



CITY & BOROUGH OF SITKA
BOARD/COMMITTEE/COMMISSION APPLICATION

Municipal Clerk's Office, 100 Lincoln Street, Floor 3
Phone: 907.747.1826 Fax: 907.747.7403 Email: clerk@cityofsitka.org

Submit this completed application AND either a letter of interest or resume to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Board/Commission/Committee Applying For: Sustainability Commission

Name: Adam Vail

Phone Number: [REDACTED]

Mailing Address: [REDACTED]

Email Address: [REDACTED]

Length of Residence in Sitka: 2 weeks

Registered to vote in Sitka? ☐ Yes ☒ No

Employer Business Name and your position: SEARHC - Primary Care Clinic Manager

Organizations you belong to or participate in:

I do not currently belong to any as I am very new in town.

Explain your main reason for applying:

I just moved here from Logan, Utah and I want to be integrated and involved in the community. I want to help and support in any ways I can.

What experience or credentials will you bring to the board, commission, or committee membership?

I do not currently hold any credentials aside from my MBA. But I have been involved in events, committees and programs. I spent several years sitting on ecclesiastical boards.

Appointments are typically made during Assembly meeting open sessions. However, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☐ Yes ☒ No

Potential conflicts of interest that may arise from your appointment must be disclosed. These may include, but are not limited to, a substantial financial interest of \$1000 annually that could be influenced by your appointment, or an immediate family member employed within the scope of this appointment. **Do you have any potential conflicts of interest to disclose?** ☐ Yes ☒ No

If yes, please explain:

I understand this is a volunteer position appointed by the City and Borough of Sitka Assembly and requires regular meeting attendance. I further understand this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in media outlets. If I am appointed to serve, I will follow all laws, procedures, and practices associated with my appointment.

I certify that the information in my application is true and accurate.

Date: 11/13/2025

Applicant Signature: [Signature]

ADAM W. VAIL

EDUCATION

UTAH STATE UNIVERSITY
Master of Business Administration (MBA)

Logan, UT
2016 - 2018

UTAH STATE UNIVERSITY
Bachelor of Science, Exercise Science (BS)

Logan, UT
2007-2013

PROFESSIONAL EXPERIENCE

Intermountain Health
Senior Practice Manager

Logan, UT
April 2019 – Present

- Providing effective leadership and accountability for ambulatory care operations.
 - Portfolio includes: 4 primary care clinics, 20 physicians and APP's, 40+ frontline caregivers.
 - Managed all aspects of Human Resources for frontline caregivers and physicians.
- Lead the development of strategies for day to day operations and overall growth and success of each clinic.
 - Used clinical performance metrics and data to guide teams and achieve operational, financial, patient and provider satisfaction goals and standards.
 - Led all clinics to achieve Target or Stretch on all goals each year.
 - Deploy analytical skill set to retain viability and expand growth within community and market.
 - Advance the implementation of value-based care models in ambulatory care settings.
- Key stakeholder of strategic major capital projects (>5M).
 - Responsible for creating and achieving operational and capital budgets for assigned practices.
- Led the project management of Covid Testing for all of Cache Valley. Developed and improved processes as Covid advanced and changed.

Church of Jesus Christ of Latter-Day Saints
Job Coach Trainer II

Logan, UT
June 2014 – April 2019

- Led the operations and strategic decision making for production and sales. Achieved record for greatest sales margin during first three quarters of leading department.
- Frequently ran reports to analyze data trends and adjust as needed to reach goals and targets .
- Used diplomacy and coaching to achieve collaboration between multilateral departments for improved processes and metrics.
- Led ongoing training for 75+ volunteers and church service missionaries, in groups and individual coaching; supervised 40+ associates, leading to place 18 associates in solid employment.

Utah State University
SOAR Program Coordinator

Logan, UT
May 2011 – June 2014

- Led 20+ freshman orientations each year, including overnight and three-day sessions.
- Collaborated with other departments and senior level staff to achieve desired metrics and outcomes.
- Served as primary liaison for parents of students to address concerns and challenges.
- Personally mentored hundreds of incoming students for first year success and retention.

TOOLS and CERTIFICATIONS

Quality Improvement: *Six Sigma, Continuous Improvement Certification*

Leadership: *Next Level Leader Certification*

Data Visualization: *Excel, Tableau, Power BI*

Database Querying & Management: *REDCap, Qualtrics*