



## Tourism Commission

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
JENNIFER ROBINSON PO Box 901	747-8604 w 738-2664 c jen@sitkachamber.com	3/27/12	2/22/14	<b>CHAIR</b>  <i>Weiser's term</i>
BRUCE CONINE 718 A Street	752-0006 conine@gci.net	10/27/09 11/12/13	10/27/12 11/12/16	
JOHN C. STEIN 101 Cedar Beach Road	747-7811 john.c.stein@gmail.com	2/14/12	2/14/15	
KRISTY CREWS 327 Seward St. Ste 2	747-4704 w 738-8626 c 747-4706 f kristyc@aurorabusinesssupplies.com	3/26/13	3/26/16	
JOHN WELLS 409 E. DeAnza Blvd	747-3831 jwells@sitkachamber.com	8/3/12	1/1/14	Member Resigned 8/3/2014
ANNE STEPHENSON PO Box 215	747-3831 astephen@sitkachamber.com	8/3/12	1/1/14	Resigned 2/1/14
WOODY WIDMANN 444 Kation Street	747-3831 wwidmann@sitkachamber.com	8/22/14	2/2/14	SEA
Melissa Henshaw Municipal Clerk's Office	747-1826 melissa@cityofsitka.com			Secretary
Pete Esquiro 108 Sand Dollar Drive	747-6874 h assemblyesquiro@cityofsitka.com			Assembly Liaison

Established by Ordinance 2007-21, 2011-28S, 2011-52  
7 members 3-year terms (except for first commission)

Recommended member categories: 1) Sitka Tribe of Alaska, 2) SEDA/Chamber of Commerce, 3) Sitka Conservation Society/Sitka Trail Works, 4) Sitka Charter Boat Association, 5) Commercial fishing industry worker, manager, owner, 6) Sitka Convention and Visitors Bureau Board, 7) At-Large.

Meeting schedule: 3<sup>rd</sup> Monday of the month; noon at Harrigan Centennial Hall – Meetings are to be held no less than four times per year.

Revised: March 13, 2014

Sponsors: Dapcevich and Sherrod

**CITY AND BOROUGH OF SITKA**

**ORDINANCE NO. 2007-21**

**AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING THE SITKA GENERAL CODE AT TITLE 2, ENTITLED "ADMINISTRATION," BY ADDING A NEW CHAPTER 2.66, ENTITLED "TOURISM COMMISSION"**

1. **CLASSIFICATION.** This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code ("SGC").

2. **SEVERABILITY.** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. **PURPOSE.** The purpose of this ordinance is to create a tourism commission that will be an advisory commission to the Assembly of the City and Borough of Sitka, and that will advise the Assembly in addressing tourism-related issues.

4. **ENACTMENT.** NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that SGC at Title 2, entitled "Administration," is amended by adding a new chapter 66, entitled "Tourism Commission," to read as follows (new language underlines; deleted language stricken):

**Title 2  
ADMINISTRATION**

**Chapters:**

- 2.04 City and Borough Assembly**
- 2.08 City and Borough Departments**
- 2.12 City and Borough of Sitka Hospital Board**
- 2.14 Historic Trust Board**
- 2.16 Library Commission**
- 2.18 Planning Commission**
- 2.19 Police and Fire Commission**
- 2.20 Fire Department**
- 2.25 Sitka Police Department**
- 2.32 Sitka Long-Range Planning and Economic Development  
Commission**
- 2.34 Sitka Convention and Visitors' Bureau**

- 2.36 Public Notice of Meetings
- 2.38 Sawmill Cove Industrial Site
- 2.40 Elections
- 2.44 Municipal Court
- 2.46 Municipal Correctional Officers
- 2.47 Steps for Disaster Preparedness
- 2.48 District Civil Defense Council
- 2.52 Parks and Playgrounds
- 2.54 Sitka Tree and Landscape Committee
- 2.56 Parks and Recreation
- 2.58 Sitka Historical Preservation Commission
- 2.60 Municipal Boards, Commissions and Committees
- 2.62 Sitka Investment Committee
- 2.64 Seafood Processing Economic Development Committee
- 2.66 Tourism Commission

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Chapter 2.66

TOURISM COMMISSION

Sections:

- 2.66.010 Established—Membership—Terms.
- 2.66.020 Compensation.
- 2.66.030 Filling vacancies.
- 2.66.040 Organization.
- 2.66.050 Duties.

2.66.010 Established—Membership—Terms.

A. There shall be established a committee to be known as the tourism commission which shall consist of seven members appointed by the assembly as follows. However, the assembly is not limited to those applying or nominated when appointing any of the seven members.

1. One member based on nominee(s) from Sitka Tribe of Alaska;
2. One member based on nominee(s) from Sitka Economic Development Association and/or the Sitka Chamber of Commerce;

3. One member based on nominee(s) from Sitka Conservation Society and/or Sitka Trail Works;
  4. One member based on nominee(s) from Sitka Charter Boat Operators Association;
  5. One member who is a current or former commercial fishing industry worker, manager or owner; and
  6. Two community at large members.
- B. Members of the tourism commission shall be appointed to terms of three years, except for the first tourism commission, who shall be appointed and serve terms as follows for the seats designated in subsection A:
1. Three years:
    - a. Member appointed based on nominee(s) from Sitka Tribe of Alaska;
    - b. Member appointed based on nominee(s) from Sitka Charter Boat Operators Association; and
    - c. Member appointed who is current or former commercial fishing industry worker, manager or owner;
  2. Two years:
    - a. Member appointed based on nominee(s) from Sitka Economic Development Association and/or the Sitka Chamber of Commerce; and
    - b. Member appointed based on nominee(s) from Sitka Conservation Society and/or Sitka Trail Works;
  3. One year: two community at large members.
- C. The Sitka Convention and Visitor Bureau shall provide staff services to the tourism commission.

2.66.020 Compensation.

Members of the tourism commission shall not receive compensation for services performed as commission members.

2.66.030 Filling vacancies.

In the event of a vacancy on the tourism commission caused by death, resignation, inability to serve, or any other reason, before the expiration of the term of any member, the assembly shall appoint a person to fill such vacancy for the unexpired term. At the time of a vacancy, the assembly shall give public notice of no less than three days that there is a vacancy on the tourism commission, and identify the particular vacant seat as provided in subsection 2.66.010A. Any group that qualifies to make nominations as provided in subsection 2.66.010A, 1-.4 may submit nomination(s). Any interested person who qualifies for the particular vacant seat as provided in subsection 2.66.010A.5-.6 may apply. However, the assembly is not limited to those applying or nominated when filling a vacancy.

2.66.040 Organization.

The tourism commission shall organize itself only after all seats on the commission have been appointed by the assembly. The tourism commission members shall elect a chair and schedule meetings to be held no less than four times per year. Minutes of all meetings shall be furnished to the office of the clerk.

2.66.050 Duties.

The tourism commission shall:

- A. Advise and make recommendations to the assembly on tourism-related community issues;
- B. Assist the assembly as directed on tourism-related community issues;  
and
- C. Coordinate and communicate with diverse community groups on tourism-related issues, including local, state and federal government entities, business interests, non-profits, and the community at large.

5. **EFFECTIVE DATE.** This ordinance shall become effective the day after this ordinance is passed by the Assembly of the City and Borough of Sitka.

**PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska this 11<sup>th</sup> day of September, 2007.



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Marko Dapcevich, Mayor

**ATTEST:**



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Colleen Pellett, MMC  
Municipal Clerk

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2011-52

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING  
SITKA GENERAL CODE CHAPTER 2.66, ENTITLED "TOURISM  
COMMISSION," AT SECTIONS 2.66.010 ENTITLED "ESTABLISHING-  
MEMBERSHIP-TERMS" AND 2.66.050 ENTITLED "DUTIES"

1. **CLASSIFICATION.** This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code ("SGC").

2. **SEVERABILITY.** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. **PURPOSE.** The Tourism Commission ("Commission") has recommended these proposed amendments to the SGC regarding Commission membership and duties. In particular, the Commission proposes that assigned membership regarding various user groups is no longer needed. This will make it easier to fill vacant positions on the Commission. Further, the addition of signage duties in SGC 2.66.050 reflects current tasks undertaken by the Commission in assisting municipal staff and contractors with directional signs and interpretative signs to inform visitors and local citizens.

4. **ENACTMENT.** NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that SGC 2.66 entitled "Tourism Commission," at Section 2.66.010 "Establishing-Membership-Terms," and Section 2.66.050 "Duties," is amended to read as follows (new language underlined; deleted language stricken):

**2.66.010 Established—Membership—Terms.**

A. There shall be established a commission ~~committee~~ to be known as the tourism commission which shall consist of seven members appointed by the assembly. Appointment of members is recommended from the following groups: as follows. ~~However, the assembly is not limited to those applying or nominated when appointing any of the seven members.~~

1. ~~One member based on nominee(s) from Sitka Tribe of Alaska;~~
2. ~~One member based on nominee(s) from Sitka Economic Development Association and/or the Sitka Chamber of Commerce;~~
3. ~~One member based on nominee(s) from Sitka Conservation Society and/or Sitka Trail Works;~~

4. ~~One member based on nominee(s) from~~ Sitka Charter Boat Operators Association;
5. ~~One member who is a current or former~~ Commercial fishing industry worker, manager or owner; and
6. ~~One~~ Community at large member; and
7. ~~One member based on nominee(s) from the~~ Sitka Convention and Visitor's Bureau.

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**2.66.050 Duties.**


The tourism commission shall:

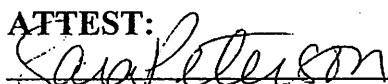
- A. Advise and make recommendations to the assembly on tourism-related community issues;
- B. Assist the assembly as directed on tourism-related community issues; and
- C. Coordinate and communicate with diverse community groups on tourism-related issues, including local, state and federal government entities, business interests, nonprofits, and the community at large; and
- D. Assist municipal staff and contractors the Assembly with signage projects, including interpretive signs and visitor directional signs.

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5. **EFFECTIVE DATE.** This ordinance shall become effective the day after this ordinance is passed by the Assembly of the City and Borough of Sitka.

**PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska this 10th day of January, 2012.

  
Cheryl Westover, Mayor

**ATTEST:**  
  
Sara Peterson, CMC  
Deputy Municipal Clerk



**CITY AND BOROUGH OF SITKA**

**ORDINANCE NO. 2011-28S**

**AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING THE  
SITKA GENERAL CODE CHAPTER 2.66, ENTITLED "TOURISM  
COMMISSION" AT SECTION 2.66.010, ENTITLED "ESTABLISHING-  
MEMBERSHIP-TERMS," AND SECTION 2.66.040, ENTITLED  
"ORGANIZATION"**

1. **CLASSIFICATION.** This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code ("SGC").

2. **SEVERABILITY.** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. **PURPOSE.** The Tourism Commission has met and unanimously suggested these proposed amendments to the Tourism Commission membership and organization.

4. **ENACTMENT.** NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that SGC at Chapter 2.66, entitled "Tourism Commission," at Sections 2.66.010 entitled "Establishing-Membership-Terms" and Section 2.66.040 entitled "Organization," is amended to read as follows (new language underlined; deleted language stricken):

**2.66.010 ~~Established—Membership—Terms.~~**

A. There shall be established a committee to be known as the tourism commission which shall consist of seven members appointed by the assembly as follows. However, the assembly is not limited to those applying or nominated when appointing any of the seven members.

1. One member based on nominee(s) from Sitka Tribe of Alaska;
2. One member based on nominee(s) from Sitka Economic Development Association and/or the Sitka Chamber of Commerce;
3. One member based on nominee(s) from Sitka Conservation Society and/or Sitka Trail Works;

4. One member based on nominee(s) from Sitka Charter Boat Operators Association;
5. One member who is a current or former commercial fishing industry worker, manager or owner; ~~and~~
6. One ~~Two~~ community at large members; and
7. One member based on nominee(s) from the Sitka Convention and Visitor's Bureau.

~~C. The Sitka Convention and Visitor Bureau shall provide staff services to the tourism commission.~~

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#### 2.66.040 Organization.

The tourism commission shall organize itself only after all seats on the commission have been appointed by the assembly. The tourism commission members shall elect a chair and secretary annually during the first meeting of each year. ~~and schedule M~~meetings are to be held no less than four times per year. Minutes of all meetings shall be furnished to the office of the clerk.

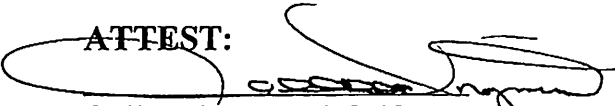
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5. **EFFECTIVE DATE.** This ordinance shall become effective the day after this ordinance is passed by the Assembly of the City and Borough of Sitka.

**PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska this 26th day of July, 2011.

  
Cheryl Westover, Mayor

ATTEST:

  
Colleen Ingman, MMC  
Municipal Clerk