



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, April 28, 2020

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-102](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [20-096](#) Approve the minutes of the April 2, 9, and 14 Assembly meetings

Attachments: [Consent and minutes](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- B** [20-095](#) Reappoint Anne Pollnow to a three-year term on the Historic Preservation Commission in the category of At-Large (request by Assembly Members Mosher and Wein to rescind action taken April 14, 2020)

Attachments: [Motion to Rescind and Application](#)

XI. UNFINISHED BUSINESS:

- C** [ORD 20-12](#) Making supplemental appropriations for Fiscal Year 2020 (Office of Inspector General Anti-Kickback Liability Settlement)

Attachments: [01 Motion Ord 2020-12](#)

[Ord 2020-12](#)

- D** [ORD 20-13](#) Amending Title 4 "Revenue and Finance" of the Sitka General code by adding Chapter 4.10 "Alaska Remote Seller Sales Tax"

Attachments: [01 Motion Ord 2020-13](#)

[02 Memo Ord 2020-13](#)

[03 Ord 2020-13](#)

[04 Res 2019-27 Signed.](#)

[05 Attachment A Intergovernmental Agreement \(2\)](#)

[06 FAQ June 2019 from AML](#)

[07 AML September 2019 Public Informational Release](#)

XII. NEW BUSINESS:**New Business First Reading**

- E** [ORD 20-24](#) An Emergency Ordinance of the City and Borough of Sitka abating any penalties and interest for the first quarter sales tax 2020 filing period until June 30, 2020

Attachments: [01 Motion Ord 2020-24](#)

[02 Ord 2020-24](#)

- F** [ORD 20-17](#) Adopting budgets and capital improvement plans for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2020 through June 30, 2021
Attachments: [01 Motion Ord 2020-17](#)
[02 Memo Ord 2020-17](#)
[03 Ord 2020-17](#)
[04 Item F Budget Changes-4-22-2020](#)
[05 FY2021 Draft Budget Book April 22 2020 FINAL](#)
- G** [ORD 20-18](#) Adopting the budget and capital improvement plan for the Electric Fund for the fiscal year July 1, 2020 through June 30, 2021
Attachments: [01 Motion Ord 2020-18](#)
[02 Memo Ord 2020-18](#)
[03 Ord 2020-18](#)
[04 Item G Budget Changes-4-22-2020](#)
- H** [ORD 20-19](#) Adopting the budget and capital improvement plan for the Water Fund for the fiscal year July 1, 2020 through June 30, 2021
Attachments: [01 Motion Ord 2020-19](#)
[02 Memo Ord 2020-19](#)
[03 Ord 2020-19](#)
[04 Item H Budget Changes-4-22-2020](#)
- I** [ORD 20-20](#) Adopting the budget and capital improvement plan for the Wastewater Fund for the fiscal year July 1, 2020 through June 30, 2021 and amending Title 15 "Public Utilities" of the Sitka General Code to increase Section 15.04.320 "Rates and Fees"
Attachments: [01 Motion Ord 2020-20](#)
[02 Memo Ord 2020-20](#)
[03 Ord 2020-20](#)
[04 Item I Budget Changes-4-22-2020](#)

- J** [ORD 20-21](#) Adopting the budget and capital improvement plan for the Solid Waste Fund for the fiscal year July 1, 2020 through June 30, 2021 and amending Title 15 "Public Utilities" of the Sitka General Code to increase solid waste disposal rates in Section 15.06.020 "Solid Waste Disposal Policy and Rates," Section 15.06.035 "Rates for Treatment and Collection," and Section 15.06.045 "Transfer Station Drop-Off Charges and Special Refuse Collection Charges"
- Attachments:** [01 Motion Ord 2020-21](#)
 [02 Memo Ord 2020-21](#)
 [03 Ord 2020-21](#)
 [04 Item J Budget Changes-4-22-2020](#)
- K** [ORD 20-22](#) Adopting the budget and capital improvement plan for the Harbor Fund for the fiscal year July 1, 2020 through June 30, 2021
- Attachments:** [01 Motion Ord 2020-22](#)
 [02 Memo Ord 2020-22](#)
 [03 Ord 2020-22](#)
 [04 Item K Budget Changes-4-22-2020](#)
- L** [ORD 20-23](#) Adopting budgets and capital improvement plans for the Airport Terminal Fund, the Marine Service Center Fund, and the Gary Paxton Industrial Park Fund for the fiscal year July 1, 2020 through June 30, 2021
- Attachments:** [01 Motion Ord 2020-23](#)
 [02 Memo Ord 2020-23](#)
 [03 Ord 2020-23](#)
 [04 Item L Budget Changes-4-22-2020](#)

Additional New Business Items

- M** [RES 20-10](#) Increasing permanent and temporary moorage rates and other harbor fees and charges
- Attachments:** [01 Motion Res 2020-10](#)
 [02 Res 2020-10](#)
- N** [RES 20-09](#) Authorizing the Municipal Administrator to apply for and execute a grant with the United States Fish and Wildlife Service for \$36,000 to support the Peterson Storm Sewer Rehabilitation Project
- Attachments:** [01 Motion Res 2020-09](#)
 [02 Memo Res 2020-09](#)
 [03 Res 2020-09](#)

- O [20-097](#) Approve a liquor license renewal application for Sitka Moose Lodge #1350 dba Loyal Order of Moose #1350 at 337 Lincoln Street (possible executive session)
Attachments: [01 Motion Moose Lodge](#)
[02 LGB Notice - City of Sitka in Borough 748](#)
[03 COMPLETE RENEWAL APPLICATION 748](#)
- P [20-098](#) Approve a month-to-month short-term lease between the City and Borough of Sitka and Maris Inc for space at Sealing Cove parking lot
Attachments: [01 Motion Maris Inc Lease](#)
[02 Memo Maris Inc Lease](#)
[03 Maris Inc Lease Sealing Cove Final](#)
[04 Exhibit A- Lease CBS Maris Inc](#)
- Q [20-099](#) Discussion / Direction on the distribution of Secure Rural Schools Funding
Attachments: [01 Discussion Direction](#)
[02 Memo Secure Rural Schools Funding](#)
[03 DCCED award letter](#)
- R [20-100](#) Discussion / Direction on amending the order of business for Assembly agendas by moving "Municipal reports from mayor, administrator, attorney, liaisons, clerk and other" to the end of the agenda
Attachments: [01 Discussion Direction](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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