



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, July 28, 2020

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-155](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)
[Finkenbinder Service Award](#)
[Weaver Service Award](#)

V. CEREMONIAL MATTERS

[20-145](#) 1) Citation - U.S. Coast Guard Day 2) Service Award - Local Emergency Planning Committee Member Donna Callistini

Attachments: [USCG Citation](#)
[Callistini Service Award](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[20-153](#) CBS Utility Director Scott Elder

Attachments: [Special Report CBS Utility Director](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [20-147](#) Approve the minutes of the July 14 Assembly meeting

Attachments: [Consent and Minutes](#)

- B** [20-146](#) Approve the following marijuana license renewals for licensee AKO Farms, LLC at 1210 Beardslee Way: 1) marijuana concentrate manufacturing facility, 2) standard marijuana cultivation facility, and, 3) retail marijuana store

Attachments: [Motion and Memos AKO](#)

[16767 Renewal Local Government Notice](#)

[16767 MJ-20 Renewal Application Certifications](#)

[16767 Renewal Online Application_Redacted](#)

[16767 Entity Documents 1](#)

[16767 Entity Documents 2](#)

[16767 POPPP](#)

[12253 Renewal Local Government Notice](#)

[12253 MJ-20 Renewal Application Certifications](#)

[12253 Renewal Online Application_Redacted](#)

[12253 Entity Documents 1](#)

[12253 Entity Documents 2](#)

[12253 POPPP](#)

[19898 Renewal Local Government Notice](#)

[19898 MJ-20 Renewal Application Certifications](#)

[19898 Renewal Online Application_Redacted](#)

[19898 Entity Documents 1](#)

[19898 Entity Documents 2](#)

[19898 POPPP](#)

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C [20-148](#) Reappoint Mary Ann Hall to a three-year term on the Local Emergency Planning Committee in category 6: members of the public

Attachments: [Motion and Hall LEPC Application](#)

X. **UNFINISHED BUSINESS:**

- D [ORD 20-41](#) Making supplemental appropriations for fiscal year 2021 (Cares Act Funding Category 2 - Businesses and Nonprofits)

Attachments: [Motion Ord 2020-41](#)

[Memo and supporting documentation Ord 2020-41](#)

[Ord 2020-41](#)

- E [ORD 20-40](#) Making supplemental appropriations for fiscal year 2021 (Cares Act Funding Category 3 - New City Funded Relief Programs)

Attachments: [Motion Ord 2020-40](#)

[Memo and supporting documentation Ord 2020-40](#)

[Ord 2020-40](#)

- F [ORD 20-39](#) Making supplemental appropriations for fiscal year 2021 (Cares Act Funding Category 4 - City Impact/Mitigation Spending)

Attachments: [Motion Ord 2020-39](#)

[Memo and supporting documentation Ord 2020-39](#)

[Ord 2020-39](#)

- G [ORD 20-38](#) Making supplemental appropriations for fiscal year 2021 (Cares Act Funding Category 5 - School District)

Attachments: [Motion Ord 2020-38](#)

[Memo and supporting documentation Ord 2020-38](#)

[Ord 2020-38](#)

- H [ORD 20-37](#) Making supplemental appropriations for fiscal year 2021 (Cares Act Funding Category 6 - Contingency)

Attachments: [Motion Ord 2020-37](#)

[Memo and supporting documentation Ord 2020-37](#)

[Ord 2020-37](#)

XI. **NEW BUSINESS:**

New Business First Reading

- I [ORD 20-43](#) Making supplemental appropriations for fiscal year 2021 (GPIP Haulout)

Attachments: [Motion Ord 2020-43](#)
[Memo Ord 2020-43](#)
[Ord 2020-43](#)

Additional New Business Items

- J [RES 20-26](#) Encouraging the people in the City and Borough of Sitka to wear masks or cloth face coverings in public places

Attachments: [Motion Res 2020-26](#)
[Res 2020-26](#)

- K [20-150](#) Authorize the Municipal Administrator to execute a Clean Vessel Act grant with ADF&G for \$39,000 to support the Crescent Harbor Float Replacement project

Attachments: [Motion and Memo](#)
[draft agreement](#)

- L [RES 20-25](#) Approving submittal and execution of Municipal Harbor Facility Grant application to the State of Alaska, Department of Transportation and Public Facilities (DOT&PF) in the amount of \$1,760,000 for the project entitled Eliason Harbor Electrical Replacement

Attachments: [Motion Res 2020-25](#)
[Memo Res 2020-25](#)
[Res 2020-25](#)
[Eliason Harbor Renovation Grant Application0708](#)
[MEG letter confirming Project072120 signed](#)
[Electric letter to SOA FY2021](#)

- M [20-149](#) Approve the increase of FTE's in the finance department by one new full time position in order to establish the Compliance Officer position and to fund this position by moving a portion (not to exceed \$135,000) of the existing General Fund appropriation that was to pay for debt service of the proposed USDA loan for the Electric Fund to the appropriate personnel budget lines in the finance department budget

Attachments: [Motion](#)
[Compliance Officer & Finance Succession](#)

- N [20-151](#) Approve the CARES Act Small Business and Nonprofit Relief and Recovery grant application and accompanying FAQ

Attachments: [Motion](#)
[CARES Packet 7.28.20](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XIV. EXECUTIVE SESSION****O [20-152](#) Financial Matter: Fortress of the Bear - Forbearance Agreement**

Attachments: [Motion](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: July 24*