



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Timothy Pike,  
Vice Deputy Mayor JJ Carlson,  
Kevin Mosher, Scott Saline,  
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach  
Municipal Attorney: Rachel Jones  
Municipal Clerk: Sara Peterson*

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Tuesday, January 28, 2025

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

VI. CEREMONIAL MATTERS

*None.*

[25-016](#)

Reminders, Calendars, and General Correspondence

*Attachments:* [01 Reminders and Calendars](#)

[02 Electric Department Quarterly Report](#)

[03 Fire Department Quarterly Report](#)

[04 Sitka Public Library Quarterly Report](#)

VII. **SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

- [25-010](#) 1) Health Needs & Human Services Commission, 2) Sitka School Board - Phil Burdick, 3) Sitka Tribe of Alaska Tribal Council - Yeidikook'áa Dionne Brady-Howard

**Attachments:** [Special Reports](#)

[Health Needs and Human Services Commission Report](#)

#### VIII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

#### IX. CONSENT AGENDA

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A [25-011](#) Approve the December 17, 30, and January 9 Assembly meeting minutes

**Attachments:** [CONSENT](#)

[Motion and minutes](#)

- B [25-012](#) Approve a liquor license renewal application for House of Liquors Inc. dba Salty Sal's Liquor Cabinet at 321 Lincoln Street #B

**Attachments:** [Motion and memos](#)

[#3268 House of Liquors](#)

- C [ORD 25-03](#) Making supplemental appropriations for fiscal year 2025 (1st reading Mid-year Supplemental Appropriations)

**Attachments:** [Motion Ord 2025-03](#)

[Memo and Ord 2025-03](#)

[FY25 mid-year correction to capital appropriations](#)

[Electric Capital Projects FY2025 1-2025 mid-year-reallocation](#)

[Project Cover Sheet\\_Kirkman Street Utility Improvements 91005 - 600,000 \(190](#)

#### X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D [25-013](#) Appoint Alana Peterson to an unexpired term on the Tourism Commission

**Attachments:** [Motion](#)

[Peterson Tourism Commission](#)

#### XI. UNFINISHED BUSINESS:

- E**      [RES 25-03](#)      Submitting City and Borough of Sitka FY2026 Legislative Priorities to the State of Alaska and 2025 Legislature (this item was postponed at the January 14 meeting)  
**Attachments:** [Motion Memo Res 2025-03](#)  
[FY2026 CBS Legislative Priorities 123024](#)  
[FY2026 CBS Unfunded Mandates 123024](#)  
[Carlson amendments](#)
- F**      [ORD 25-02](#)      Amending Title 14 “Streets, Sidewalks and Public Places” of the Sitka General Code by amending Chapter 14.10 “Commercial Recreational Use of Municipal Lands and Facilities”  
**Attachments:** [Motion Ord 2025-02](#)  
[Memo 2025-02](#)  
[Ord 2025-02 Commercial Recreational Land Use effective 11.1.25](#)
- G**      [ORD 25-01](#)      Making supplemental appropriations for fiscal year 2025 (special election)  
**Attachments:** [Motion Ord 2025-01](#)  
[Memo Ord 2025-01](#)
- XII.      NEW BUSINESS:**
- H**      [25-015](#)      Approve the Invitation To Bid for Marine Vessel Haul Out and Shipyard Operations at the Gary Paxton Industrial Park (GPIP)  
**Attachments:** [01 Motion](#)  
[02 Memo haul out development RFQ](#)  
[03 RFQ Haul Out Operations](#)  
[04 Haul Out ITB](#)  
[05 Appendix A](#)  
[06 Appendix B](#)  
[07 Appendix C](#)  
[08 Appendix D - MOU between CBS and SOA](#)
- I**      [RES 25-04](#)      Supporting Sitka Maritime Heritage Society's application under the FY24 Historic Preservation Fund Grant program for Certified Local Governments  
**Attachments:** [Motion](#)  
[Memo Japonski and Res 2025-04 Sitka Maritime Society](#)  
[Japonski Island Boathouse CLG Grant](#)

- J      [RES 25-05](#)      Supporting Sitka Woman's Club application under the FY24 Historic Preservation Fund Grant program for Certified Local Governments

**Attachments:** [Motion Res 2025-05](#)

[Memo and Res 2025-05 Sitka Woman's Club](#)

[CLG Grant Application\\_Sitka Woman's Club](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.      REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV.      EXECUTIVE SESSION**

*Not anticipated.*

**XVI.      ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk*

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