

## POSSIBLE MOTION

**I MOVE TO** pass Resolution 2014-04 on first and final reading.

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## MEMORANDUM

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**To:** Mayor McConnell and Members of the Assembly  
Mark Gorman, Municipal Administrator

**From:** Michael Harmon Public Works Director   
Stephen L. Weatherman, P.E., Municipal Engineer 

**Reviewed:** Jay Sweeney, Finance Director

**Date:** March 5, 2014

**Subject:** Kettleon Memorial Library Grant Application

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Background:

Since 2004, the City of Sitka has been planning for the renovation and modernization of the Kettleon Memorial Library.

In June 2013 a Professional Services Contract was signed to begin the design of this project. In December 2013, the City and Borough of Sitka Assembly approved the schematic plans and the budget for this project.

The City and Borough has received funding in the amount of \$6.15 million for this project. This funding is sufficient to construct the base bid portion of this project. The budget identified additional funding needs as bid alternates which could be funded should the cost of the project come in lower than anticipated or if additional funding is secured.

The Rasmuson Foundation has been supporting this project through the planning process by partnering with the Foraker Group which helped outline the scope of this project and provide conceptual designs for the community's consideration. As a continuation of this support, the Rasmuson Foundation has invited the City and Borough of Sitka to apply for a Tier 2 Grant which would provide additional funding to help with the construction and the purchase of furnishings and equipment for this project.

Analysis

A funding need of approximately \$353,668 has been identified which will be included in the Rasmuson Foundation Grant. This funding requires no match from the City and Borough of Sitka other than that which has already been committed to this project.

Assembly approval of the attached resolution is required to complete the application for the grant by the deadline on March 15, 2014.

Fiscal Note

If awarded, this grant will not have any requirement for a municipal match. Municipal grant administration costs will not be reimbursed out of this grant. This grant, if awarded, may only be spent for costs related to the construction and furnishing of the new Library and can't be repurposed towards any other need.

Recommendation:

**Approve Resolution authorizing the City and Borough to apply for a grant for the project listed above, in the amount of \$353,668.**

CITY AND BOROUGH OF SITKA

RESOLUTION NO. 2014-04

A RESOLUTION OF THE CITY AND BOROUGH OF SITKA, ALASKA AUTHORIZING A GRANT APPLICATION TO THE RASMUSON FOUNDATION FOR FUNDING FOR THE KETTLESON MEMORIAL LIBRARY EXPANSION PROJECT

Whereas, the City and Borough of Sitka has supported the need to update and improve the Kettleison Memorial Library facility; and,

Whereas, the Kettleison Memorial Library Expansion Project includes a renovation of the existing facility and a 4,000 square foot expansion; and,

Whereas, the City and Borough of Sitka has already received funding from the State of Alaska and private donations which allows the base bid for the project to be constructed; and,

Whereas, there remains a need for additional \$353,668 of funding for bid alternates and items otherwise not yet funded; and,

Whereas, the Rasmuson Foundation has supported the planning efforts for this project and has invited the City and Borough of Sitka to apply for a Tier 2 Grant for the remaining \$353,668 of the project funding needs; and,

Now therefore be it resolved by the Assembly of the City and Borough of Sitka that Sitka is committed to the successful completion of the Kettleison Memorial Library Expansion Project.

Be it further resolved that the Administrator is authorized to apply to the Rasmuson Foundation for a Tier 2 Grant in the amount of \$353,668; and is further authorized to execute all documents that may be required to accept the Grant.

Passed and approved by the Assembly of the City and Borough of Sitka, Alaska on this 11th day of March, 2014.

Mim McConnell, Mayor

ATTEST:

Colleen Ingman, MMC Municipal Clerk