



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Phyllis Hackett, Pete Esquiro, Mike Reif,
Benjamin Miyasato and Aaron Swanson*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, February 25, 2014

6:00 PM

Assembly Chambers

WORKSESSION MEETING

Sitka Convention and Visitor's Bureau 5:00 - 5:50 PM

[14-044](#)

Worksession with the Sitka Convention and Visitor's Bureau Board

Attachments: [Worksession 2-25](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[14-045](#)

Correspondence - Reminders

Attachments: [Reminders](#)

V. CEREMONIAL MATTERS

None scheduled.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

1) Legal analysis of automatic referendums - Atty. Mike Gatti (10 minutes)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [14-037](#) Approve the minutes of the January 28 and February 11, 2014 Assembly meetings
Attachments: [Minutes 1-28; 2-11](#)
- B** [14-038](#) Appointments: Reappoint 1) James Poulson to a term on the Historic Preservation Commission; and 2) Angela McGraw to a term on the Sitka Convention and Visitor's Bureau
Attachments: [Appointments 2-25](#)
- C** [14-040](#) Adopt the Finance Director's interpretation of a sales tax and hotel, motel, bed and breakfast transient room tax exemption as it applies to bulk rental lodging and youth summer camp
Attachments: [Finance Dir Interpretation Youth Camp](#)
- D** [ORD 14-03A](#) Amending Sitka General Code Sections 3.16.030 entitled "Open Market Procedures", 3.16.060 entitled "Exceptions to Competitive Bidding Requirements", and adding Section 3.16.080 entitled "Procurement Monitoring"
Attachments: [Cover ORD 2014-03A Final](#)
 [Ordinance 2014-03A](#)

Third and final reading
- E** [ORD 14-04](#) Authorizing renewal of sublease of space by Nugget Restaurant at the Sitka Rocky Gutierrez Airport Terminal Building
Attachments: [Cover ORD 2014-04 2nd](#)
 [Ordinance 2014-04](#)

Second and Final reading
- X. UNFINISHED BUSINESS:**
- F** [ORD 14-02](#) Amending Sitka General Code at Chapter 9.20 entitled "Smoking in Public Places and Places of Employment" to modify Section 9.20.035 regarding prohibition of children in places where smoking is permitted

Attachments: [Cover ORD-02](#)
[Ord 14-02](#)
[Third hand smoke studies-2](#)
[TobaccoFree Tribal Resolution FINAL SAMPLE](#)

XI. NEW BUSINESS:

New Business First Reading

- G** [RES 14-02](#) Approving CBS to apply for an Alaska Department of Environmental Conservation Loan to finance the construction of a temporary Water Filtration Plant at Indian River - up to \$4.32 M

Attachments: [RES 14-02](#)

First and final reading loan application

Additional New Business Items

- H** [14-041](#) Authorize a Change Item 68 to Barnard Construction \$1,880,050 and approve additional funding for the Blue Lake Expansion Project - \$2,758,214
Attachments: [Change Item 68](#)
- I** [14-042](#) Authorize issuance of a Notice of Award to ASRC McGraw Constructors LLC, clarify and confirm final price and enter into an Agreement for Contract No. 8 the Reservoir Debris Management for Blue Lake Expansion Project and obligate project funds - \$2,383,714
Attachments: [Contract No. 8 Reservoir Debris](#)
- J** [14-039](#) Authorize advertising for a Request for Qualifications by the City and Borough of Sitka for a General Fund Comprehensive Management Plan
Attachments: [RFQ GF Comprehensive Management Plan](#)
- K** [14-043](#) Discussion on Long Range Budgeting
Attachments: [Cover sheet Long Range Budgeting](#)
[Long Range Budgeting](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION

None anticipated.

XIV. ADJOURNMENT

Colleen Ingman, MMC

*Municipal Clerk
Publish: 2-21-14*