



**CITY & BOROUGH OF SITKA
BOARD/COMMITTEE/COMMISSION APPLICATION**

Municipal Clerk's Office, 100 Lincoln Street, Floor 3
Phone: 907.747.1826 Fax: 907.747.7403 Email: clerk@cityofsitka.org

Submit this completed application AND either a letter of interest or resume to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Board/Commission/Committee Applying For: Historic Preservation Commission

Name: Candace M. Rutledge Phone Number: [REDACTED]

Mailing Address: [REDACTED]

Email Address: [REDACTED]

Length of Residence in Sitka: 7 years Registered to vote in Sitka? Yes No

Employer Business Name and your position: Car management & Consulting, owner

Organizations you belong to or participate in:

/

Explain your main reason for applying:

I am interested in historic preservation and would like to assist the community.

What experience or credentials will you bring to the board, commission, or committee membership?

See resume & letter of interest.

Appointments are typically made during Assembly meeting open sessions. However, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Potential conflicts of interest that may arise from your appointment must be disclosed. These may include, but are not limited to, a substantial financial interest of \$1000 annually that could be influenced by your appointment, or an immediate family member employed within the scope of this appointment. **Do you have any potential conflicts of interest to disclose?** Yes No

If yes, please explain:

I understand this is a volunteer position appointed by the City and Borough of Sitka Assembly and requires regular meeting attendance. I further understand this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in media outlets. If I am appointed to serve, I will follow all laws, procedures, and practices associated with my appointment.

I certify that the information in my application is true and accurate.

Date: 3/23/24 Applicant Signature: Candace M. Rutledge

Candace M. Rutledge



Jess Earnshaw

Deputy Clerk
100 Lincoln Street
Suite 306
Sitka, AK 99835
907-747-1826

Dear Jess Earnshaw and Whom it May Concern,

I was previously on the Historic Preservation Commission and would like to rejoin. I am an anthropologist who graduated from the University of Georgia and I hold two minors, one in Womens Studies and one in Classical Culture. I focused on archaeology in the Southeast of the United States, with a special interest in material culture and human geography, with a specialized interest in classical archaeology, with a focus on matrilineal societies.

I lived abroad for half a decade and at that time was immersed completely in a different culture, in this way I have a unique first-hand perspective concerning the field of cultural anthropology. My work experience with the Georgia Archaeological Site File (GASF) uniquely qualifies me to handle lab work as well as field work, while at the same time providing a dual understanding of both federal laws/regulations as well as the perspective of cultural resource management firms fulfilling those obligations. Due to the culturally rich and abundant presence of indigenous peoples in their native lands throughout the southeast of Alaska, my experience immersed in a foreign culture and prior work experience are assets that can be broadly utilized as a member of the Historic Preservation Commision.

I am excited about the possibility of rejoining the Historic Preservation Commission and have included a resume with relevant work experience etc. Thank you for your time and consideration, I look forward to your response.

Sincerely,

A handwritten signature in cursive script that reads "Candace M. Rutledge".

Candace M. Rutledge

Candace Rutledge, Anthropologist

AWARDS & HONORS

Teacher Appreciation Award, Air Force Aviation and Science High School, Jinju, South Korea, Academic School Year 2016-2017

Outstanding Teacher Award, Kang Chelsu Academy, Yesou, South Korea, Academic School Year 2013-2014

Womens Studies Award, University of Georgia, at Athens, GA Academic School Year 2010-2011

Presidential Scholar, University of Georgia, at Athens, GA, Summer 2006

Dean's List, University of Georgia, at Athens, GA, Spring 2005

Co-President of Freshman Leaders, University of Georgia, at Athens, GA, Academic School Year 2003-2004

EDUCATION

Bachelor of Arts in Anthropology - University of Georgia, Athens, GA 2012

Minor: Classical Culture - University of Georgia, Athens, GA 2012

Minor: Womens Studies - University of Georgia, Athens, GA 2012

PROFESSIONAL EXPERIENCE

Spring 2019 to 2022 - Cultural Resource Specialist - Sea Level Consulting, Sitka, AK: Duties include and are not limited to data entry, photographer, editor, and field monitor.

April 2018: Volunteer- Anthropologist - Ancient Navigation Methods: Assisted local school district with the supervision and instruction of local prehistoric navigation methods used by the indigenous peoples in Southeast Alaska. The clan leader shared his people's rich oral history by delivering the story Haa Shuka' (translated: Our Ancestors).

September 2014: Volunteer at Archaeology Site, Angkor Wat, Cambodia: Assisted in maintenance and conservation of the site, observing possible threats from climate change, environmental degradation, and excessive human interaction due to tourism.

2008: Cultural Resource Specialist – The Georgia Archaeological Site File: Supervised and conducted the removal and rehousing of an extensive collection of human remains from one secure facility to another on the campus at the University of Georgia in Athens, Georgia.

April of 2008: Field Tech– The Georgia Archaeological Site File Conducted shovel tests, took GPS coordinates, and collected soil samples in Tugaloo, Georgia, which were sent to a laboratory for further testing and analysis.

Summer 2006: IS-Field Methods Archaeology: Served as a field tech in the Piedmont region of Georgia where I conducted surveys, subsurface excavations, surface recovery, and collection of both historic and prehistoric artifacts. I later cataloged, photographed, and analyzed the artifacts collected in the field.

Athens-Clarke County Public School System, Athens-Clarke County, GA
September 2011-August 2012

During my time in the public school system in the U.S. I taught all grade levels and subjects. Using the lesson plans left to me by the absent teachers, I instructed the students and created a warm and welcoming learning environment while their teachers were away.

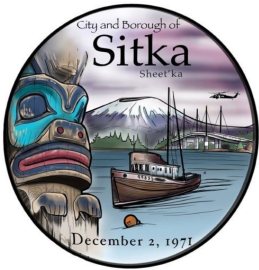
Education

The University of Georgia: **2003-2012**

BA in Anthropology, with Minor's in Classical Culture and Women's Studies

Alaska Real Estate Salesperson Test: 2022

TEFL Express Certification, Online Course, 160hr Certification: **2014**



HISTORIC PRESERVATION COMMISSION

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
ROBERTA LITTLEFIELD 4102 Halibut Point Road	907-738-4004 c 907-747-3444 h roblylittlefield@gci.net	7/13/10 4/24/12 5/27/15 6/26/18	01/27/12 4/24/15 5/27/18 6/22/24	Chair At large
DIONNE BRADY HOWARD 406 Mills Street	907-738-1838 dbradyhoward@gmail.com	2/14/23	3/9/24	Vice Chair STA
JAMES POULSON 1610 Sawmill Creek Road	907-747-3219 w 907-747-6567 h james.poulson1@gmail.com	2/22/11 2/25/14 8/30/18 8/10/21	2/22/14 2/25/17 9/8/18 8/11/24	Secretary Historical Society
KAREN LUCAS 224 Katlian Street	907-747-7803 karenjeanlucas@yahoo.com	10/14/21	10/14/24	At large
DANIELLE PENSLEY PO BOX 1644	202-957-7994 pensley.ds@gmail.com	11/09/21	11/9/24	At large
<i>SCOTT SALINE PO Box 3183</i>	<i>907-738-7889 c shsaline@gci.net</i>	<i>4/26/16 4/23/19 5/10/22</i>	<i>4/26/19 5/14/22 5/11/25</i>	<i>Resigned 7/13/2023</i>
<i>CHUCK MILLER 314 Katlian Street</i>	<i>907-738-4025 chuck.miller@sitkatriben-sn.gov</i>	<i>7/14/20</i>	<i>7/14/23</i>	<i>Resigned 8/1/2023</i>
Amy Ainslie 100 Lincoln Street	907-747-1814 amy.ainslie@cityofsitka.org			Staff
JJ Carlson 100 Lincoln Street	907-738-4190 assemblycarlson@cityofsitka.org			Assembly Liaison
Scott Saline PO Box 3183	907-738-7889 assemblysaline@cityofsitka.org			Alternate Assembly Liaison

7 members from selected categories: 3-year terms
 Sitka Historical Society (1), Native Community (2) - one representing Sitka Tribe of Alaska, At-Large (4)
 Established by Ordinance 92-1075, Amended by Ordinance 93-1150, Addition by Ordinance 97-1409
 Second Wednesday, 6:00 p.m. – Harrigan Centennial Hall, 330 Harbor Drive

Revised: October 17, 2023