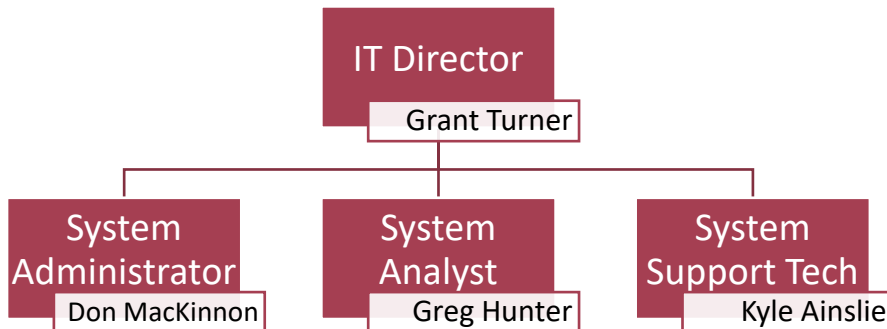


# IT QUARTLY REPORT

## IT DEPARTMENT ORG CHART:



All FTEs are currently filled for the IT department

## CURRENT PROJECTS STATUS:

### Key Card Access to SSD and City Buildings

- RFP Award determined, project commencing soon

### City Network Infrastructure

- Working to update ACS managed internal network to meet current standards
- Planning RFP for installing city-owned fiber network

### Datacenter equipment updates

- Hosts replaced in datacenter with new equipment
- Core Router replaced with new equipment

### IT Helpdesk Statistics

- Average First response time: 36 minutes: 5.5% faster than previous quarter
- Average Resolution Time: 27 Hours: 14% slower than previous quarter



# Budget Performance Report

Fiscal Year to Date 09/16/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund <b>300 - Information Technology Fund</b>										
EXPENSE										
Division <b>600 - Operations</b>										
Department <b>630 - Operations</b>										
<b>5110</b>										
5110.001	Regular Salaries/Wages	455,621.44	.00	455,621.44	16,021.20	.00	65,299.00	390,322.44	14	374,798.57
5110.002	Holidays	.00	.00	.00	.00	.00	2,069.12	(2,069.12)	+++	19,632.16
5110.003	Sick Leave	.00	.00	.00	.00	.00	1,290.76	(1,290.76)	+++	13,615.26
5110.004	Overtime	.00	.00	.00	.00	.00	137.33	(137.33)	+++	2,479.27
<b>5110 - Totals</b>		<b>\$455,621.44</b>	<b>\$0.00</b>	<b>\$455,621.44</b>	<b>\$16,021.20</b>	<b>\$0.00</b>	<b>\$68,796.21</b>	<b>\$386,825.23</b>	<b>15%</b>	<b>\$410,525.26</b>
<b>5120</b>										
5120.001	Annual Leave	16,161.00	.00	16,161.00	1,408.40	.00	9,774.34	6,386.66	60	46,040.85
5120.002	SBS	28,920.39	.00	28,920.39	1,068.44	.00	4,831.71	24,088.68	17	28,031.58
5120.003	Medicare	6,840.84	.00	6,840.84	252.71	.00	1,142.88	5,697.96	17	6,630.66
5120.004	PERS	100,237.05	.00	100,237.05	3,834.52	.00	17,285.56	82,951.49	17	97,577.83
5120.005	Health Insurance	138,056.40	.00	138,056.40	.00	.00	23,389.75	114,666.65	17	77,457.24
5120.006	Life Insurance	52.44	.00	52.44	.00	.00	8.94	43.50	17	52.44
5120.007	Workmen's Compensation	1,184.63	.00	1,184.63	45.32	.00	204.93	979.70	17	1,243.48
5120.011	PERS on Behalf	30,707.77	.00	30,707.77	.00	.00	.00	30,707.77	0	12,094.00
<b>5120 - Totals</b>		<b>\$322,160.52</b>	<b>\$0.00</b>	<b>\$322,160.52</b>	<b>\$6,609.39</b>	<b>\$0.00</b>	<b>\$56,638.11</b>	<b>\$265,522.41</b>	<b>18%</b>	<b>\$269,128.08</b>
<b>5201</b>										
5201.000	Training and Travel	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	2,776.00
<b>5201 - Totals</b>		<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>0%</b>	<b>\$2,776.00</b>
<b>5204</b>										
5204.000	Telephone	449,700.00	.00	449,700.00	2,581.40	.00	31,791.11	417,908.89	7	386,278.35
5204.001	Cell Phone Stipend	1,500.00	.00	1,500.00	.00	.00	250.00	1,250.00	17	1,250.00
<b>5204 - Totals</b>		<b>\$451,200.00</b>	<b>\$0.00</b>	<b>\$451,200.00</b>	<b>\$2,581.40</b>	<b>\$0.00</b>	<b>\$32,041.11</b>	<b>\$419,158.89</b>	<b>7%</b>	<b>\$387,528.35</b>
<b>5205</b>										
5205.000	Insurance	39,000.00	.00	39,000.00	.00	.00	.00	39,000.00	0	33,511.86
<b>5205 - Totals</b>		<b>\$39,000.00</b>	<b>\$0.00</b>	<b>\$39,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39,000.00</b>	<b>0%</b>	<b>\$33,511.86</b>
<b>5206</b>										
5206.000	Supplies	15,000.00	.00	15,000.00	7.59	.00	591.03	14,408.97	4	5,453.17
<b>5206 - Totals</b>		<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$7.59</b>	<b>\$0.00</b>	<b>\$591.03</b>	<b>\$14,408.97</b>	<b>4%</b>	<b>\$5,453.17</b>
<b>5207</b>										
5207.000	Repairs and Maintenance	346,651.00	.00	346,651.00	3,875.94	.00	16,218.27	330,432.73	5	242,183.49
<b>5207 - Totals</b>		<b>\$346,651.00</b>	<b>\$0.00</b>	<b>\$346,651.00</b>	<b>\$3,875.94</b>	<b>\$0.00</b>	<b>\$16,218.27</b>	<b>\$330,432.73</b>	<b>5%</b>	<b>\$242,183.49</b>
<b>5208</b>										
5208.000	Bldg Repair & Maint	14,077.00	.00	14,077.00	.00	.00	2,346.16	11,730.84	17	11,673.00
<b>5208 - Totals</b>		<b>\$14,077.00</b>	<b>\$0.00</b>	<b>\$14,077.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,346.16</b>	<b>\$11,730.84</b>	<b>17%</b>	<b>\$11,673.00</b>
<b>5212</b>										
5212.000	Contracted Services	330,836.00	.00	330,836.00	750.00	3,631.70	148,882.67	178,321.63	46	410,217.16



# Budget Performance Report

Fiscal Year to Date 09/16/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 300 - Information Technology Fund</b>										
<b>EXPENSE</b>										
Division <b>600 - Operations</b>										
Department <b>630 - Operations</b>										
	<b>5212 - Totals</b>	\$330,836.00	\$0.00	\$330,836.00	\$750.00	\$3,631.70	\$148,882.67	\$178,321.63	46%	\$410,217.16
<b>5214</b>										
5214.000	Interdepartment Services	162,192.00	.00	162,192.00	.00	.00	27,032.00	135,160.00	17	147,449.04
	<b>5214 - Totals</b>	\$162,192.00	\$0.00	\$162,192.00	\$0.00	\$0.00	\$27,032.00	\$135,160.00	17%	\$147,449.04
<b>5222</b>										
5222.000	Postage	.00	.00	.00	.00	.00	.00	.00	+++	88.45
	<b>5222 - Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$88.45
<b>5223</b>										
5223.000	Tools & Small Equipment	165,800.00	.00	165,800.00	.00	2,876.38	2,162.51	160,761.11	3	59,288.22
	<b>5223 - Totals</b>	\$165,800.00	\$0.00	\$165,800.00	\$0.00	\$2,876.38	\$2,162.51	\$160,761.11	3%	\$59,288.22
<b>5226</b>										
5226.000	Advertising	.00	.00	.00	.00	.00	.00	.00	+++	167.00
	<b>5226 - Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$167.00
	Department <b>630 - Operations Totals</b>	\$2,317,537.96	\$0.00	\$2,317,537.96	\$29,845.52	\$6,508.08	\$354,708.07	\$1,956,321.81	16%	\$1,979,989.08
	Division <b>600 - Operations Totals</b>	\$2,317,537.96	\$0.00	\$2,317,537.96	\$29,845.52	\$6,508.08	\$354,708.07	\$1,956,321.81	16%	\$1,979,989.08
	<b>EXPENSE TOTALS</b>	\$2,317,537.96	\$0.00	\$2,317,537.96	\$29,845.52	\$6,508.08	\$354,708.07	\$1,956,321.81	16%	\$1,979,989.08
Fund <b>300 - Information Technology Fund Totals</b>										
	<b>REVENUE TOTALS</b>	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>EXPENSE TOTALS</b>	2,317,537.96	.00	2,317,537.96	29,845.52	6,508.08	354,708.07	1,956,321.81	16%	1,979,989.08
Fund <b>300 - Information Technology Fund Totals</b>										
		(\$2,317,537.96)	\$0.00	(\$2,317,537.96)	(\$29,845.52)	(\$6,508.08)	(\$354,708.07)	(\$1,956,321.81)		(\$1,979,989.08)
Grand Totals										
	<b>REVENUE TOTALS</b>	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>EXPENSE TOTALS</b>	2,317,537.96	.00	2,317,537.96	29,845.52	6,508.08	354,708.07	1,956,321.81	16%	1,979,989.08
	Grand Totals	(\$2,317,537.96)	\$0.00	(\$2,317,537.96)	(\$29,845.52)	(\$6,508.08)	(\$354,708.07)	(\$1,956,321.81)		(\$1,979,989.08)