



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Knox,  
Vice Deputy Mayor Kevin Mosher,  
Thor Christianson, Crystal Duncan, Rebecca Himschoot,  
David Miller*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, September 27, 2022

6:00 PM

Assembly Chambers

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#### **REGULAR MEETING**

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

[22-137](#) Reminders, Calendars, and General Correspondence

**Attachments:** [Reminders and Calendars](#)

[Sitka Tourism Feedback Report 9-7-20-22](#)

**VI. CEREMONIAL MATTERS**

[22-130](#) Certificate of Appreciation - Dan Etulain

**Attachments:** [Certificate of Appreciation Dan Etulain](#)

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

[22-132](#)

- 1) Sitka Tribe of Alaska, Chairman
- 2) Tourism Survey - Planning and Community Development Director
- 3) Demonstration of Open Finance - Municipal Administrator
- 4) Sitka Seaplane Base 30% Design Update - Public Works Director

**Attachments:** [Special Reports](#)

[Seaplane Base - Assembly Project Status Briefing 09.22.22](#)

## VIII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

## IX. CONSENT AGENDA

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

A

[22-131](#)

Approve the September 13 Assembly meeting minutes

**Attachments:** [Consent and Minutes](#)

B

[22-133](#)

Approve the following liquor license documents: 1) a liquor license transfer of ownership/location application, restaurant designation permit application, and premises diagram application submitted by DPJT, Inc. dba Nugget Restaurant at 600 Airport Rd, Ste. A, and HPR Group, Inc. dba Halibut Point Crab and Chowder at 4513 Halibut Point Road, Suite 102, and 2) a new liquor license application, restaurant designation permit application, and premises diagram application submitted by DPJT, Inc. dba Nugget Restaurant at 600 Airport Road, Ste. A

**Attachments:** [Motion and Memos](#)

[#790 Transfer LGB Notice and Documents](#)

[#6067 New LGB Notice and Documents](#)

## X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

*None.*

## XI. UNFINISHED BUSINESS:

C

[ORD 22-23](#)

Amending Title 4 "Revenue and Finance" of the Sitka General Code by amending chapter 4.12 "Property Tax" Section 4.12.025 "Exemptions"

**Attachments:** [Motion Ord 2022-23](#)

[Memo Ord 2022-23](#)

[Ord 2022-23](#)

- D**     [ORD 22-24](#)     Updating Title 9 “Health and Sanitation” of the Sitka General Code by modifying chapter 9.16 “Ambulance Service”  
                  **Attachments:** [Motion Ord 2022-24](#)  
                                  [Memo Ord 2022-24](#)  
                                  [Ord 2022-24](#)
- E**     [ORD 22-25](#)     Making supplemental appropriations for fiscal year 2023 (Crescent Harbor Finger Repair)  
                  **Attachments:** [Motion Ord 2022-25](#)  
                                  [Signed Memo and Ord 2022-25](#)
- XII.     NEW BUSINESS:**
- F**     [RES 22-26](#)     Adopting the document named the Sitka 2022-2027 Strategic Plan (1st and final reading)  
                  **Attachments:** [Motion Memo Res 2022-26](#)  
                                  [Sitka SP Draft.9.21.22](#)
- G**     [22-134](#)         Board of Adjustment: Consideration of an appeal filed by Larry T. Calvin, Kris Calvin, Eric Calvin, Leif Calvin, and Karen Calvin-Woodard for the Planning Commission's approval of a variance request for 1415 Davidoff Street. The applicant is Sam Smith, and Hardrock Construction, LLC is the owner of record.  
                  **Attachments:** [Procedure and Motions](#)  
                                  [CBS Submittal](#)  
                                  [Calvin Submittal](#)
- H**     [22-135](#)         Discussion / Direction / Decision of the Municipal Administrator's annual recommended transfer to the Public Infrastructure Sinking Fund  
                  **Attachments:** [Motion and Memo PISF transfer](#)
- I**     [RES 22-27](#)     Reaffirming the second Monday in October as Indigenous People's Day (1st and final reading)  
                  **Attachments:** [Motion and Res 2022-27](#)
- J**     [22-136](#)         Discussion / Decision to extend the duration of the Sitka Bear Task Force through January 2023 and reduce the number of members, if needed  
                  **Attachments:** [Bear Task Force](#)
- XIII.    PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: September 23*