



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Knox,
Vice Deputy Mayor Kevin Mosher,
Thor Christianson, Crystal Duncan, Rebecca Himschoot,
David Miller*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, May 24, 2022

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[22-082](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [22-078](#) Approve the minutes of the May 10 Assembly meeting
- Attachments:** [Consent and Minutes](#)
- B** [22-079](#) Approve the following liquor license documents: 1) a liquor license renewal application submitted by Harbor Mountain Brewing Co. at 1209 Sawmill Creek Road and 2) a restaurant designation permit application and licensed premises diagram change submitted by Trinity Business Services LLC dba Halibut Point Crab and Brew at 4513 Halibut Point Road
- Attachments:** [Motion and memos](#)
 [#5913 Harbor Mountain Brewing Co](#)
 [#5510 Halibut Point Crab and Brew](#)
- C** [RES 22-16](#) Authorizing the Municipal Administrator to apply for and execute a grant with the Alaska State Library for \$71,486 to create an action plan for Alaska Native boarding school history
- Attachments:** [Motion Res 2022-16](#)
 [Memo and Res 2022-16](#)
- D** [RES 22-17](#) Setting the millage rates for the fiscal year July 1, 2022 through June 30, 2023
- Attachments:** [Motion Res 2022-17](#)
 [Memo and Res 2022-17](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- E** [ORD 22-10](#) Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2022 through June 30, 2023
- Attachments:** [Motion Ord 2022-10](#)
 [FY23 Budget Memo](#)
 [Ord 2022-10 General Fund and others](#)
 [FY23 Draft Budget](#)

- F** [ORD 22-11](#) Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2022 through June 30, 2023, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees
Attachments: [Motion Ord 2022-11](#)
[FY23 Budget Memo.](#)
[Ord 2022-11 Enterprise Funds](#)
- G** [ORD 22-12](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code by adding a new subsection to Chapter 4.09 "Sales Tax" to establish a consumer's sale tax on marijuana and marijuana products, in place of the existing consumer's sales tax; and amending Chapter 4.25 "Student Activities Dedicated Travel Fund" such that the tax proceeds will be deposited into and disbursed from that fund for extracurricular student activities; and submitting the question of such amendment to the qualified voters at the regular election on October 4, 2022
Attachments: [Motion Ord 2022-12.](#)
[Memo](#)
[Ord 2022-12](#)
- H** [ORD 22-13](#) Amending Title 2 "Administration" of the Sitka General Code by repealing and replacing sections of Chapter 2.04 "City and Borough Assembly" to address Assembly and public participation
Attachments: [Motion Ord 2022-13](#)
[Memo](#)
[Ord 2022-13](#)

XII. NEW BUSINESS:**New Business First Reading**

- I** [ORD 22-14](#) Amending Title 15 "Public Utilities" of the Sitka General Code by updating Chapter 15.15 "Utility Cost Subsidization Program"
Attachments: [Motion Ord 2022-14.](#)
[Ord 2022-14](#)

Additional New Business Items

- J** [22-077](#) Approve the Health Needs and Human Services Commission 2022 goals
Attachments: [Motion](#)
[2022 HNHS Goals](#)

- K** [RES 22-18](#) Increasing the energy independence of the City and Borough of Sitka by decarbonizing City operations by 2030

Attachments: [Motion Memo Res 2022-18](#)

[Description of city GHG emissions](#)

- L** [22-080](#) Discussion / Direction / Decision on a community solution for a shipyard and haulout in Sitka

Attachments: [DDD Memo Haulout](#)

[01 SCIP+Phase+2A+Preliminary+Screening-Level+Assessment+FINAL+\(1\)rs](#)

[02 Trends and Opportunities in the Alaska Maritime Industrial Support Sector](#)

[03 Haulout debt service tax calcs excise tax calcs](#)

- M** [22-081](#) Discussion / Direction / Decision on joining the Maritime Green Corridor First Mover Commitment

Attachments: [Maritime Green Corridor](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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