



City & Borough of Sitka

Municipal Clerks Office

100 Lincoln Street, Sitka AK 99835
Telephone: 907-747-1808 Fax: 907-747-4004



MEMORANDUM

June 19, 2013

TO: Mayor and Assemblymembers

FR: Colleen Ingman, Municipal Clerk

RE: Liquor License New - Restaurant Designation

Name: J L Totem Inc.

DBA: Totem Square Inn

Location: 201 Katlian Street

This liquor license will be in place of the one Shee Atika held for the Dock Shack it is expiring.

A notice was published in the local newspaper and posted to the establishment as required by Sitka General Code. A memo was circulated to the various departments who may have a reason to protest. To date, no protests have been received.

Alcoholic Beverage Control Board
2400 Viking Drive
Anchorage, AK 99501

New Liquor License

(907) 263-5900
Fax: (907) 263-5930
<http://commerce.alaska.gov/dnn/abc/Home.aspx>

License is: ☒ Full Year OR ☐ Seasonal List Dates of Operation: _____

SECTION A - LICENSE INFORMATION			FEEs
Office Use: License Year: <u>2013/2014</u>	License Type: <u>Beverage Dispensary</u> <u>- Tourism</u>	Statute Reference Sec. 04.11. <u>400(d)</u>	License Fee: <u>\$ 2500-</u>
Office Use: License #: <u>5249</u>			Filing Fee: \$100.00
Local Governing Body: (City, Borough or Unorganized) <u>Sitka</u>	Community Council Name(s) & Mailing Address: <u>N/A</u>		Rest. Desig. Permit Fee: \$ <u>50-</u>
Name of Applicant (Corp/LLC/LP/LLP/Individual/Partnership): <u>JL Totem, Inc.</u>	Doing Business As (Business Name): <u>Totem Square Inn</u>	Business Telephone Number: <u>907-229-7135</u>	Fingerprint: \$ <u>-</u> (<u>\$51.50 per person</u>)
Mailing Address: <u>201 Katlian Street</u>	Street Address or Location of Premises: <u>201 Katlian Street</u>	Email Address: <u>akjohnnemmi@gmail.com</u>	TOTAL <u>2650-</u>
City, State, Zip: <u>Sitka, AK 99835</u>	<u>Sitka, AK 99835</u>		
SECTION B - PREMISES TO BE LICENSED			
Distance to closest school grounds: <u>1.0 mi</u>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____	<input type="checkbox"/> Premises is GREATER than 50 miles from the boundaries of an incorporated city, borough, or unified municipality.	
Distance to closest church: <u>0.25 mi</u>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____	<input type="checkbox"/> Premises is LESS than 50 miles from the boundaries of an incorporated city, borough, or unified municipality.	
Premises to be licensed is: <input type="checkbox"/> Proposed building <input checked="" type="checkbox"/> Existing facility <input type="checkbox"/> New building	<input checked="" type="checkbox"/> Not applicable		
		<input type="checkbox"/> Plans submitted to Fire Marshall (required for new & proposed buildings) <input checked="" type="checkbox"/> Diagram of premises attached	

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SECTION C - LICENSEE INFORMATION

1. Does any individual, corporate officer, director, limited liability organization member, manager or partner named in this application have any direct or indirect interest in any other alcoholic beverage business licensed in Alaska or any other state?

☒ Yes ☐ No If Yes, complete the following. Attach additional sheets if necessary.

Name	Name of Business	Type of License	Business Street Address	State
Twins, Inc.	The Grill	BD tourism	2700 E Parks Hwy	AK
Triplets, Inc.	Locals	BD tourism	" "	AK
MSR, Inc.	Mat Su Resort	BD tourism	Bogard Rd.	AK
UL Sitka, Inc.	Westmark Sitka	BD tourism	330 Seward St.	AK

2. Has any individual, corporate officer, director, limited liability organization member, manager or partner named in this application been convicted of a felony, a violation of AS 04, or been convicted as a licensee or manager of licensed premises in another state of the liquor laws of that state?

☐ Yes ☒ No If Yes, attach written explanation.

SECTION D - OWNERSHIP INFORMATION - CORPORATION

Corporations, LLCs, LLPs and LPs must be registered with the Dept. of Community and Economic Development.

Name of Entity (Corporation/LLC/LLP/LP) (or N/A if an Individual ownership): UL Totem, Inc.		Telephone Number: 229-7135	Fax Number:
Corporate Mailing Address: PO Box 672049	City: Chugiak	State: AK	Zip Code: 99567
Name, Mailing Address and Telephone Number of Registered Agent: Law Firm of Emoufe & Coffey, PC		Date of Incorporation OR Certification with DCED: 05/17/13	State of Incorporation: AK

Is the Entity in "Good Standing" with the Alaska Division of Corporations? ☒ Yes ☐ No
If no, attach written explanation. Your entity *must* be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.

Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with at least 10%)

Name	Title	%	Home Address & Telephone Number	Work Telephone Number	Date of Birth
John Emmi	VP/sec	50	21650 E Graybill St Chugiak, AK 99567	688-3633 376-7782	8/22/67
Lisa Laudon	Pres/treas	50	3205 Lakeside Drive Anchorage, AK 99515	349-2521 230-4095	9/18/67

NOTE: If you need additional space, please attach a separate sheet.

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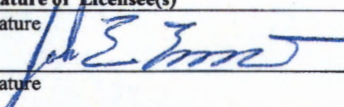
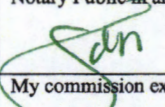
SECTION E - OWNERSHIP INFORMATION - SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

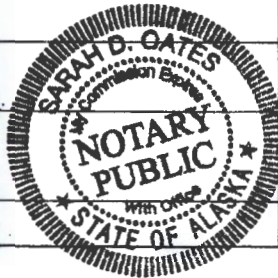
Individual Licensees/Affiliates (The ABC Board defines an "Affiliate" as the spouse or significant other of a licensee. Each Affiliate must be listed.)

Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:
Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:

Declaration

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

Signature of Licensee(s) Signature 	Signature of Licensee(s) Signature
Signature	Signature
Name & Title (Please Print) John Emmi, VP	Name & Title (Please Print)
Subscribed and sworn to before me this 17th day of May 2013	Subscribed and sworn to before me this day of
Notary Public in and for the State of Alaska 	Notary Public in and for the State of Alaska
My commission expires: w/office	My commission expires:





THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Commerce, Community,
and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

2400 Viking Drive
Anchorage, Alaska 99501
Main: 907.263.5900
TDD: 907.465.5437
Fax: 907.263.5930

June 13, 2013

City and Borough of Sitka
Attn: Colleen Ingman, Municipal Clerk
VIA Email: colleen@cityofsitka.com
sara@cityofsitka.com

JL Totem, Inc.: Beverage Dispensary – Tourism License #5249 DBA Totem Square Inn

- ☒ New Application ☐ Transfer of Ownership ☐ Transfer of Location
☒ Restaurant Designation Permit ☐ DBA Name Change

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 3 AAC 304.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. COTÉ
Director



Sarah D. Oates

Business Registration Examiner
sarah.oates@alaska.gov
(907)263-5921

State of Alaska
Alcoholic Beverage Control Board

Date of Notice: June 13, 2013

Application Type:

NEW ☒

☐ TRANSFER

☐ Ownership

☐ Location

☐ Name Change

Governing Body: **City and Borough of Sitka**

Community Councils: None

License #: Beverage Dispensary – Tourism
D.B.A.: Totem Square Inn
Licensee/Applicant: JL Totem, Inc.
Physical Location: 201 Katlian Street, Sitka, AK 99835
Mail Address: 201 Katlian Street, Sitka, AK 99835
Telephone #: 907-229-7135
EIN: 46-2798737

Corp/LLC Agent:	Address	Phone	Date and State of Incorporation	Good standing?
Law Firm of Ernouf & Coffey Agent	3606 Rhone Circle, Ste 110 Anchorage, AK 99508	907-274-3385	05/17/2013 Alaska	Yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
John E. Emmi Vice President / Secretary	08/22/1967	21650 Graybill Street Chugiak, AK 99567	907-688-3633 907-376-7782	50%
Lisa Laudon President / Treasurer	09/18/1967	3205 Lakeside Drive Anchorage, AK 99515	907-349-2521 907-230-4095	50%

If transfer application, current license information:

License #:
Current D.B.A.:
Current Licensee:
Current Location:

Additional comments: Restaurant Designation Permit application attached.

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THE STATE
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GOVERNOR SEAN PARNELL

Department of Commerce, Community,
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ALCOHOLIC BEVERAGE CONTROL BOARD

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June 13, 2013

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State of Alaska
Alcoholic Beverage Control Board

Date of Notice: June 13, 2013

Application Type: **NEW** X

 TRANSFER
 Ownership
 Location
 Name Change

Governing Body: **City and Borough of Sitka**
Community Councils: None

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Current Location:

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(907)263-5921

STATE OF ALASKA
ALCOHOLIC BEVERAGE CONTROL BOARD
APPLICATION FOR RESTAURANT DESIGNATION PERMIT - AS 04.16.049 & 13 AAC 104.715-794
FEE: \$50.00

The granting of this permit allows access of persons under 21 years of age to designated licensed premises for purposes of dining, and persons under the age of 20 for employment. If for employment, please state in detail, how the person will be employed, duties, etc.

This application is for designation of premises where : (please mark desired items).

- 1 ☒ Under 13 AAC 104.305 Bona fide restaurant/eating place.
2 ☒ Persons age 16 to 20 may dine unaccompanied.
3 ☒ Persons under 16 may dine accompanied by a person 21 years or older.
4 ☒ Persons between 16 and 20 years of age may be employed. *(See note below).

License Number 5249

LICENSEE: UL Totem, Inc.

D/B/A: Totem Square Inn

ADDRESS: 201 Katlian Street, Sitka, AK 99835

1. Hours of Operation: 600am to 2am Telephone # 229-7135

2. Have police ever been called to your premises by you or anyone else for any reason: [] Yes [X] No
If yes, date(s) and explanation(s).

3. * Duties of employment: bussing, hostessing, dishwashing

4. Are video games available to the public on your premises? NO

5. Do you provide entertainment: ☒ Yes [] No If yes, describe. piano

6. How is food served? ☒ Table Service ___ Buffet Service ___ Counter Service ☒ Other* room service

7. Is the owner, manager, or assistant manager always present during business hours? ☒ Yes [] No

*** A MENU AND A DETAILED LICENSED PREMISE DIAGRAM MUST ACCOMPANY THIS APPLICATION ***

I have read and am familiar with Title 4 of the Alaska Administrative Code and its regulations.

Applicant signature [Signature] Local Governing Body Approval _____

Subscribed and sworn to before me this 17th day of May, 2013 Date: _____

Notary Public in and for Alaska _____

My Commission expires w/office Director, ABC Board _____

Date: _____

*Employees 16 and 17 years of age must have a valid work permit and a letter maintained in your files from a parent or guardian authorizing employment at your establishment.

** If more space is required, to explain food service, entertainment, etc., please add on back or attach additional page(s).

#5046

APPROVED FOR CONSTRUCTION

BUILDING OFFICIAL

[Signature] 3/21/12

DRINK SHACK
- APT. & LOUNGE
SEE EXH. DETAIL

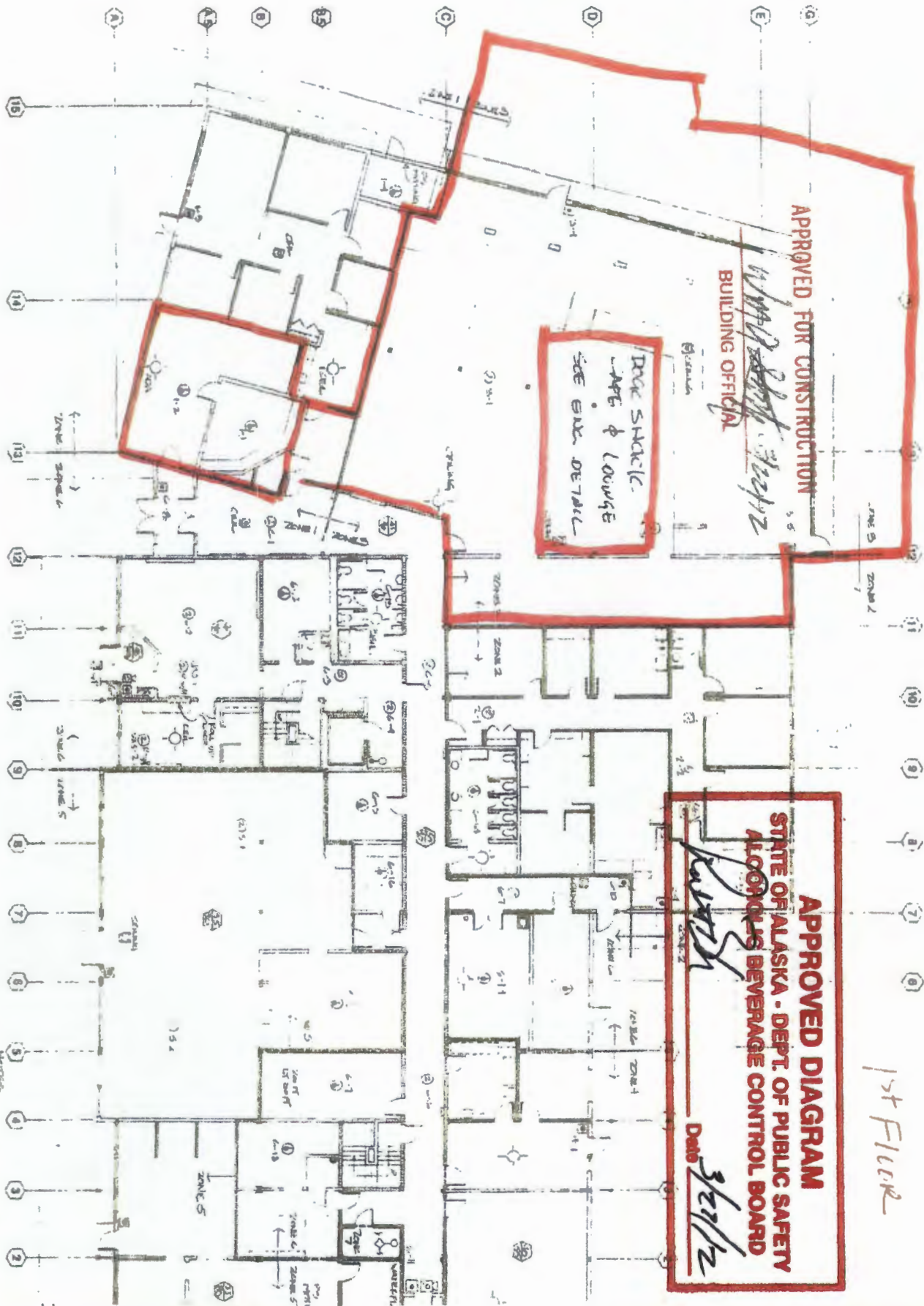
APPROVED DIAGRAM

STATE OF ALASKA - DEPT. OF PUBLIC SAFETY
ALCOHOLIC BEVERAGE CONTROL BOARD

Date

[Signature] 3/21/12

1st Floor



NOTES:
1. ALL ALCOHOLIC BEVERAGE AREAS ARE TO BE 95% W.A.
2. ALL OTHER AREAS ARE TO BE 100% W.A.
3. ALL OTHER AREAS ARE TO BE 100% W.A.
4. ALL OTHER AREAS ARE TO BE 100% W.A.

Handwritten notes on the plan:

- #5046
- DOCK SHACK CAFE
- DOCK SHACK LOUNGE
- MEETING ROOM
- SERVER AREA
- BAR
- DOCK SHACK
- rate \$1.50
- date 3/1/12

Printed text on the plan:

- FLOOR PLAN
- SCALE: 1/8" = 1'-0"
- APPROVED DIAGRAM
- STATE OF ALASKA - DEPT. OF PUBLIC SAFETY
- ALCOHOLIC BEVERAGE CONTROL BOARD
- DOCK SHACK BAR
- TOTEM SQUARE INN, SITKA, AK
- CONSULTANT
- Copyright © JOHN CRANE 2012

FLOOR PLAN
SCALE: 1/8" = 1'-0"

SCALE: 1/8" = 1'-0"

MEETING ROOM.

Leung

- DRIVEN -

—BIG SCREEN TV

BAIR

-PA56-THAL

SERVER AREA

Day SHACU CAFE

CONSULTANT

© Copyright © JOHN CRANE 2012

Dieckhoff

五

APPROVED DIAGRAM

STATE OF ALASKA - DEPT. OF PUBLIC SAFETY
ALCOHOLIC BEVERAGE CONTROL BOARD

ALCOHOLIC BEVERAGE CONTROL BOARD

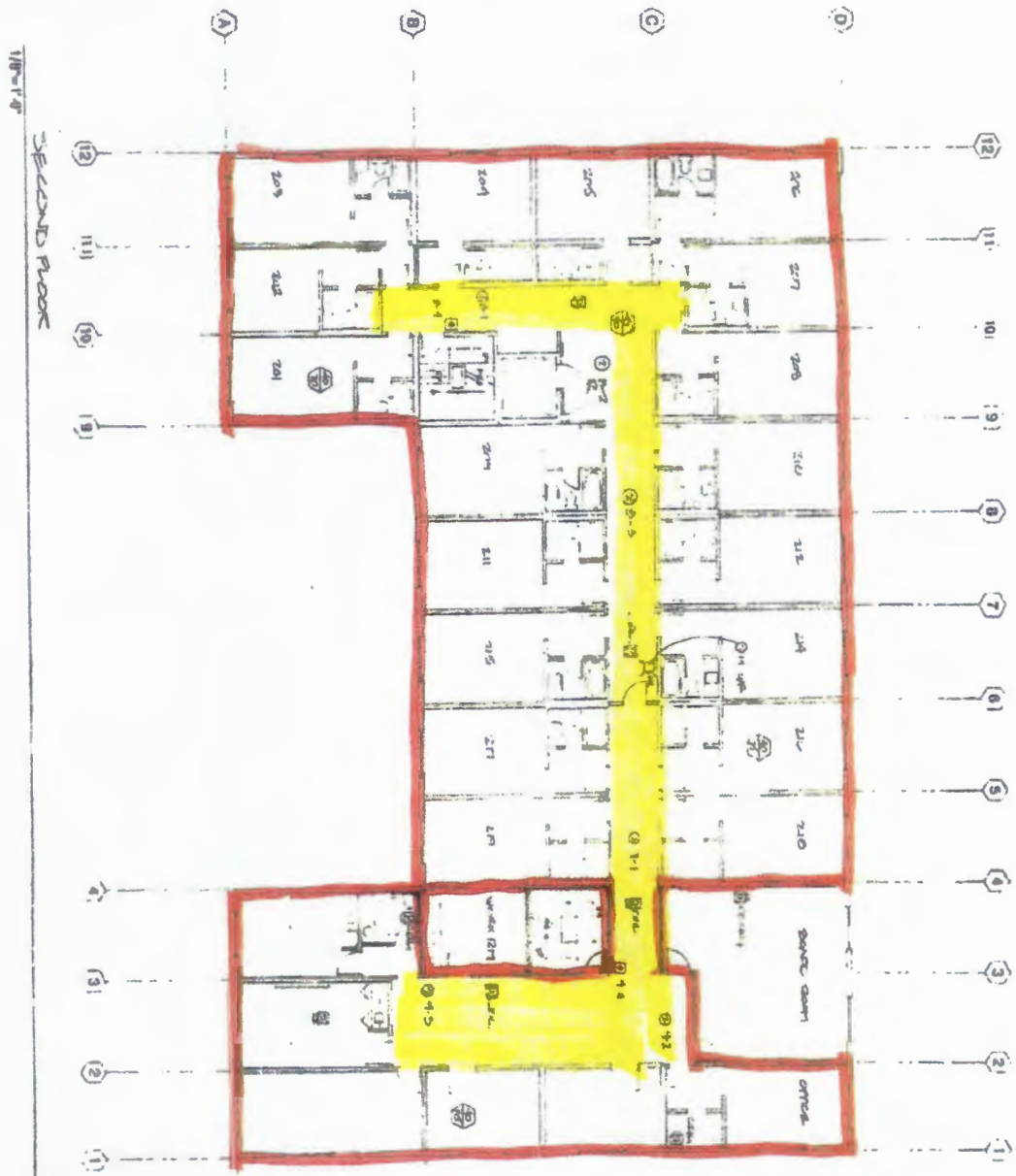
DOCK SH ~~32674~~

~~TOTEM SQUARE INN, S.W.A. AR~~

SHICE ATKA NO

#5046

VERLAY	B2				
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APPROVED DIAGRAM
STATE OF ALASKA - DEPT. OF PUBLIC SAFETY
ALCOHOLIC BEVERAGE CONTROL BOARD
[Signature]
 5/12

2nd floor

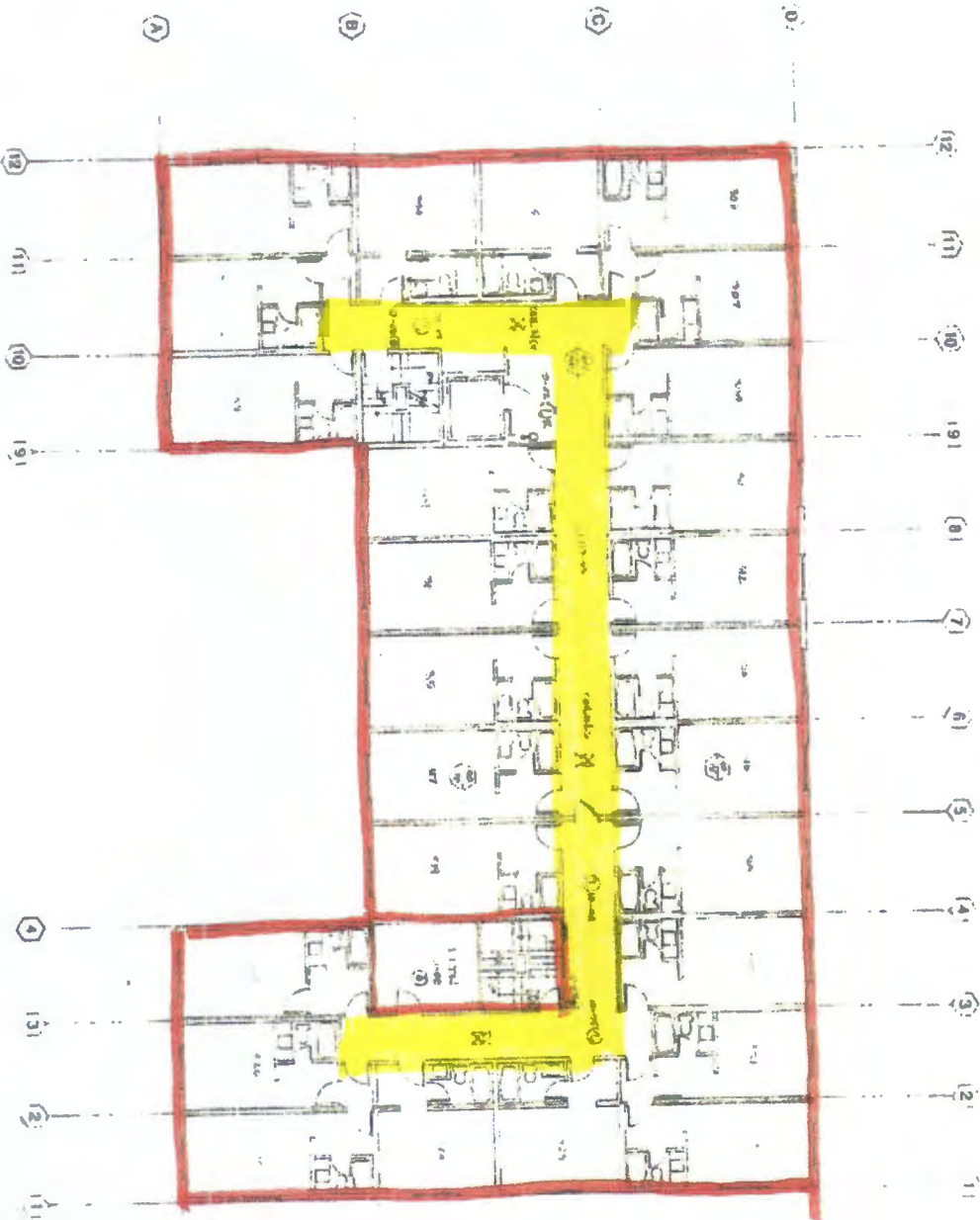
#5046

4V	B2				
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108-110

THIRD FLOOR

108-110



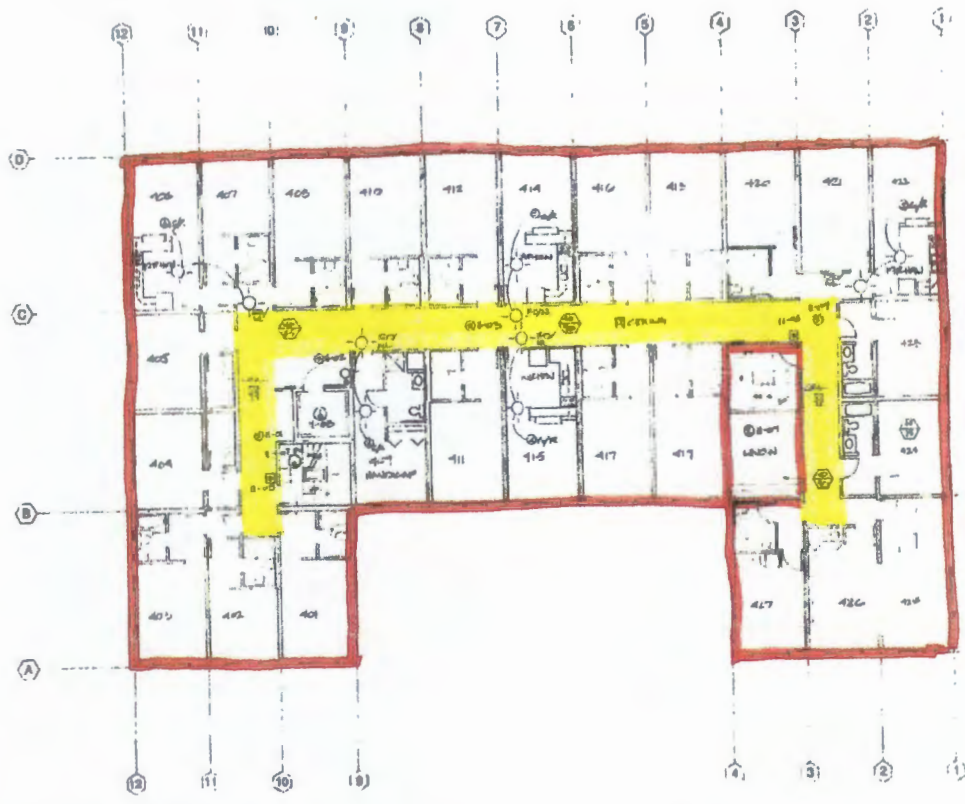
APPROVED DIAGRAM
STATE OF ALASKA - DEPT. OF PUBLIC SAFETY
ALCOHOLIC BEVERAGE CONTROL BOARD

[Signature]

Date: 3/27/12

5.4
1/10/12

PHOTO



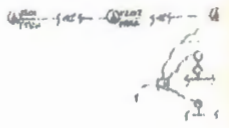
4th Floor

APPROVED DIAGRAM
 STATE OF ALASKA - DEPT. OF PUBLIC SAFETY
 ALCOHOLIC BEVERAGE CONTROL BOARD
 3/2/12
 Date

1 2 3 4 5 6 7 8 9 10 11 12

FLOOR PLAN

FOR LEGAL USE ONLY



Breakfast Menu: the "Morning Bite"

Dishes	Size	Price
Breakfast Menu: the "Morning Bite"		
<u>Kupreanof Cake Sandwich</u>		\$10.95
Two pancakes, served with 2 eggs any style and 3 pieces of ...		
<u>Shack Attack</u>		\$13.95
2 eggs any style, served over your choice of country potatoes or shredded hashbrowns covered in gravy ...		
<u>Shack Breakfast Sandwich</u>		\$10.95
Your choice of bread, two eggs scrambled, cheese, and choice of smoked pork rounds, bacon or sausage. ...		
<u>Mr. B's Scotch Egg</u>		\$5.95
A Scotch tradition of hard boiled eggs wrapped in ground sausage and rolled in bread crumbs then flash ...		
<u>Ribeye and Eggs</u>		\$15.95
10oz rib-eye cooked to order with 2 eggs any style, country potatoes or hashbrowns and ...		
<u>The Dock Shack</u>		\$13.95
Chicken fried steak, 2 eggs any style, biscuit and gravy and country potatoes or ...		
<u>Smokehouse Breakfast</u>		\$13.95
Our most popular breakfast! 2 eggs any style, biscuit and gravy, bacon, sausage, ham and country ...		
<u>Brioche French Toast</u>		\$9.95

Fresh baked brioche bread slices dipped in a special egg custard, spices, brown sugar and vanilla. ...

Buttermilk Pancakes

\$7.95

Fluffy and moist. Served with natural maple syrup and whipped butter. (1) \$ 3.95 (2) ...

Pancake Toppings

\$1.00

Choose between: blueberry, banana, or chocolate chip (in batter or on ...

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Lunch Menu: the "Tide Bite"

Dishes	Size	Price
Lunch Menu: the "Tide Bite"		
<u>Vanilla Bean Ice Cream</u>		\$2.95
...		
<u>Deep Fried Prawns</u>		
Dipped in hefeweizen beer batter and deep ...		
<u>Coconut Shrimp</u>		\$15.95
Butterflied prawns rolled in sweet coconut and pina colada mix. Served with Thai chili sauce, "kickin" ...		
<u>Mr. B's Scotch Egg</u>		\$5.95
A Scotch tradition of hard boiled eggs wrapped in ground sausage and rolled in bread crumbs then flash ...		
<u>Fried Calamari</u>		\$13.95
Calamari rings flash fried until crispy. Served with chipotle ...		
<u>Smoked Salmon Spread</u>		\$9.95
Lightly smoked salmon with a hint of dill, cream cheese and green onion. Served with garlic toast ...		
<u>Baranof's Best Halibut Bites</u>		\$15.95
Dipped in hefeweizen beer batter and fried. Add bacon to be wrapped around each bite ...		
<u>Chop Salad</u>		\$5.95
Crispy garden greens with cucumber, tomato, bermuda onion, cheddar blend, garlic croutons and your ...		

Smoked Paprika Salmon Salad

\$15.95

Wild Alaska salmon seared with Dock Shack's secret rub served on baby spinach with fresh asparagus, red ...

"Wild" Alaska Fishermen's Salad

\$16.95

A premium blend of shrimp, scallops, halibut and dungeness crab sautéed with garlic, mushrooms, tomatoes, ...

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Dinner Menu: the "Evening Bite"

Dishes	Size	Price
Dinner Menu: the "Evening Bite"		
<u>Fried Calamari</u>		\$13.95
Calamari rings flash fried until crispy. Served with chipotle ...		
<u>Smoked Salmon Spread</u>		\$9.95
Lightly smoked salmon with a hint of dill, cream cheese and green onion. Served with garlic toast ...		
<u>White Cheddar Baked Scallops</u>		\$16.95
Baked until golden and ...		
<u>Baranof's Best Halibut Bites</u>		\$15.95
Dipped in hefeweizen beer batter and deep fried. Add bacon to be wrapped around each bite ...		
<u>Chop Salad</u>		\$5.95
Crispy garden greens with cucumber, tomato, bermuda onion, cheddar blend, garlic croutons and your ...		
<u>Smoked Paprika Salmon Salad</u>		\$15.95
Wild Alaska salmon seared with Dock Shack's secret rub served on baby spinach with fresh asparagus, red ...		
	Chicken	\$12.95
<u>Blackened Caesar Salad</u>		
Crisp hearts of romaine, shaved parmesan and Shack's Caesar ...		
	Shrimp, Calamari, or Salmon	\$15.95
<u>"Wild" Alaska Fishermen's Salad</u>		\$16.95

A premium blend of shrimp, scallops, halibut and dungy crab
sautéed with garlic, mushrooms, tomatoes, ...

Dock's Seafood Chowder

Cup \$5.95

Loaded with Alaskan salmon, halibut, shrimp, crab and scallops
with vegetables, dill and ...

Bowl \$7.95

Dock's Clam Chowder

Cup \$4.95

Plump clams, potatoes, bacon bits, celery, carrot and onion in a
herbed cream ...

Bowl \$6.95

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