ingman, MMC
Municipal Clerk



Legislation Details

File #: ORD 14-21 Version: 1 Name:
Type: Ordinance Status: SECOND READING
File created: 6/4/2014 In control: City and Borough Assembly
On agenda: 6/24/2014 Final action:
Title: Amending SGC to reflect the recent name change of Sawmill Cove Industrial Park to Gary Paxton Industrial park as approved by Resolution No. 2014-08

Sponsors:

Indexes:

Code sections:

Attachments: [MOTION ORD 2014-21](#)
[ORD 2014-21](#)

Date	Ver.	Action By	Action	Result
6/10/2014	1	City and Borough Assembly	APPROVED	Pass

Possible Motion

I MOVE TO approve Ordinance 2014-21
on second and final reading.

POSSIBLE MOTION

I MOVE TO approve Ordinance 2014-21 on first reading

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2014-21

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING THE SITKA GENERAL CODE TO REFLECT THE RECENT NAME CHANGE OF SAWMILL COVE INDUSTRIAL PARK TO GARY PAXTON INDUSTRIAL PARK AS APPROVED BY RESOLUTION NO. 2014-08

1. **CLASSIFICATION.** This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code (“SGC”).

2. **SEVERABILITY.** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. **PURPOSE.** The purpose of this ordinance is to change references within the SGC from Sawmill Cove Industrial Park (“SCIP”) to Gary Paxton Industrial Park (“GPIP”) as approved and passed by Resolution No. 2014-08 on May 27, 2014. Provisions of the SGC affected by Resolution 2014-08 under this ordinance are as follows:

- SGC Title 2 “Administration;”
- SGC Chapter 2.38, specifically sections 2.38.010 “Designation,” 2.38.020 “Sawmill Cove industrial park board of directors,” 2.38.080 “General powers,” 2.38.090 “Leasing powers,” 2.38.110 “Sawmill Cove industrial park director designated appointment,” 2.38.120 “Director duties and responsibilities,” 2.38.130 “Schedule of fees and charges,” and 2.38.180 “Definitions;”
- SGC 4.04.010 “Funds, divisions and departments;”
- SGC 4.06 “Allocation of Revenue From Sale of Water;”
- SGC 15.06.020 “Solid waste disposal policy and rates” in paragraphs A., D., G. and J.;
- SGC 22.12.010 “Districts established;”
- SGC Chapter 22.16 “District Regulations,” specifically sections 22.16.015B. “Permitted, conditional and prohibited uses” including Tables 22.16.015-1, 22.16.015-2, 22.16.015-3, 22.16.015-4, 22.16.015-5, and 22.16.015-6; and
- SGC 22.16.170 “SC Sawmill Cove special zone.

In addition, SGC 15.05.625 entitled “Water and wastewater rates – Sawmill Cove industrial park” will be deleted in its entirety in accordance with ordinance 2014-19.

4. **ENACTMENT. NOW, THEREFORE, BE IT ENACTED** by the Assembly of the City and Borough of Sitka that SGC Title 2 entitled “Administration,” SGC Chapter 2.38 entitled “Sawmill Cove Industrial Site,” SGC Chapter 4.04 entitled “Budgetary Organization,” SGC Chapter 4.06 entitled “Allocation of Revenues From Sale of Water,” SGC Chapter 15.05 entitled “Water System,” SGC Chapter 15.06 entitled “Solid Waste Treatment and Refuse Collection,” SGC

49 Chapter 22.12 “Zoning Maps and Boundaries,” and SGC 22.16 entitled “District Regulations” is
50 modified as follows (new language underlined; deleted language stricken):

51
52 **Title 2**
53 **ADMINISTRATION**

54 **Chapters:**

55 * * *

56 **2.38 Gary Paxton Sawmill-Cove Industrial Site**

57 * * *

58
59 **Chapter 2.38**

60 **GARY PAXTON SAWMILL-COVE INDUSTRIAL PARK SITE**

61 **Sections:**

62 **2.38.010 Designation.**

63 **2.38.020 Gary Paxton Sawmill-Cove industrial park board of directors.**

64 **2.38.030 Board of directors organization.**

65 **2.38.040 Vacancies.**

66 **2.38.050 Meetings.**

67 **2.38.060 Coordination.**

68 **2.38.070 Membership in associations.**

69 **2.38.080 General powers.**

70 **2.38.090 Leasing powers.**

71 **2.38.100 Adoption of regulations.**

72 **2.38.110 Gary Paxton Sawmill-Cove industrial park director designated appointment.**

73 * * *

74
75 **2.38.010 Designation.**

76 The former Alaska Pulp Corporation mill site is designated as the Gary Paxton Sawmill-Cove
77 industrial park (GPIP Sawmill-Cove). As described in Exhibit A, attached to the ordinance
78 codified in this chapter and incorporated herein by reference. The Gary Paxton Sawmill-Cove
79 industrial park is a municipal department subject to assembly general oversight.

80
81 **2.38.020 Gary Paxton Sawmill-Cove industrial park board of directors.**

82 A. There is established the board of directors of the city and borough of Sitka, which shall be
83 known as the city and borough of Sitka Gary Paxton Sawmill-Cove industrial park board of
84 directors. The Gary Paxton Sawmill-Cove industrial park board shall consist of five members
85 appointed by the assembly to serve without compensation for staggered two-year terms. Terms
86 shall commence on June 1st.

87
88 B. No employee or the spouse of an employee or a member of the immediate family or
89 household of a member of the board of the Gary Paxton Sawmill-Cove industrial park may be a
90 member of the board. To the extent possible, appointments to the board shall include persons
91 having marine, engineering, financial or other skills relevant to industrial park matters. One
92 member of the board shall hold a seat at large. The conflict of interest provisions set out in this
93 code and the Charter shall apply to actions of the board of directors. A written disclosure by

94 each board member of his or her ownership interests in lessees and lessee applicants shall be
95 filed with the municipal clerk by March 15th annually.

96
97 * * *

98 **2.38.080 General powers.**

99 A. Subject to state laws and municipal ordinances, the board of directors shall generally
100 exercise all powers necessary and incidental to operation of all Gary Paxton Sawmill Cove
101 industrial park facilities in the public interest and in a sound business manner. In particular, and
102 without limitation on the foregoing, the board:

103
104 1. Shall be responsible for the operation, maintenance, development, and marketing of
105 the municipally owned and operated Gary Paxton Sawmill Cove industrial park, including
106 such facilities as site development, docks, and facilities appurtenant thereto;

107
108 * * *

109 7. Shall administer and dispose of tideland, submerged land, and other land identified by
110 the assembly by ordinance as subject to Gary Paxton Sawmill Cove industrial park
111 administration, subject to the following limitations:

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113 * * *

114 b. All land transactions by the board in accordance with this section shall be governed
115 by this chapter rather than Title 18 of this code, as follows:

116
117 i. The long term leasing of all of the property at the Gary Paxton Sawmill Cove
118 industrial park is authorized regardless of value.

119 ii. Leases shall be granted to the highest responsible bidder unless the assembly
120 determines that because of the nature of the trust to be leased, the nature of the
121 business being sought for the lease or seeking a lease, or the number of jobs to
122 be produced, that competitive bidding is inappropriate and the terms of the
123 proposed lease, including price, should be negotiated. Applications for non-bid
124 dispositions shall be referred to the board for recommendations;

125
126 * * *

127 9. Shall, on behalf of the municipality, enter into memoranda of understanding, permit
128 negotiations and similar agreements with public agencies for industrial park purposes. The
129 board may negotiate and enter into contracts for goods and services pursuant to regulations
130 set out in this chapter; provided, that all legal services shall be provided by or under the
131 supervision of the municipal attorney. All services provided by a municipal agency other
132 than the municipal attorney shall be pursuant to a memorandum of understanding or other
133 instrument providing for payment or such other settlement as the municipal administrator
134 and board may approve. Contracts for public improvements and, whenever practicable,
135 other purchase of supplies, materials, equipment, and services, except professional
136 services and services of officers and municipal employees, shall be by competitive bid and
137 awarded to the lowest qualified bidder according to the procedures established in Title 18.
138 All contracts, and purchased items specifically identified within the Gary Paxton Sawmill

139 ~~Cove~~ industrial park budget shall not require prior assembly approval. All contracts and
140 purchases shall require municipal administrator approval.
141

142 **2.38.090 Leasing powers.**

143 All leases of land, whether uplands or tidelands, within the Gary Paxton Sawmill-Cove
144 industrial park are subject to the leasing provisions set forth in this chapter.
145

146 * * *

147 **2.38.110 Gary Paxton Sawmill-Cove industrial park director designated appointment.**

148 A. The director of the Gary Paxton Sawmill-Cove industrial park shall be the director
149 appointed by the assembly upon the affirmative recommendation of a majority of the entire
150 board. The board shall interview and recommend candidates to assembly for final approval. The
151 director serves at the pleasure of the board. For purposes of Title 2, the director shall have the
152 status of a department head as defined in Chapter 2.08. The assembly shall establish the
153 compensation and benefits to be provided to the director.
154

155 B. The assembly may alternatively elect to enter into a services contract with another entity to
156 perform all duties and functions of the director of the Gary Paxton Sawmill-Cove industrial park
157 as described in Section 2.38.120.
158

159 **2.38.120 Director duties and responsibilities.**

160 A. The director is responsible for the overall supervision and direction of the affairs of the
161 Gary Paxton Sawmill-Cove industrial park. The authority and duties of the director shall include
162 the following:
163

163 * * *

164 3. To prepare and submit to the board of directors for approval, a plan of organization
165 and a job classification plan for the personnel employed in the Gary Paxton Sawmill-Cove
166 industrial park;
167

167 * * *

168 5. To select, employ, control, and discharge all Gary Paxton Sawmill-Cove industrial
169 park employees and such other employees as the assembly by ordinance hereafter places
170 under the supervision of the director subject to the provisions of the municipal personnel
171 policies, except that the director may recommend changes to the personnel plan to allow
172 for the peculiarities of the operation of Gary Paxton Sawmill-Cove industrial park;
173

174 * * *

175 **2.38.130 Schedule of fees and charges.**

176 * * *

177 B. The assembly, prior to imposing any fee on activities related principally to or property
178 located in the Gary Paxton Sawmill-Cove industrial park, shall consider the extent to which such
179 fee is necessary to support municipal services delivered by or facilities provided by the
180 municipality.
181

181 * * *

182 **2.38.180 Definitions.**

183 Whenever the following words and terms are used in this title, they shall have the meaning
184 ascribed to them in this chapter, unless the context clearly indicates otherwise.

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“Board” or “board of directors” means the Gary Paxton Sawmill Cove industrial park board.

* * *

**Chapter 4.04
BUDGETARY ORGANIZATION**

Sections:

4.04.010 Funds, divisions and departments.

4.04.010 Funds, divisions and departments.

The following funds, divisions and departments of the city and borough are established:

FUND	DIVISION	DEPARTMENT
* * *		
I. <u>Gary Paxton Sawmill Cove Industrial Park</u>	Operations	

* * *

**Chapter 4.06
ALLOCATION OF REVENUES FROM SALE OF WATER**

Sections:

4.06.010 Allocation of revenues from bulk sales of water.

4.06.020 Allocation of revenues from sales of raw water at Gary Paxton industrial park, Sawmill Cove Industrial Park.

4.06.025 Allocation of revenues from sales of water at Gary Paxton industrial park Sawmill Cove Industrial Park subject to the agreement to convey with Alaska Pulp Corporation.

4.06.030 Allocation of revenues from sales of treated water at Gary Paxton industrial park, Sawmill Cove Industrial Park.

4.06.010 Allocation of revenues from bulk sales of water.

Twenty-five percent of the revenues received by Sitka from bulk sales of water shall be deposited into the general fund. Half of the remainder of the revenues received by Sitka from bulk sales of water shall be deposited into the electric fund, and the other half of the remainder of the revenues received by Sitka from bulk sales of water shall be deposited into the water fund. This section does not apply to sales of water at Gary Paxton industrial park, Sawmill Cove Industrial Park.

4.06.020 Allocation of revenues from sales of raw water at Gary Paxton industrial park, Sawmill Cove Industrial Park.

For five years starting on the effective date of the ordinance codified in this chapter, fifty percent of the revenues received by Sitka from the sales of raw water at Gary Paxton industrial park, Sawmill Cove Industrial Park shall be deposited into the Gary Paxton industrial park

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225 ~~Sawmill Cove Industrial Park~~ enterprise fund and the remaining fifty percent of such revenues
226 shall be deposited into the water fund. Upon the passage of five years the revenues received by
227 Sitka from the sales of raw water at Gary Paxton industrial park ~~Sawmill Cove Industrial Park~~
228 shall be deposited equally into the general fund, the electric fund, the water fund, and the Gary
229 Paxton ~~Sawmill Cove~~ Industrial Park enterprise fund.

230
231 **4.06.025 Allocation of revenues from sales of water at Gary Paxton industrial park.**
232 **~~Sawmill Cove Industrial Park~~ subject to the agreement to convey with Alaska Pulp**
233 **Corporation.**

234 Notwithstanding any other provision of law, fifty percent of the revenues received before April
235 6, 2009 from sales of raw water subject to Section 9 of the Agreement to Convey between Sitka
236 and Alaska Pulp Corporation shall be paid to Alaska Pulp Corporation. Seventy-five percent of
237 the remainder of the revenues described in the previous sentence shall be deposited in the Gary
238 Paxton industrial park ~~Sawmill Cove Industrial Park~~ enterprise fund, and twenty-five percent
239 shall be deposited in the general fund. This section shall sunset and be of no further force and
240 effect on April 6, 2009.

241
242 **4.06.030 Allocation of revenues from sales of treated water at Gary Paxton industrial**
243 **park, ~~Sawmill Cove Industrial Park~~.**

244 All of the revenues received from the sales of treated water at Gary Paxton industrial park.
245 ~~Sawmill Cove Industrial Park~~ shall be deposited into the water fund.

246
247 * * *

248 **Chapter 15.06**

249 **SOLID WASTE TREATMENT AND REFUSE COLLECTION**

250 * * *

251 **15.06.020 Solid waste disposal policy and rates.**

252 A. Junk automobiles and small trucks (three-quarter ton or smaller) may be delivered to Gary
253 Paxton ~~Sawmill Cove~~ industrial park (GPIP SMCIP) scrap yard at a rate of three cents per
254 pound.

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256 D. Fuel tanks must be cleaned and cut into pieces less than five feet by twelve feet prior to
257 delivery to the GPIP SMCIP scrap yard.

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259 G. Recyclables including mixed paper, cardboard, and newsprint that are delivered to the GPIP
260 SMCIP-scrap yard shall be billed at a rate of four cents per pound.

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262 H. Tires off of large trucks and heavy equipment may be delivered to the transfer station or
263 GPIP SMCIP-scrap yard and shall be billed at a rate of twenty-five dollars each.

264 * * *

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266 J. Household hazardous waste may be disposed of during normal business hours at the GPIP
267 SMCIP-scrap yard. Commercially generated household hazardous waste will not be accepted at
268 any time.

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Chapter 22.12
ZONING MAPS AND BOUNDARIES

* * *

22.12.010 Districts established.

The city and borough is divided into districts as shown on the zoning maps of the city and borough which, together with all explanatory matter, are adopted by reference to be a part of this title. The districts shall be as follows:

* * *

~~GPSC Gary Paxton Sawmill-Cove~~ special district

* * *

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Chapter 22.16
DISTRICT REGULATIONS

Sections:

* * *

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22.16.170 GP Gary Paxton SC Sawmill-Cove special zone.

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22.16.015 Permitted, conditional and prohibited uses.

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B. Any use which causes, or may be reasonably expected to cause, an excessive disturbance not in keeping with the character and stated intent of this district. "Excessive" is defined for these purposes as a degree exceeding that generated by uses permitted in the district in their customary manner of operation or to a degree injurious to the public safety, health, welfare or convenience.

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If the letter "P" appears in the box, the use is permitted outright subject to the provisions of the code. If the letter "C" appears in the box, the use is a conditional use subject to review and approval including site plan approval. If the box contains a number, there will be a corresponding footnote further specifying the conditions applicable to the use in the zone.

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With the exception of the Gary Paxton Sawmill-Cove special district or as otherwise provided in this code, if the letter "P," "C," or another notation does not appear in the box, the use is prohibited.

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The Gary Paxton Sawmill-Cove special (GP/GPS SC/SCS) district was specifically developed to allow for a wide range of flexible uses on the site. When the site was acquired, it was recognized that a number of appropriate uses may surface that could not be anticipated. Appropriate and inappropriate uses could be regulated through lease agreements and sales agreements that must be approved by the municipality. As a result, the GP/GPS SC/SCS district use tables shall function differently from the manner outlined above.

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Any uses, except retail and business uses, at Table 22.16.015-6, as well as natural resource extracting and mining support facilities uses within Table 22.16.015-5, may be approved in the GP/GPS SC/SCS district without a requirement of a zoning amendment in accordance with Section 2.38.080.

314 Retail and business uses in the GP/GPS SC/SCS district that are permitted uses, conditional
 315 uses, or prohibited uses on the site are governed by Table 22.16.015-6. Natural resource
 316 extractions and mining support facilities are conditional uses governed by Table 22.16.015-5 in
 317 the GP/GPS SC/SCS district. These use tables are binding on the owners and the operators in
 318 the Gary Paxton industrial park, Sawmill Cove Industrial Park. No changes to these tables shall
 319 be made without a zoning ordinance text amendment that follows the full procedures in Chapter
 320 22.30, Zoning Code Administration, of this code.

**Table 22.16.015-1
Residential Land Uses**

Zones	P(1)	SF	SFLD	R-1	R-1 MH	R-1 LDMH	R-2	R-2 MHP	CBD (11, 12)	C-1 (11)	C-2 (11)	WD (2, 11)	I	GI (3, 10)	LI(3)	R	OS	<u>GP SC</u> (13)

R-2 MHP: Multifamily/Mobile Home District GP: Gary Paxton SC: Sawmill Cove Special District

**Table 22.16.015-2
Cultural/Recreational Uses**

ZONES	P(1)	SF (7)	SFLD(7)	R-1 (7)	R-1 MH (7)	R-1 LDMH (7)	R-2 (7)	R-2 MHP(7)	CBD	C-1	C-2	WD(2)	I	GI(3)	LI(3)	R	OS	<u>GPSC</u> (9)

R-2 MHP: Multifamily/Mobile Home District GP: Gary Paxton SC: Sawmill Cove Special District

**Table 22.16.015-3
General Services Uses**

ZONES	P(1)	SF	SFLD	R-1 (6)	R-1 MH (6)	R-1 LDMH (6)	R-2	R-2 MHP	CBD	C-1	C-2	WD(2)	I	GI(3)	LI(3)	R	OS	<u>GPSC</u> (8)

R-2 MHP: Multifamily/Mobile Home District GP: Gary Paxton SC: Sawmill Cove Special District

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**Table 22.16.015-4
Public Facilities Uses**

ZONES	P(1)	SF	SFLD	R-1	R-1	R-1	R-2	R-2	CBD	C-1	C-2	WD	I	GI(3)	LI(3)	R	OS	GPSC (6)
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R-2 MHP: Multifamily/Mobile Home District GP: Gary Paxton SC: Sawmill Cove Special District

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**Table 22.16.015-5
Manufacturing/Storage Uses**

ZONES	P(1)	SF	SFLD	R-1	R-1	R-1	R-2	R-2	CBD	C-1	C-2	WD(2)	I(3)	GI(4)	LI(4)	R	OS	GPSC (7)
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R-2 MHP: Multifamily/Mobile Home District GP: Gary Paxton SC: Sawmill Cove Special District

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**Table 22.16.015-6
Retail and Business Uses**

ZONES	P(1)	SF	SFLD	R-1	R-1	R-1	R-2	R-2	CBD	C-1	C-2	WD(2)	I(3)	GI(4)	LI(4)	R	OS	GPSC
* * *																		
• Sales of goods that are wholly manufactured at Gary Paxton industrial park GPIP Sawmill Cove Industrial Park SCIP																		P
• Sales of gifts, souvenirs and promotional materials that bear the logo or trade name of a GPIP or SCIP permitted use business																		P
* * *																		

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R-2 MHP: Multifamily/Mobile Home District GP: Gary Paxton SC: Sawmill Cove Special District

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* * *

22.16.170 GP Gary Paxton SC Sawmill Cove special zone.

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A. Intent. The Gary Paxton Sawmill Cove special zone is intended to apply to the Gary Paxton Sawmill Cove industrial park site and the associated tidelands portions and adjacent municipal tracts as defined by the zoning maps. It provides development flexibility for this unique site by allowing many uses that are permitted in both the waterfront and industrial zoning districts.

352 5. **EFFECTIVE DATE.** This ordinance shall become effective the day after its passage.

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354 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of
355 Sitka, Alaska this 24th day of June, 2014.

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ATTEST:

Colleen Ingman, MMC
Municipal Clerk

Mim McConnell, Mayor



Legislation Details

File #: ORD 14-22 Version: 1 Name:
Type: Ordinance Status: SECOND READING
File created: 6/4/2014 In control: City and Borough Assembly
On agenda: 6/24/2014 Final action:
Title: Modifying SGC Section 13.04 entitled "Definitions" to include Float Homes to definition of Float Houses and modifying Section 13.15 entitled "Reserved-Float House" to be entitled "Float Homes" and adding regulations for Floating Homes within the jurisdiction of the CBS of Harbors

Sponsors:

Indexes:

Code sections:

Attachments: [MOTION ORD 2014-22](#)
[ORD 2014-22](#)

Date	Ver.	Action By	Action	Result
6/10/2014	1	City and Borough Assembly	APPROVED	Pass
6/10/2014	1	City and Borough Assembly	AMENDED	Pass
6/9/2014	1	City and Borough Assembly	AMENDED	Pass

This record is currently unavailable.



Legislation Details

File #: ORD 14-23 Version: 1 Name:
Type: Ordinance Status: SECOND READING
File created: 6/4/2014 In control: City and Borough Assembly
On agenda: 6/24/2014 Final action:
Title: Modifying SGC Title 19 entitled "Building and Construction" by adding language to exempt float homes under SGC 19.08.025 entitled "Docks and Buildings" and adding Chapter 19.15 entitled "Building Code for Float Homes," Chapter 19.16 entitled "Electrical Code for Float Homes," and Chapter 19.17 entitled "Plumbing Code for Float Homes"

Sponsors:

Indexes:

Code sections:

Attachments: [MOTION 2014-23](#)
[ORD 2014-23](#)

Date	Ver.	Action By	Action	Result
6/10/2014	1	City and Borough Assembly	APPROVED	Pass
6/10/2014	1	City and Borough Assembly	AMENDED	Pass

This record is currently unavailable.



Legislation Details

File #: ORD 14-24 Version: 1 Name:

Type: Ordinance Status: AGENDA READY

File created: 6/18/2014 In control: City and Borough Assembly

On agenda: 6/24/2014 Final action:

Title: Repealing SGC Chapter 4.06 entitled "Allocation of Revenues from Sale of Water" and Reenacting it with a new Chapter 4.06 of the SGC entitled "Proceeds from Raw Water Sale Contracts"

Sponsors:

Indexes:

Code sections:


Attachments: [ORD 2014-24 GPIIP Water Fee](#)

Date	Ver.	Action By	Action	Result
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MEMORANDUM

To: Mayor McConnell and Members of the Assembly

From: Mark Gorman, Municipal Administrator 

Subject: **Gary Paxton Industrial Park Water Fee Ordinance**

Date: June 18, 2014

City staff and the Gary Paxton Industrial Park (GPIP) Board have communicated for several months on a revised ordinance to address Raw Water Fees generated from water sales at the Park. This included discussions with the Investment Committee. The ordinance before you is Administration's attempt to incorporate the GPIP Board's key language elements. Although, it departs from the specific language that the GPIP has requested, CBS feels it addresses the intent and provides the Assembly with appropriate authority and flexibility over future water revenues and allocations.

In your packet is a June 2 memo from Garry White, SEDA Executive Director, which addresses the discussions between CBS staff and the GPIP Board regarding language for this ordinance. I would direct your attention to page two of the memo in which under the heading "**GPIP Board Recommendations**", Mr. White succinctly provides the preferred language of the GPIP Board.



329 Harbor Dr., Ste. 212
Sitka, AK 99835

Phone: 1-907-747-2660

Monday, June 02, 2014

MEMORANDUM

To: Mark Gorman, CBS Administrator
From: Garry White, Director
Subject: Bulk Water Fee Discussion (SGC 4.06)

Introduction

Sitka General Code (SGC) 4.06 defines the allocation of revenues from the sale of water (Please see the attached current SGC 4.06). SGC 4.06 was established in July 2000, soon after the CBS had obtained permits to export water in bulk. While SGC 4.06 defines the sale of water, it does not address the allocation of "non-refundable payments" earned through bulk water contracts.

The Gary Paxton Industrial Park (GPIP) Board of Directors met in October and December 2013 and in May 2014 to discuss how "non-refundable payments" the CBS has been receiving from bulk water contracts fits within the current SGC 4.06.

Background

The CBS has entered into multiple agreements with various companies since 2000 to export raw water in bulk. In 2006 the CBS entered into a 20 year agreement with True Alaska Bottling Company (TAB) to export Sitka's water. The agreement with TAB requires a certain amount of water to be exported by set benchmark dates or the CBS can terminate the contract. TAB failed to meet the first benchmark date of December 8th, 2008. The CBS amended the agreement to allow TAB additional time to export water. A requirement of the first amendment was for TAB to pay the CBS a \$100,000 non-refundable payment to the CBS for a one year extension of their benchmark date to export water. In 2009, 2010, & 2012, three more contract amendments were granted by the CBS with \$100,000, \$150,000, and \$1,000,000 collected respectively by the CBS in non-refundable payments to allow TAB extension of the benchmark export dates.

The contract amendments allow for the non-refundable payments to be used as water credits in the event water is exported. If no water is exported, the payment becomes property of the CBS. To date no water has been exported by TAB. The current agreement with TAB (agreement assigned to Alaska Bulk Water Inc. in March 2014) sets a benchmark date of December 8th, 2015 to export water

The first three bulk water fee payments of \$100k, \$100k, and \$150k were allocated to the GPIP enterprise fund. However, when the most recent bulk water contract fee of \$1,000,000 was received, the allocation of the funds was in question.

The GPIIP Director offered the following comments concerning the non-refundable fees.

GPIIP Director's Comments

- Infrastructure to move water from the shore to a ship or other transportation methods has not been designed, permitted, funded, or constructed. Sitka's bulk water venture will not move forward until this has been completed.
- TAB has asked for CBS support in designing, permitting, and construction of a water based bulk water distribution system.
- The SEDA management contract to promote, market, and manage Sitka's bulk water venture is paid for out of the GPIIP enterprise fund.
- Blue Lake is a community asset that is being leveraged to receive the non-refundable payments.
- GPIIP relies on other CBS departments (electric, water, public works, etc.) to move the bulk water venture forward.
- SGC 4.06 needs to have clarification added concerning the "non-refundable payments" as it is not clearly defined in current SGC.
- SGC 4.06.025 should be deleted from code as it no longer applies.

GPIIP Board Final Recommendations

GPIIP Board's recommendations from the December 5th GPIIP Board meeting and reaffirmed at its May 14th meeting are the following:

1. A separate CBS account should be established for non-refundable payments associated with bulk water contracts. This new account shall be named the GPIIP Bulk Water Fee Fund.
2. Account funds will be transferred to appropriate enterprise/general funds to offset expenses for department services related to the CBS bulk water venture. Any department requesting to draw funds from the GPIIP Bulk Water Fee Fund shall include this as a line item in their annual budget and submit a draft of the budget to the GPIIP Board for their review and to allow the GPIIP Board to make their recommendations to the Assembly.
3. Capital projects requesting funds from the account will require recommendation from the GPIIP Board and approval from the CBS Assembly.
4. Section 4.06.025 is deleted from the SGC 4.06, as it is no longer applicable.

5. The remaining portions of SGC 4.06 will remain as currently written.

Additional Information

- The GPIIP Board's recommendations were brought to the CBS Investment for their review.
- The CBS Administration has developed the attached draft ordinance. The proposed ordinance differs in the allocation of revenues from the sale of raw water from the existing SGC 4.06 and SCIP Board recommendations.

Action

- Assembly discussion and approval of proposed changes to SGC 4.06.

Current Sitka General Code

Chapter 4.06 ALLOCATION OF REVENUES FROM SALE OF WATER

Sections:

- 4.06.010** Allocation of revenues from bulk sales of water.
- 4.06.020** Allocation of revenues from sales of raw water at Sawmill Cove Industrial Park.
- 4.06.025** Allocation of revenues from sales of water at Sawmill Cove Industrial Park subject to the agreement to convey with Alaska Pulp Corporation.
- 4.06.030** Allocation of revenues from sales of treated water at Sawmill Cove Industrial Park.

4.06.010 Allocation of revenues from bulk sales of water.

Twenty-five percent of the revenues received by Sitka from bulk sales of water shall be deposited into the general fund. Half of the remainder of the revenues received by Sitka from bulk sales of water shall be deposited into the electric fund, and the other half of the remainder of the revenues received by Sitka from bulk sales of water shall be deposited into the water fund. This section does not apply to sales of water at Sawmill Cove Industrial Park. (Ord. 00-1582 § 4A (part), 2000.)

4.06.020 Allocation of revenues from sales of raw water at Sawmill Cove Industrial Park.

For five years starting on the effective date of the ordinance codified in this chapter, fifty percent of the revenues received by Sitka from the sales of raw water at Sawmill Cove Industrial Park shall be deposited into the Sawmill Cove Industrial Park enterprise fund and the remaining fifty percent of such revenues shall be deposited into the water fund. Upon the passage of five years the revenues received by Sitka from the sales of raw water at Sawmill Cove Industrial Park shall be deposited equally into the general fund, the electric fund, the water fund, and the Sawmill Cove Industrial Park enterprise fund. (Ord. 00-1582 § 4A (part), 2000.)

4.06.025 Allocation of revenues from sales of water at Sawmill Cove Industrial Park subject to the agreement to convey with Alaska Pulp Corporation.

Notwithstanding any other provision of law, fifty percent of the revenues received before April 6, 2009 from sales of raw water subject to Section 9 of the Agreement to Convey between Sitka and Alaska Pulp Corporation shall be paid to Alaska Pulp Corporation. Seventy-five percent of the remainder of the revenues described in the previous sentence shall be deposited in the Sawmill Cove Industrial Park enterprise fund, and twenty-five percent shall be deposited in the general fund. This section shall sunset and be of no further force and effect on April 6, 2009. (Ord. 00-1582 § 4A (part), 2000.)

4.06.030 Allocation of revenues from sales of treated water at Sawmill Cove Industrial Park.

All of the revenues received from the sales of treated water at Sawmill Cove Industrial Park shall be deposited into the water fund. (Ord. 00-1582 § 4A (part), 2000.)

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2014-24

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA REPEALING SITKA GENERAL CODE CHAPTER 4.06 ENTITLED "ALLOCATION OF REVENUES FROM SALE OF WATER" AND REENACTING IT WITH A NEW CHAPTER 4.06 OF THE SITKA GENERAL CODE ENTITLED "PROCEEDS FROM RAW WATER SALE CONTRACTS"

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person or circumstances shall not be affected thereby.

3. PURPOSE. The purpose of this ordinance is to repeal SGC Chapter 4.06 entitled "Allocation of Revenues from Sale of Water" and replace it in its entirety with SGC Chapter 4.06 entitled "Proceeds from Raw Water Sale Contracts."

4. ENACTMENT. The Assembly of the City and Borough of Sitka hereby repeals the existing SGC Chapter 4.06 in its entirety and reenacts SGC Chapter 4.06 entitled "Proceeds From Raw Water Sale Contracts" as follows:

Title 4
REVENUE AND FINANCE

Chapters:

4.06 Proceeds from Raw Water Sale Contracts

Chapter 4.06
PROCEEDS FROM RAW WATER SALE CONTRACTS

Sections:

- 4.06.101 Establishment of raw water sale fund.
4.06.102 Reimbursing expenditures from other funds relating to the sale of raw water, maintenance of raw water distribution infrastructure, or retention of water rights.
4.06.103 Expenditure of net assets of the raw water sale fund.
4.06.104 Allocation of revenues from sales of raw water at Gary Paxton Industrial Park.

47 **4.06.101 Establishment of raw water sale fund.**

48 There shall be established a new fund within the fund system of the City and Borough of
49 Sitka entitled the Raw Water Sale Fund. The purpose of the Raw Water Sale Fund shall be to
50 receive all proceeds from bulk water sales contracts, to hold such deposits, and, to reimburse
51 expenditures made by other funds relating to the sale of bulk water, maintenance of bulk water
52 distribution infrastructure, or retention of water rights.

53
54 **4.06.102 Reimbursing expenditures from other funds relating to the sale of raw water,
55 maintenance of raw water distribution infrastructure, or retention of water rights.**

56 Any fund of the City and Borough of Sitka which expends funds in order to facilitate the sale of
57 raw water, negotiate raw water sale contracts, construct or maintain raw water distribution
58 infrastructure, or pursue legal or regulatory action to maintain water rights may request of the
59 Assembly that such expenditures be reimbursed out of the assets of the Raw Water Sale Fund.
60 Upon approval of the request, such reimbursements will be accomplished by the Finance
61 Department. Such requests may be made whenever appropriate, but shall not be made on a
62 basis more often than quarterly. The Assembly will consider recommendations from the GPIIP
63 Board prior to disbursing funds.

64
65 **4.06.103 Expenditure of net assets of the raw water sale fund.**

66 At any time, the Assembly of the City and Borough of Sitka may authorize the transfer of the
67 net assets of the Raw Water Sale Fund to any other fund within the City and Borough of Sitka to
68 be used for expenditures deemed appropriate by the Assembly. The Assembly will consider
69 recommendations from the GPIIP Board prior to transferring Raw Water Sale Fund assets. For
70 purposes of this Section, net assets shall be defined as the assets of the Raw Water Sale Fund,
71 less any liabilities. Any contractually mandated deposits for exclusive rights to purchase raw
72 water from the City and Borough of Sitka shall be defined as deposits until such deposits are
73 either earned through application towards future water sales, or, through the expiration of the
74 time period to exercise such rights.

75
76 **4.06.104 Allocation of revenues from sales of raw water at Gary Paxton Industrial Park.**

77 In the allocation of revenues from the Raw Water Sale Fund, the Assembly will strive to ensure
78 that the GPIIP has adequate resources to market, manage and administer the assets of the Park
79 with the goal of maximizing economic returns to the community. Further, The Assembly will
80 allocate funds as it deems appropriate to other departments of the CBS,

81
82 **5. EFFECTIVE DATE.** This ordinance shall become effective the day after the date of
83 passage.

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85 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of
86 Sitka, Alaska this 8th day of July, 2014.

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Matt Hunter, Deputy Mayor

90 ATTEST:

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Colleen Ingman, CMC
93 Municipal Clerk

ORDINANCE BEING REVISED

Sponsor: Administrator

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 00-1582

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA, ALASKA AMENDING CHAPTER 4.06 OF THE SITKA GENERAL CODE TO ALLOCATE AMONG MUNICIPAL FUNDS THE REVENUES RECEIVED FROM THE SALE OF WATER

1. **CLASSIFICATION.** This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.
2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person is held invalid, the remainder of this ordinance and application thereof to any person or circumstances shall not be affected thereby.
3. **PURPOSE.** This ordinance is intended to allocate among funds of the City and Borough of Sitka the revenues received from large-scale sales of water.
4. **ENACTMENT.** NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that Title 4 of the Sitka General Code is amended as follows:
 - A. Title 4 is amended to add a new Chapter 4.06 to read as follows:

CHAPTER 4.06

ALLOCATION OF REVENUES FROM SALE OF WATER

Sections:

- | | |
|-----------------|--|
| 4.06.010 | Allocation of revenues from bulk sales of water. |
| 4.06.020 | Allocation of revenues from sales of raw water at Sawmill Cove Industrial Park. |
| 4.06.025 | Allocation of revenues from sales of water at Sawmill Cove Industrial Park subject to the Agreement to Convey with Alaska Pulp Corporation. |
| 4.06.030 | Allocation of revenues from sales of treated water at Sawmill Cove Industrial Park. |
| 4.06.010 | Allocation of revenues from bulk sales of water. |

Twenty-five percent of the revenues received by Sitka from bulk sales of water shall be deposited into the General Fund. Half of the remainder of the revenues received by Sitka from bulk sales of water shall be deposited into the Electric Fund, and the other half of the remainder of the revenues received by Sitka from bulk sales of water shall be deposited into the Water Fund. This section does not apply to sales of water at Sawmill Cove Industrial Park.

4.06.020 Allocation of revenues from sales of raw water at Sawmill Cove Industrial Park.

For five years starting on the effective date of this ordinance, fifty percent of the revenues received by Sitka from the sales of raw water at Sawmill Cove Industrial Park shall be deposited into the Sawmill Cove Industrial Park Enterprise Fund and the remaining fifty percent of such revenues shall be deposited into the Water Fund. Upon the passage of five years the revenues received by Sitka from the sales of raw water at Sawmill Cove Industrial Park shall be deposited equally into the General Fund, the Electric Fund, the Water Fund, and the Sawmill Cove Industrial Park Enterprise Fund.

4.06.025 Allocation of revenues from sales of water at Sawmill Cove Industrial Park subject to the Agreement to Convey with Alaska Pulp Corporation.

Notwithstanding any other provision of law, fifty percent of the revenues received before April 6, 2009 from sales of raw water subject to Section 9 of the Agreement to Convey between Sitka and Alaska Pulp Corporation shall be paid to Alaska Pulp Corporation. Seventy-five percent of the remainder of the revenues described in the previous sentence shall be deposited in the Sawmill Cove Industrial Park Enterprise Fund, and twenty-five percent shall be deposited in the General Fund. This section shall sunset and be of no further force and effect on April 6, 2009.

4.06.030 Allocation of revenues from sales of treated water at Sawmill Cove Industrial Park.

All of the revenues received from the sales of treated water at Sawmill Cove Industrial Park shall be deposited into the Water Fund.

5. **EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka this 25th day of July, 2000.

Stan J. Filler, Mayor

ATTEST:

Colleen Pellett, CMC
Municipal Clerk