



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, April 14, 2015

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

Harrigan Centennial Hall Update

[15-051](#)

Public Works offers an update

Attachments: [Harrigan Centennial Hall Update](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

A [15-047](#) Calendars and proposed and general correspondence including PW Update

Attachments: [Reminders Calendars](#)

[Parks and Rec Committee Proposed Correspondence](#)

[DOT Correspondence](#)

[Public Works update 4.1.2015](#)

V. CEREMONIAL MATTERS

Proclaiming 2015 The Year of Community Health and Wellness

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

[15-050](#) e. Clerk - moving 2nd regular Assembly meeting in May

Attachments: [Reports Clerk](#)

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [15-042](#) Approve the minutes of the March 24, 2015 Assembly meeting

Attachments: [Minutes March 28](#)

B [15-043](#) Reappoint Hans von Rekowski to a term on the Parks and Recreation Committee.

Attachments: [Appointment](#)

C [15-044](#) Approve liquor license renewal for Van Winkle and Sons

Attachments: [Liquor License Renewal](#)

D [15-041](#) Approve reappropriating all unspent harbor bond proceeds to the Sitka Transient Float Project - \$197,662.64 + accrued interest

Attachments: [Harbor Bond Proceeds](#)

E [15-039](#) Award issuing Troy's Excavation a contract/purchase order, plus contingency for Boomer Property Solid Waste Disposal - \$77,600.00

Attachments: [Troys Excavation Boomer Property](#)

F [15-038](#) Authorize the procurement to Worthington Products to supply boom for Green Lake Containment, plus shipping and contingency - \$99,665.60

Attachments: [Green Lake Containment Boom](#)

G [15-040](#) Authorize the disposal of surplus equipment and material remaining from the Blue Lake Hydroelectric Expansion Project

Attachments: [Disposal of Surplus Equipment Materials](#)

H [15-045](#) Authorize the Municipal Administrator to execute a lease agreement with Aggregate Construction, Inc. for Lease Site #7, located at Granite

Creek, encompassing 100,700 sf

Attachments: [Aggregate Lease](#)

- I [ORD 15-14](#) Proposing to clarify the SGC by Amending Title 10 Public Safety and Morals, under Chapter 10.88 Firearms at Section 10.88.020 Prohibitions, Title 13 Port and Harbors, under Chapter 13.13 at Section 13.13.025 Emission of Soot from an Oil Stove In a Vessel, Title 4 Streets and Sidewalks, under Chapter 14.04, at Section 14.04.020 Ice and Snow Removal, Title 15 Public Utilities, under Chapter 15.05 Water System at Section 15.05.400 Cross-Connections, Title 18 Property Acquisition and Disposal, under Chapter 18.08 Personal Property Acquisition and Disposal at Sections 18.04.010 (I) Personal Property Definition and Title 18 Footnote 2 to Correct Statute References, Title 19 Building and Construction, under Chapter 19.01 Building Code at Section 19.01.013 Adoption of Excavation and Grading Standards, Section 19.01.020 Building Permit Fees, Section 19.08.040 Definition of Islands, Title 22 Zoning, Chapter 22.08 Definitions at Section 22.08.585 Manufactured Home, and Section 22.08.590 Mobile Home

Attachments: [ORD 15-14 Clarifying Code](#)

Clarifying Code - 1st reading after title change

- J [ORD 15-15](#) Proposing to clarify the Sitka General Code by Amending Title 1 General Provisions, at Sections 1.01.010 Adoption, and 1.01.030 Codification Authority to update Alaska Statute References, Amending Title 2, at Sections 2.04.010 Agenda Testimony Time, 2.04.170, Assembly Meeting Time, 02.12.010 Clarifying Physician Members on Hospital Board, 2.40.100 Acceptance of Nomination, 2.40.290 Election Supplies and Equipment, 2.40.300 Instructions to Voters, 2.40.410 Preservation of Ballot After Counting, Title 3, Procurement at Sections 3.16.030 Open Market Procedures, 3.16.060 Exceptions to Competitive Bidding Requirements, 3.16.080 Procurement Monitoring, Title 4, Revenue and Finance in Sections 4.26.165 (A) and 4.26.165 (E) to clarify Alaska Appellate Court Name, in Section 4.28.040 (C) to update the best practices recommendation, in Section 4.44a.010 (B) to remove an incorrectly placed word, and Title 6, Section 6.19.030 (E) Commercial Operations Permit to clarify fee expense

Attachments: [ORD 15-15 Clarifying Code](#)

Clarifying Code - 1st Reading

X. **UNFINISHED BUSINESS:**

- K [ORD 15-16](#) Proposing to clarify the SGC by amending Sections 8.04.020 Licensing (Animals), 8.04.080 Objectionable Animals, and 10.52.010 Unlawful Acts (Dangerous Dog)

Attachments: [ORD 2015-16 Clarifying](#)

Clarifying Code

- L** [ORD 15-18](#) Proposing to clarify the SGC by amending Chapter 10.40 Gambling, Section 10.40.010 Prohibited and Loitering Sections, 10.76.020 Definition, and 10.76.030 Prohibited Operations
Attachments: [ORD 2015-18 Clarifying](#)

Clarifying Code
- M** [ORD 15-19](#) Proposing to clarify the SGC by amending Title 10 Public Peace Safety and Morals, Chapter 10.84 Liquor Regulations, at Sections 10.44.010 Liquor Regulations Definition A., 10.44.020 Scopes of Provisions, 10.44.030 License Required, 10.44.060 Persons Forbidden to Have Liquor, and 10.84.010 Definitions
Attachments: [MOTION ORD 15-19](#)
[ORD 2015-19 Clarifying](#)

Clarifying Code
- N** [ORD 15-20](#) Proposing to clarify the SGC by Amending Sections 11.17.25.010 Prohibited Vehicles and Loads, Section 11.17.25.020 Width of Vehicles, Section 11.28.010 Traffic Code-Adoption of State Traffic Laws, and Sections 15.05.590 and 15.05.600 Fire Protection Services and Systems
Attachments: [ORD 2015-20 Clarifying](#)

Clarifying Code
- O** [15-023](#) \$25,000 was authorized to be placed into the FY16 Municipal Budget for consideration. It was further requested to bring back the request for any additional funding considerations for "the RIDE" through its coordinating agency Center for Community on April 14
Attachments: [the Ride](#)

XI. NEW BUSINESS:**New Business First Reading**

- P** [ORD 15-21](#) Amending SGC that Title 4 Revenue and Finance, at Chapter 4.44 Southeast Alaska Economic Development Fund, under Sections 4.44.010 Establishment and 4.44.050 Procedure for deciding upon applications for loan guarantees
Attachments: [MOTION ORD 15-21](#)
[ORD 15-21 SEEDF](#)
- Q** [ORD 15-23](#) Amending the SGC in Title 15 Public Utilities, under Chapter 15.01 Electric Utility Policies, at Section 15.01.020 Electrical Rates, by increasing Electric Rates to fund approved Electrical Utility Capital Projects including the Blue Lake Hydroelectric Expansion Project and establishing an Energy Assistance Fund and an Electric Vehicle Incentive

Attachments: [ORD 15-23 Electric Rate alternative increase](#)

Latest Electrical Rate Proposal

- R [ORD 15-17](#) RECONSIDERATION: Amending Subsection 15.01.020 of SGC Electrical Rates by increasing electric rates to fund approved Electrical Utility Capital Projects including the Blue Lake Hydroelectric Expansion Project and establishing an Energy Assistance Fund

Attachments: [ORD 15-17 Electrical Rates 1st proposal](#)

Former Electrical Rate Proposal

- S [ORD 15-22](#) Temporarily Instituting All-Mail-Ballot for Municipal Elections in 2015 and 2016 while Sitka's polling place of Harrigan Centennial Hall undergoes renovation and is inaccessible for voting

Attachments: [ORD 15-22 Temporary By Mail Elections](#)

Additional New Business Items

- T [15-037](#) Approve advertising for bids to construct the Harrigan Centennial Hall Renewal Project in accordance with the project funding outlined in the April 6, 2015 attached memorandum

Attachments: [Harrigan Centennial Hall Advertise for Bids](#)

- U [15-049](#) CONVENE as the Board of Adjustment: Approve a conditional use permit submitted by Kristopher and Erica Pearson at Lot 15, Block 1, Middle Island Subdivision year round short-term rental with conditions

Attachments: [BOA Pearson](#)

- V [15-048](#) Discussion/Direction on the methods of publishing Assembly and other municipal agendas

Attachments: [Discussion Decision Agenda Publishing](#)

[Example of publishing an agenda](#)

- W [15-046](#) Discussion/Direction on the City and Borough of Sitka Budget Balancing Options

Attachments: [CBS Budget Balancing Options](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Colleen Ingman, MMC

Municipal Clerk

Detailed supporting documentation can be found at www.cityofsitka.com by clicking on "Assembly Agenda and Minutes" and the specific meeting date.

Publish:4-10-15