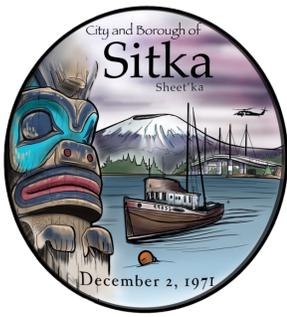


Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve a new Restaurant or Eating Place liquor license application for Campfire Kitchen, LLC at 331 Lincoln Street and forward to the Alcoholic Beverage Control Board without objection.



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

Thru: John Leach, Municipal Administrator

John Brantner Acting

From: Sara Peterson, Municipal Clerk

Date: February 3, 2026

Subject: New Restaurant/Eating Place Liquor License Application – Campfire Kitchen

The Municipal Clerk's Office has received notification from the Alcohol and Marijuana Control Office (AMCO) of the following new liquor license application:

License Number:	60329
License Type	Restaurant or Eating Place
Licensee:	Campfire Kitchen, LLC
Doing Business As:	Campfire Kitchen
Premises Address:	331 Lincoln Street

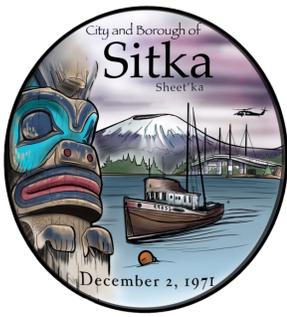
At the December 2, 2025 meeting of the Alcoholic Beverage Control Board, the Board voted to approve the City and Borough of Sitka's resolution to grant additional Restaurant or Eating Place Licenses (REPLs). The City and Borough of Sitka requested 3 additional licenses, and the Board approved 3 additional REPLs in accordance with AS 04.11.405. The Campfire Kitchen application is the first to be submitted for one of the three additional REPLs approved by the Board.

The Municipal Clerk and Municipal Attorney have been in contact with AMCO's Local Government Specialist and were advised that applications for the three additional REPLs will be processed on a first-come, first-served basis for the first two received. Once an application is received for the third and final REPL, it is not automatically processed. Instead, it is held for 30 days to allow competing applications to be submitted. If additional competing applications are received in that 30 day period, then the "mutually exclusive and competing application" criteria in 3 AAC 305.100 and 3 AAC 305.105 are applied to select an application.

A memo was circulated to various departments who may have a reason to protest this request. No departmental objections were received.

Recommendation:

Approve a new Restaurant or Eating Place liquor license application for Campfire Kitchen, LLC at 331 Lincoln Street and forward to the Alcoholic Beverage Control Board without objection.



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Utility Billing Clerk – Chelsey
Collections - Jennifer
Municipal Billing/Leasing – Hali/Mariah
Sales Tax/Property Tax - Justin
Fire Department
Police Department
Building Official(s)
Planning Department

From: Sara Peterson, Municipal Clerk

Date: January 25, 2026

Subject: New Liquor License Application – Campfire Kitchen

The Municipal Clerk's Office has been notified by the Alcohol and Marijuana Control Office of the following new liquor license application:

License Number: 60329
License Type: Restaurant or Eating Place
Licensee: Campfire Kitchen, LLC
Doing Business As: Campfire Kitchen
Premises Address: 331 Lincoln Street

At the December 2, 2025 meeting of the Alcoholic Beverage Control Board in Anchorage, Alaska, the board voted to approve the City and Borough of Sitka's resolution to grant additional Restaurant or Eating Place Licenses (REPLs). The City and Borough of Sitka requested 3 additional licenses and the Alcoholic Beverage Control Board approved 3 additional REPLs in accordance with AS 04.11.405. This application is the first to be submitted for one of the three additional REPLs approved by the Board.

Please notify me if there is a reason to protest or not by **close of business on Friday, January 30**. This item is scheduled for Assembly consideration on February 10.



January 16, 2026

City and Borough of Sitka

VIA Email: sara.peterson@cityofsitka.org; holley.bayne@cityofsitka.org;
brian.schoenfelder@cityofsitka.org

License Type:	Restaurant or Eating Place	License Number:	60329
Licensee:	Campfire Kitchen, LLC		
Doing Business As:	Campfire Kitchen		
Premises Address	331 Lincoln St, Sitka, AK, 99835		

- New Application**
 Transfer of Ownership Application
 Transfer of Location Application
 Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 305.085(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant’s proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,
Kyle Helie, Licensing Examiner II
For
Kevin Richard, Director
amco.localgovernmentonly@alaska.gov



Document reference ID : 5893

Licensing Application Summary

Application ID: 5893

Applicant Name: Campfire Kitchen Llc

License Type applied for: Restaurant Eating Place License (REPL) (AS 04.09.210)

Application Status: In Review

Application Submitted On: 12/17/2025 3:47 PM AKST

Entity Information

Business Structure: Limited liability company

FEIN/SSN Number: [REDACTED]

Member Managed or Manager Managed: Member Managed

Alaska Entity Number (CBPL): 10146186

Alaska Entity Formed Date: 09/09/2021

Home State: AK

Entity Contact Information

Name	Phone	Email	Relation
Cambria Holmes	805-459-9593	cambriamarigoodwin@gmail.com	Designated Licensee

Mailing Address: 609 Etolin St, sitka, AK, 99835, USA

Designated Licensee Information

Authority Type: I am authorized user by the designated licensee with binding authority

Prefix: Ms

Legal First Name: Cambria

Legal Last Name: Holmes

Email Address: cambriamarigoodwin@gmail.com

Phone Number: 805-459-9593

Registered Agent Information

Name Cambria Holmes

Agent's Phone Number 805-459-9593

Agent's Email cambriamarigoodwin@gmail.com

Address 609 Etolin St, Sitka, AK, 99835, USA

The registered agent is either an individual resident of the state or a domestic corporation authorized to transact business in the state and whose business office is the same as the registered office? Yes

Ownership / Principal Party Details

Principal Parent Entity	Principal Party	Role	%Ownership
Campfire Kitchen Llc	Cambria Holmes	Manager, Member	50
Campfire Kitchen Llc	Lucas Bruckert	Member	50

Premises Address

Address: 331 Lincoln St, Sitka, AK, 99835, USA

Does the proposed site include a valid street address? Yes

Basic Business information

Business/Trade Name: Campfire Kitchen

What is your primary business at this location? Restaurant

Premises Contact Details

Contact Person Name Cambria Marie Holmes

Business Phone Number 805-459-9593

Email Address cambriamarietgoodwin@gmail.com

Local Government and Community Council Details

City/Municipality Sitka (City and Borough of)

Property Ownership

Do you, the applicant, own the land, building, and/or warehouse at this proposed licensed location?

Yes

Property Utilization Status

An Existing Facility

Property Ownership Deed

[deed.pdf](#)

Premises Diagram

Will the license or permit embrace the entire premises address?

No

Premises Diagram

- [Revised premises diagram.pdf](#)

Security Plan

- [Security Plan.pdf](#)

Restaurant Detail

Dining after standard closing hours: AS 04.16.010(c) No

Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2) Yes

Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3) Yes

Employment for any persons under 21 years of age: AS 04.16.049(c) Yes

List where within the premises minors are anticipated to have access in the course of either dining or employment. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

Minors will be accompanied by adults. The auditorium will now not be serving alcohol.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

We will have a clearly designated under 21 area if you are not accompanied by an adult. All backstock Alcohol will be locked in storage room that only 21 and older employees will have access to.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours? Yes

Food Service Permit

Is your license located in Municipality of Anchorage? No

Do you have Approved food service permit for this premises? Yes

Copy of the current food service permit for this premises OR the plan review approval.

Renewal
Letter.pdf
f

Entertainment & Service

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises? No

Food and beverage service offered or anticipated is: Counter Service

Restaurant Declaration

Please upload the finalized or expected Food and Alcohol Menu. [CF MENU.pdf](#)

There are tables or counters at my establishment for consuming food in a dining area on the premises. I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons.

This menu includes entrées that are regularly sold and prepared by the licensee at the licensed premises.

I certify that the license for which I am requesting designation is either a Beverage Dispensary, Beverage Dispensary Tourism, Club, Sporting Activity or Event License, Outdoor Recreation Lodge, Golf Course, Destination Resort, OR Restaurant or Eating Place, Seasonal REPL Tourism License.

Hours Of Operation

Sunday	04:00 PM - 09:00 PM
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Monday	Close
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Tuesday	Close
----------------	-------

Wednesday	04:00 PM - 09:00 PM
------------------	---------------------

Thursday	04:00 PM - 09:00 PM
-----------------	---------------------

Friday	04:00 PM - 09:00 PM
---------------	---------------------

Saturday	04:00 PM - 09:00 PM
-----------------	---------------------

Other Licenses Involvement

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

No

Individual Certification and Financial Interest

I hereby certify that no person other than a proposed licensee listed on the liquor license application has a direct or indirect financial interest, as defined in AS 04.11.450(f) in the business for which a liquor license is being applied for.

I hereby certify that any ownership change shall be reported to the board as required under AS 04.11.040, AS 04.11.045, AS 04.11.050, and AS 04.11.055.

Public Notice Posting Attestation and Publishers Affidavit

Have you posted your application at both required locations for ten consecutive days?	Yes
What was the other conspicuous location of your post? (Please include the full address)	338 Lincoln St, Sitka, AK 99835 sitka sea salt shop window
What was the first day you posted your application?	12/02/2025
If the newspaper advertisement was published did you advertise once a week for three consecutive weeks or if by radio twice week for three successive weeks?	Yes
What was the final date your advertisement was published/broadcasted?	12/15/2025

Newspaper/Publishers Affidavit

[affidavit repl.pdf](#)

Upload Paper form Application

[AS.pdf](#)

I attest that I have met the public posting notice requirement set forth under AS 04.11.310 by posting a copy of my application for the 10-day period at the location of the proposed licensed premises and at another conspicuous location in the area of the proposed premises as listed in this application.

I hereby attest that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Attestations

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

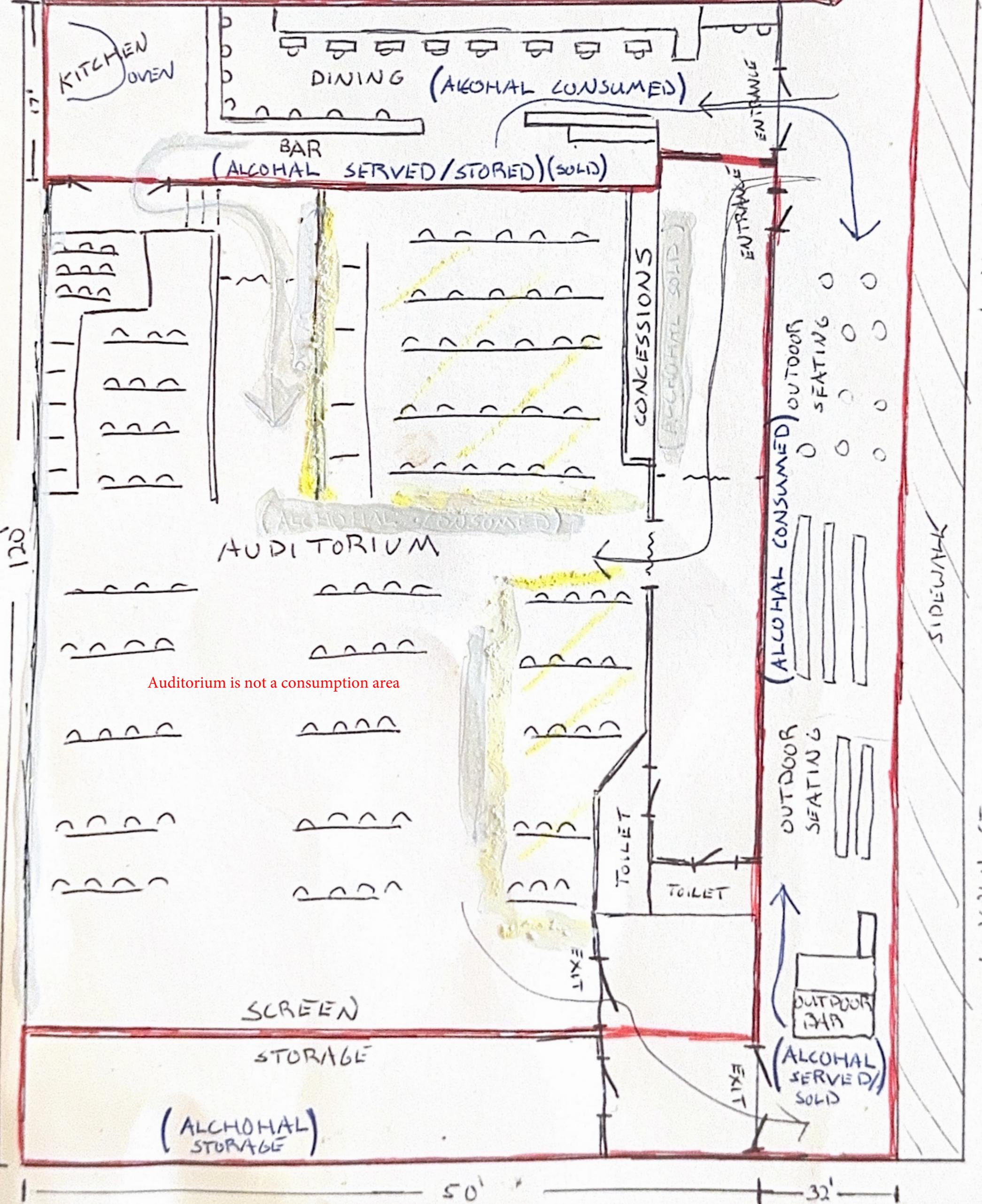
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I certify that all proposed licensees have been listed with Division of Corporation, Business, and Professional Licensing.

I certify that I and any individual identified in the business entity ownership section of this application, has or will read AS 04 and its implementing regulations.

I certify I have provided a menu of a variety of types of food appropriate for meals that are prepared on the licensed premises.

MOOSE LODGE



Auditorium is not a consumption area

Security Plan for Outdoor Service Area

Campfire Kitchen

Sitka, Alaska

1. Purpose

This Security Plan outlines the procedures and practices that will be implemented at Campfire Kitchen's outdoor service area to prevent the unauthorized transfer of alcohol across the premises boundary and to ensure that alcohol is not accessed by minors.

2. Outdoor Service Area Boundaries & Barriers

- The outdoor service area will be enclosed with barrier ropes and wall like planters.
- Entrances and exits will be limited to designated points to allow controlled access and supervision.
- Signage will be posted at all entry points stating “**No Alcohol Beyond This Point**” to deter any attempts to remove alcoholic beverages from the premises.

3. Personnel & Security Practices

- **Trained Staff Supervision:** At least one trained staff member will be assigned to monitor the outdoor service area at all times during alcohol service hours.
- **Server Training:** All staff serving alcohol will have state-mandated **alcohol server training (TAP Card or equivalent)** to identify underage individuals and prevent over-service.
- **Security Patrols:** Staff will conduct routine sweeps of the area to monitor guest behavior and enforce compliance with alcohol regulations.
- **Immediate Response:** Any attempt to pass alcohol outside the boundary or to a minor will result in **immediate confiscation** and the removal of involved guests from the premises.
- Staff will be trained to verbalize all boundaries to customers consuming alcohol.

4. Controlled Access & Management

- **Clear demarcation** of the alcohol service area will be maintained, with tables and seating arrangements positioned to prevent unintentional boundary crossing.
- **Surveillance Cameras** are installed in key areas to provide an additional layer of security and ensure compliance.

5. Compliance with Local Laws & Regulations

- Campfire Kitchen will strictly adhere to all state and local alcohol laws and cooperate with law enforcement or regulatory agencies conducting compliance checks.
- In case of a violation or attempted breach, the incident will be documented and reported accordingly.

6. Conclusion

Campfire Kitchen is committed to responsible alcohol service and will implement these security measures to ensure compliance, prevent the unauthorized transfer of alcohol, and safeguard against minors accessing alcohol within the outdoor service area.

To further clarify this application for the Board, Campfire Kitchen LLC intends to apply for a separate theater license to allow for alcohol service in the auditorium during movie showings at a later date. At the time of this application, the theater auditorium is not included as part of the licensed premises under the Restaurant Eating Place License.

Although the auditorium represents a significant portion of the building's footprint, it is a distinct operational space with a separate function from the restaurant dining area. For this reason, and in order to remain fully compliant with Alaska Statutes and AMCO regulations, the auditorium will remain unlicensed unless and until a separate theater license is approved.

Until such approval is granted, no alcohol will be served, sold, or stored in the theater auditorium. Alcohol service will be strictly limited to the approved licensed restaurant areas only. Physical controls, staff training, and clear operational procedures will be in place to ensure that alcohol does not enter the auditorium during movie showings or events.

This approach allows Campfire Kitchen LLC to operate responsibly, maintain clear boundaries between licensed and unlicensed areas, and ensure compliance with requirements while future licensing is under review.

NOT ZA

CAMPFIRE SALAD	19
Ketchikan romaine, campfire ranch, crust crumb	
BABY BACK RIBS	25
pomegranite bbq, funky spice, pickles	
ROAST CHICKEN	22
half chicken, roast veggies, Sicilian pesto	
BURRATA	17
prosciutto, saba, fennel, pollen	

WOOD FIRE ZA

all pizzas 12" 6 slices

TOMATO PIE	20
super tomato saucy, Sicilian oregano, garlic, chili	
MARGHERITA	21
tomato, mozzarella, grana padano, Juneau basil	
MILK & HONEY	22
mozzarella, ricotta, honey, grana padano	
KICKING BABY	25
brooklyn pepperoni, tomato, mozzarella, garlic, oregano	
#partydaddy	28
venison Fred's wine sausage, tomato, mozzarella, grana Padano	

CRUST DIP: campfire ranch

GELATO

1-2 flavors **8**

black currant & honey
milk chocolate
clementine sherbetto
hazelnut

331 Lincoln St.
907 623 8212

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331 Lincoln St.
907 623 8212

BEER**draft****8**

Girdwood IP-AK
 Girdwood Pilsner
 Devils Club lager
 49th State Pale Ale
 Guinness

bottle**6**

Peroni
 Moretti red
 Saison DuPont
 Miller high life
 Garage beer
 Yinling
 Hudson Valley Strawberry Sour
 Arch Rock pale ale

NATURAL WINE**BUBBLES**

gls/btl

secco bro - Italy - 2022 11/39
 Buffo - Italy - 2022 12/42

WHITE

madonia - Italy - 2024 10/35
 Bergu - France - 2022 15/48

ORANGE

Ocho - georgian - 2022 11/39
 Dimitri - Italy - 2023 12/45

ROSE

Wonderwerk - USA - 2023 10/38
 Giardino - Italy - 2022 13/47
 Ercole - Italy - 2023 11/41

RED

Fornelli - Italy - 2022 11/39
 Everything is ok - USA - 2021 13/48
 New Dawn - Australia - 2023 12/43
 Buffo - Italy - 2022 12/43
 Primal - Argentina - 2021 15/50

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