



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Sara Peterson, CMC*

Tuesday, October 13, 2015

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-203](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars](#)

[Morales thank you](#)

[Public Works Update](#)

V. CEREMONIAL MATTERS

[15-189](#) Service Award for Police and Fire Commissioner Joseph Reeves

Attachments: [Service Award Reeves](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [15-190](#) Approve the minutes of the September 22 and 24 Assembly meetings

Attachments: [Consent and Minutes](#)

B [15-192](#) Award a contract in the amount of \$155,622 to Coastal Excavation, LLC for completion of the Lake Street Storm Drain Rehabilitation project

Attachments: [Lake Street Storm Drain Rehab](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C [15-191](#) Appoint seven members to the Marijuana Advisory Committee - applicants are: 1) Darrell Windsor, 2) Don Jones, 3) Myron Fribush, 4) Levi Albertson, 5) Jeff Arndt, 6) Pamela Ash, 7) Jacklynn Barmoy, 8) Aaron Bean, 9) Joseph D'Arienzo, 10) Ronald Dick, 11) Andrew Hames, 12) Roberta Leichty, 13) Debra Militello, 14) Kitty Sopow, 15) Anna Michelle Turner, and 16) Ann Wilkinson

Attachments: [Motion Marijuana Advisory](#)
[Marijuana Advisory Windsor](#)
[Marijuana Advisory Jones](#)
[Marijuana Advisory Fribush](#)
[Marijuana Advisory Albertson](#)
[Marijuana Advisory Arndt](#)
[Marijuana Advisory Ash](#)
[Marijuana Advisory Barmoy](#)
[Marijuana Advisory Bean](#)
[Marijuana Advisory D'Arienzo](#)
[Marijuana Advisory Dick](#)
[Marijuana Advisory Hames](#)
[Marijuana Advisory Leichty](#)
[Marijuana Advisory Militello](#)
[Marijuana Advisory Sopow](#)
[Marijuana Advisory Turner](#)
[Marijuana Advisory Wilkinson](#)

- D [15-202](#) Reappoint Randy Hughey to a three-year term on the Planning Commission

Attachments: [Planning Commission Hughey](#)

XI. **UNFINISHED BUSINESS:**

- E [ORD 15-43](#) Making a supplemental appropriation to the FY16 budget per section 11.10 (a) of the Home Rule Charter of the City and Borough of Sitka (second reading - first reading of the emergency ordinance was approved August 25)

Attachments: [Ord 2015-43](#)

- F [ORD 15-47](#) Authorizing the lease of approximately 16,436 feet of submerged tidelands in Alaska Tidelands Survey 1189 and 1559 Tract A

Attachments: [Ord 2015-47](#)

- G** [ORD 15-48](#) Authorizing the lease of approximately 8,832 feet of tidelands in Alaska Tidelands Survey 1189
Attachments: [Ord 2015-48](#)
- H** [15-193](#) Approve the Municipal Clerk's certification of election
Attachments: [Motion Certification of Election](#)
[Certificate of Election](#)
- I** [15-194](#) Recognize outgoing Assembly member Michelle Putz
Attachments: [Service Award Putz](#)
- XII. NEW BUSINESS:**
- J** [15-197](#) Swearing in of the newly elected officials
Attachments: [Oath of Office](#)
- K** [15-198](#) Board of Adjustment: Approve a conditional use permit request filed by Deanna Moore for a bed and breakfast at 703 Biorka Street
Attachments: [BOA Motion Moore](#)
[Moore CUP](#)
[BOA Hearing Outline](#)
- L** [15-199](#) Board of Adjustment: Approve a conditional use permit request filed by Peter Thielke for a short-term rental at 722 Biorka Street
Attachments: [BOA Motion Thielke](#)
[Thielke CUP](#)
[BOA Hearing Outline](#)
- M** [ORD 15-49](#) Amending Sitka General Code Chapter 4.06 "Proceeds from Raw Water Sale Contracts" by modifying section 4.06.102 "Reimbursing expenditures from other funds relating to the sale of raw water, maintenance of raw water distribution infrastructure, or retention of water rights", section 4.06.103 "Expenditure of net assets of the raw water sale fund", and section 4.06.104 "Allocation of revenues from sales of raw water at Gary Paxton Industrial Park" (1st reading)
Attachments: [Ord 2015-49](#)
- N** [ORD 15-50](#) Amending the penalty section of Sitka General Code at Title 8, Chapter 4, entitled "Animal Protection and Control" that would allow individuals to dispose of animal control violations through a bailable fine schedule or have the option to appear before a judicial officer in a court proceeding (first reading)
Attachments: [Ord 2015-50](#)

- O [ORD 15-51](#) Amending Sitka General Code Title 22 Zoning to allow conditional use permits to be approved by the Planning Commission with appeal rights to the Assembly acting as the Board of Adjustment (first reading)
Attachments: [Ord 2015-51](#)
- P [15-196](#) Update from the Citizens' Taskforce - possible discussion/direction from the Assembly
Attachments: [Update Citizens' Taskforce](#)
- Q [15-195](#) Discussion/Direction on the FY17 City and Borough of Sitka Legislative Priorities
Attachments: [FY17 CBS Legislative Priorities](#)
- R [15-201](#) Discussion/Direction on dissolving the Tourism Commission and Strategic Planning Commission
Attachments: [Memo Commissions](#)
[Tourism Commission](#)
[Strategic Planning Commission](#)
- S [15-200](#) Assignments: Deputy Mayor, Vice-Deputy Mayor and Assembly Liaisons
Attachments: [Appoint Deputy and Vice Deputy Mayor](#)
[Liaison Appointments](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

*Sara Peterson, CMC
Municipal Clerk
Publish: October 9*