



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Cheryl Westover
Deputy Mayor Pete Esquiro, Vice-Deputy Mayor Thor
Christianson,
Terry Blake, Phyllis Hackett, Mim McConnell, and Mike Reif*

*Municipal Administrator: Jim Dinley
Municipal Attorney: Theresa Hillhouse
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, January 10, 2012

6:00 PM

Assembly Chambers

REGULAR MEETING

WORKSESSION: Pacific High School Design 5:00pm (Item H on Agenda)

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

Government-to-Government Update with Sitka Tribe of Alaska

V. CEREMONIAL MATTERS

[12-04](#) Proclamation - Bicycle Friendly Community

Attachments: [Proclamation](#)

VI. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VII. SPECIAL REPORTS

[12-06](#) Electric Department - Fuel Surcharge Implementation

Attachments: [SPECIAL REPORT Fuel Surcharge Report - Fuel Surcharge Implementation](#)

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [12-01](#) Approve the minutes of the December 27, 2011 Assembly meeting.
Attachments: [MOTION Minutes](#)
 [Minutes 12-27-2011](#)
- B** [12-03](#) Approve liquor license renewals: 1) American Legion Post #13, 2) Columbia Bar, 3) Loyal Order of Moose #1350, 4) Ludvig's Bistro.
Attachments: [MOTION Liquor License Renewals](#)
 [Liquor License Renewals](#)
- C** [12-08](#) Reappoint Russell Cameron to a three year term on the Local Emergency Planning Committee.
Attachments: [MOTION reappoint Cameron](#)

X. UNFINISHED BUSINESS:

- D** [ORD 11-52](#) Amending Sitka General Code Chapter 2.66, entitled "Tourism Commission," at Sections 2.66.010 entitled "Establishing-Membership-Terms" and 2.66.050 entitled "Duties".
Attachments: [MOTION Ord 2011-52 second](#)
 [Ord 2011-52 Tourism board members](#)

XI. NEW BUSINESS:**New Business First Reading**

- E** [ORD 12-02](#) Amending Sitka General Code Chapter 15.01. entitled "Electric Utility Policies" by adding an additional definition in Section 15.01.005 regarding "Energy Star Rated Electrical Appliances" and a new section 15.01.090 entitled "Rebate Program for Electrical Energy Efficient Appliances and Electric Heat Pump Heating Systems".
Attachments: [MOTION Ord 2012-02](#)
 [Ord 2012-02](#)

- F [ORD 12-01](#) Amending the official Sitka Zoning Map to rezone a portion of Lot 21 Block 1 Sitka Indian Village from R-1 Single Family and Duplex Residential District to CBD Central Business District.
Attachments: [MOTION Ord 2012-01](#)
 [Ord 2012-01 and info](#)
- G [ORD 12-03](#) Amending the official Sitka Zoning Map to rezone Lot 25 Block 1 of Sitka Indian Village USS 2542 A&B from R-1 Single Family and Duplex District to CBD Central Business District.
Attachments: [MOTION Ord 2012-03](#)
 [Ord 2012-03 and info](#)

Additional New Business Items

- H [12-07](#) Approve the 35% Schematic Design to go forward through the 65% Design Development phase with the proposed low slope roof and roof deck for Pacific High School.
Attachments: [MOTION Pacific High Design](#)
 [Pacific High School Design](#)
- I [12-05](#) Approve the four recommended budget execution guidelines as proposed by the Finance Director.
Attachments: [MOTION Budget Execution Guidelines](#)
 [Budget Execution Guidelines](#)
- J [12-09](#) Authorize the Municipal Administrator to execute a Material Sale Agreement with McGraw Construction from January 13, 2012 to January 1, 2022 with a royalty rate of \$1.55 per cubic yard in place of material removed from the site and a disposal royalty rate of \$0.50 per cubic yard placed with a 3% annual increase.
Attachments: [MOTION Material Sale Agreement](#)
 [McGraw Construction Materials Sale Agreement](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. ADJOURNMENT

*Sara Peterson, CMC
Deputy Municipal Clerk
Publish: January 6*