



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson*

*Interim Municipal Administrator: Hugh Bevan
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, December 10, 2019

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

[19-255](#)

Work Session: Lincoln Street Paving Project

Attachments: [Memo Lincoln Street Paving Project](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[19-265](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[No Name Mtn-Granite Creek master plan- Status Report #1; 3Dec19](#)

[SeaplaneBase.Update.120419](#)

[Correspondence to Senator Murkowski](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [19-256](#) Approve the minutes of the November 12 and November 26 Assembly meetings
Attachments: [Consent and Minutes](#)
- B** [19-257](#) Approve a liquor license renewal application for Alejandro Vazquez dba Agave Restaurant at 236 Lincoln Street Suite 107
Attachments: [Motion and Memos](#)
[4854 Renewal Notice - LGB](#)
[4854 Complete Renewal Applicatio](#)
- C** [19-258](#) Approve a liquor license renewal application for Ludvig's Bistro Inc. dba Ludvig's Bistro at 256 Katlian Street
Attachments: [Motion and Memos](#)
[AMCO Ludvigs Liquor License Renewal](#)
- D** [19-259](#) Approve a new retail marijuana store license application for AKO Farms, LLC at 1210 Beardslee Way
Attachments: [Motion and Memos](#)
[AMCO AKO Farms New Retail Marijuana Store](#)
- E** [19-262](#) Approve the Acting Administrator list for 2020: Melissa Haley, Michael Harmon, Dave Miller, and Sara Peterson
Attachments: [Motion and Memo](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- F** [19-260](#) Reappoint Dave Gordon to a three-year term on the Port and Harbors Commission
Attachments: [Motion and Gordon Application](#)

- G [19-261](#) Reappoint Joseph D'Arienzo to a three-year term on the Tree and Landscape Committee

Attachments: [Motion and D'Arienzo Application](#)

XI. **UNFINISHED BUSINESS:**

- H [ORD 19-40](#) Making supplemental appropriations for Fiscal Year 2020 (GPIP Outside Counsel)

Attachments: [Motion Ord 2019-40](#)

[ORD 2019-40](#)

XII. **NEW BUSINESS:**

New Business First Reading

- I [ORD 19-41](#) Making supplemental appropriations for Fiscal Year 2020 (Administration - Personnel / Contract Services)

Attachments: [Motion Ord 2019-41](#)

[Ord 2019-41](#)

- J [ORD 19-42](#) Clarifying the Sitka General Code by amending Title 4 "Revenue and Finance" Chapter 4.09 "Sales Tax" and amending Title 15 "Public Utilities" Chapter 15 "Electric Utility Policies" (Clerical Inaccuracies)

Attachments: [Motion Ord 2019-42](#)

[Ord 2019-42](#)

Additional New Business Items

- K [19-263](#) Approve a Consent to Assignment of a lease for 725 Siginaka Way

Attachments: [Motion and Memo](#)

[Consent To Assignment lease 725 Siginaka Way_Final](#)

[725 Siginaka Way Exhibit A](#)

- L [19-264](#) Authorize the Municipal Administrator to reject a bid from Little Susitna for refrigeration repairs at the Marine Service Center and execute a contract with Wyatt Refrigeration in the amount of \$99,980 to replace the primary condenser unit at the Marine Service Center

Attachments: [Motion and Memo](#)

- M** [RES 19-27](#) Authorizing the City and Borough of Sitka to join the Alaska Remote Seller Sales Tax Commission for the purpose of developing, implementing, and enforcing a remote sellers sales tax code and designating a City representative to the Commission

Attachments: [Motion Res 2019-27](#)

[Memo Finance Director](#)

[FAQ June 2019 from AML](#)

[AML September 2019 Public Informational Release](#)

[Res 2019-27](#)

[Attachment A Intergovernmental Agreement](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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