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## MEMORANDUM

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**To:** Mayor McConnell and Members of the Assembly  
Jay Sweeney, Interim Municipal Administrator

**From:** Michael Harmon, P.E., Public Works Director *MH*  
Stephen Weatherman, P.E., Municipal Engineer *SLW*  
David Longtin, P.E., Senior Engineer *ALL*

**Reviewed:** Mellissa Cervera-Bean, Contract Coordinator

**CC:** Mike Middleton, Interim Finance Director *JAM*

**Date:** October 1, 2013

**Subject:** Transfer of selected street project balances to Edgecumbe Drive Project

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Background:

At the September 24, 2013, Assembly meeting, the Assembly gave the City and Borough of Sitka Interim Municipal Administrator approval to transfer \$653,219 from the FY13 rollover funds identified for the FY14 Infrastructure Sinking Fund Appropriation (ISFA) to the Edgecumbe Drive Project, and to transfer the current ISFA balance of approximately \$827,325 to the Edgecumbe Drive Project. In so doing, the budget for that project was increased from \$2.9 million to \$4.4 million.

This increase will greatly improve the quality and quantity of the work CBS can afford, but the budget still falls short of our estimate to complete the whole project, defined as a complete rebuild of the road section from Kimsham to Cascade Creek to include paving, curb and gutter, sidewalk and storm drain. The estimated cost of this work is \$5.5 million.

There are currently eight street projects for which funding is available, but are either complete or inadequately funded. The combined value of that funding is approximately \$360,000. The projects are as follows:

- Spruce Street Drainage: Completed in Spring 2013, this project replaced a failed storm drain pipe.
- Viking and Valhalla Street Repairs: Funding for this work came from road resurfacing funding from previous years. However, as the design of the road was completed, it became apparent the work needed to upgrade the roadway is more extensive than just resurfacing. Viking-Valhalla serves 19 lots with approximately 9 homes, where Edgecumbe Drive serves considerably more. For this reason, we recommend the transfer of the available funding to Edgecumbe Drive.

- Wortman Loop Paving: Completed in Spring 2012, this project consisted of milling pavement and providing an overlay, and paving driveway approaches.
- Oja Street Paving: Completed in Spring 2012, this project provided funding to complement ADEC funding to complete grant-ineligible sidewalk, curb and gutter work.
- Smith Street Paving: Completed in Fall 2012, this project consisted of milling pavement and providing an overlay, as well as lengthening the paved portion of the road.
- Etolin Street Paving: Completed in Fall 2011, this project provided funding to complement ADEC funding to complete grant-ineligible sidewalk, curb and gutter work.
- Monastery Sidewalk and Paving: Completed in Fall 2011, this project provided funding to complement ADEC funding to complete grant-ineligible sidewalk, curb and gutter work.
- Katlian Street Sidewalk Repair: Completed in Summer 2012, this project constructed a retaining wall and replaced sidewalk where the subgrade had eroded away at 479 Katlian Street.

Analysis:

The Finance Department had planned on closing out the eight listed projects, which would have returned the funding balances to the General Fund. The Public Works Department would prefer to see this funding stay within the 700 Fund to supplement the budget for the Edgumbe Drive Project.

Edgumbe Drive is by far the most heavily used and expensive section of roadway in the CBS inventory and is reaching the end of its useful life. There will be up to three different paving companies in town in 2014, performing work for DOT projects. Any cost savings due to reduced mobilization and/or competitive bidding could be significant. To best position this project to meet this tight schedule, all available funding should be dedicated soon to allow Public Works to begin the design process.

Fiscal Note:

If this transfer is approved, the project budget would total \$4.75 million. The Engineering Division would begin procurement for design work immediately. There are no restrictions on the balance of funding from the eight completed projects.

If the transfer is not approved, the budget would remain at \$4.4 million. Engineering would initiate procurement immediately, but the quality or quantity of the construction work we could expect would be reduced.

**Recommendation:**

**Approve the transfer of the remaining balance from the projects listed above to the Edgumbe Drive Project.**