

CITY AND BOROUGH OF SITKA
PLANNING DEPARTMENT
SHORT-TERM RENTAL &
BED & BREAKFAST APPLICATION

Short-Term Rental Fee	\$100.00
Bed & Breakfast Fee (per Guestroom)	\$35.00
* plus current city sales tax *	

APPLICANT'S NAME: Lou & Gail Roderick
PHONE NUMBER: 747-3083
MAILING ADDRESS: 802 Sirstad St.

OWNER'S NAME: _____
(If different from applicant)
PHONE NUMBER: _____
MAILING ADDRESS: _____

PROJECT ADDRESS: 802 Sirstad St.
LEGAL DESCRIPTION Lot: 1 Block: 1
Subdivision: Sirstad Addn II
U.S. Survey 2691 Zoning Classification: R-1

☐ State all reasons justifying request: We re-modeled & furnished our one bedroom apartment last year. We've decided to rent this turn-key unit on a short-term basis to fulfill the need for this type of rental in Sitka.

☐ Describe how the facility will be operated, what meals will be served, and how guests will be transported. (This information may be provided on a separate sheet).
The renter will provide their own meals & transportation.

☐ Anticipated start date: 12/11

☐ What months of the year the facility will be in operation: ALL year long.



Drawing of the **interior** layout showing:

- ✓1. Size and location of rooms
- ✓2. Types of facilities in the rooms
- ✓3. Windows and exits
- ✓4. Location of smoke alarms and fire extinguishers
- ✓5. Guestrooms specifically delineated on the plans



Drawing of the **exterior** site plan showing:

- ✓1. Dimensions of the home
- ✓2. How the house sits on the lot
- ✓3. Location of parking



Check if facility is not fully constructed at the time of the application.



Check if Life Safety Inspection has already been completed. If not, please contact the Building Department at 747-1832 to schedule an appointment. This Inspection is to certify that the residence complies with life and fire safety code aspects. *called ✓*

In applying for and signing this application, the property owner hereby grants permission to Municipal staff to access the property before and after Planning Commission's review for the purposes of inspecting the proposed and/or approved structures.

SIGNATURE OF APPLICANT: *[Signature]*

DATE: *9/19/11*

SIGNATURE OF OWNER: _____

DATE: _____

(If different from applicant)

9/22/11

Planning Commission
City of Sitka
100 Lincoln St.
Sitka, AK. 99835

RE: Short Term Rental application

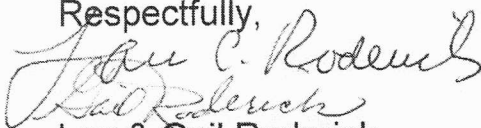
Dear Planning Commission Members,
We are seeking approval for a short term rental at 802 Sirstad Street.

We purchased our home twenty-three years ago; during this time we've rented out the lower half on a long term basis. We recently remodeled/furnished the apartment to accomodate family and friends visiting this summer. Now that we have updated the apartment, we've decided to rent the unit out on a part time basis.

The apartment is turnkey furnished, has it's own heating system as well as a small back-up woodstove. It has a separate entry and ample parking.

Should you or our neighbors have questions or concerns, please contact us at 747-3083.

Respectfully,

A handwritten signature in cursive script, appearing to read "Lou & Gail Roderick".

Lou & Gail Roderick
802 Sirstad St
Sitka, AK. 99835