

# **CONSENT AGENDA**

## **POSSIBLE MOTION**

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**I MOVE TO APPROVE THE CONSENT AGENDA  
CONSISTING OF ITEMS A & B**

I wish to remove Item(s) \_\_\_\_\_

**REMINDER – Read aloud a portion of each item being  
voted on that is included in the consent vote.**

Should this item be pulled from the Consent Agenda the following motion is suggested:

**POSSIBLE MOTION**

**I MOVE TO** approve the minutes of the  
December 27th Assembly meeting.



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft

### City and Borough Assembly

*Mayor Matthew Hunter*  
*Deputy Mayor Bob Potrzuski*  
*Vice-Deputy Mayor Steven Eisenbeisz*  
*Tristan Guevin, Kevin Knox*  
*Aaron Bean, and Aaron Swanson*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

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Tuesday, December 27, 2016

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL

**Present:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

#### IV. CORRESPONDENCE/AGENDA CHANGES

None.

**16-217** Reminders, Calendars and General Correspondence

#### V. CEREMONIAL MATTERS

None.

#### VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

None.

#### VII. PERSONS TO BE HEARD

Carter Hughes was opposed to extending the fish box tax to processors.

VIII. REPORTS

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Liaisons - Kevin Knox reported on the Parks and Recreation Commission meeting.

IX. CONSENT AGENDA

**A 16-216** Approve the minutes of the December 13 Assembly meeting

A motion was made by Swanson that the Consent Agenda consisting of item A be APPROVED. The motion PASSED by a unanimous voice vote.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

**B 16-215** Reappoint Scott Wagner to a term on the Local Emergency Planning Committee

Mayor Hunter thanked the applicant for his continued service.

A motion was made by Knox that this Item be APPROVED. The motion PASSED by the following vote.

**Yes:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

XI. UNFINISHED BUSINESS:

**C ORD 16-44** Adjusting the FY17 Budget (*CAMA Project, Wayfinding Signage Project, Commercial Passenger Excise Tax Fund*)

A motion was made by Bean that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

**Yes:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

**D ORD 16-45** Amending Sitka General Code Chapter 4.12 entitled "Property Tax" to exempt all personal property except business personal property, and non-light aircraft from personal property taxation

Clyde Bright spoke to concerns of exempting boats and inequalities of property taxes. Carter Hughes suggested using the harbor roster for charging taxes and changing the timeline of the billing process.

Knox told of concern of loss of revenue to the Harbor Fund, stated personal property tax doesn't levy a lot of revenue however, takes large amount of staff time and some boats are not in the harbor. Gorman wondered if postponing would be beneficial with

regards to Assembly attendance and in order to have the Assessor available and told of challenges of private moorages and trailered vessels. Hunter thought if staff had more time to concentrate on real property rather than personal property, inequalities and values of real property could be improved upon as well as it aids in meeting requirements of the State Assessor.

**A motion was made by Swanson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

## **XII. NEW BUSINESS:**

### **New Business First Reading**

- E ORD 16-47A** Amending Sitka General Code at Title 10 "Public Peace, Safety and Morals", Chapter 10.25 "Cellular Phone Use While Driving", by adding Section 10.25.040 entitled "Penalties" (*first reading as amended*)

Mayor explained the Charter ordinance first reading clause with regards to the voting and number of Assembly members present.

Luke Johnson commented on the difficulties of enforcing this, the penalty structure, told of number of violations, police department priorities and requested the Assembly decrease the penalties.

Bean and Knox were in support. Knox told of cost of distracted driving. Hunter mentioned of a period of public education with warnings to begin with.

**A motion was made by Swanson that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**

**Yes:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

### **Additional New Business Items**

- F 16-214** Discussion/Direction/Decision on Municipal Quota Entity

Bean explained that by postponing, it would give more opportunity for comments.

Jeff Farvour spoke to the date of postponement and conflicts for that date. Carter Hughes was in support of the postponement.

**A motion was made by Bean that this Item be POSTPONED to the January 24, 2017 Assembly meeting. The motion PASSED by the following vote.**

**Yes:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

## **XIII. PERSONS TO BE HEARD:**

None.

**XIV. EXECUTIVE SESSION**

None.

**XV. ADJOURNMENT**

A motion was made by Swanson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:28 p.m.

ATTEST: \_\_\_\_\_  
Melissa Henshaw, CMC  
Acting Municipal Clerk