

RESOLUTION 2010 -34

A RESOLUTION OF THE CITY AND BOROUGH OF SITKA CONCERNING THE SITKA CROSS TRAIL PROJECT, PROVIDING MATCHING FUNDING, AND PROVIDING FOR FUTURE MAINTENANCE

WHEREAS, the Sitka Cross Trail multi-modal trail project is of high priority to the community of Sitka because its proximity to neighborhood subdivisions allows for high levels of multiuse by residents for recreation, transportation and exercise; and

WHEREAS, these improvements will make the trail safer, reduce maintenance, improve area drainage and increase recreational uses of the trail staying consistent with the construction design of the new and rehabilitated Cross Trail Sections; and

WHEREAS, the City and Borough of Sitka Assembly passed Resolution 2009-33, February 2009, in support of the Cross Trail Project on the Statewide Transportation Improvements Program (STIP) ; and

WHEREAS, the Sitka Cross Trail project has qualified for \$842,382 in Federal funding through the Alaska Department of Transportation TRAAK program which requires that the CBS accept ownership of the project, provide 9.03% matching funds and provide for future maintenance of the trail; and

WHEREAS, a recommendation to commit CBS funds and/or other grant matching funds for the Cross Trail project was supported by the Parks and Recreation Committee on June 3, 2010; and

WHEREAS, the City and Borough of Sitka is providing \$5,000 in matching funds to begin the Design phase of the project; and

WHEREAS, Sitka Trail Works will provide \$38,000 of the match requirement; and

WHEREAS, an appropriation request is being submitted to the Alaska State Legislature for the remainder of the match;

THEREFORE, BE IT RESOLVED, that the Assembly of the City and Borough of Sitka, Alaska, accepts this project, authorizes the Administrator to enter into agreements the Alaska State Department of Transportation, commits to meeting the matching funds requirement and will provide for future maintenance needs of the trail.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska on this 14th day of December 2010.

Cheryl Westover, Mayor

ATTEST _____
Colleen Ingman, MMC, Municipal Clerk

To: Mayor McAdams and Assembly Members
Jim Dinley, Municipal Administrator

Through: Michael Harmon, Public Works Director
Gary E. Baugher Jr., Buildings/Grounds Manager

From: Lynne McGowan, Parks and Recreation Manager

cc: Dave Wolff, Finance Director

Date: December 8, 2010

Subject: Resolution 2010 – XX Matching funds for the Cross Trail project

The Department of Transportation is requesting an Assembly resolution committing the City and Borough of Sitka to a 9.03% match for Statewide Transportation Improvement Program (STIP) project to upgrade and reconstruct the Cross Trail from Baranof Street Trailhead to Yaw Drive. Total grant funding is \$926,000 with a match requirement of \$83,617.80.

Background

The Cross Trail has been identified by the community as a priority in the 2003 Sitka Trail Plan, 2002 Non-Motorized Transportation Plan, the Sitka Parks and Recreation Plan, and the 2007 Sitka Comprehensive Plan. The attached statement of need provided to DOT describes the project scope, and public benefits.

The City and Borough of Sitka nominated a number of projects in response to DOT's 2009 call for projects in the State Transportation Improvement Program (STIP) Need's List. (See attached CBS Resolution 2009-33). The Cross Trail project competed with other projects across the State, earning a score sufficient enough for inclusion in the 2010-13 STIP and ultimately qualifying to receive \$926,000 design and construction funding through the TRAAK program. According to DOT, matches for TRAAK projects were previously waived so the match commitment from the City was not anticipated when the application was submitted. DOT just recently informed City staff that assurance of matching funding is now necessary for the project to go forward.

A resolution from the Assembly committing the City to provide a match for the three phases of the project is required for the design phase to begin. CBS and DOT will develop a Project Agreement that describes the scope of the project and delineates agency responsibilities.

Analysis

This project has three distinct phases and separate funding matches for each phase. In-kind labor or materials are not considered as match and only non-federal dollars may be used. Phase I (FY10) - Design and Permitting, has a \$45,500 budget and a \$4,500 match requirement. Phase II (FY11) - ROW acquisition, has a \$4,500 budget and a \$500 match requirement. Phase III (FY12) – Construction, has a budget of \$871,000.00 and a \$78,651.30 match requirement.

DOT will not proceed with each phase until the match is in hand. If during project design the total cost for the project is found to be in excess of the current preliminary cost estimate, additional match will be required or the project scope can be reduced to remain within the current budget allocation.

DOT's responsibilities within the project agreement will include all work associated with the project, design, permitting, ROW negotiations and purchase, construction documents, bidding and project management including all work related to the project budget. The City's responsibility is to work with them on the trail layout and design.

Fiscal Note

The resolution obligates the City to provide the match, but subsequent phases do not occur until the match is provided. The plan to raise the match funding by beginning with an initial amount of \$5,000, then \$38,000 provided by Sitka Trail Works with the balance of the match provided via Legislative appropriation allows the CBS to meet the match requirement in phases. Design and Right of Way Acquisition phases will take at least 18 months to 2 years.

- FY10 and FY11 City and Borough of Sitka \$4,966.50
- FY 12 STW contribution of \$38,000 plus Legislative Appropriation: \$78,651.30

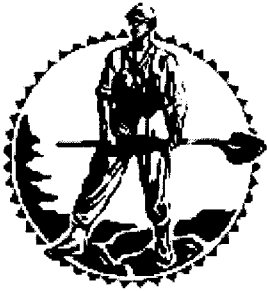
The City and Borough of Sitka would benefit economically from jobs resulting from this \$926,000.00 project dollars spent in the community. Sitka's economy is directly linked to tourism. Sitka's ability to attract 'overnight' visitors is enhanced when additional recreational (hiking) opportunities are created.

Recommendation: Pass resolution 2010- XX and authorize the Administrator to enter into a Project Agreement with DOT for Cross Trail construction project # 23436.

Attachments:

Resolution 2010 – XX
STW Letter and Spreadsheet
DOT Letter

Project Nomination Sheet
Cross Trail Project Description
Resolution 2009-33



Sitka Trail Works, Inc

801 Halibut Point Road, Sitka AK 99835

Phone: 747- 7244 email: trail@gci.net

Deborah A. Lyons, Executive Director

Mr. James Dinley
Administrator – City and Borough of Sitka
100 Lincoln Street
Sitka, AK. 99835

December 8, 2010

RE: \$38,000 Cross Trail matching funding provided by Sitka Trail Works, Inc.

Dear Mayor Westover, Administrator Dinley and Assembly Members,

The CBS staff was notified earlier this year that the Sitka Cross trail project qualified for \$842,382 in Federal TRAAK program grant funding. This was quite an accomplishment. The project was ranked and scored by an AK DOT committee in competition with projects statewide. Only four projects were selected for funding.

Sitka Trail Works has been working with City staff to develop a plan to fund the project requirement. Please see the attached spreadsheet and timeline.

- Sitka Trail Works is making commitment to assist with this project by raising \$38,000 towards the \$83,618 (9.03% of the project total) match required.
- STW is requesting that the Assembly consider and approve donating \$5,000 to project as soon as possible so that work may begin on the design phase.
- City staff has also included the project in legislative priorities list and the rest of the match will be provided through a legislative appropriation.

This project goal is to make the entire Cross Trail from Yaw Drive to the High School and to the Baranof and Pherson Street trailheads barrier free and accessible to bikes. The Cross trail is very popular and a real asset to the community especially to the residents who live in proximity to the trail. The willingness of Sitka Trail Works to step up to the plate to secure grant funds and to conduct a Capital Campaign to fund the project is an indication of the high level of community support for and appreciation of the Sitka Trail System.

Thank you for your consistent support for the projects in the Sitka Trail Plan.

Yours Truly,

Deborah A. Lyons

Deborah Lyons

SITKA TRAIL WORKS COMMUNITY MATCH PROPOSAL TO RAISE FUNDS FOR CROSS TRAIL TRAAK Project
\$83,617.8 MATCH REQUIRED BY AKDOT

Sitka Cross Trail Phase IV Pherson to Yaw Drive Matching funds

CBS	5,000
CBS Legislative Appropriation	41,000
STW Rasmuson Foundation Grant	20,000
STW Capital Campaign	18,000
	84,000.00

- 2010 Dec 14th - CBS contributes \$5,000 to project and passes Resolution of Support AKDOT and CBS Define scope of project, budget etc. Design Phase begins.
- 2010 Dec 15th - STW submits application for \$20,000 Rasmuson Grant
- 2011 March 15th - Rasmuson awards conditional grant to STW
- 2011 March 31st - Legislative Appropriations submitted to Governor
- 2011 April 1st- STW begins Capital Campaign to raise \$18,000 from Community at Large
- 2011 July 1st - Governor Approves budget appropriation
- 2011 September 1st - STW ends Capital Campaign, sends report to Rasmuson
- 2011 October 15th- Grant award received from Rasmuson
- 2011 November 1st - All funds sent to AK DOT to meet match requirement

Sitka Trail Works Mission Statement: To contribute to the overall health of the community through the development, maintenance and promotion of a comprehensive trail system in the Sitka area.

STATE OF ALASKA
Department of Transportation
and Public Facilities,
Southeast Region Planning

SEAN PARNELL, GOVERNOR

6860 GLACIER HIGHWAY
JUNEAU, AK 99801-7999
PHONE: (907) 465-1776
TTY/TDD: (907) 465-4647
FAX: (907) 465-2016
Email: andy.hughes@alaska.gov

June 4, 2010

RE: City & Borough of Sitka Local STIP Project
Local Federal-aid funding match
Cross Trail Construction

Jim Dinley, Administrator
City and Borough of Sitka,
100 Lincoln Street,
Sitka, Alaska 99835

Dear Mr. Dinley:

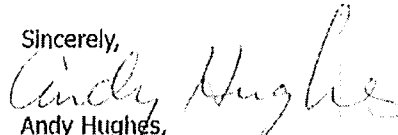
In 2009 the City and Borough of Sitka nominated a number of projects in response for the department's 2009 call for projects to be considered for inclusion in the State Transportation Improvement Program (STIP). The following project received a score sufficient to elevate it for inclusion in the current 2010-13 STIP:

- o Cross Trail Construction – High School to Baranof, Charles, Yaw and Pherson Streets

The purpose of this letter is to request a resolution from the Sitka City and Borough Assembly committing to providing the required local funds for matching the programmed federal-aid to highways funding, including any project cost increases incurred in the development and construction of the project. Department Policy 09.01.040 requires that local government provide the federal-aid highway match for the above project (currently 9.03% of the total cost).

Enclosed is a copy of the project scope, schedule and estimated cost by phase for the above project as currently published in the 2010-13 STIP, which provides an estimate of the amount and years that the matching funds will be required. Following receipt of the resolution, the Department will develop a Project Agreement between the Department and the City and Borough of Sitka. No work will be initiated on a project prior to receipt of local commitment of match funding and the execution of a Project Agreement. Projects for which the local government cannot commit to provision of the match requirement may be postponed or removed from the STIP.

Sincerely,



Andy Hughes,
Regional Planning Chief

cc: Gary L. Davis, Director, SE Region, DOT&PF
Jeff Ottesen, Director, Division of Program Development, DOT&PF
Vic Winters, Preconstruction Engineer, SE Region, DOT&PF
Mike Crabb, Operations Manager, SE Region, DOT&PF

Enclosure: Project page from the 2010-13 STIP

2010-2013 Alaska Statewide Transportation Improvement Program Revision 14 Incorporated

Need ID: 23436 Region: Southeast

Place Name: Sitka

Title:

Cross Trail Construction - High School to Baranof, Charles, Yaw and Pherson Streets

Project Description:

New construction of 5,050 feet of 10ft (on 12ft wide shot rock base) compacted gravel multiuse trail.



PHASE	FUNDING	FFY10	FFY11	FFY12	FFY13	After FFY13
All amounts x1,000 dollars						
Design	3PF	0.0	4.5	0	0	
Design	TE	0.0	45.5	0	0	
Right of Way	3PF	0	0.5	0	0	
Right of Way	TE	0	4.5	0	0	
Construction	3PF	0	0.0	124.1	0	
Construction	TE	0	0.0	746.9	0	
Totals:		0.0	55.0	871.0	0.0	0.0

<p>Program Type: TRAAK Primary Work: Secondary Work: Special Financial:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Project Status</td> <td style="width: 30%;">Year</td> </tr> <tr> <td colspan="2">Project Start:</td> </tr> <tr> <td colspan="2">Environmental Clearance:</td> </tr> <tr> <td colspan="2">Construction Funded:</td> </tr> <tr> <td colspan="2">Right of Way Authorized:</td> </tr> </table>	Project Status	Year	Project Start:		Environmental Clearance:		Construction Funded:		Right of Way Authorized:		<p>Election District(s): 2</p> <p>PEB Score: Criteria: N/A</p> <p>Borough/Census Area: Sitka, City and Borough of</p> <p>Municipal Planning Organization (MPO): non-MPO</p>
Project Status	Year										
Project Start:											
Environmental Clearance:											
Construction Funded:											
Right of Way Authorized:											

Average AADT:
Pavement Rating:

Sponsor:
Predominant Functional Class:

City & Borough of Sitka

