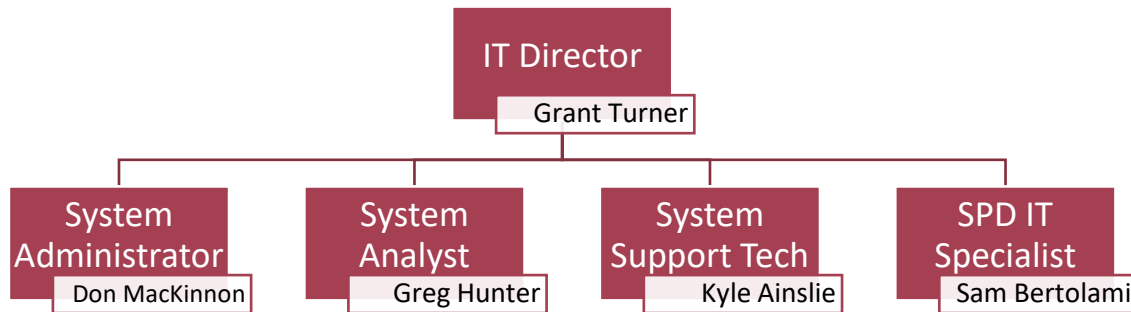


IT QUARTLY REPORT

IT DEPARTMENT ORG CHART:



All FTEs are currently filled for the IT department

CURRENT PROJECTS STATUS:

Key Card Access to SSD and City Buildings

- Currently reviewing previous efforts of SSD Staff

Server Operating System upgrades

- Testing of existing software and systems with the new server OS is underway with the expected fall deadline unchanged

Alternative Routes for Internet Service

- We have installed Starlink as an additional route out to the Internet.
- This has led to increased speeds and reliability of web-based services on days with high-visitor counts.

IT Helpdesk Statistics

- Average First response time: 35.2 minutes: 4.8% Faster than previous quarter
- Average Resolution Time: 20.84 Hours: 8.6% faster than previous quarter



Budget Performance Report

Fiscal Year to Date 09/14/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year Total |
|---|---------------------------|---------------------|-------------------|---------------------|----------------------------|------------------|--------------------|---------------------------|---------------|---------------------|
| Fund 300 - Information Technology Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Division 600 - Operations | | | | | | | | | | |
| Department 630 - Operations | | | | | | | | | | |
| 5110 | | | | | | | | | | |
| 5110.001 | Regular Salaries/Wages | 438,984.00 | .00 | 438,984.00 | 11,843.28 | .00 | 57,223.08 | 381,760.92 | 13 | 336,994.29 |
| 5110.002 | Holidays | .00 | .00 | .00 | .00 | .00 | 1,872.72 | (1,872.72) | +++ | 17,563.47 |
| 5110.003 | Sick Leave | .00 | .00 | .00 | 1,272.96 | .00 | 2,987.05 | (2,987.05) | +++ | 16,627.24 |
| 5110.004 | Overtime | .00 | .00 | .00 | 175.93 | .00 | 628.32 | (628.32) | +++ | 1,629.53 |
| 5110 - Totals | | \$438,984.00 | \$0.00 | \$438,984.00 | \$13,292.17 | \$0.00 | \$62,711.17 | \$376,272.83 | 14% | \$372,814.53 |
| 5120 | | | | | | | | | | |
| 5120.001 | Annual Leave | 15,210.00 | .00 | 15,210.00 | 3,767.76 | .00 | 13,987.17 | 1,222.83 | 92 | 24,777.68 |
| 5120.002 | SBS | 27,842.12 | .00 | 27,842.12 | 1,045.78 | .00 | 4,713.88 | 23,128.24 | 17 | 24,462.26 |
| 5120.003 | Medicare | 6,585.81 | .00 | 6,585.81 | 247.36 | .00 | 1,115.02 | 5,470.79 | 17 | 5,786.34 |
| 5120.004 | PERS | 96,576.71 | .00 | 96,576.71 | 3,753.19 | .00 | 16,873.66 | 79,703.05 | 17 | 87,528.66 |
| 5120.005 | Health Insurance | 82,670.64 | .00 | 82,670.64 | .00 | .00 | 12,909.54 | 69,761.10 | 16 | 74,991.78 |
| 5120.006 | Life Insurance | 52.44 | .00 | 52.44 | .00 | .00 | 8.74 | 43.70 | 17 | 49.76 |
| 5120.007 | Workmen's Compensation | 1,229.03 | .00 | 1,229.03 | 47.76 | .00 | 215.28 | 1,013.75 | 18 | 1,195.54 |
| 5120.011 | PERS on Behalf | 26,113.02 | .00 | 26,113.02 | .00 | .00 | .00 | 26,113.02 | 0 | 9,701.00 |
| 5120 - Totals | | \$256,279.77 | \$0.00 | \$256,279.77 | \$8,861.85 | \$0.00 | \$49,823.29 | \$206,456.48 | 19% | \$228,493.02 |
| 5201 | | | | | | | | | | |
| 5201.000 | Training and Travel | 15,500.00 | .00 | 15,500.00 | .00 | .00 | .00 | 15,500.00 | 0 | 7,083.91 |
| 5201 - Totals | | \$15,500.00 | \$0.00 | \$15,500.00 | \$0.00 | \$0.00 | \$0.00 | \$15,500.00 | 0% | \$7,083.91 |
| 5204 | | | | | | | | | | |
| 5204.000 | Telephone | 392,400.00 | .00 | 392,400.00 | .00 | .00 | 29,518.85 | 362,881.15 | 8 | 304,539.98 |
| 5204.001 | Cell Phone Stipend | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 200.00 | 1,300.00 | 13 | 1,200.00 |
| 5204 - Totals | | \$393,900.00 | \$0.00 | \$393,900.00 | \$0.00 | \$0.00 | \$29,718.85 | \$364,181.15 | 8% | \$305,739.98 |
| 5205 | | | | | | | | | | |
| 5205.000 | Insurance | 25,000.00 | .00 | 25,000.00 | .00 | .00 | .00 | 25,000.00 | 0 | 20,980.00 |
| 5205 - Totals | | \$25,000.00 | \$0.00 | \$25,000.00 | \$0.00 | \$0.00 | \$0.00 | \$25,000.00 | 0% | \$20,980.00 |
| 5206 | | | | | | | | | | |
| 5206.000 | Supplies | 15,000.00 | .00 | 15,000.00 | .00 | .00 | 1,289.56 | 13,710.44 | 9 | 836.11 |
| 5206 - Totals | | \$15,000.00 | \$0.00 | \$15,000.00 | \$0.00 | \$0.00 | \$1,289.56 | \$13,710.44 | 9% | \$836.11 |
| 5207 | | | | | | | | | | |
| 5207.000 | Repairs & Maintenance | 266,450.00 | .00 | 266,450.00 | 1,443.68 | .00 | 56,139.83 | 210,310.17 | 21 | 177,069.38 |
| 5207 - Totals | | \$266,450.00 | \$0.00 | \$266,450.00 | \$1,443.68 | \$0.00 | \$56,139.83 | \$210,310.17 | 21% | \$177,069.38 |
| 5208 | | | | | | | | | | |
| 5208.000 | Bldg Repair & Maint | 11,673.00 | .00 | 11,673.00 | .00 | .00 | .00 | 11,673.00 | 0 | 10,380.00 |
| 5208 - Totals | | \$11,673.00 | \$0.00 | \$11,673.00 | \$0.00 | \$0.00 | \$0.00 | \$11,673.00 | 0% | \$10,380.00 |
| 5212 | | | | | | | | | | |
| 5212.000 | Contracted/Purchased Serv | 397,750.00 | 71,893.63 | 469,643.63 | .00 | 71,893.63 | 187,032.65 | 210,717.35 | 55 | 261,572.98 |



Budget Performance Report

Fiscal Year to Date 09/14/23

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year Total |
|--|--|------------------|-------------------|------------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 300 - Information Technology Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Division 600 - Operations | | | | | | | | | | |
| Department 630 - Operations | | | | | | | | | | |
| | 5212 - Totals | \$397,750.00 | \$71,893.63 | \$469,643.63 | \$0.00 | \$71,893.63 | \$187,032.65 | \$210,717.35 | 55% | \$261,572.98 |
| 5214 | | | | | | | | | | |
| 5214.000 | Interdepartment Services | 147,449.00 | .00 | 147,449.00 | .00 | .00 | .00 | 147,449.00 | 0 | 156,860.04 |
| | 5214 - Totals | \$147,449.00 | \$0.00 | \$147,449.00 | \$0.00 | \$0.00 | \$0.00 | \$147,449.00 | 0% | \$156,860.04 |
| 5221 | | | | | | | | | | |
| 5221.000 | Transportation/Vehicles | 2,700.00 | .00 | 2,700.00 | .00 | .00 | .00 | 2,700.00 | 0 | .00 |
| | 5221 - Totals | \$2,700.00 | \$0.00 | \$2,700.00 | \$0.00 | \$0.00 | \$0.00 | \$2,700.00 | 0% | \$0.00 |
| 5222 | | | | | | | | | | |
| 5222.000 | Postage | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 232.84 |
| | 5222 - Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$232.84 |
| 5223 | | | | | | | | | | |
| 5223.000 | Tools & Small Equipment | 153,400.00 | .00 | 153,400.00 | .00 | .00 | 1,555.35 | 151,844.65 | 1 | 148,891.58 |
| | 5223 - Totals | \$153,400.00 | \$0.00 | \$153,400.00 | \$0.00 | \$0.00 | \$1,555.35 | \$151,844.65 | 1% | \$148,891.58 |
| 5226 | | | | | | | | | | |
| 5226.000 | Advertising | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 27.20 |
| | 5226 - Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$27.20 |
| 5290 | | | | | | | | | | |
| 5290.000 | Other Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1.63 |
| | 5290 - Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$1.63 |
| | Department 630 - Operations Totals | \$2,124,085.77 | \$71,893.63 | \$2,195,979.40 | \$23,597.70 | \$71,893.63 | \$388,270.70 | \$1,735,815.07 | 21% | \$1,690,983.20 |
| | Division 600 - Operations Totals | \$2,124,085.77 | \$71,893.63 | \$2,195,979.40 | \$23,597.70 | \$71,893.63 | \$388,270.70 | \$1,735,815.07 | 21% | \$1,690,983.20 |
| | EXPENSE TOTALS | \$2,124,085.77 | \$71,893.63 | \$2,195,979.40 | \$23,597.70 | \$71,893.63 | \$388,270.70 | \$1,735,815.07 | 21% | \$1,690,983.20 |
| Fund 300 - Information Technology Fund Totals | | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | EXPENSE TOTALS | 2,124,085.77 | 71,893.63 | 2,195,979.40 | 23,597.70 | 71,893.63 | 388,270.70 | 1,735,815.07 | 21% | 1,690,983.20 |
| | Fund 300 - Information Technology Fund Totals | (\$2,124,085.77) | (\$71,893.63) | (\$2,195,979.40) | (\$23,597.70) | (\$71,893.63) | (\$388,270.70) | (\$1,735,815.07) | | (\$1,690,983.20) |
| Grand Totals | | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| | EXPENSE TOTALS | 2,124,085.77 | 71,893.63 | 2,195,979.40 | 23,597.70 | 71,893.63 | 388,270.70 | 1,735,815.07 | 21% | 1,690,983.20 |
| | Grand Totals | (\$2,124,085.77) | (\$71,893.63) | (\$2,195,979.40) | (\$23,597.70) | (\$71,893.63) | (\$388,270.70) | (\$1,735,815.07) | | (\$1,690,983.20) |