



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Utility Billing Clerk – Chelsey
Collections - Jennifer
Municipal Billing/Leasing – Hali/Mariah
Sales Tax/Property Tax - Justin
Fire Department
Police Department
Building Official(s)
Planning Department

From: Sara Peterson, Municipal Clerk

Date: April 7, 2026

Subject: Liquor License / Endorsement Renewal Applications – The Galley Restaurant

The Municipal Clerk's Office has been notified by the Alcohol and Marijuana Control Office of the following liquor license and endorsement renewal applications:

License Number:	4117
License Type	Beverage Dispensary License
Licensee:	Umbria Sunset, LLC
Doing Business As:	The Galley Restaurant
Physical Address:	485 Katlian Street
Endorsement Type:	Restaurant Endorsement: 60317
Designated Licensee:	Patricia Buak

Please review the license information and notify the Clerk's Office if there is a reason to protest or not by noon on Friday, April 17. These requests are scheduled for Assembly consideration on April 28.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

April 7, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: Umbria Sunset, LLC

DBA: The Galley Restaurant

Via email: patriciabuaak1@gmail.com

Local Government 1: Sitka (City and Borough of)

Via email: sara.peterson@cityofsitka.org; holley.bayne@cityofsitka.org; brian.schoenfelder@cityofsitka.org

Re: Beverage Dispensary License #4117 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#4117
License Type:	Beverage Dispensary License
Licensee:	Umbria Sunset, LLC
Doing Business As:	The Galley Restaurant
Physical Address:	485 Katlian Street Sitka, AK 99835
Endorsement Type:	Restaurant Endorsement: 60317
Designated Licensee:	Patricia Buak
Phone Number:	509-393-9510
Email Address:	patriciabuaak1@gmail.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **June 23rd, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The

board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



Document reference ID : 6794

Renewal Application Summary

Application ID:	6794
License No:	4117
License Type applied for Renewal:	Beverage Dispensary License(BDL)
Licensee Name:	Umbria Sunset, Llc
License Expiration Date:	12/31/2025
Doing Business As:	The Galley Restaurant
Premises Address:	485 Katlian Street, Sitka, AK, 99835
Application Status:	In Review
Application Submitted On:	12/16/2025 11:03 AM AKST

Entity Information

Business Structure:	Limited liability company
FEIN/SSN Number:	██████████
Alaska Entity number (CBPL):	10298094
Alaska Entity Formed Date:	01/18/2025
Home State:	AK

Entity Contact Information

Entity Address: PO Box 124, Sitka, AK, 99835

Local Government and Community Council Details

City/Municipality: Sitka (City and Borough of)

Borough: Sitka (City and Borough of)

Renewal Information

Are there any changes to your ownership structure that have not been reported to AMCO prior to this application?:

No

As set forth in AS 04.11.330, how many hours did you operate during the first calendar year for this renewal period?:

The license was regularly operated continuously throughout the first calendar year for this renewal period.

As set forth in AS 04.11.330, how many hours did you operate during the second calendar year for this renewal period?:

The license was regularly operated continuously throughout the second calendar year for this renewal period.

Please select the seasonality:

Year-round

Has any person or entity in this application been convicted or disciplined for a violation of Title 04, 3 AAC 304 or 305, or a local ordinance adopted under AS 04.21.010 in the preceding two calendar years?!

No

Have any notices of violation or citations been issued for this license during the preceding two years?:

No

Endorsements

License #	License Type	Trade Name	License Status	City
60317	Restaurant Endorsement (RE)	The Galley Restaurant	Active	Sitka

Attestations

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.

I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.

I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a

license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Signature

This application was digitally signed by : Patricia Buak on 12/16/2025 11:04 AM AKST

Payment Info

Payment Type : CC

Payment Id: be20f115-7bd6-4a52-adb6-3b028db09a84

Receipt Number: 101237966

Payment Date: 12/16/2025 11:11 AM AKST

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that the owner

Umbria Sunset, LLC

is licensed by the department to do business as

The Galley Restaurant

PO Box 124, Sitka, AK 99835

for the period

January 22, 2025 to December 31, 2026
for the following line(s) of business:

72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Umbria Sunset, LLC

Entity Type: Limited Liability Company

Entity #: 10298094

Status: Good Standing

AK Formed Date: 1/18/2025

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2027

Entity Mailing Address: PO BOX 124, SITKA , AK 99835

Entity Physical Address: 485 KATLIAN ST., SITKA, AK 99835

Registered Agent

Agent Name: Registered Agents Inc

Registered Mailing Address: 821 N. STREET SUITE 102, ANCHORAGE, AK 99501

Registered Physical Address: 821 N. STREET SUITE 102, ANCHORAGE, AK 99501

Officials

Show Former

AK Entity #	Name	Titles	Owned
	Patricia Buak	Member	100.00

Filed Documents

Date Filed	Type	Filing	Certificate
1/18/2025	Creation Filing	Click to View	Click to View
1/18/2025	Initial Report	Click to View	

[Close Details](#)

[Print Friendly Version](#)