



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Pete Esquiro,
Vice Deputy Mayor Thor Christianson,
Phyllis Hackett, Matthew Hunter, Mike Reif and Michelle Putz*

*Interim Municipal Administrator: John P. Sweeney III
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, July 23, 2013

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[13-137](#) Correspondence

Attachments: [correspondence](#)

V. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

VI. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

VIII. CONSENT AGENDA

All matters under Item VIII. Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [13-143](#) Approve the minutes of the June 25 and July 9 Assembly meetings
Attachments: [Minutes June 25 and July 9](#)
- B [13-146](#) Approve rollover of funds from FY13 to FY14 budget
Attachments: [FY13 FY14 budget rollover](#)
- C [RES 13-12](#) Approving submittal and execution of a Municipal Harbor Facility Grant Application to the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) in the amount of \$320,000 for the project entitled Eliason Harbor Floatation Upgrades
Attachments: [Res 2013-12](#)
- D [RES 13-13](#) Requesting the Alaska Marine Highway System maintain core service levels, including one Prince Rupert vessel year-round and two vessels May through September
Attachments: [Res 2013-13](#)
- IX. **UNFINISHED BUSINESS:**
- E [ORD 13-29](#) Amending SGC Chapter 4.12 entitled "Property Tax" by adding Subsection K to SGC 4.12.025 entitled "Exemptions" regarding optional exemption; amending SGC 4.12.030 entitled "Assessor's Duties" by removing Subsection D.4; amending SGC 4.12.050 entitled "Property Owner's Returns" by amending Subsection C and removing criminal penalties defined under Subsection D for failing to file assessment returns and/or refusal to give information; adding SGC 4.12.055 entitled "Failure to File Return - Fee - Penalty" to assess penalties for failing to file a property return or knowingly make a false affidavit to property returns and amending SGC 4.12.110 entitled "Tax Levy Fixed by Assembly" to properly reflect mailing of tax statements by the Finance Director
Attachments: [Ord 2013-29](#)
 [Ord 2013-29 memo](#)
 [Ord 2013-29 materials](#)
- F [ORD 13-30](#) Amending Title 15 of the SGC to increase sewer, water and wastewater rates at Sections 15.04.320 entitled "Rates and Fees" and 15.05.625 entitled "Wastewater Service - Sawmill Cove Industrial Park" and add RV spaces with utility hookups in the rate structures
Attachments: [Ord 2013-30](#)
 [Ord 2013-30 materials](#)

X. **NEW BUSINESS:**

New Business First Reading

- G** [ORD 13-31A](#) Amending chapter 11.40 of the SGC entitled "Stopping Standing and Parking" to provide for civil administration process for parking offenses under this chapter
Attachments: [Ord 2013-31A](#)
 [Ord 2013-31 materials](#)
- H** [ORD 13-32](#) Amending the Sitka General Code at Chapter 15.05 entitled "Water System" at subsection 15.05.620 entitled "Rates and Fees" to adjust the rates for water service
Attachments: [Ord 2013-32](#)
 [Ord 2013-32 materials](#)

Additional New Business Items

- I** [13-144](#) Direct the engagement of Robert Droll and Associates to oversee and manage the South Benchlands development project and direct the Interim Administrator to form a working group for the South Benchlands development project
Attachments: [South Benchlands](#)
- J** [13-145](#) Authorize the Interim Administrator to hire a Senior Engineer to fill the Public Works Department vacant engineering position
Attachments: [PW Senior Engineer Hire](#)

XI. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XII. EXECUTIVE SESSION**XIII. ADJOURNMENT**

*Sara Peterson, CMC
Acting Municipal Clerk
Publish: July 19*